

La Cañada Flintridge

BUDGET

FY 2025-26

CITY OF LA CAÑADA FLINTRIDGE

Fiscal Year 2025-26 Annual Budget

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Section One:
INTRODUCTION

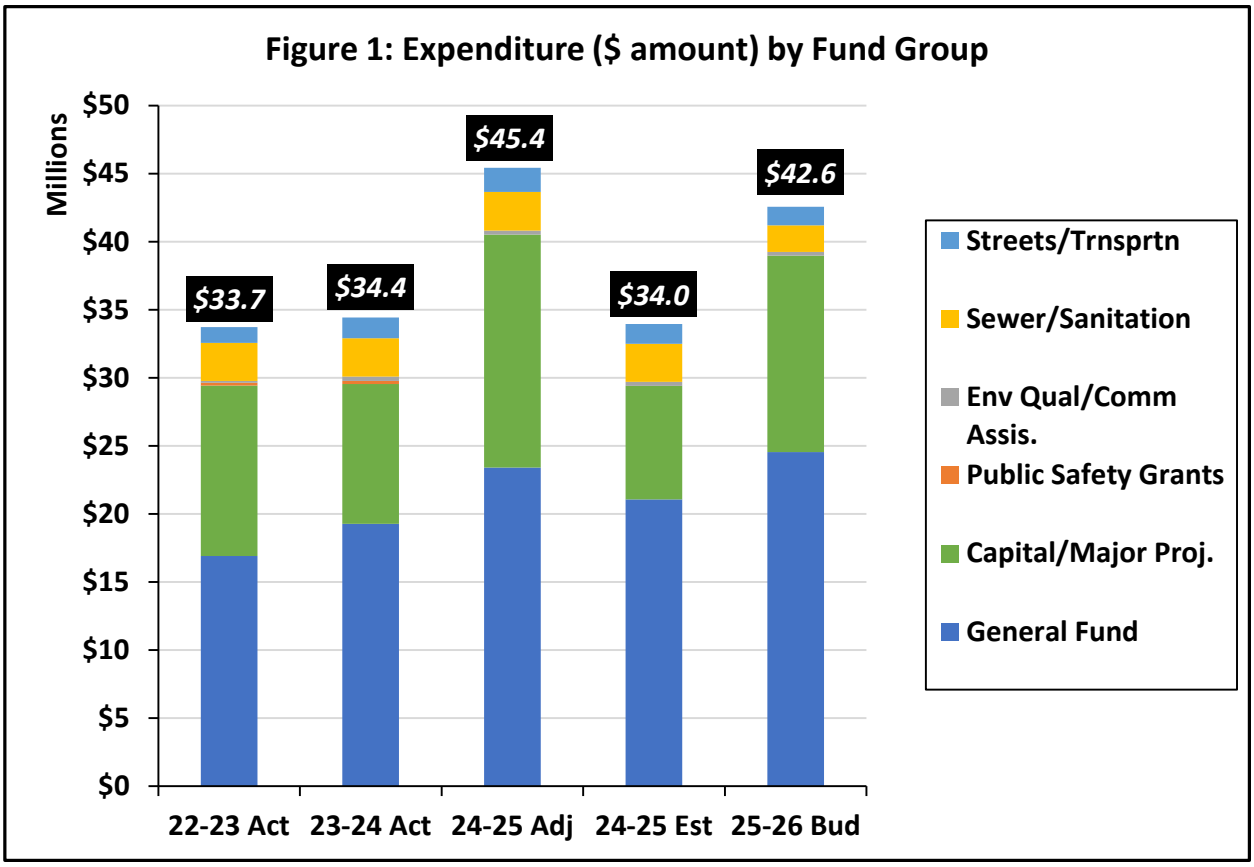
June 3, 2025

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

I am pleased to present the FY 2025-26 Annual Budget for your review and adoption. This document serves as the City's financial plan for the upcoming year, and it reflects the City Council's priorities and policies in the delivery of programs, projects, and services to our community.

Citywide Budget (All Funds)

The Citywide expenditure budget for FY 2025-26, which consists of the General Fund and 21 separate special purpose funds, is $42.6 million (see Figure 1).[1]



While additional details will be provided below, the various funds can be summarized as follows:

- **General Fund**: This is the City's primary operating fund, and the revenues accounted for in the General Fund can be utilized for any legitimate governmental purpose. For FY 2025-26, the General Fund expenditure budget is $24.5 million, which is roughly 57.6% of the Citywide total.

[1] In Figure 1 and several subsequent figures and tables, the current year budget is presented in relation to past years to provide the appropriate context and illustrate trends. In these multi-year figures and tables, "22-23 Act" refers to FY 2022-23 Actual revenues or expenditures (i.e., "Actuals"); "23-24 Act" to FY 2023-24 Actuals; "24-25 Adj" to the FY 2024-25 Budget as amended: "23-24 Est" to FY 2024-25 Estimated Actuals; and "25-26" to the FY 2025-26 Budget.

An additional $5.2 million will be transferred from the General Fund to support expenditures in other funds.

- **Capital and Major Project Funds**: This group of 4 funds includes the City's Capital Projects Fund (Fund 31), which tracks most of the City's major capital project spending. As a whole, the FY 2025-26 budget for this fund group is $14.4 million, of which $13.4 million consists of the 25 capital projects budgeted in the Capital Projects Fund.

- **Public Safety Grant Funds**: The two funds in this group account for revenues collected from vehicle code violations and an ongoing State grant for front-line law enforcement operations. For FY 2025-26, all the $261,470 in anticipated revenue in these two funds will be transferred to the General Fund to support the City's Public Safety program, so these funds will make no direct expenditures.

- **Environmental Quality and Community Assistance Funds**: For FY 2025-26, monies from these funds will be used for ongoing water quality monitoring and reporting requirements (the Measure W Fund), and to provide residential rehabilitation assistance to certain residents - i.e., those with low/moderate incomes, with disabilities, and to seniors (the CDBG Fund). The AQMD fund has no expenditures budgeted for FY 2025-26; all revenues received this fiscal year will be saved for future spending.

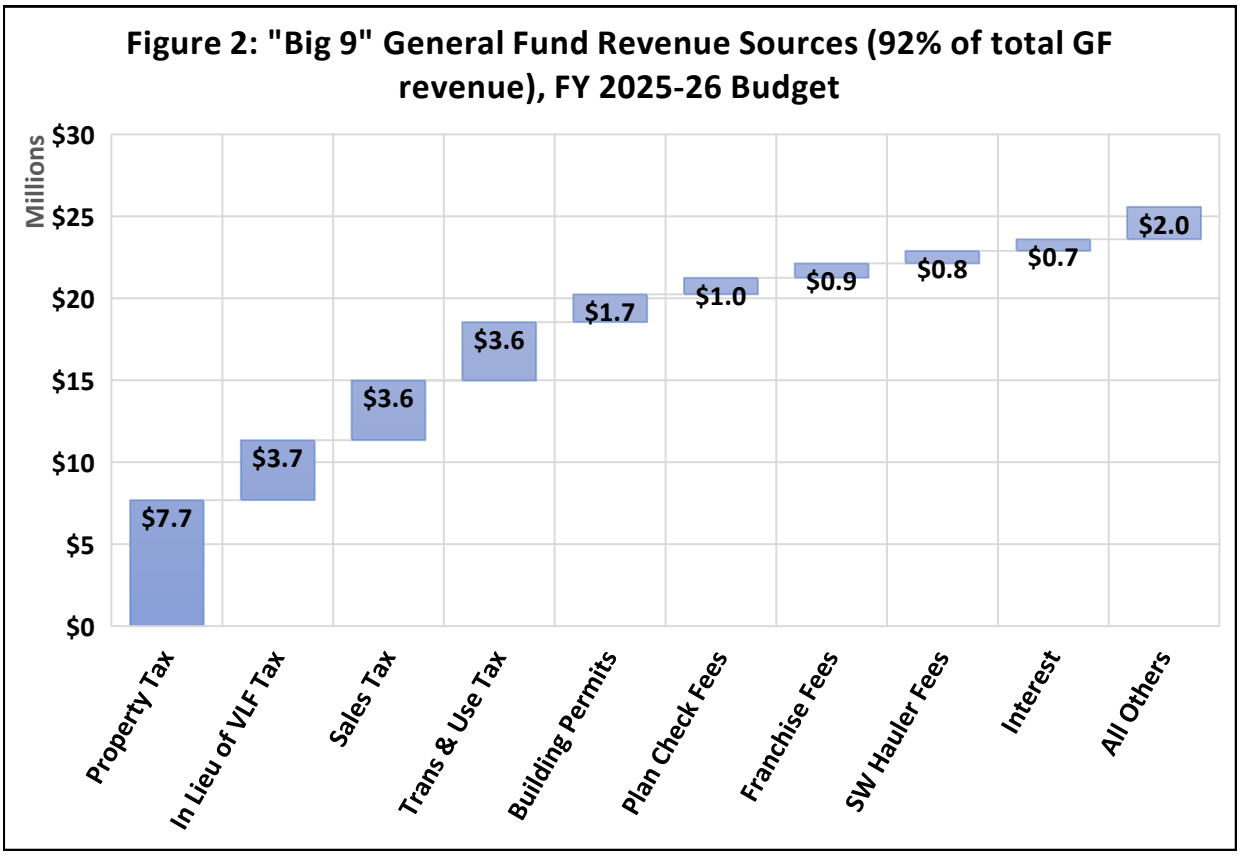
- **Sewer and Sanitation Funds**: This group of funds reflects the City's past and present activities with respect to sewers. While the construction of sewers within the City's three sewer districts all concluded prior to 2010, only of the State loans utilized to finance that construction is still being paid off (for Sewer District 04-1). Sewer Maintenance Fund 04-1 (Fund 44) is currently the only sewer fund with ongoing expenditures for current services; it tracks the costs associated with the portion of Sewer District 04-1 whose effluent is transported and treated via infrastructure owned by Crescenta Valley Water District and the City of Los Angeles.

- **Streets and Transportation Funds**: These six funds account for revenues received from the either the State of California (Gas Tax Fund, Transportation Development Act Fund) or the Los Angeles County Metropolitan Transportation Authority (Propositions A and C; Measures M and R). All these revenues must be spent on street or transportation-related activities. The City anticipates collecting roughly $2.8 million from these sources in FY 2025-26; the monies collected will be expended primarily for a combination of street maintenance, transit programs, and to support the City's transportation infrastructure projects.

General Fund Budget

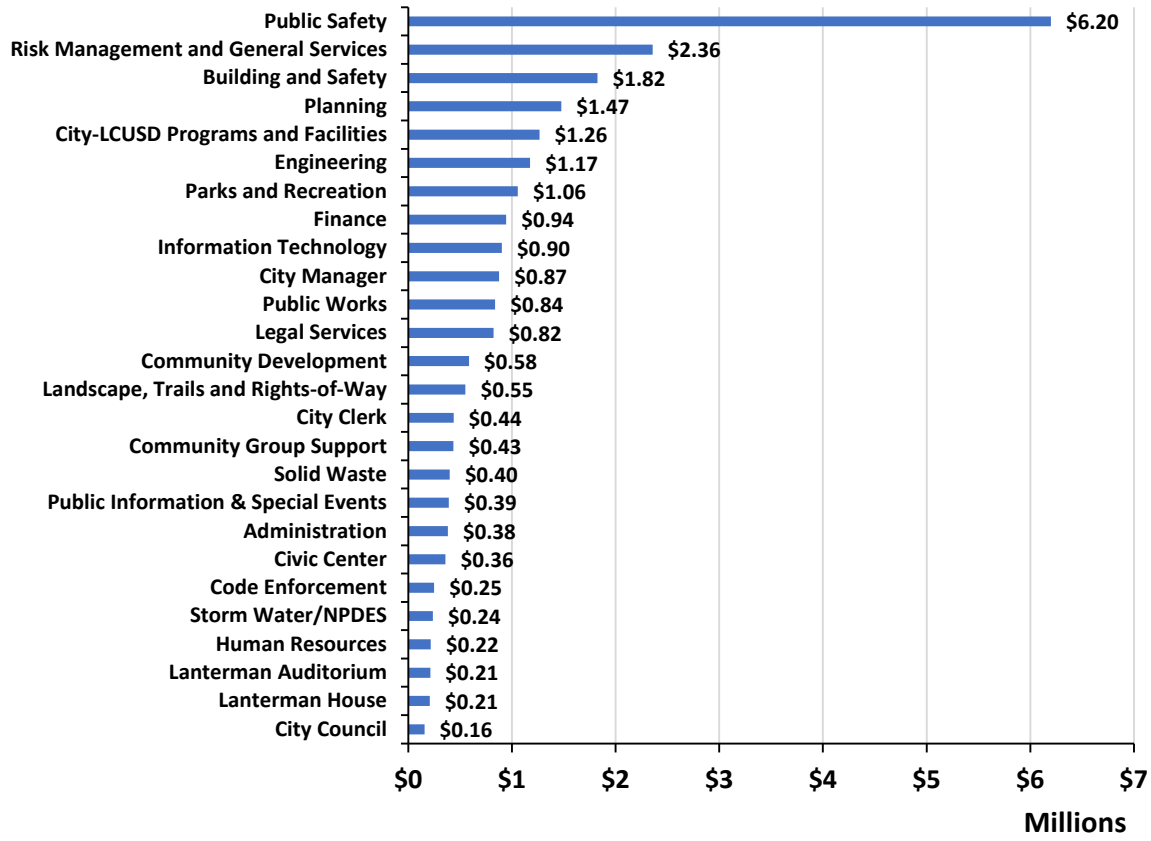
The FY 2025-26 General Fund revenue budget, at $25.6 million, is actually *down* roughly $403,000, or 1.6%, compared to estimated FY 2024-25 revenues. It is important to note, however, that FY 2024-25 General Fund revenues included two significant one-time payments: a $1.75 million settlement payment from Foothill Municipal Water District (FMWD) related to the "Foothill Dip" construction project, and more than $550,000 in reimbursements from the federal Emergency Management Agency (FEMA) related to previous disaster-related expenditures. Absent those large one-time payments received in FY 2024-25, the FY 2025-26 General Fund revenue budget is up $1.9 million, or 8.0%, compared to last year.

While the General Fund consists of 45 separate revenue sources, just nine of those sources - the "Big 9" – account for over 90% of all revenue (see Figure 2). Notable among the "Big 9" revenue sources in FY 2025-26 will be the first full year of receipts from the Measure LCF, the ¾ cent Sales Tax (technically a "Transactions and Use" Tax) voters approved in March 2024 and from which all revenues will accrue to the City. Revenues from Measure LCF are anticipated to be approximately $3.55 million in FY 2025-26. The allocation of Measure LCF revenue to items in the adopted budget is highlighted later in this Transmittal Letter.



With respect to expenditures, the FY 2025-26 General Fund expenditure budget is $24.5 million, a $1.1 million, or 4.8%, increase from the final FY 2024-25 Budget. The FY 2025-26 General Fund expenditure budget is spread across 26 separate "programs" (see Figure 3). The largest single program by far is Public Safety, which, at nearly $6.2 million, accounts for more than 25% of all General Fund expenditures. As in past years, this program includes the City's ongoing contract for law enforcement services with the Los Angeles County Sheriff's Department.

Figure 3: General Fund Expenditures by Program, FY 2025-26 Budget



Supplementing these expenditures are roughly $5.2 million of transfers from the General Fund to other funds. These transfers support a range of services and programs, including street sweeping, debt service payments on the loan utilized to partially finance the purchase of the Civic Center facility, and the City's capital projects.

Special Purpose Funds – Capital Projects

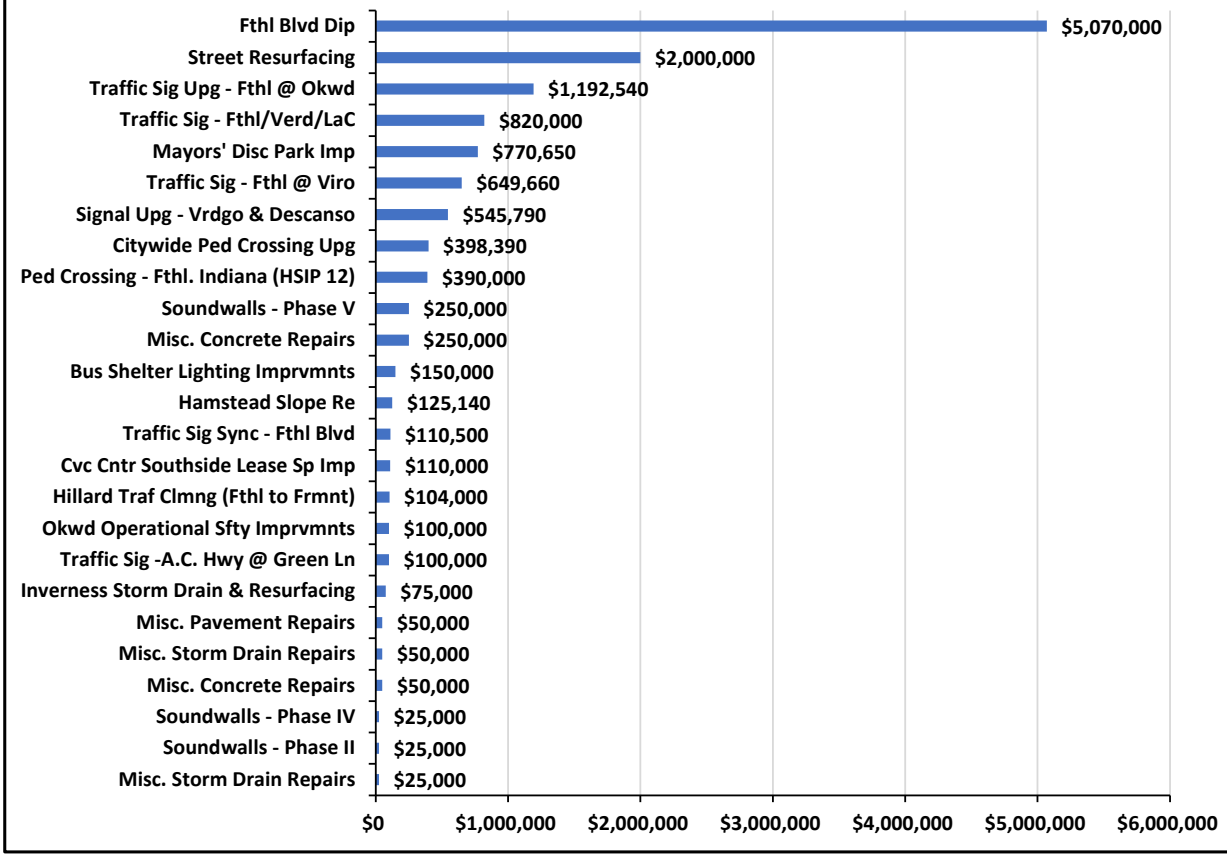
Most of the City's major capital projects are accounted for in the Capital Projects Fund (Fund 31). For FY 2025-26, 25 projects totaling $13.4 million are budgeted in this fund (see Figure 4). Among the larger and/or notable budgeted projects include:

- **Foothill "Dip" Project**: This major project will repair Foothill Boulevard between Cypress Drive and El Camino Corto, where both the eastbound and westbound lanes on Foothill have sunken significantly due to a ruptured water line under the street.

- **Street Resurfacing**: This includes $2.0 million for the FY 2025-26 Annual Street Resurfacing project, which includes a major increase in the level of General Fund support for this ongoing program.

- **Traffic Signals**: Upgrades in multiple areas, including at the intersection of Verdugo Blvd and Descanso Road, on Foothill Blvd at Viro Road, and the Foothill Blvd/Verdugo Blvd/La Canada Blvd intersection.

Figure 4: Capital Improvement Program Fund Projects, FY 2025-26 Budget
(25 projects totaling $13.4 million)



General Fund Financial Metrics: Annual Budget "Balance" and Reserves

The FY 2025-26 General Fund budget is "balanced" in that it includes a "top-line" operating surplus, with budgeted operating revenues exceeding budgeted operating expenditures by more than $1 million (see Table 1). However, when the General Fund's net transfers are considered – i.e., the amount of Transfers In from Other Funds (just over $860,000), minus Transfers Out over Other Funds (over $5.2 million) – the adopted budget does contemplate a roughly $3.3 million "bottom-line" reduction fund balance and General Fund reserves (see Table 1 and Figure 5).

However, two caveats should be considered to better understand both the "top-line" and "bottom-line" dynamics of this year's adopted General Fund budget. First, given the City's conservative budgetary practices, it is more likely than not that actual, year-end General Fund revenue will somewhat exceed the budget figure, while actual, year-end General Fund expenditures will be somewhat less than the budget figure. Of course, currently unforeseen events, such as a sudden economic shock or disaster event, could change the budgetary outlook, but in most years, the City's year-end, actual operating surplus (sometimes

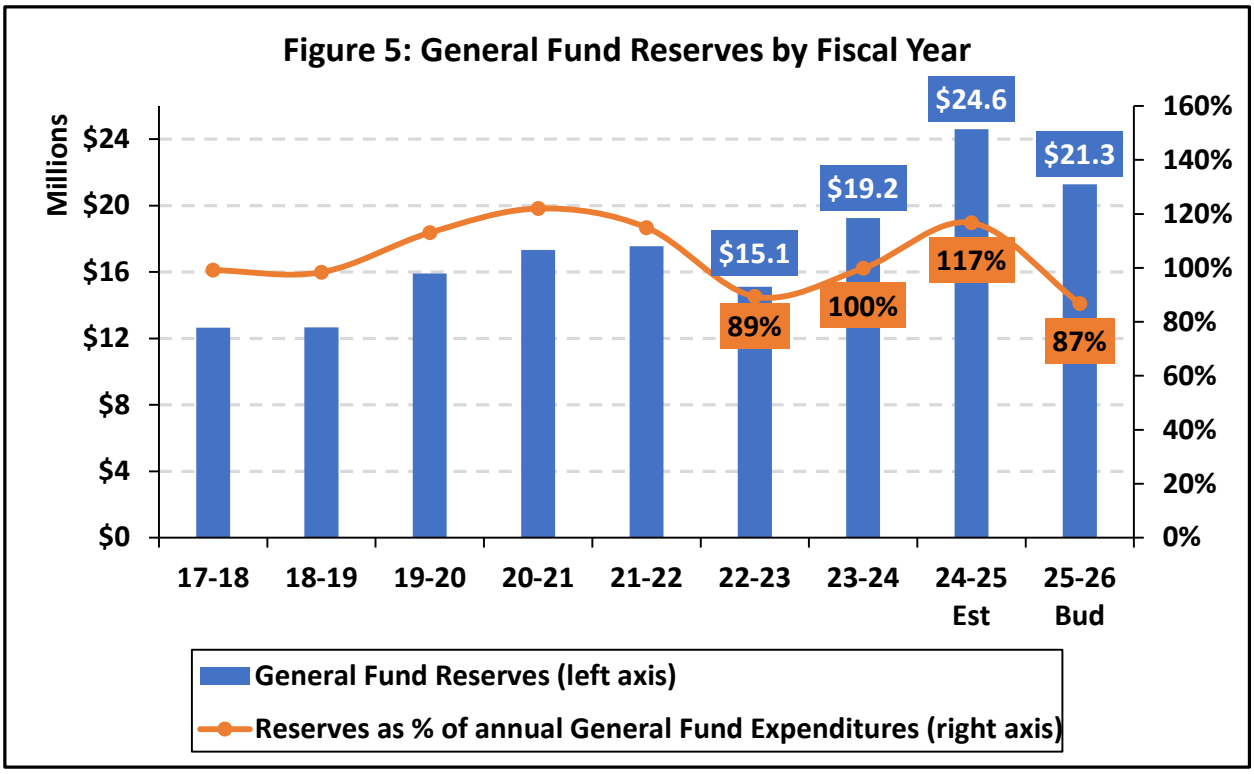
expressed as an "operating ratio" - see again Table 1) is more favorable compared to the adopted and/or final budget.

Second, the FY 2025-26 General Fund budget's relatively large ($5.2 million) Transfer Out to Other Funds includes $1.75 million being transferred to the Capital Projects Fund for the Foothill "Dip" construction project (this project was discussed above). That $1.75 million was received in FY 2024-25 from the Foothill Municipal Water District (FMWD) as part of a settlement agreement with the City, and this one-time payment represents FMWD's contribution to the cost of the project.

Table 1: General Fund Financial Metrics

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	**$18,634,683**	**$16,183,502**	**$20,347,889**	**$20,347,889**	**$24,685,929**
Revenue	20,013,119	22,527,184	25,277,910	25,971,050	25,568,010
Expenditures	16,914,947	19,264,661	23,417,170	21,072,290	24,536,520
Operating Surplus or (Deficit) (Rev - Exp)	**$3,098,172**	**$3,262,523**	**$1,860,740**	**$4,898,760**	**$1,031,490**
Operating Ratio (Rev ÷ Exp)	***1.18***	***1.17***	***1.08***	***1.23***	***1.04***
Transfers In from Other Funds	155,756	2,921,097	785,755	1,056,740	860,820
Transfers Out to Other Funds	5,705,109	2,019,234	1,681,620	1,617,460	5,202,930
Net Transfers (Transfers In - Transfers Out)	($5,549,352)	$901,863	($895,865)	($560,720)	($4,342,110)
Increase/(Decrease) in Fund Balance	($2,451,181)	$4,164,387	$964,875	$4,338,040	($3,310,620)
Ending Fund Balance	**$16,183,502**	**$20,347,889**	**$21,312,764**	**$24,685,929**	**$21,375,309**

The transfer of the FMWD settlement payment from the General Fund to the Capital Project Fund is a significant factor impacting the City's projected General Fund reserves (see Figure 5). Those reserves, which consist of the *spendable, unrestricted portion of fund balance in the General Fund*, are projected to be $21.3 million by the end of FY 2025-26, a decrease of roughly $3.3 million from the prior fiscal year. However, it is important to note that, absent the $1.75 million transfer of the FMWD settlement payment, the projected year-over-year decrease in reserves would have been $1.56 million. Moreover, General Fund reserves, at approximately 87% of budgeted FY 2025-26 General Fund expenditures, are well within the City's policy range for reserves.



The FY 2025-26 Budget Development Process

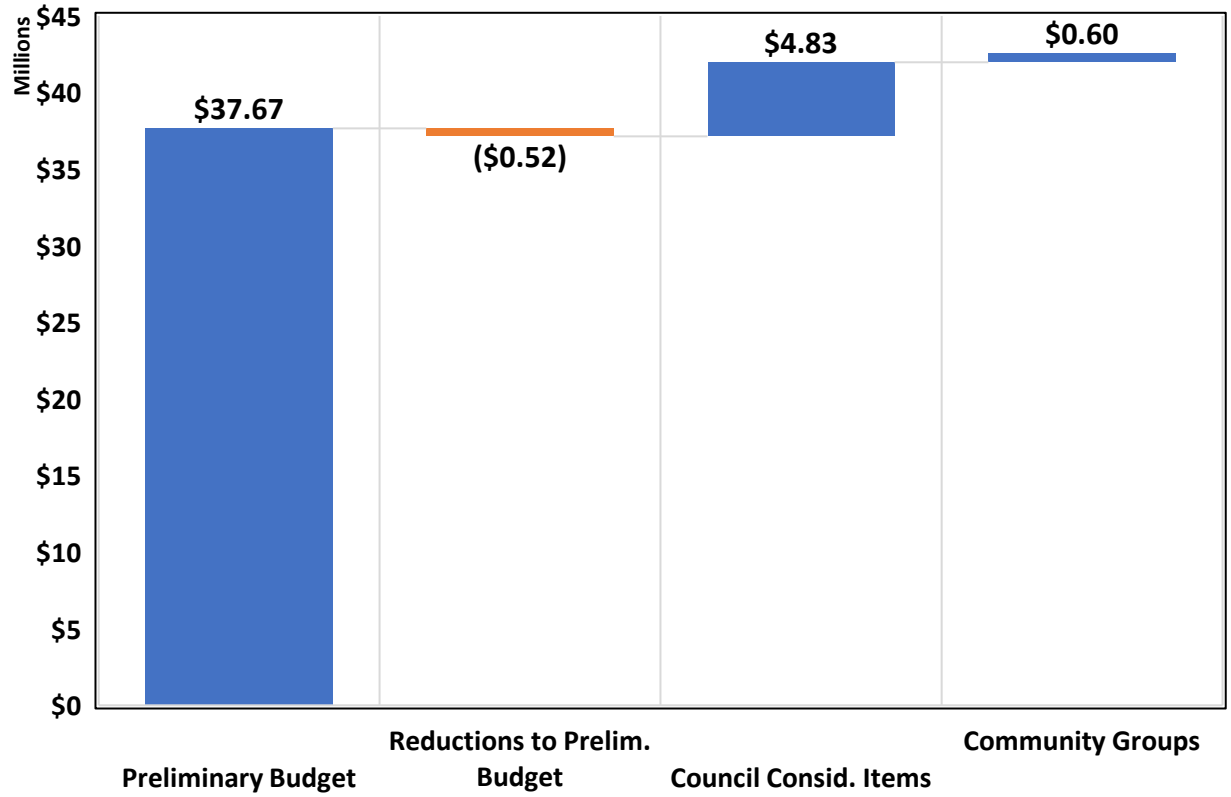
The FY 2025-26 Budget development process was similar to prior years. This process, which includes the City Council conducting a series of budget hearings, results in a budget that is "built" in various stages (see Figure 6). The specific elements of the process include the following:

- **Development of the Preliminary Budget**: In January, staff begins the process that culminates in April in the release of the Preliminary Budget. The Preliminary Budget is largely "incremental" in nature - it includes all departmental expenditure requests for ongoing operations, as well as programs and projects being continued from the previous fiscal year. It can also include items that the City Council directed staff earlier in the fiscal year (e.g., during the Mid-Year Budget Report) to include in the upcoming Preliminary Budget. For FY 2025-26, the Preliminary Budget totaled $37.7 million. Note, however, that during this year's budget hearings, the City Council made several reductions to the Preliminary Budget totaling roughly $520,000, with these funds redirected to different priorities.

- **Council Consideration Items**: Accompanying the Preliminary Budget are some number of "Council Consideration Items ("CCIs"). CCIs, each of which the City Council discusses and decides upon during the budget hearings, present opportunities for "non-incremental" additions the budget. They often involve decisions and tradeoffs over competing priorities or a preferred direction for City policy, or they represent a new or major addition to ongoing operations or to capital spending. For the FY 2025-26 Budget, the City Council approved 19 separate CCIs totaling $4.83 million; a full list and the text of the adopted CCIs is provided in Section 7 of the budget document.

- **Community Group Requests**: As part of the annual budget process, the City Council reviews requests for funding from a range of local not-for-profit organizations that serve the La Cañada Flintridge community. In making these "Community Group Requests", the requesting organization describe the public purpose and/or community benefit that will be derived through the funding of the request. In this year's budget, the City Council funded 15 community organizations for a total of $600,000. (See the Community Group Support – General Fund program 33 – for the complete list of funded Community Group Requests.)

Figure 6: FY 2025-26 Budget Development (total Budget is $42.6 million)



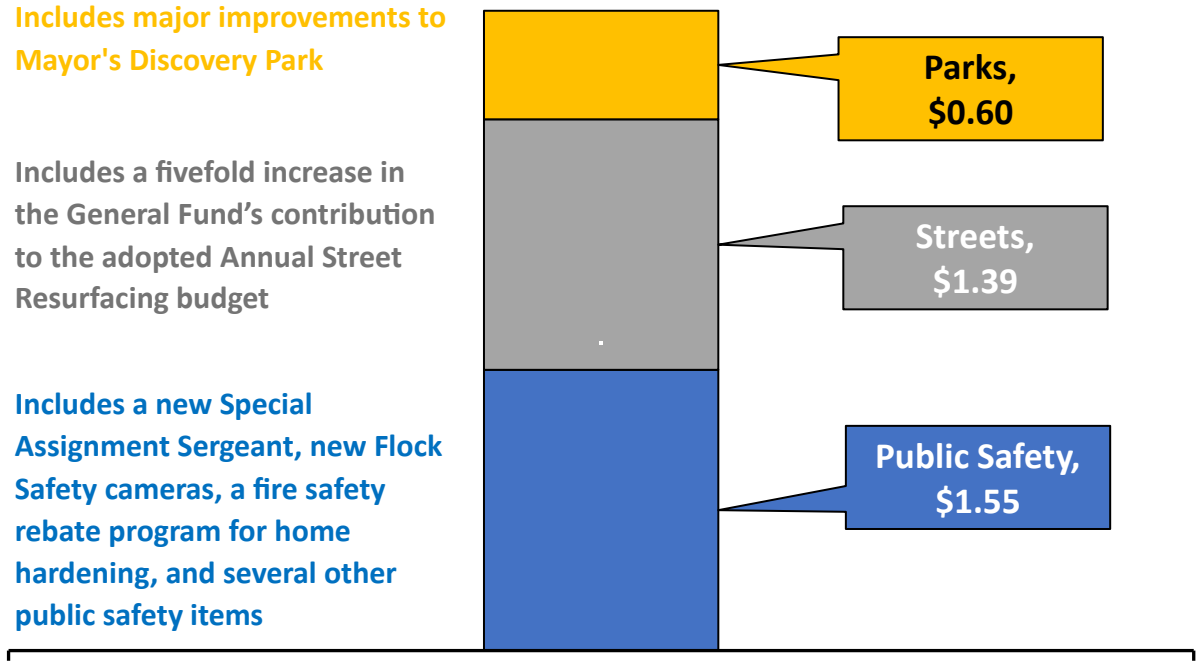
The Allocation of Measure LCF Revenue

As discussed above, voters approved Measure LCF in March 2024. The Measure added a ¾ cent Sales Tax (technically a "Transactions and Use" Tax), and all revenues from Measure LCF accrue to the City. FY 2025-26 will be the first time the City receives a full fiscal year of Measure LCF funds, with receipts estimated to reach $3.55 million.

During the months leading up to the approval of Measure LCF, the City Council sponsored and conducted many efforts, including community surveys and town hall meetings, to assess the community's highest priorities for the use of Measure LCF funds. Residents consistently identified certain programmatic areas – heightened public safety and emergency preparedness, maintenance and improvements to streets and roads, and better parks and recreational opportunities – as items of primary concern for the community.

As part of the City Council's commitment to transparency in the use of these revenues, Figure 7 below highlights the allocation of the anticipated Measure LCF receipts to specific priority items. These include public safety ($1.55 million), streets and roads (1.39 million), and parks ($600,000). It is also important to note that Measure LCF, beyond making possible the funding of these items as part of the adopted FY 2025-26 Budget, is also freeing up other funds to allocate to these same priorities later in the fiscal year and beyond. This may include, for example, funding the highest impact emergency preparedness initiatives that will be identified in the City's ongoing After Action Review (AAR) of its response to the Eaton Fire and Windstorm Event that occurred in January 2025.

Figure 7: Allocation of Measure LCF Revenue (3.55 million)



Conclusion

Under the leadership of the City Council, the City of La Cañada Flintridge will continue to provide high-quality programs, services, and projects with an ongoing commitment to prudent financial management. As the financial and operating plan for the upcoming fiscal year, the FY 2025-26 Budget furthers the City's mission of maintaining a flourishing La Cañada Flintridge community.

Respectfully submitted,

Daniel Jordan

Daniel Jordan
City Manager

CITY OF LA CAÑADA FLINTRIDGE ORGANIZATION CHART

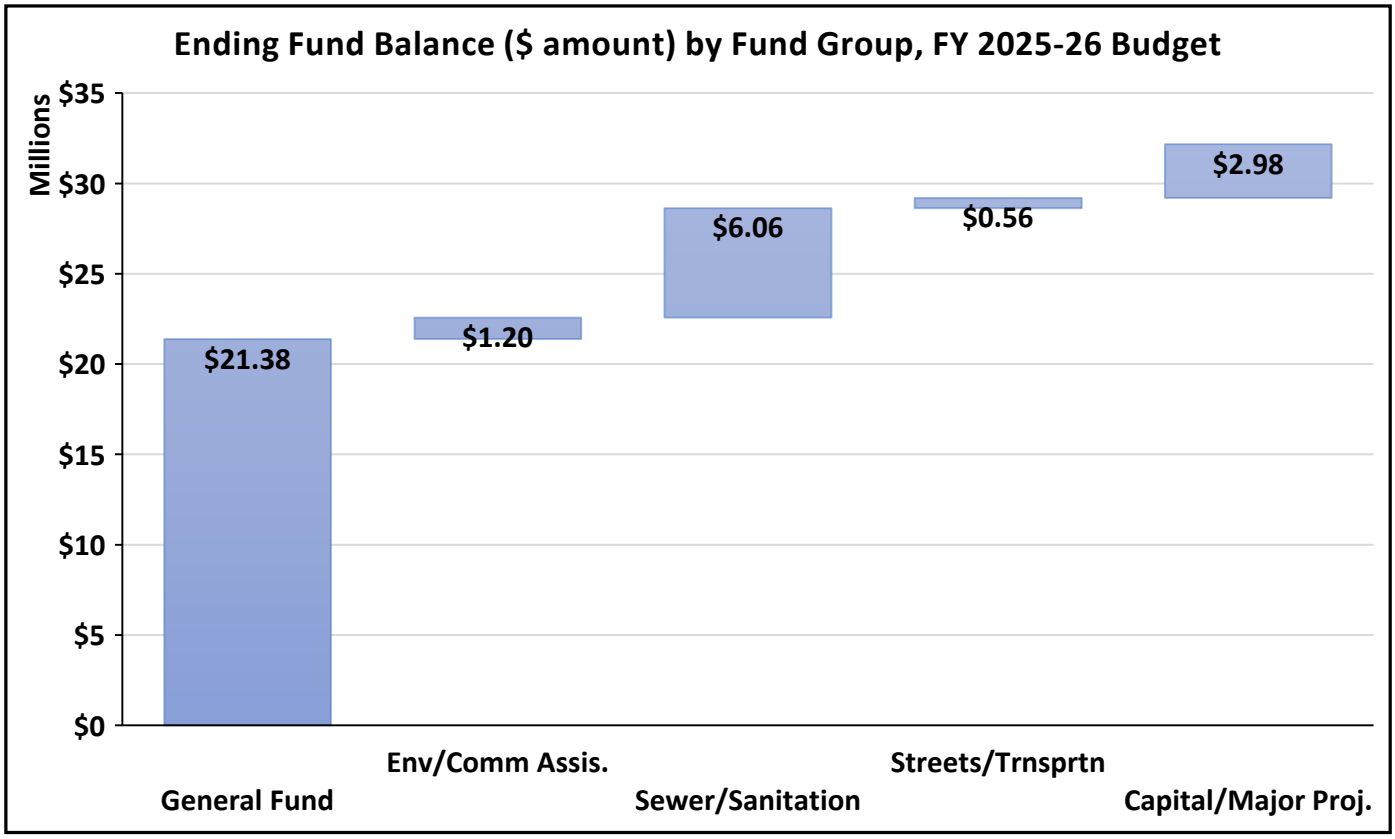


Section Two:
FINANCIAL AND PERSONNEL SUMMARIES

TABLE 2-1: REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
FY 2025-26 Budget

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Change in Fund Balance	Ending Fund Balance
1	General	24,685,929	25,568,010	860,820	24,536,520	5,202,930	(3,310,620)	21,375,309
Public Safety Grant Funds								
2	Traffic Safety	0	59,700	0	0	59,700	0	0
35	SLESF	3	201,770	0	0	201,770	0	3
Subtotal		3	261,470	0	0	261,470	0	3
Environmental Quality and Community Assistance Funds								
11	CDBG	0	58,000	0	58,000	0	0	0
18	Measure W	875,020	390,980	0	223,500	0	167,480	1,042,500
37	AQMD	125,105	33,120	0	0	0	33,120	158,225
Subtotal		1,000,125	482,100	0	281,500	0	200,600	1,200,725
Sewer and Sanitation Funds								
20	Sanitation	0	0	0	0	0	0	0
23	Sewer DS - 98-1	57,313	1,020	0	0	0	1,020	58,333
24	Sewer Imp - 02-1	0	0	0	0	0	0	0
25	Sewer Red - 02-1	4	0	0	0	0	0	4
26	Sewer DS - 02-1	568,110	14,600	0	0	0	14,600	582,710
41	Sewer Imp - 04-1	1,322,850	30,850	0	0	0	30,850	1,353,700
42	Sewer Red - 04-1	0	0	0	0	0	0	0
43	Sewer DS - 04-1	4,375,563	123,800	0	1,698,150	0	(1,574,350)	2,801,213
44	Sewer Maint 04-1	1,154,779	364,630	0	254,050	0	110,580	1,265,359
Subtotal		7,478,618	534,900	0	1,952,200	0	(1,417,300)	6,061,318
Streets and Transportation Funds								
3	Gas Tax	101,992	1,121,630	146,100	680,600	538,930	48,200	150,192
5	Trans Dev Act	0	16,020	0	0	16,020	0	0
30	Proposition A	588,924	529,190	0	675,590	173,500	(319,900)	269,024
29	Proposition C	1,398,674	451,010	0	2,800	1,846,880	(1,398,670)	4
27	Measure M	400,807	379,020	0	0	731,290	(352,270)	48,537
28	Measure R	557,100	330,790	0	5,000	788,800	(463,010)	94,090
Subtotal		3,047,497	2,827,660	146,100	1,363,990	4,095,420	(2,485,650)	561,847
Capital and Major Project Funds								
4	Bonds & Grants	(5)	0	0	0	0	0	(5)
7	Fed Emerg/ARPA	359,590	698,220	0	463,660	594,150	(359,590)	0
31	Capital Projects	4,096,174	2,485,710	9,051,620	13,436,670	516,350	(2,415,690)	1,680,484
38	Property Acq	269,995	0	0	265,000	0	(265,000)	4,995
39	Civic Center DS	941,122	15,720	611,780	276,780	0	350,720	1,291,842
Subtotal		5,666,876	3,199,650	9,663,400	14,442,110	1,110,500	(2,689,560)	2,977,316
Total - All Funds		**$41,879,048**	**$32,873,790**	**$10,670,320**	**$42,576,320**	**$10,670,320**	**($9,702,530)**	**$32,176,518**

REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
FY 2025-26 Budget



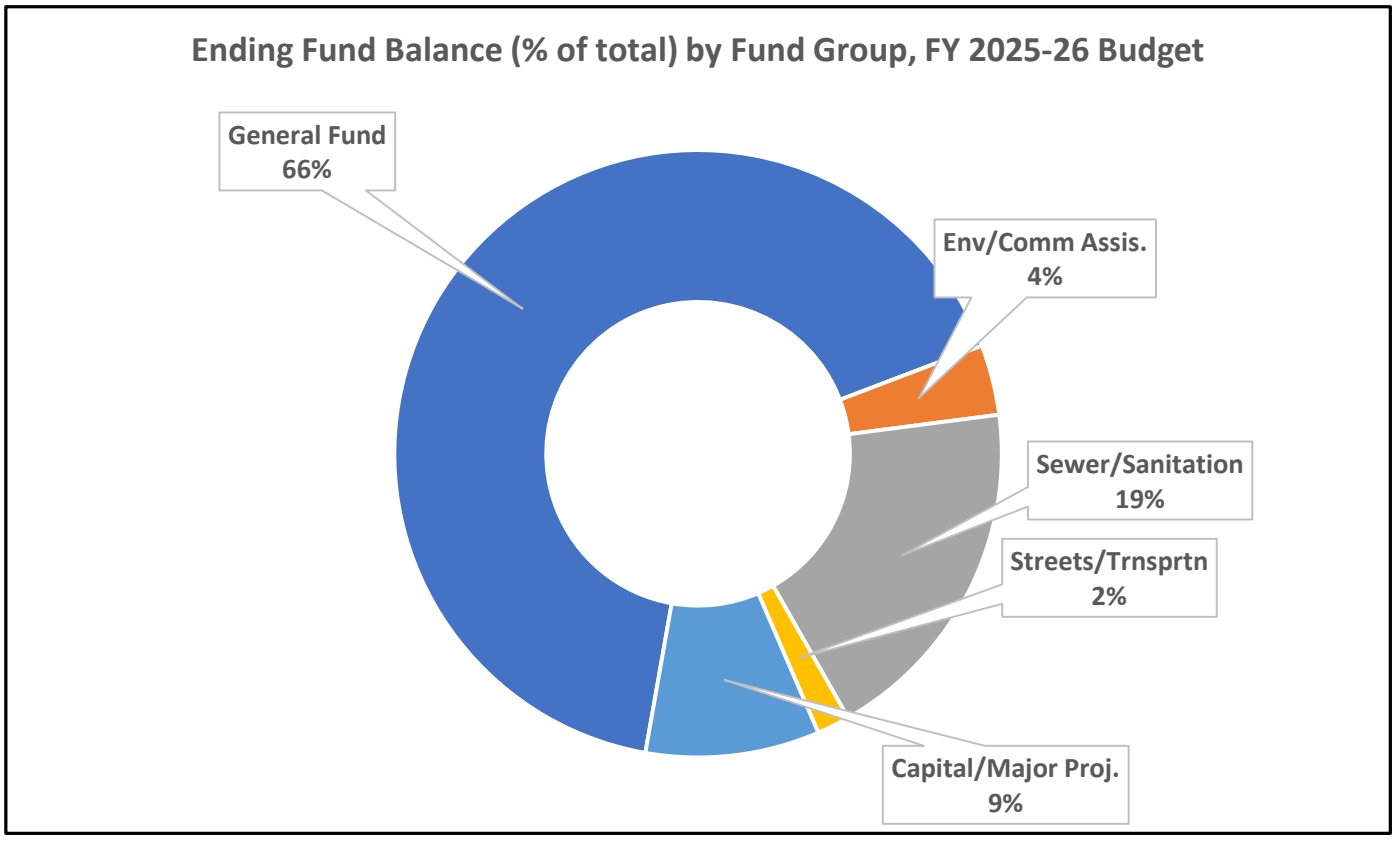
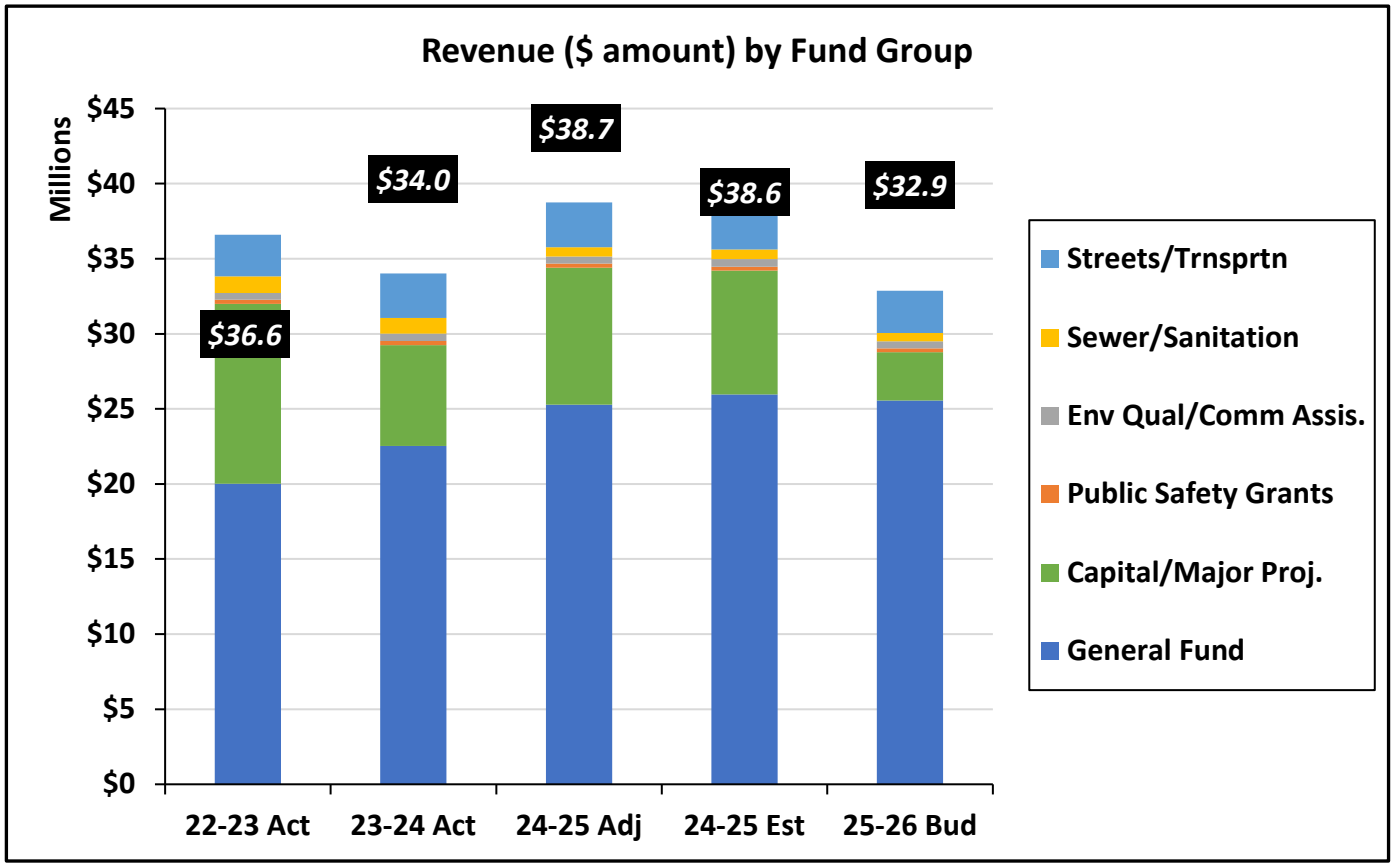


TABLE 2-2: SUMMARY OF REVENUES BY FUND

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
1	General	20,013,119	22,527,184	25,277,910	25,971,050	25,568,010
Public Safety Grant Funds						
2	Traffic Safety	106,704	90,828	102,270	61,020	59,700
35	SLESF	166,855	188,983	177,040	197,280	201,770
Subtotal		273,559	279,811	279,310	258,300	261,470
Environmental Quality and Community Assistance Funds						
11	CDBG	22,030	48,360	57,800	90,000	58,000
18	Measure W	387,584	398,153	389,440	393,070	390,980
37	AQMD	34,655	37,902	34,230	34,340	33,120
Subtotal		444,269	484,415	481,470	517,410	482,100
Sewer and Sanitation Funds						
20	Sanitation	8,415	10,269	0	0	0
23	Sewer DS - 98-1	1,308	2,090	1,310	1,210	1,020
24	Sewer Imp - 02-1	0	0	0	0	0
25	Sewer Red - 02-1	2,344	369	0	1,860	0
26	Sewer DS - 02-1	93,567	109,822	84,410	71,500	14,600
41	Sewer Imp - 04-1	30,002	47,924	33,120	36,310	30,850
42	Sewer Red - 04-1	455,931	273,574	0	2,480	0
43	Sewer DS - 04-1	182,383	235,029	158,330	145,650	123,800
44	Sewer Maint 04-1	337,979	371,697	327,690	368,320	364,630
Subtotal		1,111,928	1,050,774	604,860	627,330	534,900
Streets and Transportation Funds						
3	Gas Tax	985,994	1,105,316	1,095,460	1,164,930	1,121,630
5	Trans Dev Act	19,124	23,500	20,470	20,470	16,020
30	Proposition A	555,766	567,032	585,500	548,250	529,190
29	Proposition C	468,325	487,799	495,260	526,140	451,010
27	Measure M	394,219	420,150	420,970	404,810	379,020
28	Measure R	349,100	360,674	367,970	348,550	330,790
Subtotal		2,772,528	2,964,471	2,985,630	3,013,150	2,827,660
Capital and Major Project Funds						
4	Bonds & Grants	191,322	30,532	20,000	33,020	0
7	Fed Emerg/ARPA	186,324	2,704,098	2,016,470	1,545,460	698,220
31	Capital Projects	11,601,119	3,963,429	7,064,530	6,638,310	2,485,710
38	Property Acq	0	0	0	0	0
39	Civic Center DS	9,682	21,734	13,480	18,500	15,720
Subtotal		11,988,447	6,719,793	9,114,480	8,235,290	3,199,650
Total - All Funds		**$36,603,850**	**$34,026,449**	**$38,743,660**	**$38,622,530**	**$32,873,790**

SUMMARY OF REVENUES BY FUND



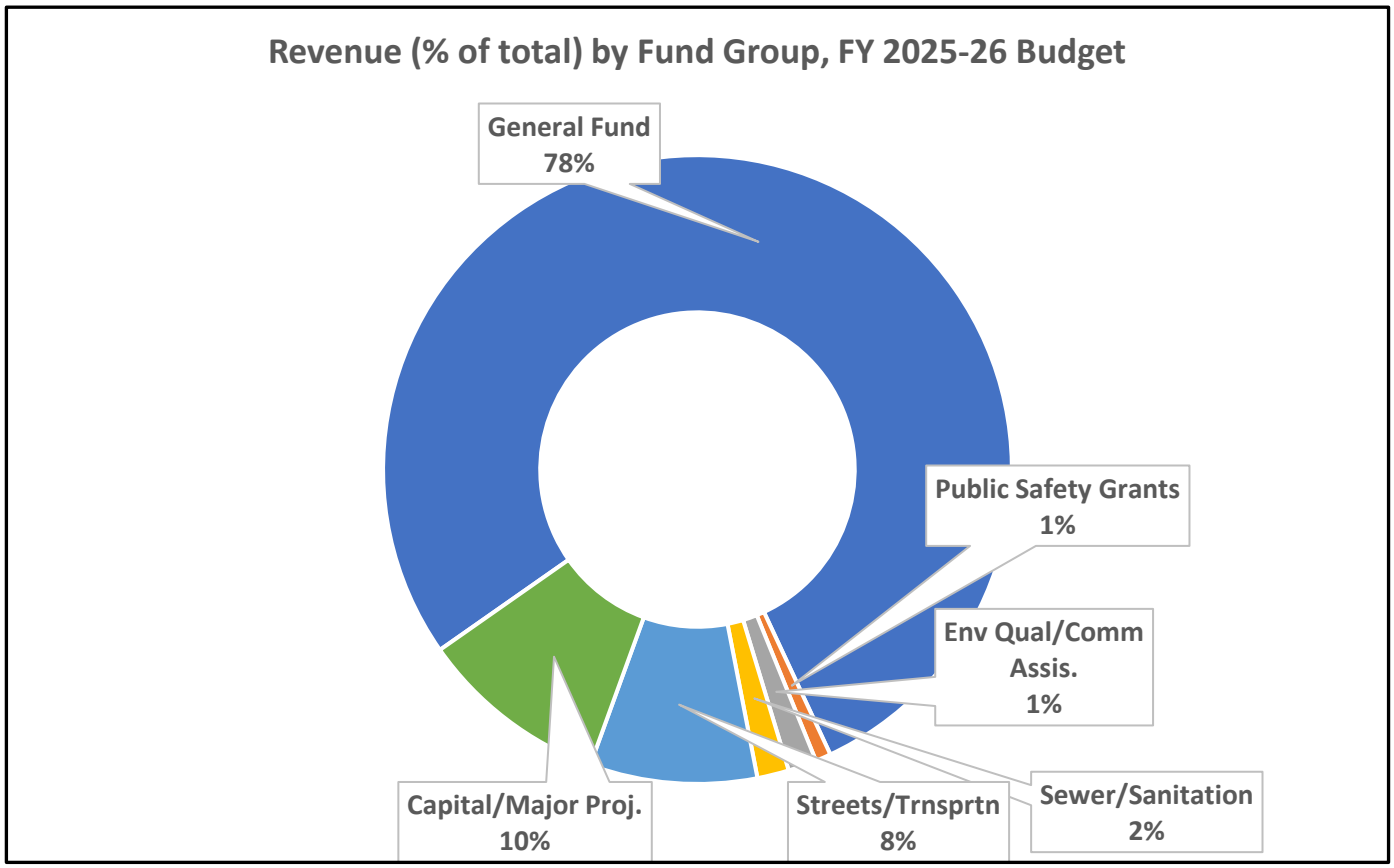
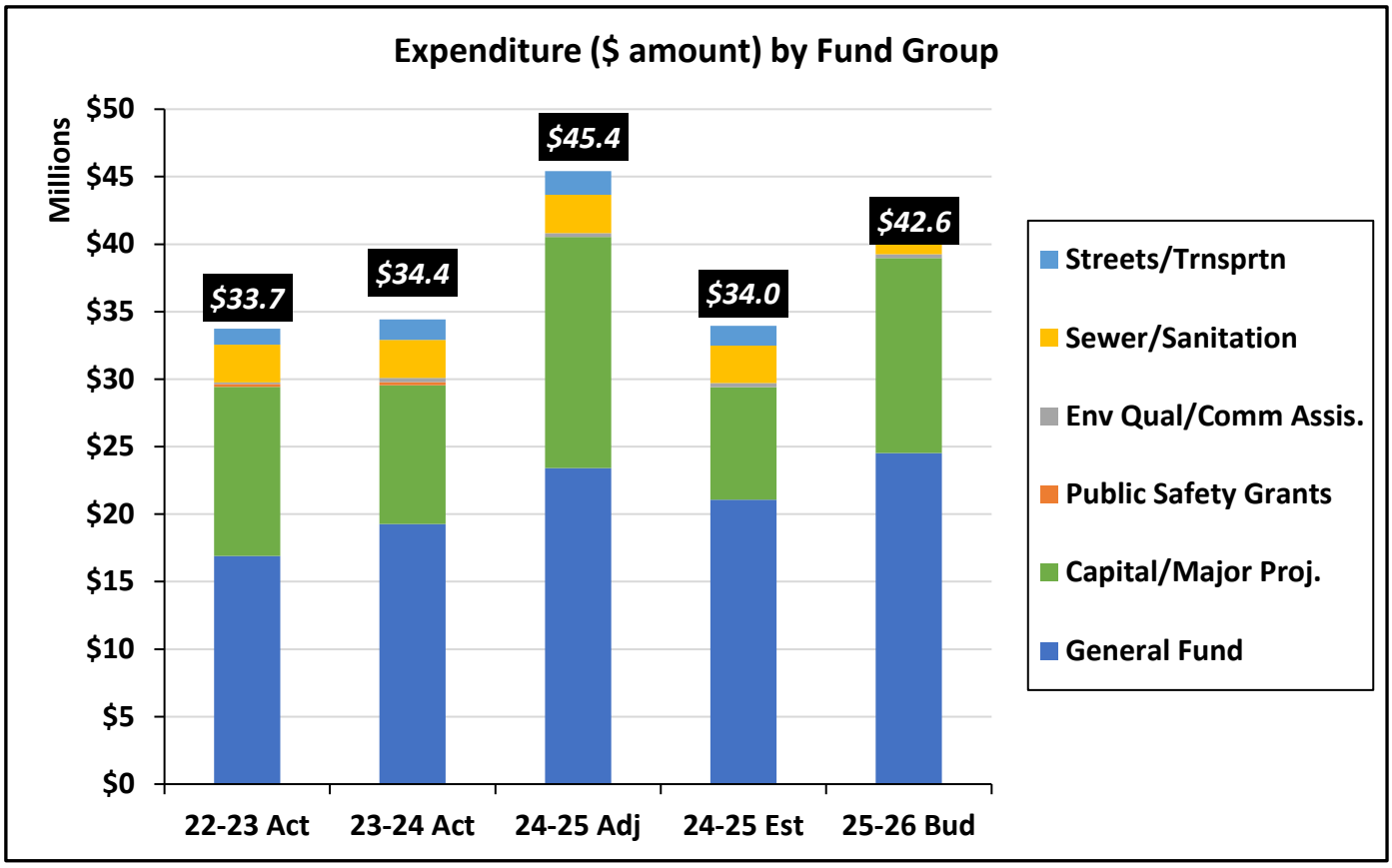


TABLE 2-3: SUMMARY OF EXPENDITURES BY FUND

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
1	General	16,914,947	19,264,661	23,417,170	21,072,290	24,536,520
Public Safety Grant Funds						
2	Traffic Safety	0	0	0	0	0
35	SLESF	211,257	226,605	0	0	0
Subtotal		211,257	226,605	0	0	0
Environmental Quality and Community Assistance Funds						
11	CDBG	22,029	48,360	57,800	90,000	58,000
18	Measure W	114,291	265,456	123,500	117,380	223,500
37	AQMD	104	1,621	95,000	94,110	0
Subtotal		136,423	315,438	276,300	301,490	281,500
Sewer and Sanitation Funds						
20	Sanitation	8,415	10,269	0	0	0
23	Sewer DS - 98-1	0	0	0	0	0
24	Sewer Imp - 02-1	0	0	0	0	0
25	Sewer Red - 02-1	0	0	0	0	0
26	Sewer DS - 02-1	888,364	888,364	888,380	888,380	0
41	Sewer Imp - 04-1	0	0	0	0	0
42	Sewer Red - 04-1	17,389	17,068	0	0	0
43	Sewer DS - 04-1	1,699,402	1,699,627	1,699,630	1,699,630	1,698,150
44	Sewer Maint 04-1	181,224	205,939	253,420	198,020	254,050
Subtotal		2,794,794	2,821,267	2,841,430	2,786,030	1,952,200
Streets and Transportation Funds						
3	Gas Tax	660,789	700,517	694,500	675,860	680,600
5	Trans Dev Act	0	0	0	0	0
30	Proposition A	468,780	744,844	862,150	641,220	675,590
29	Proposition C	3,865	2,775	172,800	152,800	2,800
27	Measure M	2,500	7,000	0	0	0
28	Measure R	33,928	50,675	43,500	2,300	5,000
Subtotal		1,169,862	1,505,810	1,772,950	1,472,180	1,363,990
Capital and Major Project Funds						
4	Bonds & Grants	63,359	2,367	20,000	9,850	0
7	Fed Emerg/ARPA	79,538	458,668	1,937,565	694,350	463,660
31	Capital Projects	12,048,447	9,551,836	14,614,235	7,349,010	13,436,670
38	Property Acq	38,928	0	265,000	0	265,000
39	Civic Center DS	278,014	277,616	277,200	277,200	276,780
Subtotal		12,508,286	10,290,487	17,114,000	8,330,410	14,442,110
Total - All Funds		**$33,735,570**	**$34,424,268**	**$45,421,850**	**$33,962,400**	**$42,576,320**

SUMMARY OF EXPENDITURES BY FUND



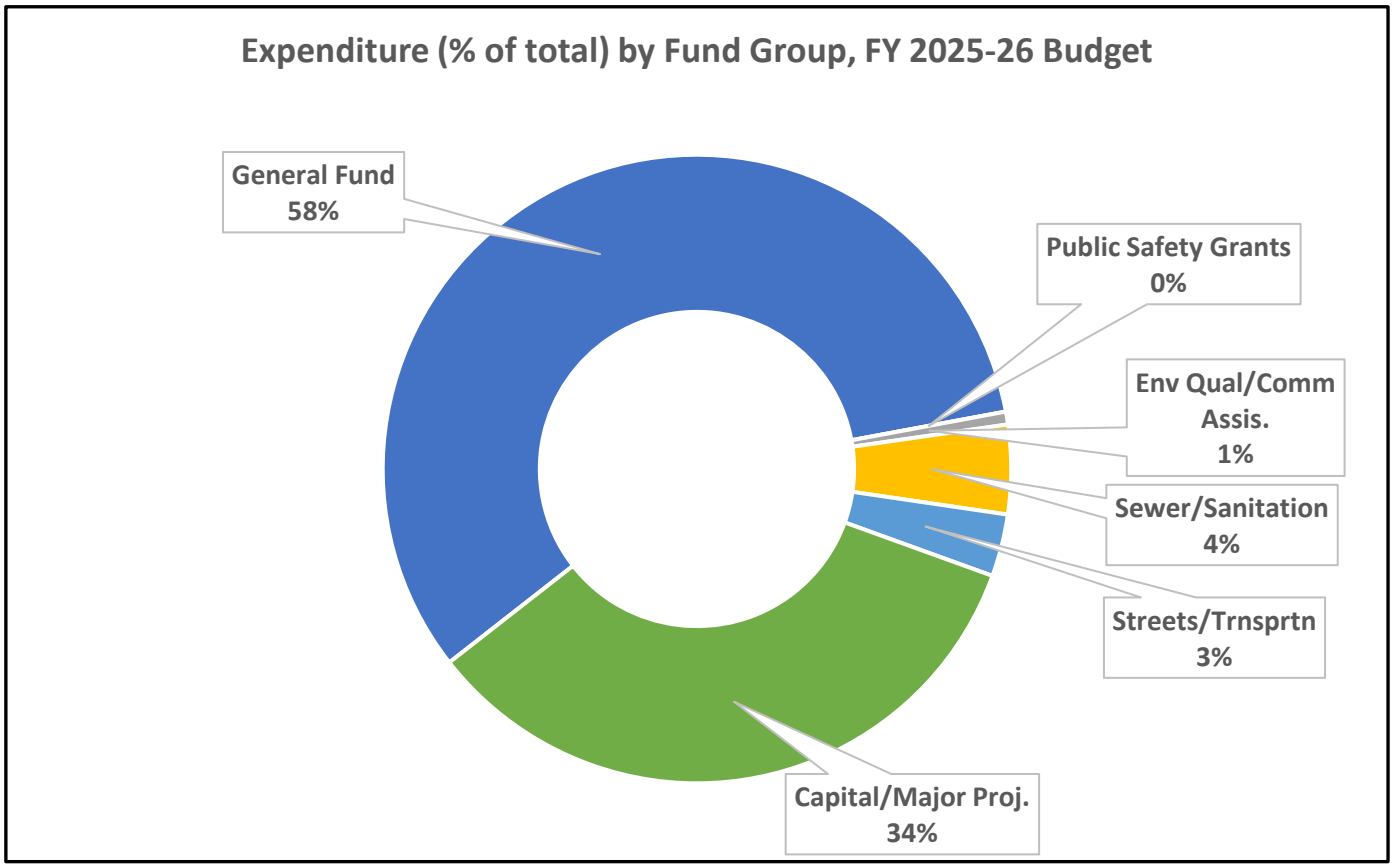
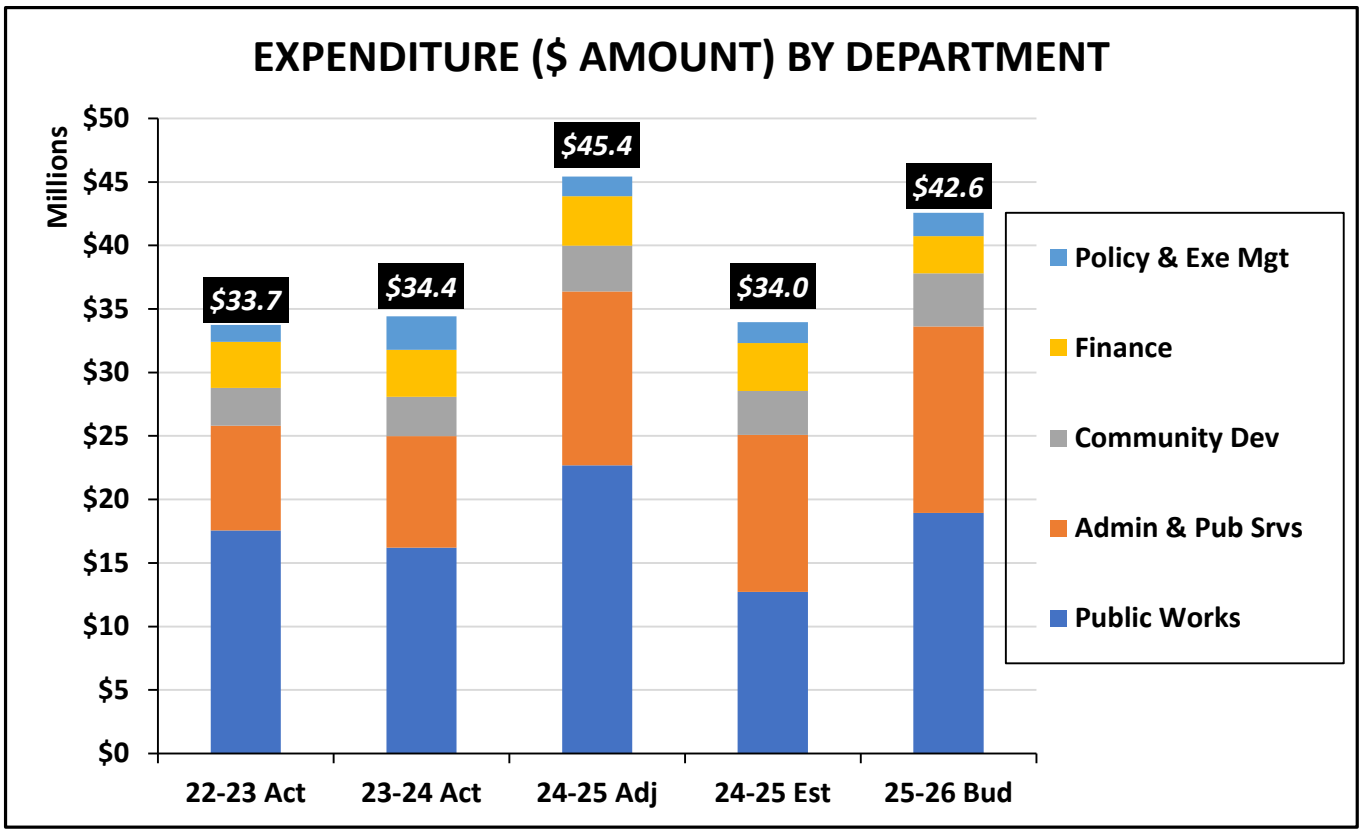


TABLE 2-4: SUMMARY OF EXPENDITURES BY DEPARTMENT (ALL FUNDS)

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Policy and Executive Management						
1	General	1,324,888	2,634,690	1,541,970	1,635,090	1,852,080
Subtotal		1,324,888	2,634,690	1,541,970	1,635,090	1,852,080
Administration and Public Services						
1	General	7,933,878	8,561,619	13,397,915	12,341,580	14,413,240
2	Traffic Safety	0	0	0	0	0
4	Bonds & Grants	63,359	2,367	20,000	9,850	0
35	SLESF	211,257	226,605	0	0	0
38	Property Acq	38,928	0	265,000	0	265,000
Subtotal		8,247,423	8,790,592	13,682,915	12,351,430	14,678,240
Finance						
1	General	750,706	836,320	1,026,210	913,370	943,520
23	Sewer DS - 98-1	0	0	0	0	0
26	Sewer DS - 02-1	888,364	888,364	888,380	888,380	0
43	Sewer DS - 04-1	1,699,402	1,699,627	1,699,630	1,699,630	1,698,150
39	Civic Center DS	278,014	277,616	277,200	277,200	276,780
Subtotal		3,616,486	3,701,927	3,891,420	3,778,580	2,918,450
Community Development						
1	General	2,967,747	3,040,205	3,550,925	3,375,410	4,131,460
11	CDBG	22,029	48,360	57,800	90,000	58,000
Subtotal		2,989,777	3,088,565	3,608,725	3,465,410	4,189,460
Public Works						
1	General	3,937,728	4,191,827	3,900,150	2,806,840	3,196,220
3	Gas Tax	660,789	700,517	694,500	675,860	680,600
5	Trans Dev Act	0	0	0	0	0
7	Fed Emerg/ARPA	79,538	458,668	1,937,565	694,350	463,660
18	Measure W	114,291	265,456	123,500	117,380	223,500
20	Sanitation	8,415	10,269	0	0	0
25	Sewer Red - 02-1	0	0	0	0	0
27	Measure M	2,500	7,000	0	0	0
28	Measure R	33,928	50,675	43,500	2,300	5,000
29	Proposition C	3,865	2,775	172,800	152,800	2,800
30	Proposition A	468,780	744,844	862,150	641,220	675,590
31	Capital Projects	12,048,447	9,551,836	14,614,235	7,349,010	13,436,670
37	AQMD	104	1,621	95,000	94,110	0
41	Sewer Imp - 04-1	0	0	0	0	0
42	Sewer Red - 04-1	17,389	17,068	0	0	0
44	Sewer Maint 04-1	181,224	205,939	253,420	198,020	254,050
Subtotal		17,556,998	16,208,495	22,696,820	12,731,890	18,938,090
Total - All Funds		**$33,735,570**	**$34,424,268**	**$45,421,850**	**$33,962,400**	**$42,576,320**

SUMMARY OF EXPENDITURES BY DEPARTMENT (ALL FUNDS)



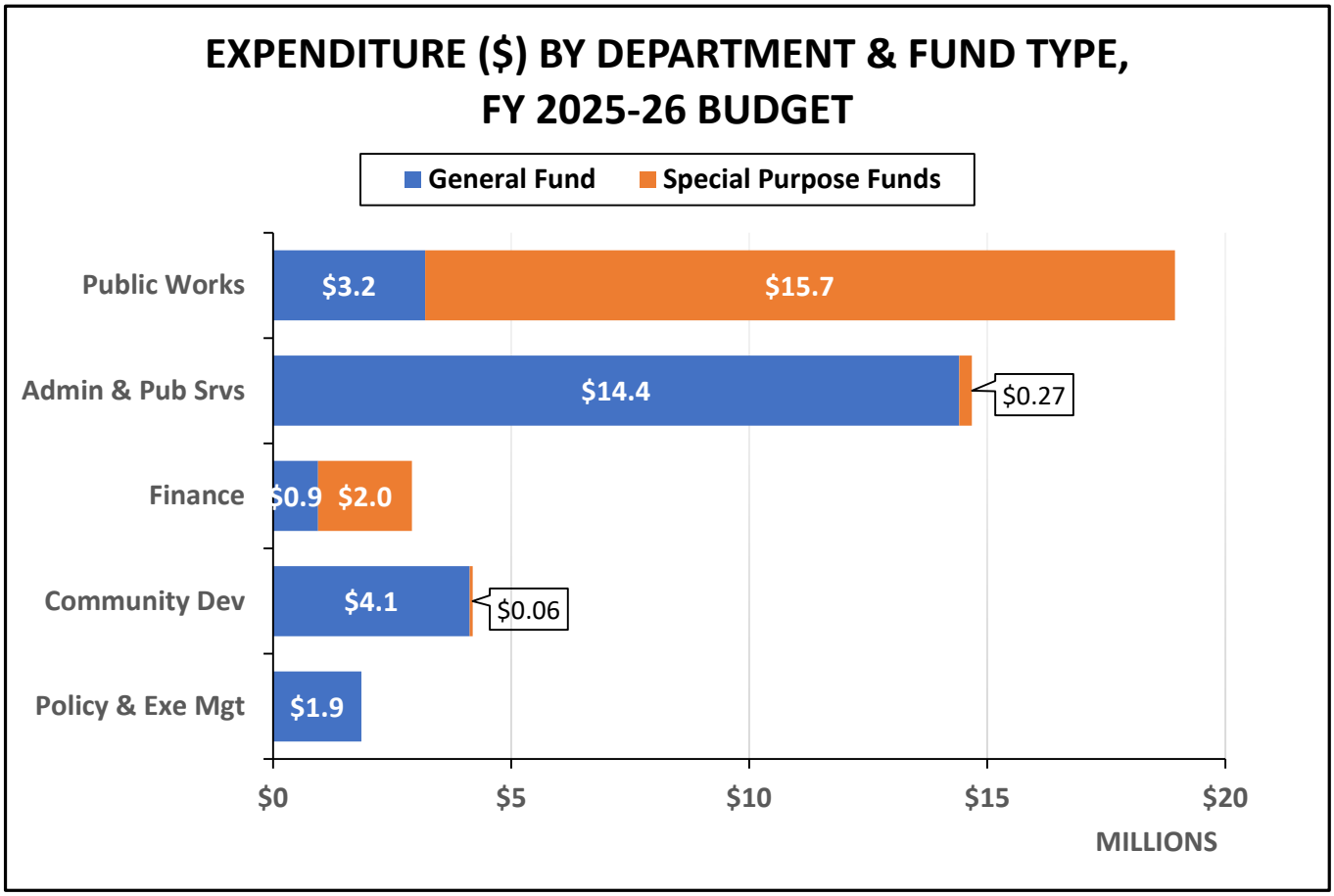


TABLE 2-5: BUDGETED EMPLOYEES BY DEPARTMENT

	2025-26
POLICY AND EXECUTIVE MANAGEMENT	
City Council Member (PT)	5
City Manager (FT)	1
Assistant City Manager (FT)	1
Senior Management Analyst (FT)	1
Management Intern (PT)	1
Administrative Assistant (FT)	1
Full-Time Employees	**4**
Part-Time Employees	**6**
ADMINISTRATION AND PUBLIC SERVICES	
Administrative Services Division	
Administrative Services Director (FT)	1
Management Analyst (FT)	1
City Clerk (FT)	1
City Clerk Specialist (FT)	1
Human Resources Manager (PT)	1
Administrative Technician (PT)	1
Information Technology Specialist (FT)	1
Public Safety Division	
Community Liason Officer (PT)	1
Parks, Recreation and Culture Division	
Deputy Director, Admin Srvs (FT)	1
Facility Maintenance Supervisor (FT)	1
Parks and Facilities Maint. Crew (PT)	1
Lanterman Auditorium Manager (PT)	1
Lanterman Auditorium Technician (PT)	3
Lanterman Auditorium Trainee (PT)	1
Full-Time Employees	**7**
Part-Time Employees	**9**
FINANCE	
Finance Director (FT)	1
Senior Accountant (FT)	1
Accountant (FT)	1
Account Clerk (PT)	1
Management Aide (FT)	1
Treasurer (PT)	1
Full-Time Employees	**4**
Part-Time Employees	**2**

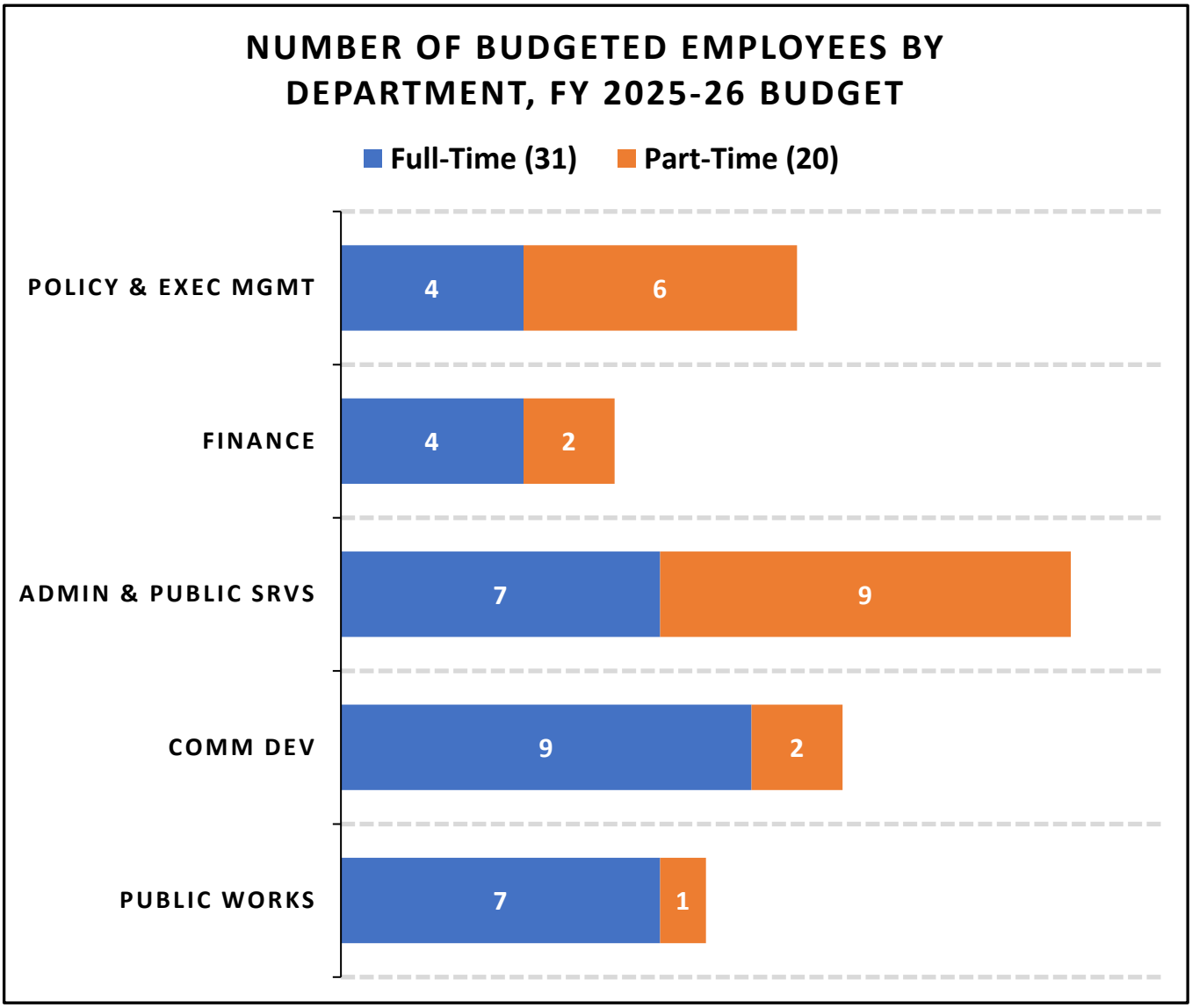
TABLE 2-5: BUDGETED EMPLOYEES BY DEPARTMENT (continued)

	2025-26
COMMUNITY DEVELOPMENT	
Community Development Division	
Community Development Director (FT)	1
Senior Management Analyst II (FT)	1
Management Analyst (FT)	1
Planning Division	
Deputy Director, Comm Dev. (FT)	1
Planner (FT)	1
Assistant Planner (FT)	2
Planning Intern (PT)	1
Building and Safety Division	
Permit Technician (FT)	2
Permit Technician (PT)	1
Code Enforcement Division	0 (1)
Full-Time Employees	**9**
Part-Time Employees	**2**
PUBLIC WORKS	
Public Works and Engineering Division	
Public Works Director (FT)	1
Senior Management Analyst II (FT)	1
Public Works Intern (PT)	1
Senior Civil Engineer (FT)	1
Assistant Engineer (FT)	1
Public Works Inspector (FT)	1
Management Aide (FT)	1
Solid Waste and Environmental Quality Division	
Management Analyst (FT)	1
Full-Time Employees	**7**
Part-Time Employees	**1**
Total Full-Time Employees	**31**
Total Part-Time Employees	**20**

(1) Code Enforcement services are provided via contract

(2) Part-Time employees are not expressed as full-time equivalents, and include 5 City Council Members and the appointed City Treasurer

BUDGETED EMPLOYEES BY DEPARTMENT



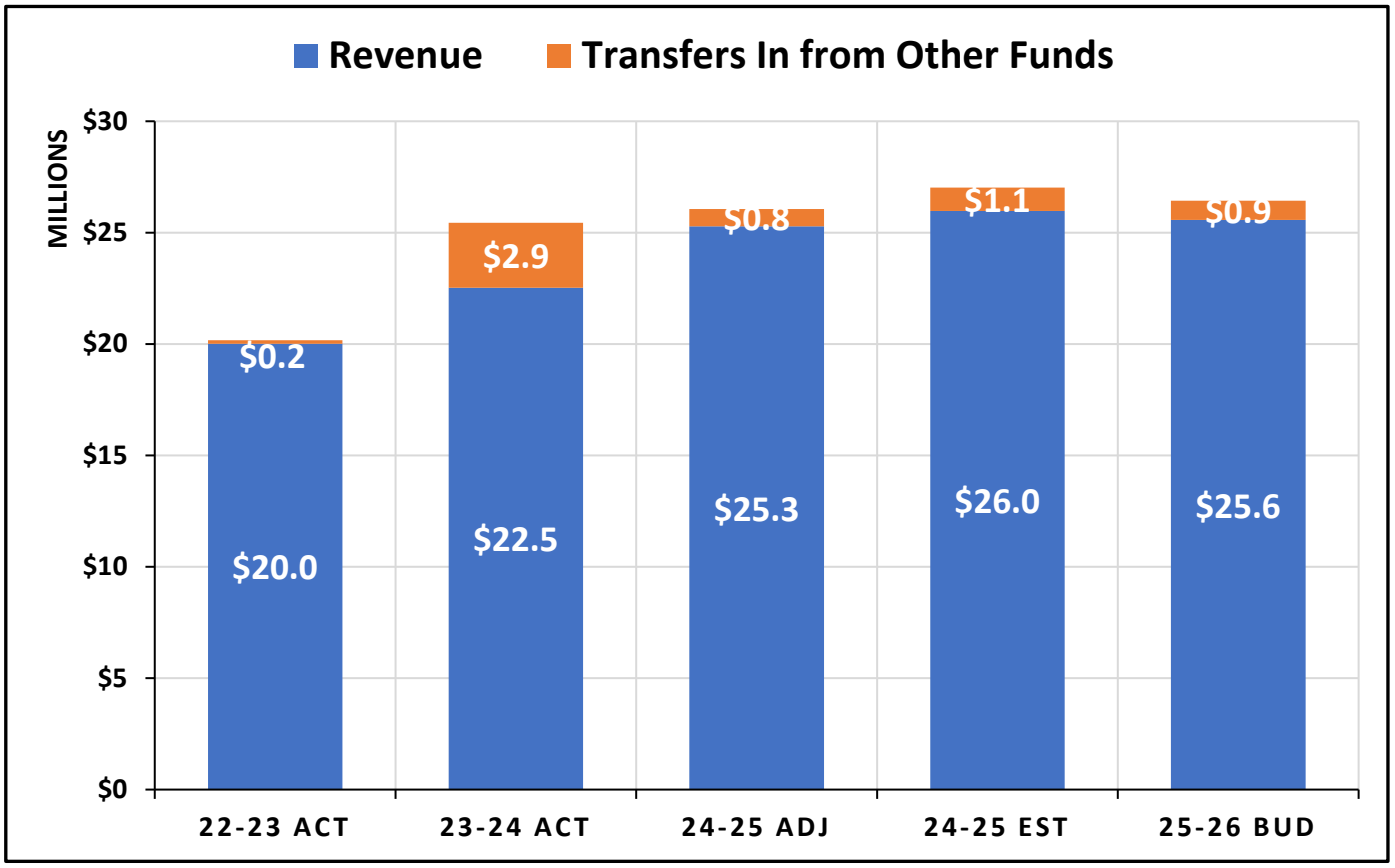
Part-Time employees are not expressed as full-time equivalents, and include 5 City Council Members and the appointed City Treasurer

Section Three:
GENERAL FUND SUMMARY SCHEDULES

TABLE 3-1: GENERAL FUND OVERVIEW

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$18,634,683	$16,183,502	$20,347,889	$20,347,889	$24,685,929
Revenue		20,013,119	22,527,184	25,277,910	25,971,050	25,568,010
Total Revenue		$20,013,119	$22,527,184	$25,277,910	$25,971,050	$25,568,010
Transfers In						
01-00-9102	Transfers In - Traffic Safety Fund (2)	106,704	90,828	102,270	61,020	59,700
01-00-9104	Transfers In - Bnds & Grnts Fund (4)	0	0	0	0	0
01-00-9107	Transfers In - ARPA Fund (7)	0	1,942,243	273,805	687,340	0
01-00-9111	Transfers In - CDBG Fund (11)	1	0	0	0	0
01-00-9128	Transfers In - Mea R Fund (28)	0	0	52,000	52,000	59,500
01-00-9130	Transfers In - Prop A Fund (30)	28,685	16,362	22,830	15,000	23,500
01-00-9131	Transfers In - Cap Proj Fund (31)	0	851,082	157,110	43,260	516,350
01-00-9135	Transfers In - SLESF Fund (35)	0	0	177,740	198,120	201,770
01-00-9142	Transfers In - Swr Red 04-1 Fund (42)	20,366	20,582	0	0	0
Total Transfers In		$155,756	$2,921,097	$785,755	$1,056,740	$860,820
Total Revenue and Transfers In		$20,168,875	$25,448,281	$26,063,665	$27,027,790	$26,428,830
Expenditures		16,914,947	19,264,661	23,417,170	21,072,290	24,536,520
Total Expenditures		$16,914,947	$19,264,661	$23,417,170	$21,072,290	$24,536,520
Transfers Out						
01-00-9203	Transfers Out - Gas Tax Fund (3)	147,610	133,422	205,340	141,360	146,100
01-00-9204	Transfers Out - Bnds & Grnts Fund (4)	1,938	0	0	0	0
01-00-9231	Transfers Out - Cap Proj Fund (31)	5,075,600	1,398,575	1,042,080	1,041,900	4,445,050
01-00-9235	Transfers Out - SLESF Fund (35)	44,486	38,466	0	0	0
01-00-9237	Transfers Out - AQMD (37)	0	11,720	0	0	0
01-00-9238	Transfers Out - Prop Acq Fund (38)	450	2,450	0	0	0
01-00-9239	Transfers Out - Cvc Cntr DS Fund (39)	435,025	434,600	434,200	434,200	611,780
Total Transfers Out		$5,705,109	$2,019,234	$1,681,620	$1,617,460	$5,202,930
Total Expenditures and Transfers Out		$22,620,056	$21,283,894	$25,098,790	$22,689,750	$29,739,450
Increase/(Decrease) in Fund Balance		($2,451,181)	$4,164,387	$964,875	$4,338,040	($3,310,620)
Ending Fund Balance		**$16,183,502**	**$20,347,889**	**$21,312,764**	**$24,685,929**	**$21,375,309**

GENERAL FUND OVERVIEW



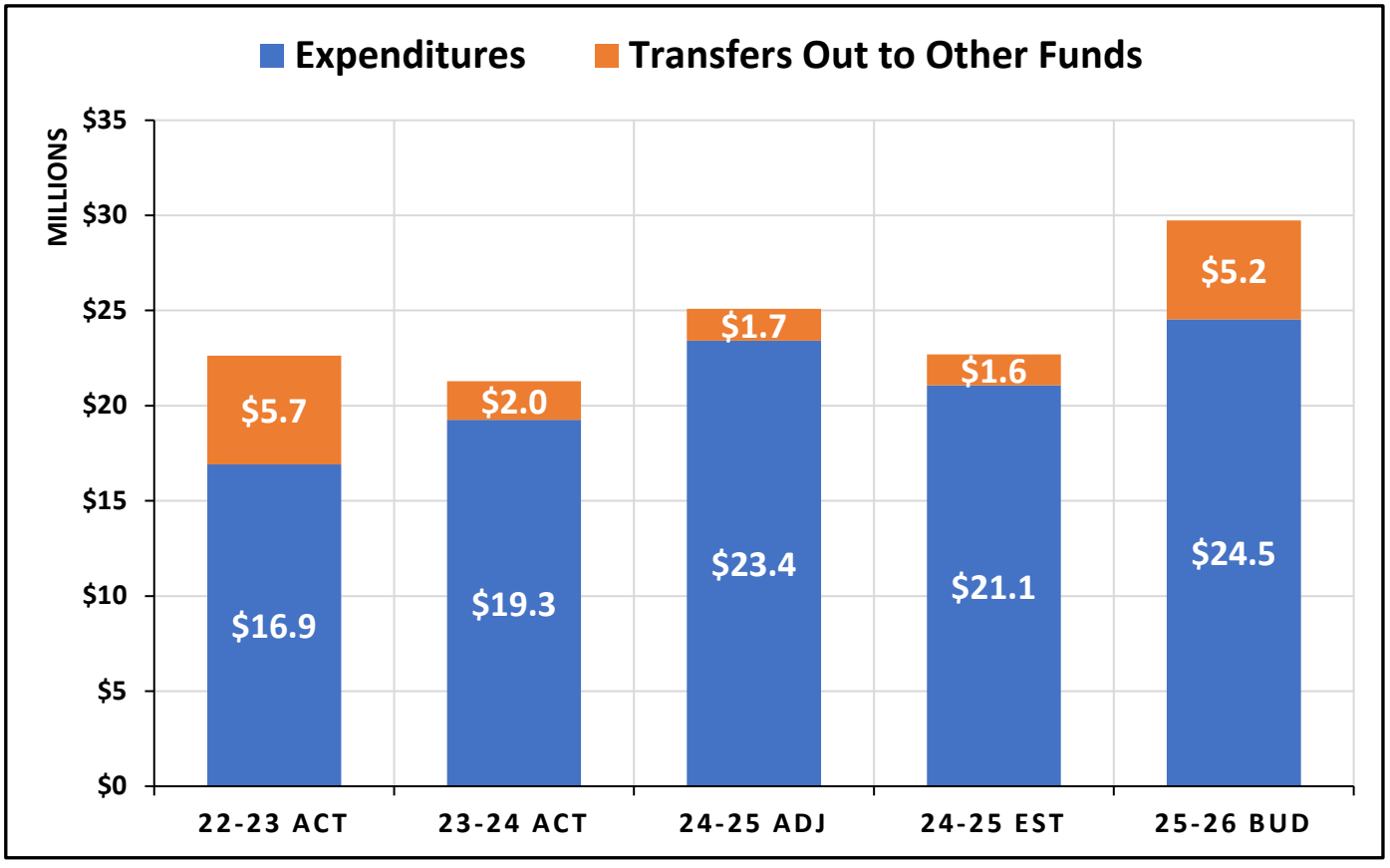


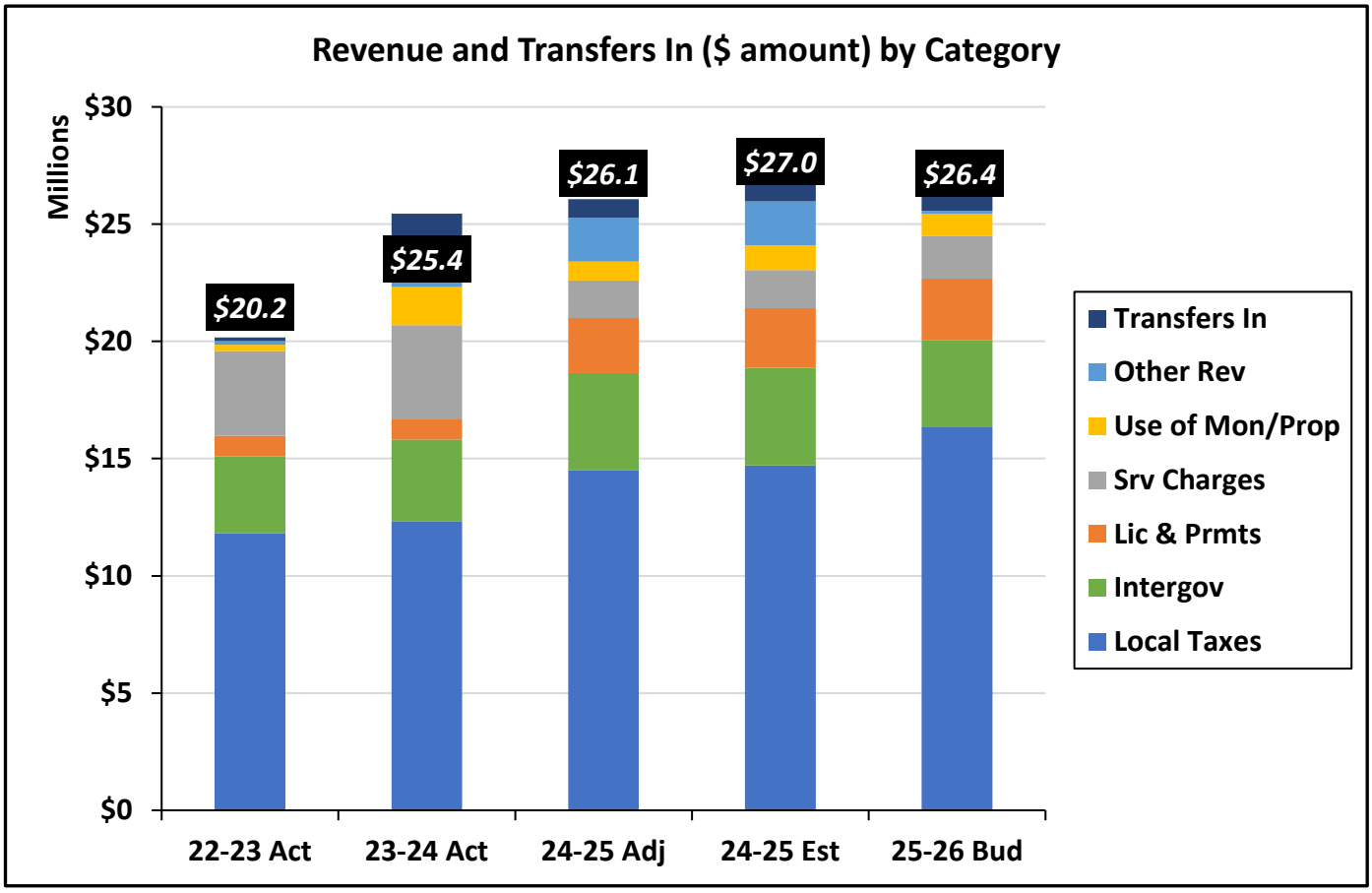
TABLE 3-2: GENERAL FUND REVENUE BY ACCOUNT

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Local Taxes						
4140	Property Tax	6,758,720	7,142,108	7,220,090	7,431,510	7,684,180
4110	Sales Tax	3,673,368	3,711,994	3,560,900	3,560,900	3,646,360
4111	Transactions and Use Tax	0	0	2,300,000	2,300,000	3,550,000
4120	Franchise Fees	858,074	910,466	895,450	852,805	886,340
4130	Real Property Transfer Tax	272,039	320,898	282,920	324,200	327,540
4150	Business License	262,284	253,263	240,200	245,325	245,820
Subtotal		11,824,486	12,338,729	14,499,560	14,714,740	16,340,240
Licenses & Permits						
4561	Building Permits Fees	0	0	1,552,880	1,650,000	1,700,000
4420	Solid Waste Hauler Permit Fees	674,067	729,882	670,000	742,000	759,800
4575	Public Works Permit Fees	159,345	99,694	85,480	104,370	109,270
4510	Filming Permit Fees	26,201	10,785	25,570	31,370	32,680
4580	Industrial Waste Permit Fees	19,487	19,489	18,690	16,415	16,420
4551	Tobacco License Fees	100	75	30	145	170
Subtotal		879,200	859,925	2,352,650	2,544,300	2,618,340
Service Charges						
4562	Plan Check Fees	0	0	925,000	925,000	1,000,000
4560	Building Permit & Plan Check	2,881,832	3,242,740	0	0	0
4563	Geological Review Fees	0	0	100,000	100,000	115,000
4530	Zoning Fees	289,528	307,510	165,000	165,000	200,000
4547	Lanterman Aud Rent/Reimb Fees	187,218	203,383	203,900	214,490	226,200
4552	Computer Tracking/Innovation Fees	135,113	106,989	75,290	75,290	77,090
4553	General Plan Maintenance Fees	42,239	59,254	43,280	51,535	50,000
4556	Contractor Permit Decal Fees	20,360	19,380	20,070	17,525	18,100
4535	Engineering Review Fees	13,770	15,253	15,010	13,735	14,060
4557	Construction Placard Fees	10,800	12,784	10,780	11,145	11,330
4410	Administrative Review Fees	10,220	11,260	10,000	12,000	12,280
4558	Charging Station Fees	3,753	13,208	9,620	16,800	20,320
4540	Environmental Assessment Fees	7,200	7,600	8,070	1,000	45,000
4554	Diability Access & Educ. State Fees	4,525	7,294	5,800	6,290	6,840
4570	Specific Plan Recovery Fees	2,653	5,943	3,460	4,000	3,110
4546	School Use of Fields Fees	2,268	9,795	2,750	10,500	10,750
4550	Service Charges	247	277	300	135	130
Subtotal		3,611,724	4,022,669	1,598,330	1,624,445	1,810,210
Intergovernmental						
4141	In Lieu of VLF Tax	3,200,331	3,377,165	3,539,790	3,539,790	3,660,120
4429	California Department of Justice Grar	20,749	7,049	0	0	0
4330	Vehicle License Fees	21,061	25,380	27,920	32,385	29,160
4451	FEMA/OES Disaster Refund	0	36,851	555,830	555,830	0

TABLE 3-2: GENERAL FUND REVENUE BY ACCOUNT

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Intergovernmental (continued)						
4413	Administrative Penalties	21,956	22,880	19,040	23,540	24,090
4430	State Beverage Recycling Grant	5,352	5,346	5,000	5,000	5,120
Subtotal		3,269,449	3,474,672	4,147,580	4,156,545	3,718,490
Fines & Penalties						
4210	Municipal Code Fines	101,580	71,786	60,000	51,300	40,030
4220	Parking Fines	9,254	7,592	8,300	10,915	10,970
4211	Tree Ordinance	1,764	11,388	7,250	19,160	21,710
Subtotal		112,599	90,766	75,550	81,375	72,710
Use of Money and Property						
4610	Interest	500,138	861,815	582,700	830,000	705,500
4643	CBB Rental Income	109,103	109,103	114,400	114,060	117,820
4640	Montessori Rental Income	85,622	85,622	86,800	95,700	95,700
4642	Chamber of Commerce Rental Incom	15,392	15,392	15,390	15,390	15,390
4730	Parking Lot Lease	3,480	3,480	3,480	3,480	3,480
4731	Cerro Negro Lease	2,520	2,520	2,520	2,520	2,520
4630	Gain/Loss on Investment FMV	(442,307)	544,659	0	0	0
Subtotal		273,948	1,622,591	805,290	1,061,150	940,410
Miscellaneous						
4711	Donations	2,625	24,057	1,000	1,640	1,470
4716	Lighting Reimbursement	10,884	12,281	19,950	8,500	8,250
4712	Public Works Reimbursements	7,674	16,288	8,000	8,355	6,490
4710	Miscellaneous Revenue	20,530	65,205	1,770,000	1,770,000	51,400
Subtotal		41,713	117,832	1,798,950	1,788,495	67,610
Total Revenue		**$20,013,119**	**$22,527,184**	**$25,277,910**	**$25,971,050**	**$25,568,010**
Transfers In						
9131	Transfers In - Cap Proj Fund (31)	0	851,082	157,110	43,260	516,350
9102	Transfers In - Traffic Safety Fund (2)	106,704	90,828	102,270	61,020	59,700
9128	Transfers In - Mea R Fund (28)	0	0	52,000	52,000	59,500
9130	Transfers In - Prop A Fund (30)	28,685	16,362	22,830	15,000	23,500
9135	Transfers In - SLESF Fund (35)	0	0	177,740	198,120	201,770
9142	Transfers In - Swr Red 04-1 Fund (42)	20,366	20,582	0	0	0
9107	Transfers In - ARPA Fund (7)	0	1,942,243	273,805	687,340	0
9104	Transfers In - Bnds & Grnts Fund (4)	0	0	0	0	0
9111	Transfers In - CDBG Fund (11)	1	0	0	0	0
Subtotal		155,756	2,921,097	785,755	1,056,740	860,820
Total Revenue & Transfers In		**$20,168,875**	**$25,448,281**	**$26,063,665**	**$27,027,790**	**$26,428,830**

GENERAL FUND REVENUE



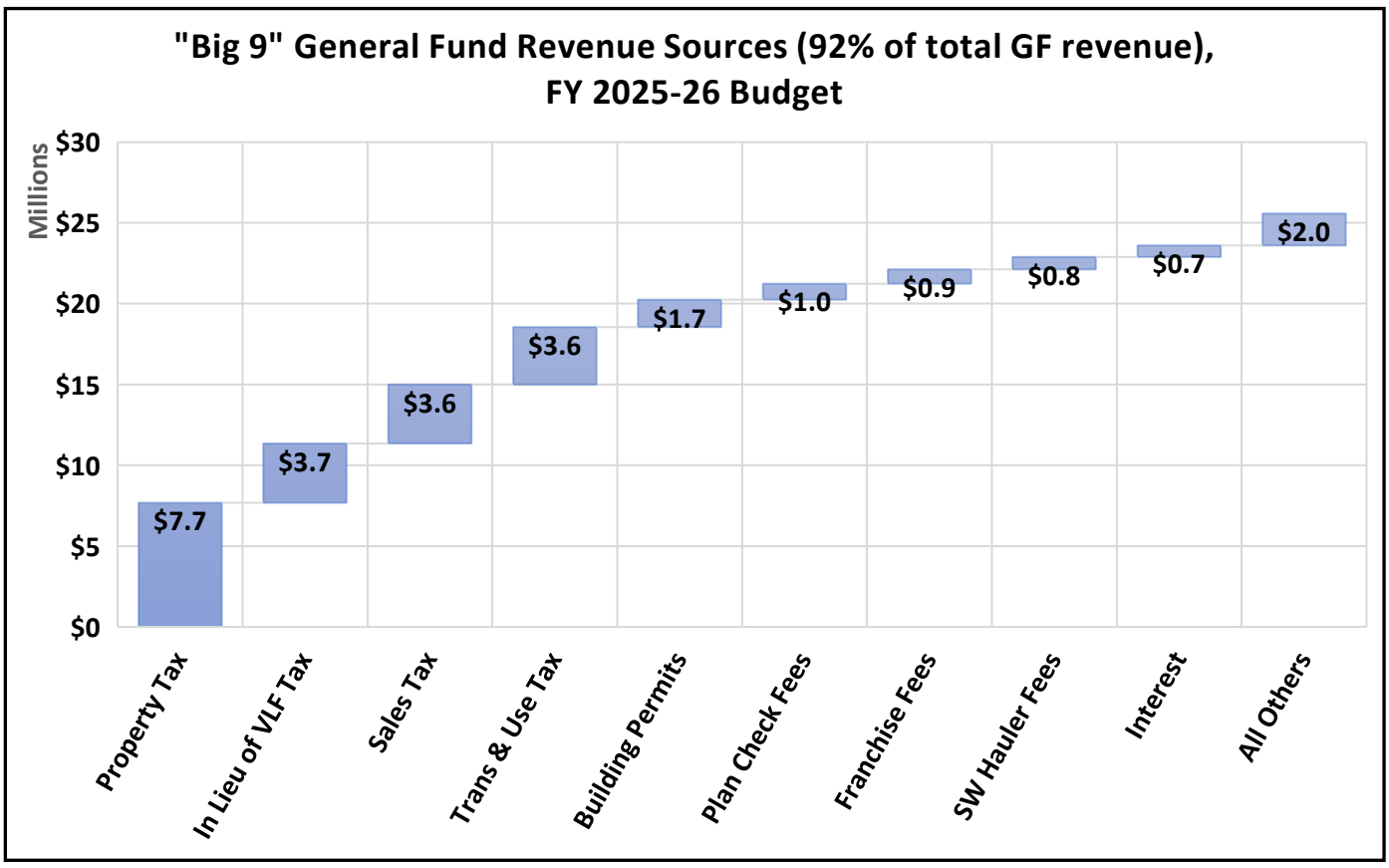
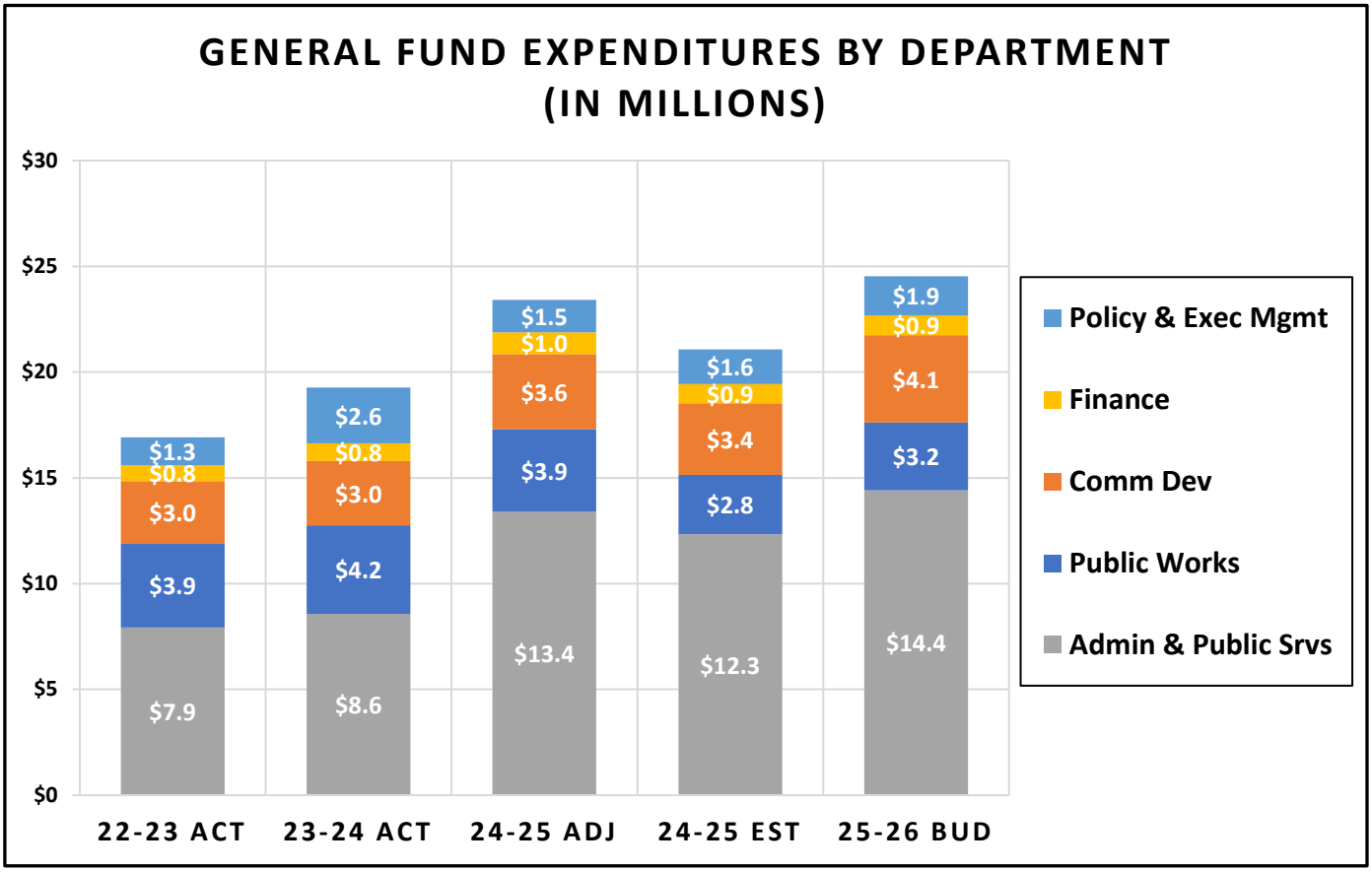


TABLE 3-3: GENERAL FUND EXPENDITURES BY DEPARTMENT AND PROGRAM

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Policy and Executive Management						
01	City Council	205,266	238,934	161,310	133,860	155,340
03	City Manager	522,557	683,923	324,260	348,750	874,740
02	Legal Services	597,065	1,711,833	1,056,400	1,152,480	822,000
Subtotal		1,324,888	2,634,690	1,541,970	1,635,090	1,852,080
Administration and Public Services						
09	Administration	0	0	592,370	561,700	379,780
04	City Clerk	448,222	420,135	374,195	391,400	435,990
08	Elections	13	92,495	0	0	0
07	Human Resources	177,577	237,967	211,590	221,570	215,920
06	Non-departmental	1,513,978	1,420,159	0	0	0
11	Information Technology	0	0	862,530	773,090	903,060
12	Risk Management and General Services	0	0	2,178,540	2,108,310	2,356,590
13	Public Information & Special Events	0	0	330,610	287,570	389,670
54	Accessibility Improvements	15,658	4,524	0	0	0
55	Civic Center	227,476	253,787	394,980	286,700	358,580
21	Public Safety	4,267,265	4,853,000	5,434,890	5,114,930	6,198,770
31	Parks and Recreation	872,060	922,845	1,166,290	833,030	1,056,630
32	City-LCUSD Programs and Facilities	0	0	1,192,820	1,132,640	1,264,640
33	Community Group Support	0	0	248,860	248,860	434,700
49	Lanterman House	220,301	181,995	202,860	199,750	207,640
50	Lanterman Auditorium	191,330	174,712	207,380	182,030	211,270
Subtotal		7,933,878	8,561,619	13,397,915	12,341,580	14,413,240
Finance						
10	Finance	750,706	836,320	1,026,210	913,370	943,520
Subtotal		750,706	836,320	1,026,210	913,370	943,520
Community Development						
05	Community Development	2,967,747	3,040,205	565,980	559,500	583,720
25	Planning	0	0	1,027,925	788,120	1,474,710
26	Building and Safety	0	0	1,715,220	1,782,790	1,824,830
27	Code Enforcement	0	0	241,800	245,000	248,200
Subtotal		2,967,747	3,040,205	3,550,925	3,375,410	4,131,460
Public Works						
42	Public Works	2,197,174	2,105,915	1,317,540	849,120	837,850
43	Engineering	0	0	1,156,710	929,730	1,173,800
45	Landscape, Trails and Rights-of-Way	1,510,258	1,786,471	841,890	659,770	550,010
52	Solid Waste	67,178	187,169	326,470	141,560	398,300
53	Storm Water/NPDES	163,119	112,272	257,540	226,660	236,260
Subtotal		3,937,728	4,191,827	3,900,150	2,806,840	3,196,220
Total - All Programs		**$16,914,947**	**$19,264,661**	**$23,417,170**	**$21,072,290**	**$24,536,520**


GENERAL FUND EXPENDITURES BY DEPARTMENT
(IN MILLIONS)
$30
$25
$20
$15
$10
$5
$0
22-23 ACT
23-24 ACT
24-25 ADJ
24-25 EST
25-26 BUD
$1.3
$0.8
$3.0
$3.9
$7.9
$2.6
$0.8
$3.0
$4.2
$8.6
$1.5
$1.0
$3.6
$3.9
$13.4
$1.6
$0.9
$3.4
$2.8
$12.3
$1.9
$0.9
$4.1
$3.2
$14.4
Policy & Exec Mgmt
Finance
Comm Dev
Public Works
Admin & Public Srvs

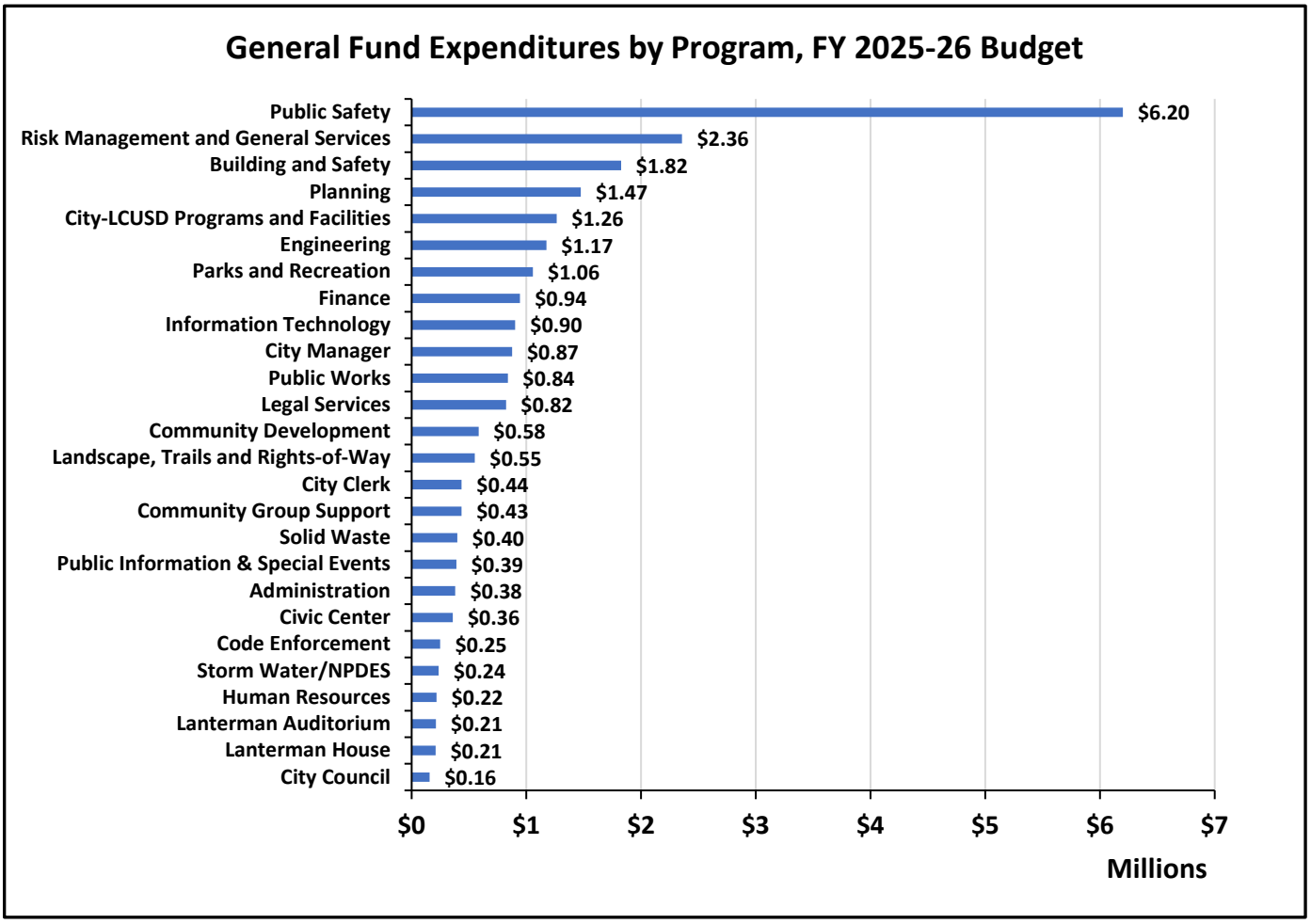
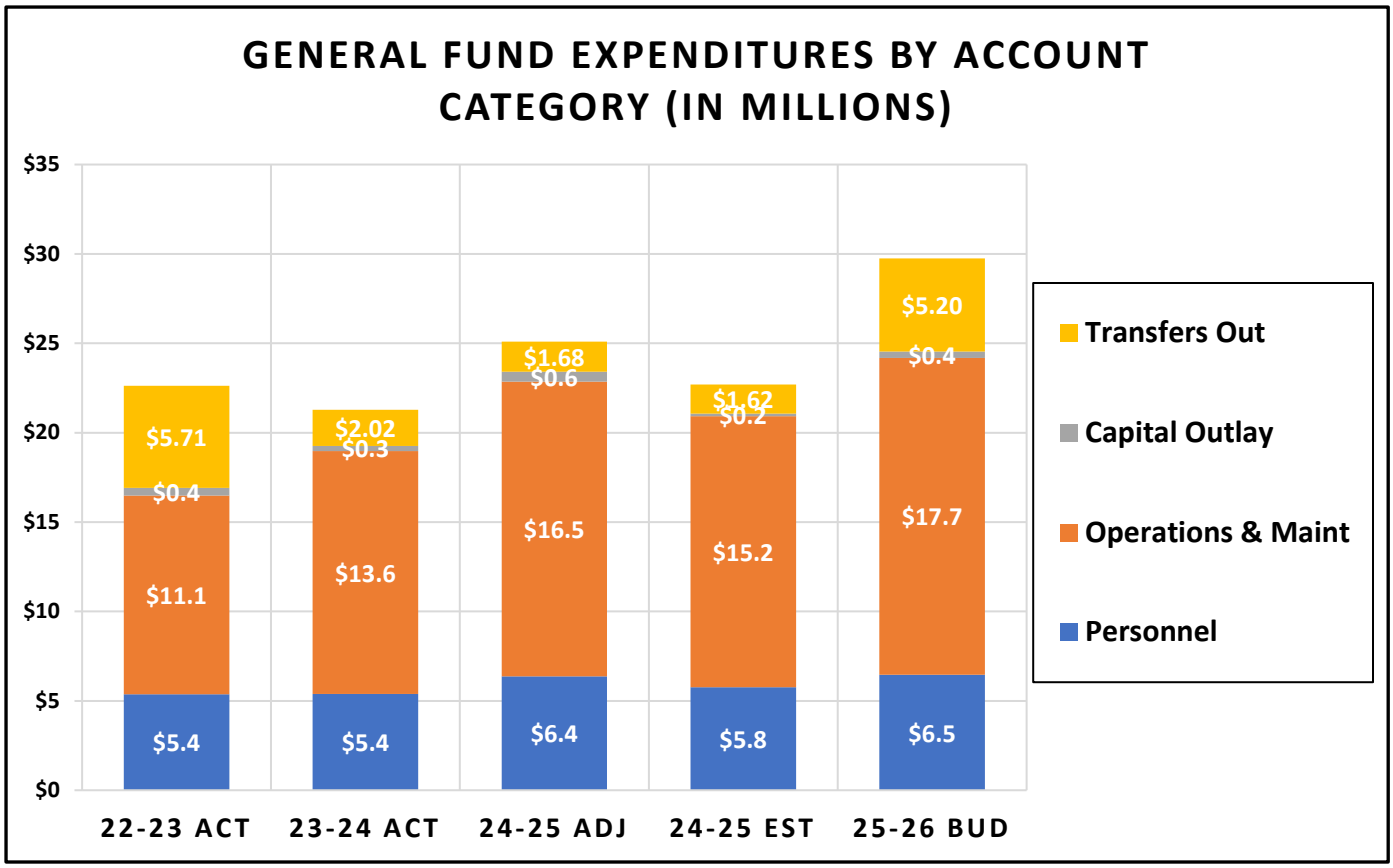

General Fund Expenditures by Program, FY 2025-26 Budget
Public Safety $6.20
Risk Management and General Services $2.36
Building and Safety $1.82
Planning $1.47
City-LCUSD Programs and Facilities $1.26
Engineering $1.17
Parks and Recreation $1.06
Finance $0.94
Information Technology $0.90
City Manager $0.87
Public Works $0.84
Legal Services $0.82
Community Development $0.58
Landscape, Trails and Rights-of-Way $0.55
City Clerk $0.44
Community Group Support $0.43
Solid Waste $0.40
Public Information & Special Events $0.39
Administration $0.38
Civic Center $0.36
Code Enforcement $0.25
Storm Water/NPDES $0.24
Human Resources $0.22
Lanterman Auditorium $0.21
Lanterman House $0.21
City Council $0.16
$0
$1
$2
$3
$4
$5
$6
$7
Millions

TABLE 3-4: GENERAL FUND EXPENDITURES BY ACCOUNT TYPE

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel					
Personnel-Salaries	3,662,658	3,743,858	4,413,730	3,855,490	4,354,640
Personnel-Benefits	1,698,389	1,643,323	1,951,770	1,904,520	2,107,040
Subtotal	5,361,046	5,387,182	6,365,500	5,760,010	6,461,680
Operations and Maintenance					
Contract Srvs - Sheriff	3,616,319	4,266,636	5,022,960	4,785,880	5,616,070
Contract Srvs - Bldg/Plan Check	1,330,237	1,322,159	1,450,000	1,550,000	1,550,000
Contract Srvs - Other	91,148	107,846	182,720	184,070	188,650
Professional Srvs - Legal	591,662	1,707,003	1,049,000	1,147,380	814,000
Professional Srvs - Other	1,568,097	1,699,376	3,069,110	2,540,920	3,337,440
Utilities	275,162	308,814	500,370	399,850	616,530
Insurance Premiums	486,057	548,154	616,990	627,320	721,710
Community Group Contributions	393,450	545,125	414,160	414,160	600,000
Operating - Other	888,695	993,119	1,279,380	998,100	1,838,700
Maintenance - Tree/Park/Lndscp	1,393,034	1,717,561	2,079,590	1,866,880	2,080,390
Maintenance - Other	482,678	369,853	819,010	640,650	360,400
Subtotal	11,116,539	13,585,645	16,483,290	15,155,210	17,723,890
Capital Outlay					
Capital Outlay	437,362	291,834	568,380	157,070	350,950
Subtotal	437,362	291,834	568,380	157,070	350,950
Transfers Out					
Transfers Out to Capital Projects (31)	5,075,600	1,398,575	1,042,080	1,041,900	4,445,050
Transfers Out to Civic Cntr Debt Service (39)	435,025	434,600	434,200	434,200	611,780
Transfers Out - Other	194,484	186,059	205,340	141,360	146,100
Subtotal	5,705,109	2,019,234	1,681,620	1,617,460	5,202,930
Total - All Accounts	**$22,620,056**	**$21,283,894**	**$25,098,790**	**$22,689,750**	**$29,739,450**

GENERAL FUND EXPENDITURES BY ACCOUNT



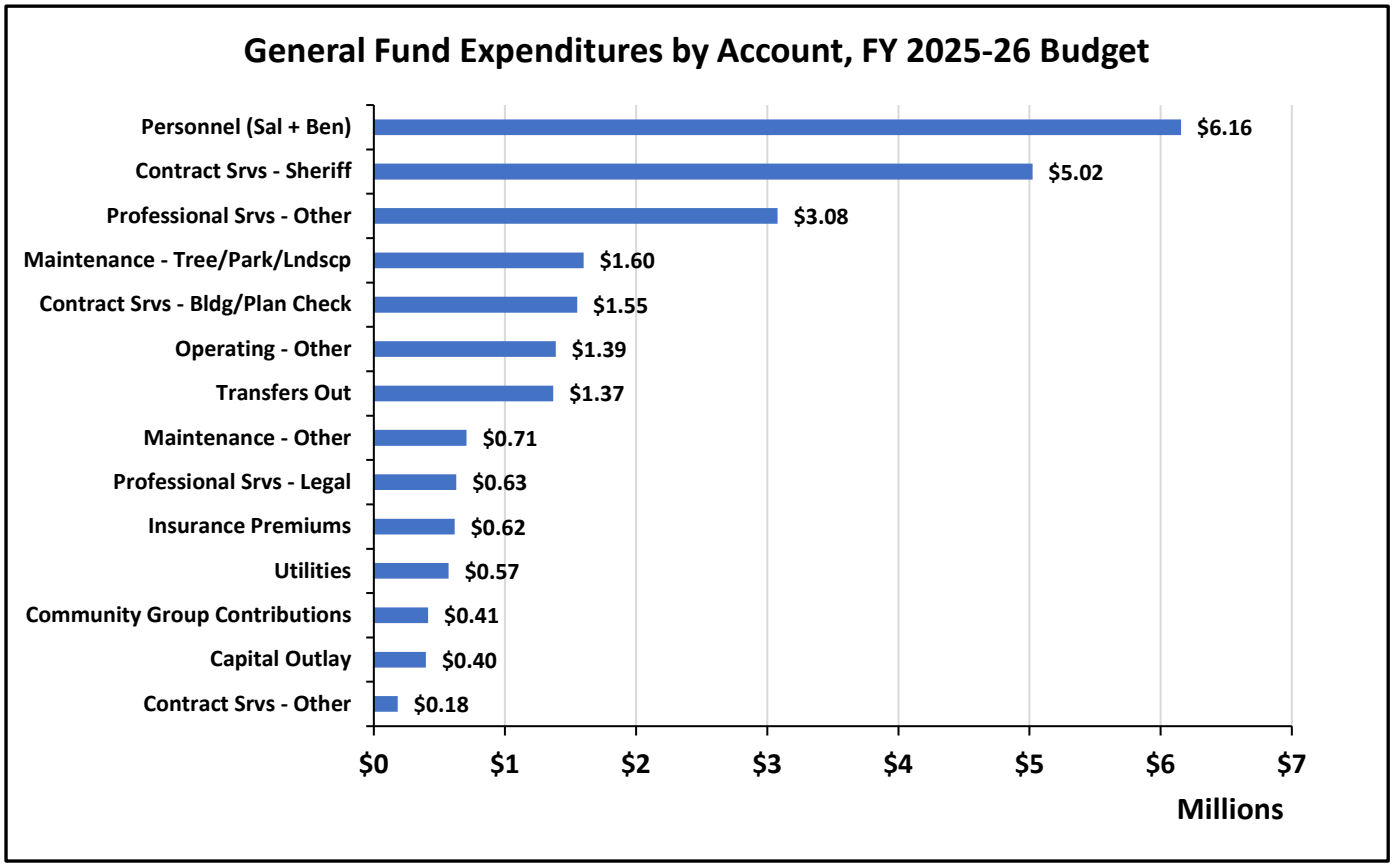
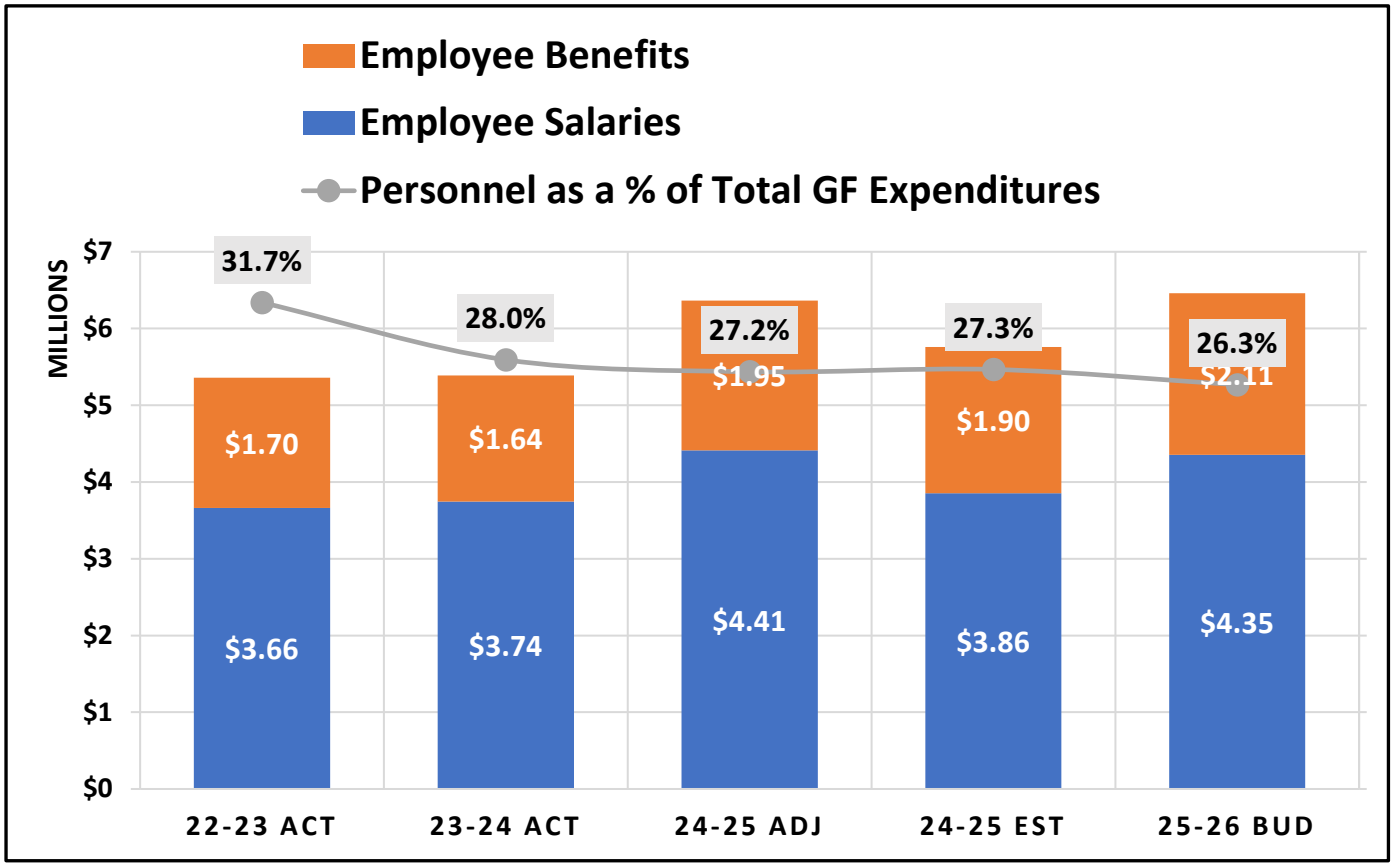


TABLE 3-5: PERSONNEL COSTS BY ACCOUNT

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Employee Salaries					
5001 Salaries Full Time	3,254,642	3,279,070	3,876,610	3,389,710	3,728,280
5002 Salaries Part Time	392,701	446,043	512,620	423,220	604,500
5003 Salaries Other	15,315	18,746	24,500	42,560	21,860
Subtotal	3,662,658	3,743,858	4,413,730	3,855,490	4,354,640
Employee Benefits					
5004 Retirement	668,530	685,369	414,020	376,870	408,530
5006 Medical Insurance	181,300	202,149	30,550	22,110	31,870
5007 Vision Insurance	875	899	850	740	570
5008 Life Insurance	9,871	9,896	10,260	10,920	10,220
5009 Dental Insurance	1,548	1,548	1,470	1,400	980
5010 Medicare	59,161	58,939	63,340	62,420	69,870
5011 FICA	6,671	6,433	7,420	5,020	8,560
5012 Leave Buy-Back	209,457	78,450	131,760	153,540	132,460
5013 OPEB Payments	0	0	196,510	177,840	199,330
5014 Employee Wellness Program	4,055	3,305	14,880	10,330	15,240
5015 Unemployment	495	126	1,500	0	1,500
5016 State Family Leave Insurance	15	0	0	0	0
5017 Deferred Compensation	28,663	25,221	29,500	25,670	28,250
5018 Survivor Benefits	1,198	2,704	2,730	2,980	3,240
5020 Cafeteria Plan Benefits	526,548	568,285	629,500	652,610	700,310
5021 Auto Allowance	0	0	6,000	0	6,000
5022 UAAL Payment	0	0	411,280	401,870	489,900
5023 Employee Assistance Program	0	0	200	200	210
Subtotal	1,698,389	1,643,323	1,951,770	1,904,520	2,107,040
Total - All Personnel Accounts	**$5,361,046**	**$5,387,182**	**$6,365,500**	**$5,760,010**	**$6,461,680**

PERSONNEL COSTS



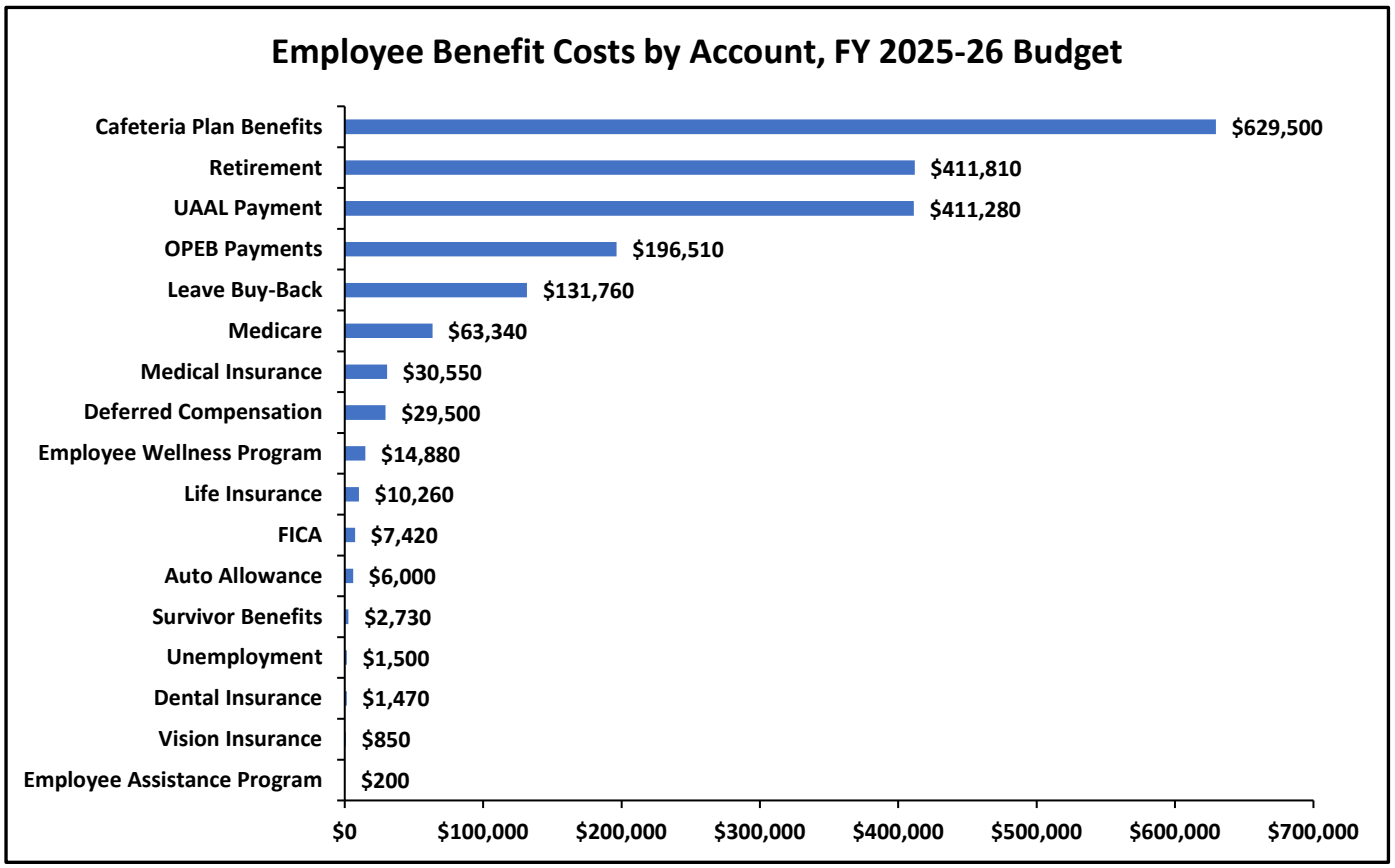
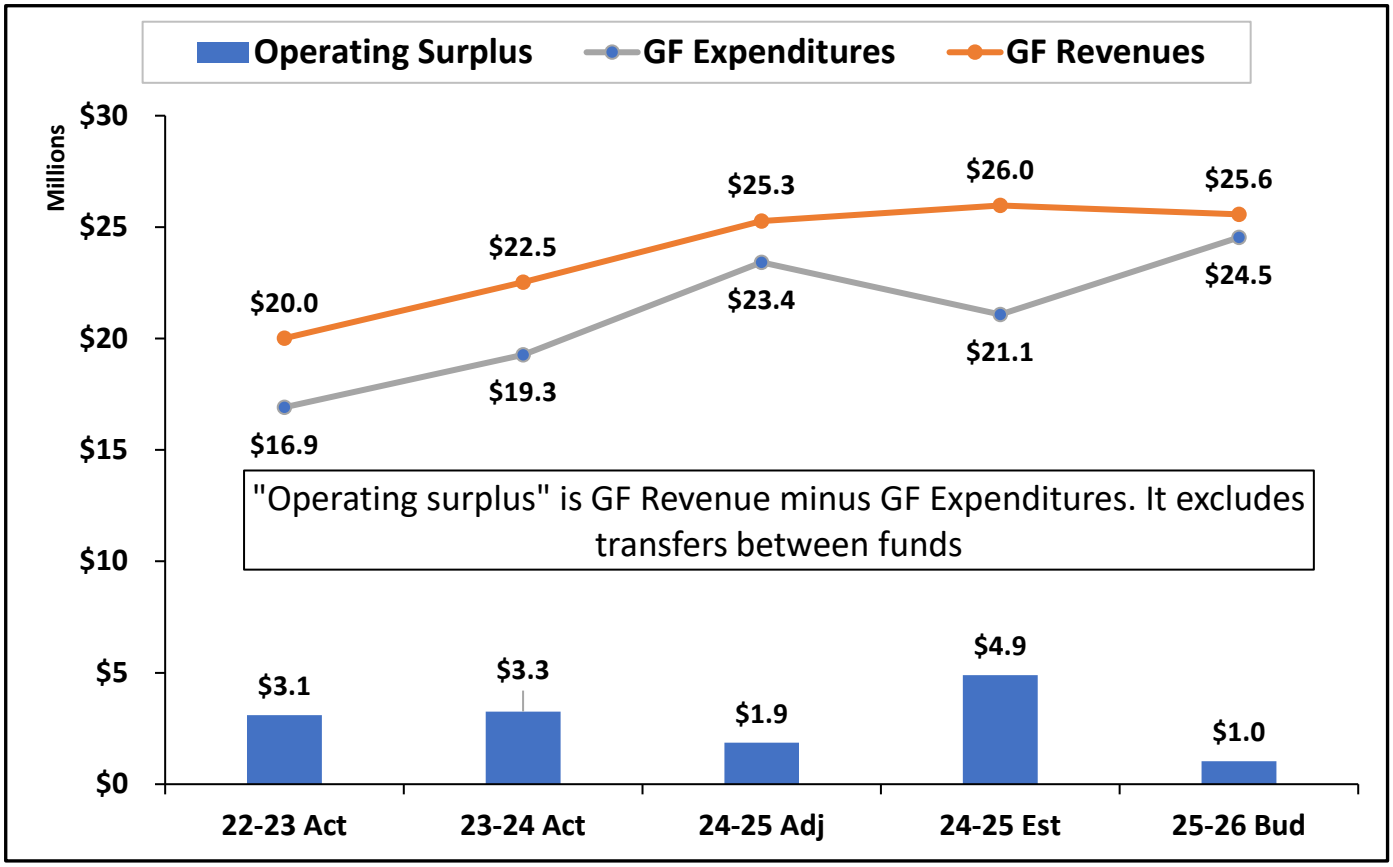
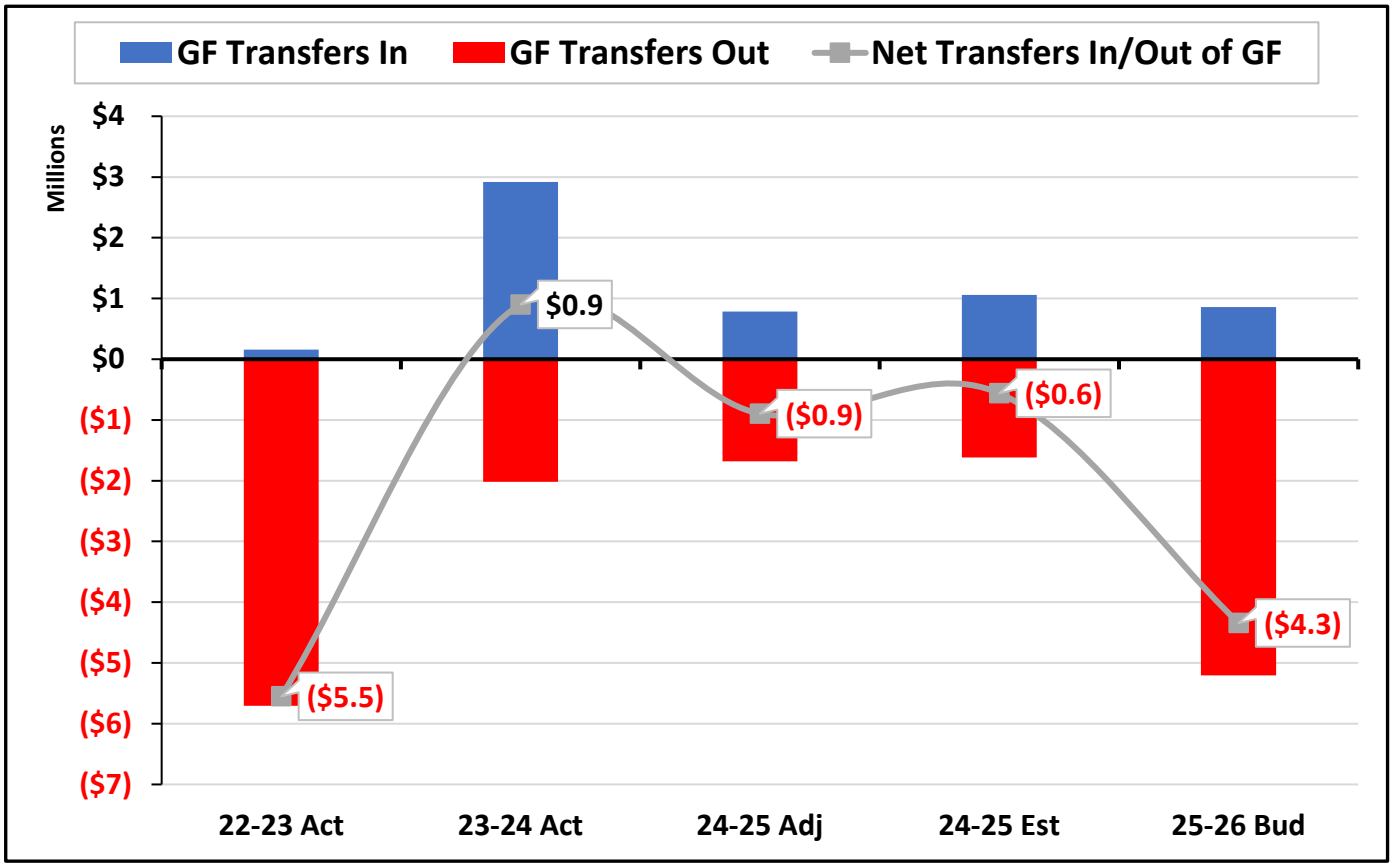


TABLE 3-6: GENERAL FUND FINANCIAL METRICS

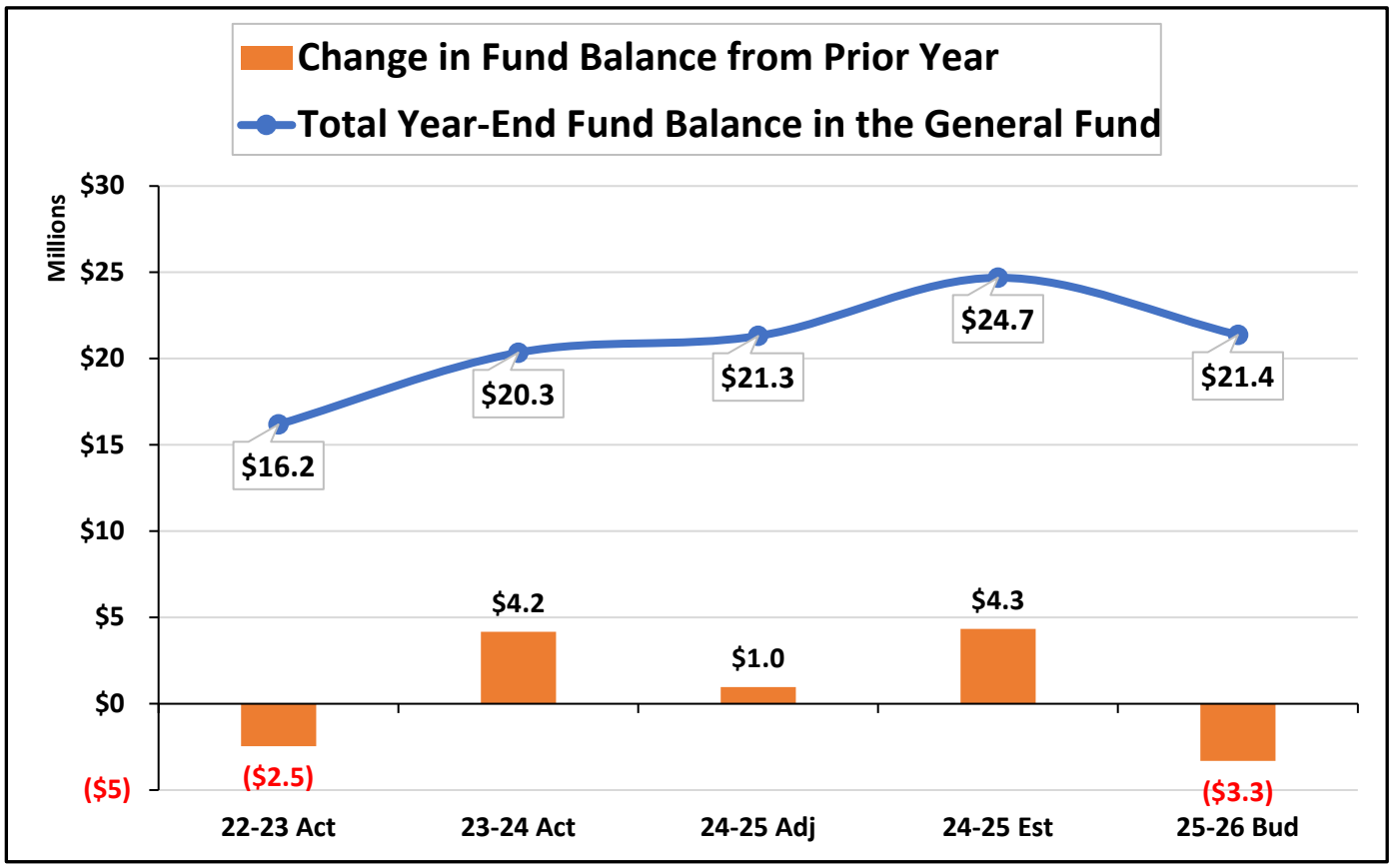
	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	**$18,634,683**	**$16,183,502**	**$20,347,889**	**$20,347,889**	**$24,685,929**
Revenue	20,013,119	22,527,184	25,277,910	25,971,050	25,568,010
Expenditures	16,914,947	19,264,661	23,417,170	21,072,290	24,536,520
Operating Surplus or (Deficit) (Rev - Exp)	**$3,098,172**	**$3,262,523**	**$1,860,740**	**$4,898,760**	**$1,031,490**
Operating Ratio (Rev ÷ Exp)	***1.18***	***1.17***	***1.08***	***1.23***	***1.04***
Transfers In from Other Funds	155,756	2,921,097	785,755	1,056,740	860,820
Transfers Out to Other Funds	5,705,109	2,019,234	1,681,620	1,617,460	5,202,930
Net Transfers (Transfers In - Transfers Out)	($5,549,352)	$901,863	($895,865)	($560,720)	($4,342,110)
Increase/(Decrease) in Fund Balance	($2,451,181)	$4,164,387	$964,875	$4,338,040	($3,310,620)
Ending Fund Balance	**$16,183,502**	**$20,347,889**	**$21,312,764**	**$24,685,929**	**$21,375,309**
Components of Ending Fund Balance:					
Restricted/Nonspendable					
Advance to Sewer AD 02-1	995,104	995,104	0	0	0
Prepaids	48,874	87,740	48,874	87,740	87,740
Loans	19,424	19,424	0	0	0
Total Restricted/Nonspendable	**1,063,402**	**1,102,268**	**48,874**	**87,740**	**87,740**
Reserves *(consists of unrestricted, spendable fund balance in the General Fund)*					
Designated for:					
Special Projects (ARPA)	0	1,924,800	2,198,605	2,612,140	2,612,140
Disaster Relief	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
OPEB	1,111,375	1,229,675	1,229,675	1,229,675	1,229,675
Economic Stabilization	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Reserve - Sewer 04-1	740,000	555,000	370,000	370,000	185,000
Tree Fund	195,470	206,858	183,650	183,650	183,650
Joint Use Project	100,000	100,000	100,000	100,000	100,000
DAE Fees	36,132	43,425	49,225	49,715	56,555
Capital Reserve - Sewer 02-1	40,000	20,000	0	0	0
Undesignated	10,397,123	12,665,863	14,632,735	17,553,009	14,420,549
Total Reserves	**$15,120,100**	**$19,245,621**	**$21,263,890**	**$24,598,189**	**$21,287,569**
Reserves as a % of Expenditures	***89%***	***100%***	***91%***	***117%***	***87%***

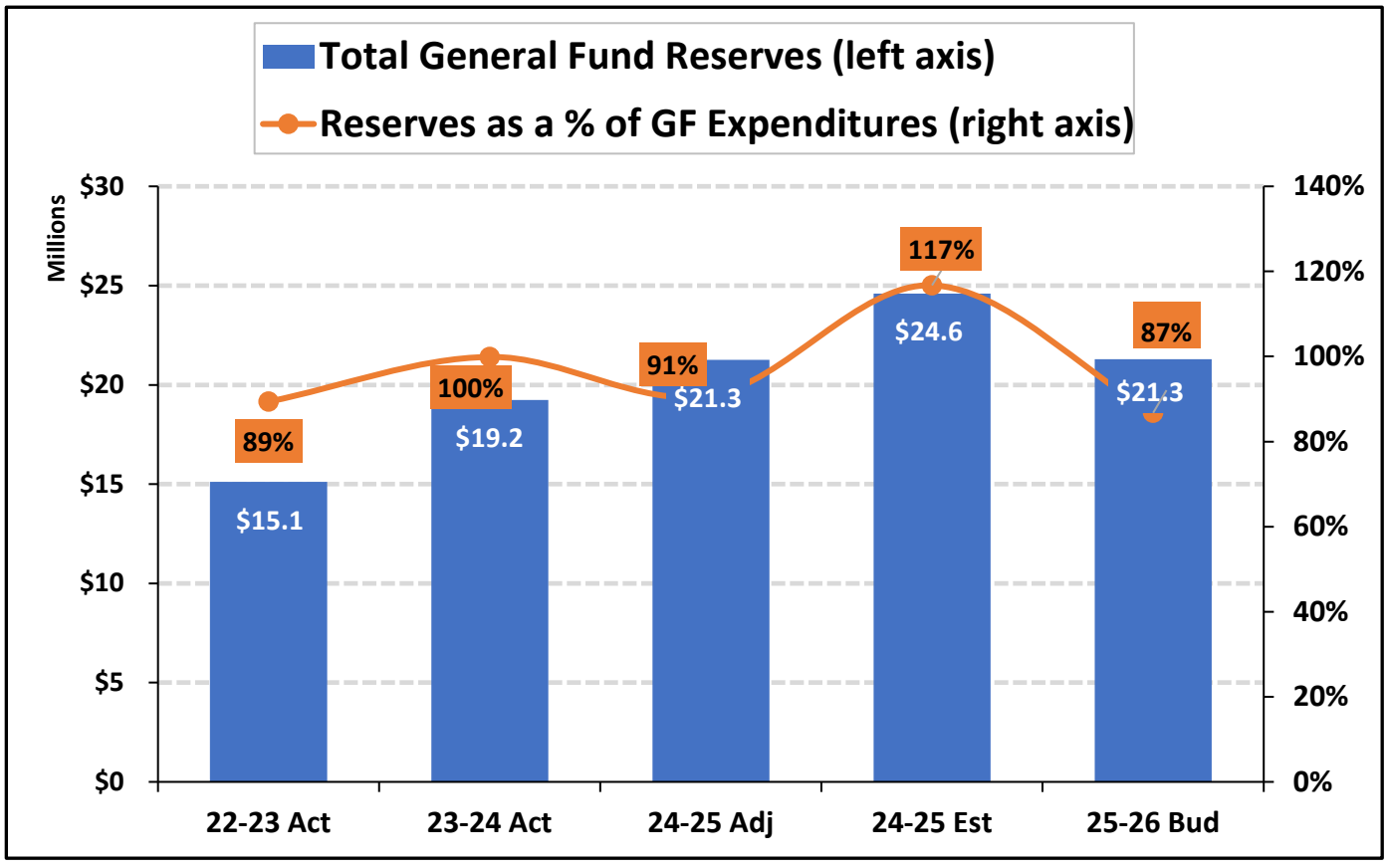
GENERAL FUND FINANCIAL METRICS





GENERAL FUND FINANCIAL METRICS





Section Four: GENERAL FUND PROGRAMS BY DEPARTMENT

Section Four A:
POLICY AND EXECUTIVE MANAGEMENT DEPARTMENT

GENERAL FUND - CITY COUNCIL (01)
Program Narrative and Summary

Narrative

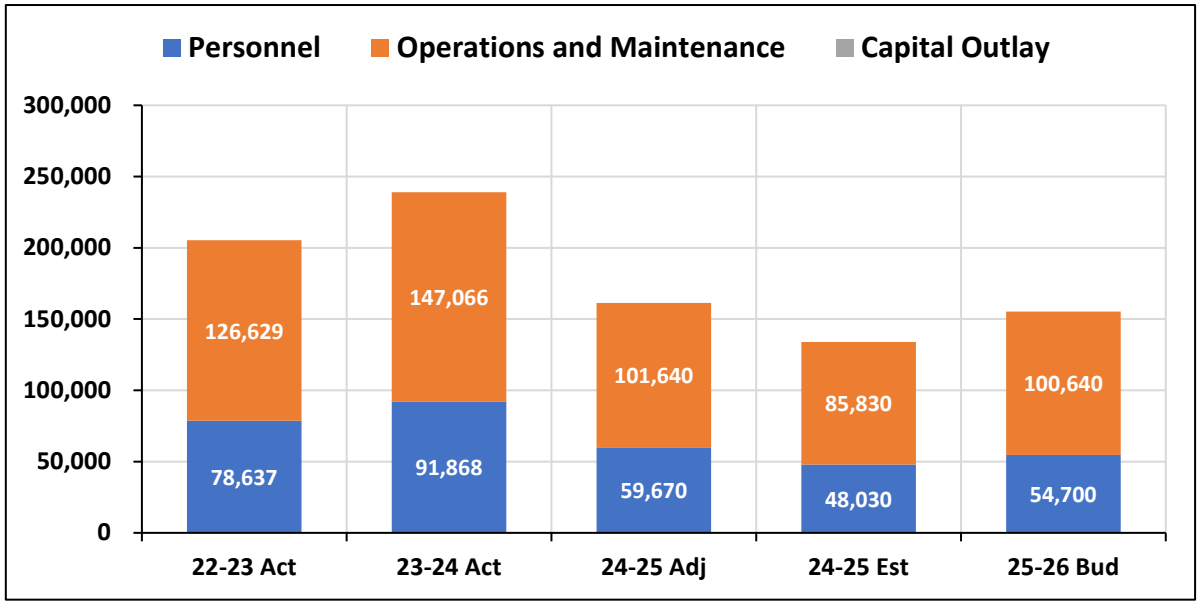
Program Description

The City Council is the City's legislative body, establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor. The City Council appoints the City Manager, City Attorney, and City Treasurer as well as members of all advisory Commissions and Committees. The City Council also acts as the La Canada Flintridge Local Financing Authority, the Public Improvement Corporation, and Sanitation District #34.

Budget Highlights

For FY 2025-26, the City Council program budget is very similar to last year. It includes Councilmember salaries and benefits, travel and conference expenses, and membership and dues costs for multiple governmental and professional organizations of which the City is a member.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	78,637	91,868	59,670	48,030	54,700
Operations and Maintenance	126,629	147,066	101,640	85,830	100,640
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$205,266**	**$238,934**	**$161,310**	**$133,860**	**$155,340**
Budgeted Employees					
City Council Member (PT)	5	5	5	5	5
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	5	5	5	5	5



GENERAL FUND - CITY COUNCIL (01)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-01-5002	Salaries Part Time	18,010	18,020	21,330	18,000	18,000
01-01-5004	Retirement	1,855	2,145	3,790	4,030	1,600
01-01-5006	Medical Insurance	56,688	69,736	30,550	22,110	31,870
01-01-5007	Vision Insurance	592	615	850	740	570
01-01-5008	Life Insurance	0	0	1,420	1,540	1,420
01-01-5009	Dental Insurance	1,046	1,059	1,470	1,400	980
01-01-5010	Medicare	208	233	260	210	260
01-01-5011	FICA	239	60	0	0	0
Total Personnel		$78,637	$91,868	$59,670	$48,030	$54,700
Operations and Maintenance						
01-01-6032	Books & Publications	0	0	100	0	100
01-01-6052	Travel Conferences & Meetings	10,250	13,137	20,760	13,110	20,760
01-01-6053	Membership & Dues	27,391	28,589	42,780	42,720	42,780
01-01-6061	Professional Services	31,500	31,500	38,000	30,000	37,000
01-01-6081	Programs (City Council)	0	0	0	0	0
01-01-6087	Community Newsletter	33,552	26,516	0	0	0
01-01-6088	City Communications/Special Events	23,936	47,325	0	0	0
Total Operations and Maintenance		$126,629	$147,066	$101,640	$85,830	$100,640
Capital Outlay		0	0	0	0	0
Total Capital Outlay		$0	$0	$0	$0	$0
Total Program Expenditures		**$205,266**	**$238,934**	**$161,310**	**$133,860**	**$155,340**

GENERAL FUND - LEGAL SERVICES (02)
Program Narrative and Summary

Narrative

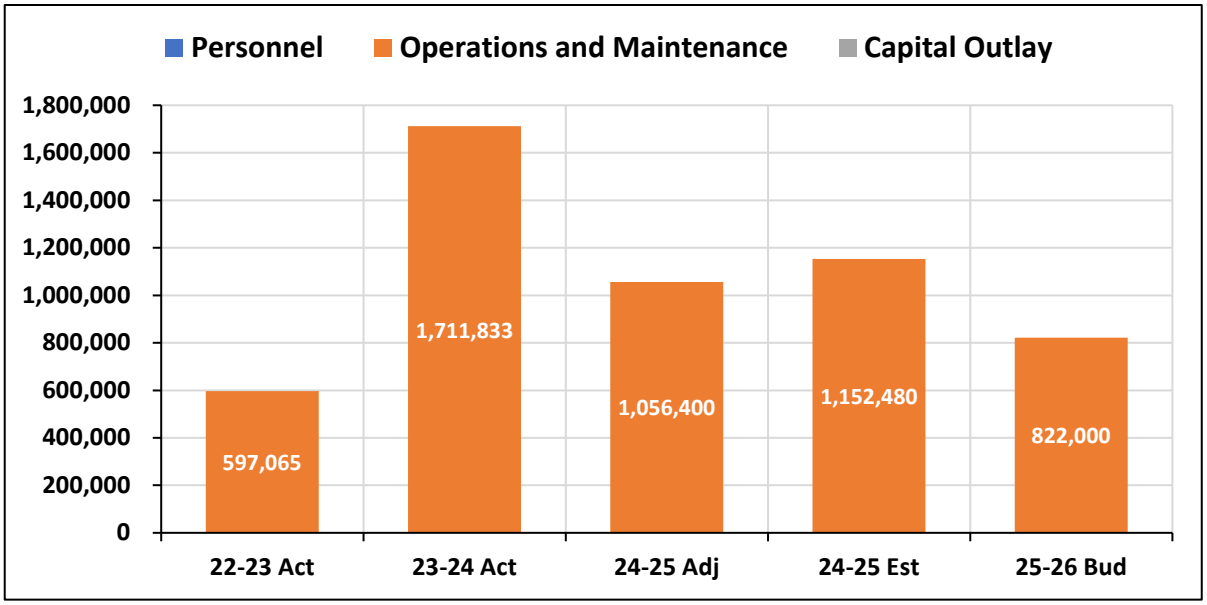
Program Description

The City's legal services, including the City Attorney, are provided primarily on a contract basis by a private law firm specializing in municipal legal services. As the City's general legal counsel, the City Attorney reviews staff reports, drafts legal documents (e.g., resolutions, ordinances, contracts), keeps the City informed of changes in State, and federal laws, and manages pending and existing litigation. The City receives certain other legal services - such as prosecution of municipal code violations, employment law counsel, and highly specialized litigation - through the Los Angeles County District Attorney's Office and private law firms.

Budget Highlights

It is anticipated that litigation costs will be lower in FY 2025-26 compared to FY 2024-25.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	597,065	1,711,833	1,056,400	1,152,480	822,000
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$597,065**	**$1,711,833**	**$1,056,400**	**$1,152,480**	**$822,000**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - LEGAL SERVICES (02)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance						
01-02-6032	Books & Publications	528	0	100	0	100
01-02-6040	Claim Settlements	0	0	1,900	0	2,500
01-02-6052	Travel Conferences & Meetings	30	0	0	0	0
01-02-6053	Membership & Dues	4,845	4,830	5,400	5,100	5,400
01-02-6061	Professional Services	120,359	172,543	173,000	173,100	174,000
01-02-6062	Litigation	125,347	1,236,314	740,000	875,780	400,000
01-02-6064	Special Counsel	345,957	298,145	136,000	98,500	240,000
Total Operations and Maintenance		$597,065	$1,711,833	$1,056,400	$1,152,480	$822,000
Total Program Expenditures		**$597,065**	**$1,711,833**	**$1,056,400**	**$1,152,480**	**$822,000**

GENERAL FUND - CITY MANAGER (03)
Program Narrative and Summary

Narrative

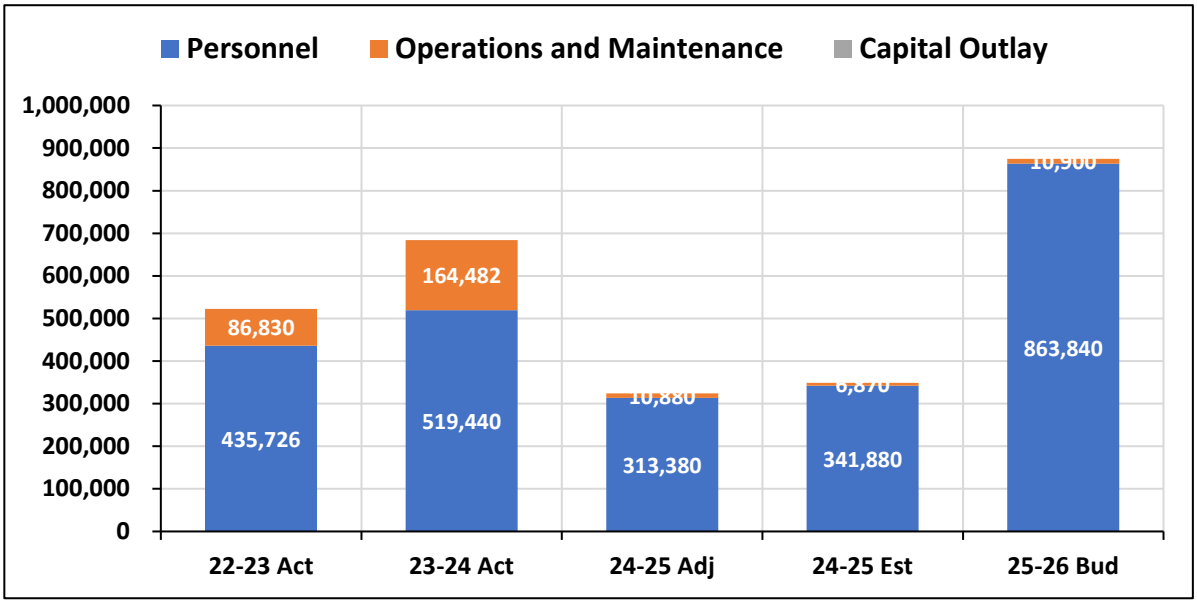
Program Description

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and ensure implementation of City Council policies and directives. The City Manager's responsibilities includes hiring City staff, monitoring the performance of contract personnel, and ensuring the effective and efficient execution of City programs, policies, and services. The City Manager also collaborates with the City Council in setting the City's overall policy and strategic direction, and interacts extensively with residents and community organizations.

Budget Highlights

The reorganized City Manager program, which in FY 2025-26 will include several personnel previously budgeted in the Administration program (09), has a notably larger personnel budget compared to last year, and will be taking a more active role in carrying out the City Council's highest priority initiatives. It will include four full-time and one part-time employee.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	435,726	519,440	313,380	341,880	863,840
Operations and Maintenance	86,830	164,482	10,880	6,870	10,900
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$522,557**	**$683,923**	**$324,260**	**$348,750**	**$874,740**
Budgeted Employees					
City Manager (FT)	1	1	1	1	1
Senior Management Analyst (FT)	1	1	0	0	1
Management Intern (PT)	1	1	0	0	1
Administrative Assistant (FT)	0	0	1	1	1
Assistant City Manager (FT)	0	0	0	0	1
Total Full-Time Employees	2	2	2	2	4
Total Part-Time Employees	1	1	0	0	1



GENERAL FUND - CITY MANAGER (03)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-03-5001	Salaries Full Time	264,916	328,160	249,520	265,660	622,830
01-03-5002	Salaries Part Time	19,112	19,012	0	0	31,250
01-03-5004	Retirement	81,871	107,681	29,370	33,260	75,730
01-03-5006	Medical Insurance	14,705	21,013	0	0	0
01-03-5008	Life Insurance	0	0	280	460	1,140
01-03-5010	Medicare	5,485	5,471	3,580	4,390	10,660
01-03-5012	Leave Buy-Back	23,681	0	10,150	9,950	20,960
01-03-5014	Employee Wellness Program	0	0	480	480	1,970
01-03-5017	Deferred Compensation	0	0	2,000	2,750	3,000
01-03-5020	Cafeteria Plan Benefits	25,956	38,103	12,000	24,930	90,300
01-03-5021	Auto Allowance	0	0	6,000	0	6,000
Total Personnel		$435,726	$519,440	$313,380	$341,880	$863,840
Operations and Maintenance						
01-03-6032	Books & Publications	650	883	980	990	1,000
01-03-6051	Auto & Mileage Allowance	1,366	6,072	0	0	0
01-03-6052	Travel Conferences & Meetings	8,813	2,509	7,540	4,000	7,540
01-03-6053	Membership & Dues	395	1,545	360	380	360
01-03-6054	Employee Training & Education	0	0	500	0	500
01-03-6061	Professional Services	75,606	153,474	0	0	0
01-03-6081	Programs	0	0	1,500	1,500	1,500
Total Operations and Maintenance		$86,830	$164,482	$10,880	$6,870	$10,900
Capital Outlay		0	0	0	0	0
Total Capital Outlay		$0	$0	$0	$0	$0
Total Program Expenditures		**$522,557**	**$683,923**	**$324,260**	**$348,750**	**$874,740**

Section Four B: ADMINISTRATION AND PUBLIC SERVICES DEPARTMENT



Administrative Services Division

GENERAL FUND - ADMINISTRATION (9)
Program Narrative and Summary

Narrative

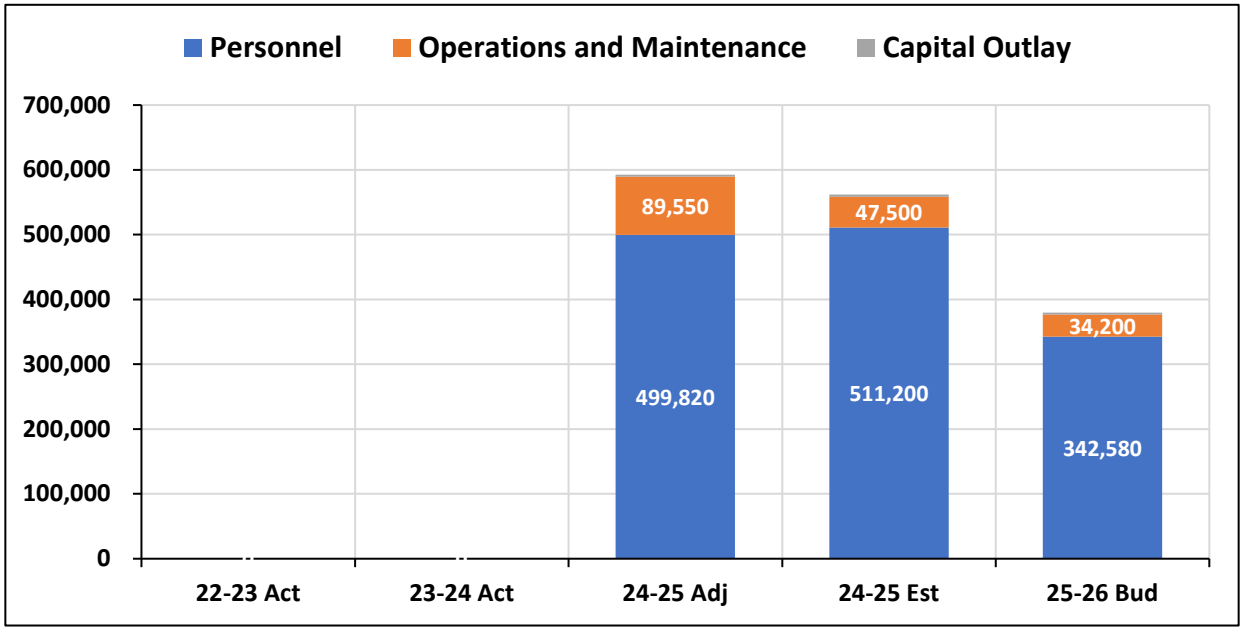
Program Description

The Administration program conducts the central administrative functions for the Administration and Public Services Department as a whole. It also coordinates aspects of the City's Accessibility (ADA) program. The program funds the Administrative Services Director (FT) and Management Analyst (FT) positions.

Budget Highlights

For FY 2025-26, the Administration program will have fewer employees than last fiscal year, with several functions being transferred to the City Manager program (03). Administration will, however, maintain responsibility for numerous core City services including city clerk, parks and recreation, information technology, and elements of public safety and special event planning.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	499,820	511,200	342,580
Operations and Maintenance	0	0	89,550	47,500	34,200
Capital Outlay	0	0	3,000	3,000	3,000
Total Program Expenditures	**$0**	**$0**	**$592,370**	**$561,700**	**$379,780**
Budgeted Employees					
Administrative Services Director (FT)	0	0	1	1	1
Senior Mgmt Analyst (FT)	0	0	1	1	0
Administrative Clerk (FT)	0	0	1	0	0
Management Intern (PT)	0	0	1	1	0
Administrative Assistant (FT)	0	0	0	1	0
Management Analyst (FT)	0	0	0	0	1
Total Full-Time Employees	0	0	3	3	2
Total Part-Time Employees	0	0	1	1	0



GENERAL FUND - ADMINISTRATION (9)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-09-5001	Salaries Full Time	0	0	349,500	347,800	251,520
01-09-5002	Salaries Part Time	0	0	29,490	29,330	0
01-09-5003	Salaries Other	0	0	380	0	0
01-09-5004	Retirement	0	0	36,220	37,370	27,700
01-09-5008	Life Insurance	0	0	850	930	570
01-09-5010	Medicare	0	0	5,430	6,100	4,000
01-09-5012	Leave Buy-Back	0	0	12,720	7,700	10,060
01-09-5014	Employee Wellness Program	0	0	1,440	1,440	980
01-09-5017	Deferred Compensation	0	0	3,500	3,500	2,750
01-09-5020	Cafeteria Plan Benefits	0	0	60,290	77,030	45,000
Total Personnel		$0	$0	$499,820	$511,200	$342,580
Operations and Maintenance						
01-09-6032	Books & Publications	0	0	500	500	0
01-09-6051	Auto & Mileage Allowance	0	0	800	800	800
01-09-6052	Travel Conferences & Meetings	0	0	3,600	7,200	6,600
01-09-6053	Membership & Dues	0	0	600	990	1,150
01-09-6054	Employee Training & Education	0	0	2,500	10	4,100
01-09-6061	Professional Services	0	0	81,550	38,000	21,550
Total Operations and Maintenance		$0	$0	$89,550	$47,500	$34,200
Capital Outlay						
01-09-8231	Furnishings & Equipment	0	0	3,000	3,000	3,000
Total Capital Outlay		$0	$0	$3,000	$3,000	$3,000
Total Program Expenditures		**$0**	**$0**	**$592,370**	**$561,700**	**$379,780**

GENERAL FUND - CITY CLERK (04)
Program Narrative and Summary

Narrative

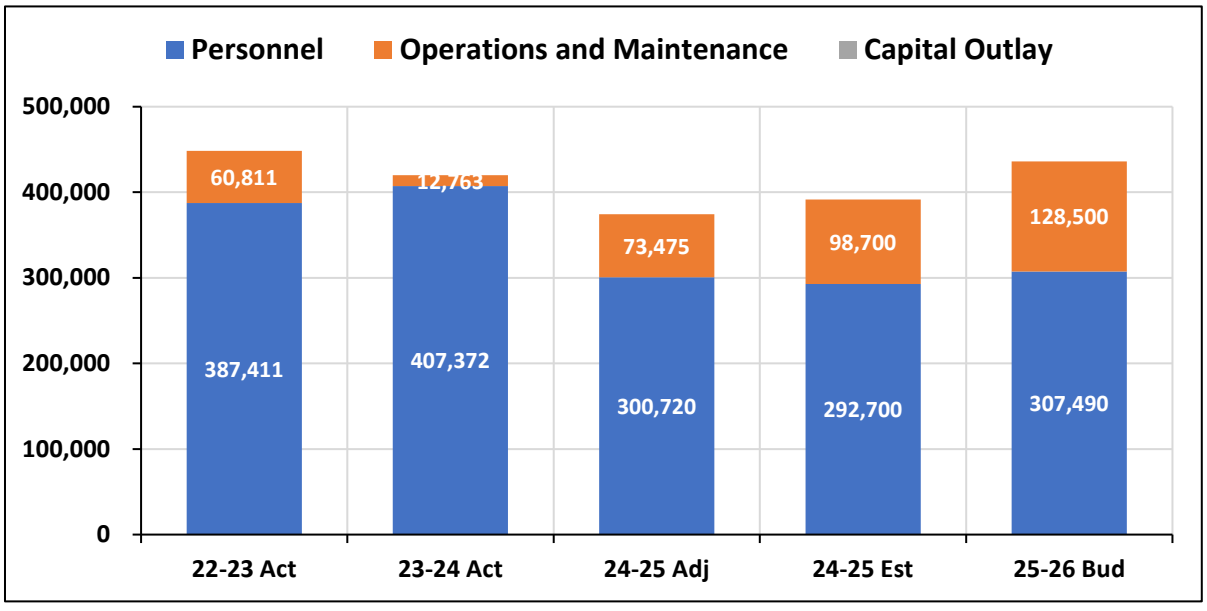
Program Description

The City Clerk performs several functions related to legislative administration and compliance, public records, and municipal elections. This includes preparing City Council meeting agendas and taking meeting minutes, attesting to the proper execution of City documents, and publication of official notices. The City Clerk also responds to Public Records Act requests, oversees the filing of required forms, and manages the municipal election process, including filing official candidate forms and filings related to local ballot measures. The program funds the City Clerk (FT) and City Clerk Specialist (FT) positions.

Budget Highlights

During FY 2025-26, no significant changes are anticipated to the City Clerk program, although it is anticipated that the City Clerk's office will put considerable resources into its ongoing document scanning initiative.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	387,411	407,372	300,720	292,700	307,490
Operations and Maintenance	60,811	12,763	73,475	98,700	128,500
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$448,222**	**$420,135**	**$374,195**	**$391,400**	**$435,990**
Budgeted Employees					
City Clerk (FT)	1	1	1	1	1
City Clerk Specialist (FT)	0	1	1	1	1
Administrative Clerk (FT)	2	1	0	0	0
Records Clerk (PT)	1	0	0	0	0
Total Full-Time Employees	3	3	2	2	2
Total Part-Time Employees	1	0	0	0	0



GENERAL FUND - CITY CLERK (04)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-04-5001	Salaries Full Time	248,280	266,912	219,920	212,860	219,230
01-04-5002	Salaries Part Time	11,244	0	0	0	0
01-04-5003	Salaries Other	721	955	1,580	0	1,710
01-04-5004	Retirement	59,295	67,230	25,890	26,650	27,580
01-04-5006	Medical Insurance	8,353	8,886	0	0	0
01-00-5008	Life Insurance	0	0	570	620	570
01-04-5010	Medicare	4,042	4,120	3,140	3,220	3,540
01-00-5012	Leave Buy-Back	0	0	6,960	0	7,380
01-00-5014	Employee Wellness Program	0	0	960	960	980
01-00-5017	Deferred Compensation	0	0	1,500	1,500	1,500
01-04-5020	Cafeteria Plan Benefits	55,475	59,270	40,200	46,890	45,000
Total Personnel		$387,411	$407,372	$300,720	$292,700	$307,490
Operations and Maintenance						
01-04-6031	Office Supplies	293	259	0	0	0
01-04-6032	Books & Publications	675	700	1,575	1,450	0
01-04-6034	Printing & Publishing	0	0	51,500	80,000	55,000
01-04-6051	Auto & Mileage Allowance	270	222	250	250	250
01-04-6052	Travel Conferences & Meetings	973	2,282	3,650	2,100	6,950
01-04-6053	Membership & Dues	880	1,080	1,300	1,300	1,300
01-04-6054	Employee Training & Education	1,556	1,900	2,200	600	2,000
01-04-6061	Professional Services	56,163	6,320	13,000	13,000	63,000
Total Operations and Maintenance		$60,811	$12,763	$73,475	$98,700	$128,500
Total Program Expenditures		**$448,222**	**$420,135**	**$374,195**	**$391,400**	**$435,990**

GENERAL FUND - ELECTIONS (08)
Program Narrative and Summary

Narrative

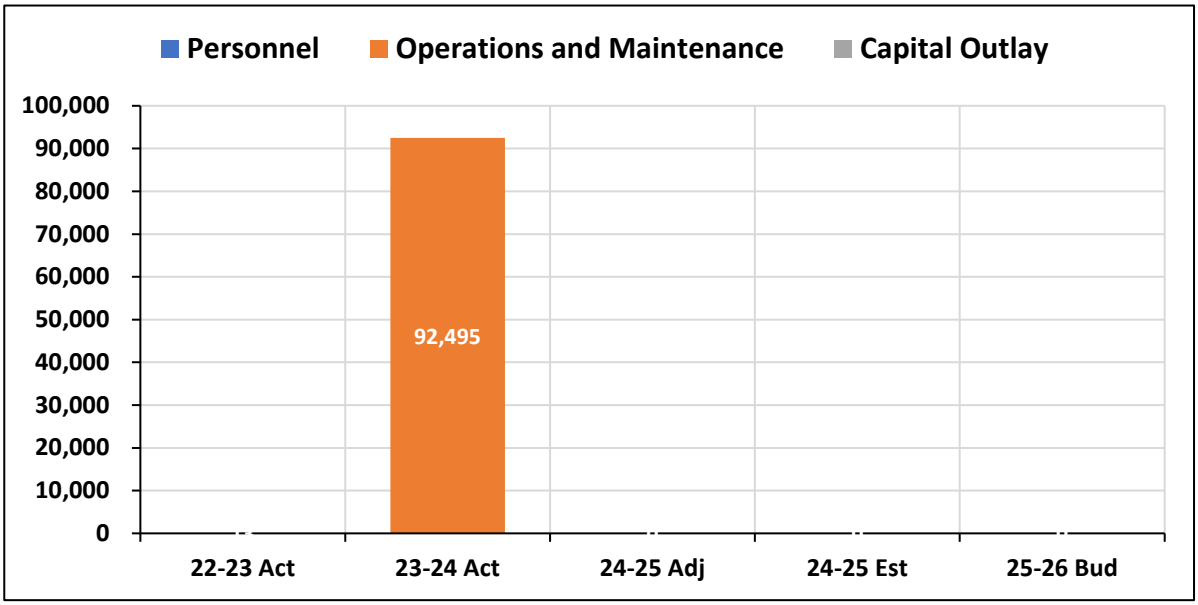
Program Description

The Elections program provides funding for the City's General Elections. As a general law City, elections are held every two years to elect City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. In FY 2019-20 the City, to comply with new State law on the timing of general elections, consolidated its General Election with LA County elections.

Budget Highlights

For FY 2024-25, the Elections program has been eliminated and all expenditure accounts moved to the City Clerk (04) program.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	13	92,495	0	0	0
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$13**	**$92,495**	**$0**	**$0**	**$0**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - ELECTIONS (08)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance						
01-08-6030	Material & Supplies	13	0	0	0	0
01-08-6034	Printing & Publishing	0	3,952	0	0	0
01-08-6060	Contract Services	0	87,785	0	0	0
01-08-6061	Professional Services	0	758	0	0	0
Total Operations and Maintenance		$13	$92,495	$0	$0	$0
Total Program Expenditures		**$13**	**$92,495**	**$0**	**$0**	**$0**

GENERAL FUND - HUMAN RESOURCES (07)
Program Narrative and Summary

Narrative

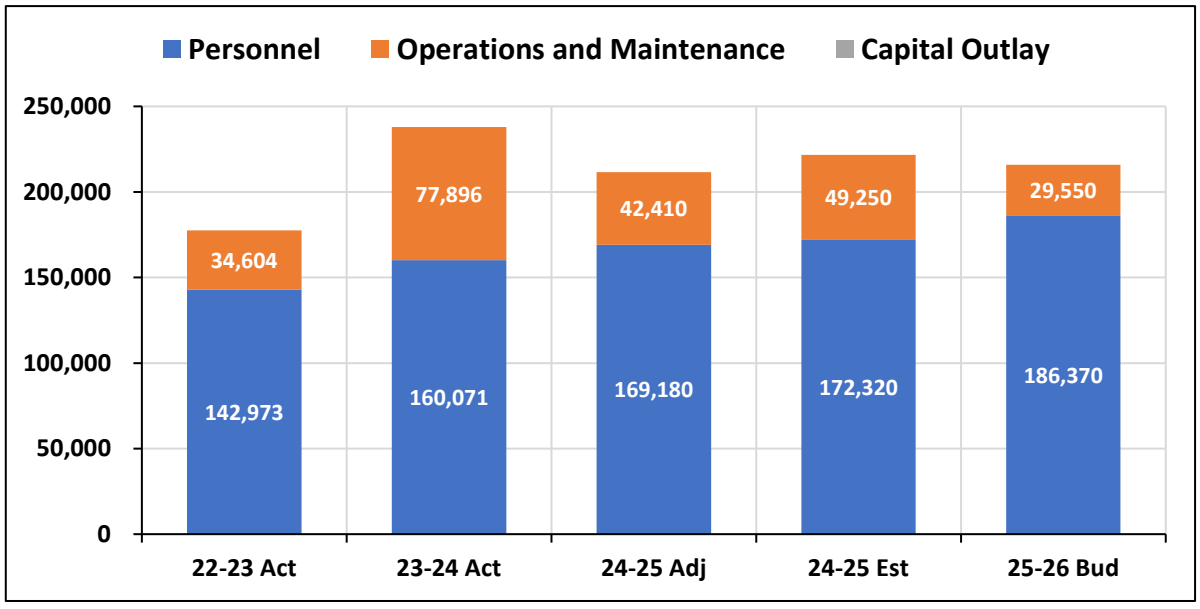
Program Description

The Human Resources program funds the City's Human Resources function, supporting all City Departments and their staff. This includes recruitment, new employee orientations, employee relations, classification, compensation, benefits, worker's compensation, training, and City-wide personnel policies and procedures. The program funds the Human Resources Manager (PT) and Administrative Technician (PT) positions.

Budget Highlights

In FY 2024-25, the Human Resources program allocated funds to conduct a comprehensive salary and compensation study. The study continues through FY 2025-26. Upon completion, this will result in a budget reduction for FY 2025-26. In FY 2025-26, the Human Resources program will allocate funds to increase efficiency by automating routine processes.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	142,973	160,071	169,180	172,320	186,370
Operations and Maintenance	34,604	77,896	42,410	49,250	29,550
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$177,577**	**$237,967**	**$211,590**	**$221,570**	**$215,920**
Budgeted Employees					
Human Resources Manager (PT)	1	1	1	1	1
Administrative Technician (PT)	1	1	1	1	1
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	2	2	2	2	2



GENERAL FUND - HUMAN RESOURCES (07)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-07-5002	Salaries Part Time	118,810	131,654	139,390	142,330	154,760
01-07-5003	Salaries Other	389	273	0	0	0
01-07-5004	Retirement	9,070	10,111	10,970	11,190	12,320
01-07-5010	Medicare	1,904	2,132	2,020	2,300	2,490
01-07-5020	Cafeteria Plan Benefits	12,800	15,900	16,800	16,500	16,800
Total Personnel		$142,973	$160,071	$169,180	$172,320	$186,370
Operations and Maintenance						
01-07-6034	Printing & Publishing	0	0	0	0	2,500
01-07-6045	Personnel Administration	6,300	7,368	35,000	35,000	8,770
01-07-6051	Auto & Mileage Allowance	220	517	500	650	1,200
01-07-6052	Travel Conferences & Meetings	3,134	2,803	5,340	1,000	5,530
01-07-6053	Membership & Dues	390	390	1,570	600	1,550
01-07-6061	Professional Services	24,559	66,818	0	12,000	10,000
Total Operations and Maintenance		$34,604	$77,896	$42,410	$49,250	$29,550
Total Program Expenditures		**$177,577**	**$237,967**	**$211,590**	**$221,570**	**$215,920**

GENERAL FUND - NON-DEPARTMENTAL (06)
Program Narrative and Summary

Narrative

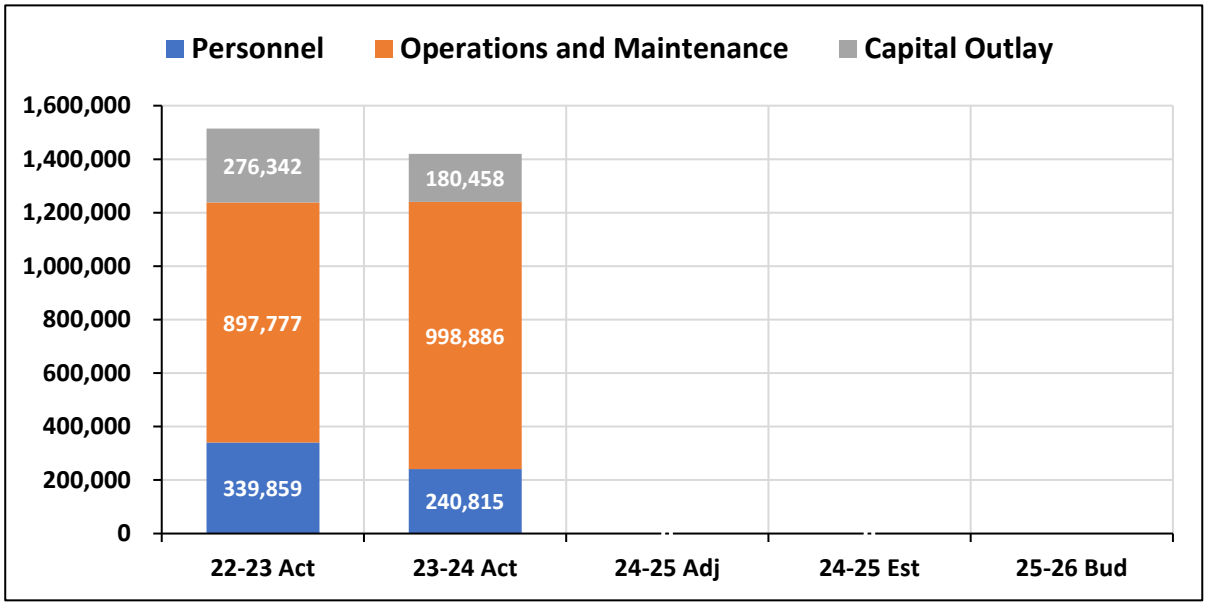
Program Description

The Non-Departmental program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

Budget Highlights

In FY 2024-25 the Non-Departmental program was eliminated and the expenditures distributed to other programs.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	339,859	240,815	0	0	0
Operations and Maintenance	897,777	998,886	0	0	0
Capital Outlay	276,342	180,458	0	0	0
Total Program Expenditures	**$1,513,978**	**$1,420,159**	**$0**	**$0**	**$0**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - NON-DEPARTMENTAL (06)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-06-5005	Workers Compensation	109,974	121,114	0	0	0
01-06-5008	Life Insurance	9,871	9,896	0	0	0
01-06-5012	Leave Buy-Back	185,777	78,450	0	0	0
01-06-5014	Employee Wellness Program	4,055	3,305	0	0	0
01-06-5015	Unemployment	322	126	0	0	0
01-06-5017	Deferred Compensation	28,663	25,221	0	0	0
01-06-5018	Survivor Benefits	1,198	2,704	0	0	0
Total Personnel		$339,859	$240,815	$0	$0	$0
Operations and Maintenance						
01-06-6031	Office Supplies	34,626	33,731	0	0	0
01-06-6033	Postage	12,087	9,569	0	0	0
01-06-6034	Printing & Publishing	70,037	90,579	0	0	0
01-06-6038	Lease Agreements	38,548	43,879	0	0	0
01-06-6040	Claim Settlements	0	0	0	0	0
01-06-6041	Insurance Premiums	375,877	427,040	0	0	0
01-06-6042	Surety & Emp. Bond Premiums	206	0	0	0	0
01-06-6051	Auto & Mileage Allowance	2,117	2,027	0	0	0
01-06-6052	Travel Conferences & Meetings	14,405	7,848	0	0	0
01-06-6054	Employee Training & Education	150	565	0	0	0
01-06-6061	Professional Services	302,859	328,464	0	0	0
01-06-7101	Equip. Maint./Service Agreemts	46,867	55,183	0	0	0
Total Operations and Maintenance		$897,777	$998,886	$0	$0	$0
Capital Outlay						
01-06-8231	Furnishings & Equipment	17,138	7,160	0	0	0
01-06-8237	Computer Equipment / Software	212,346	129,398	0	0	0
01-06-8239	Geographical Information Sys	46,857	43,900	0	0	0
Total Capital Outlay		$276,342	$180,458	$0	$0	$0
Total Program Expenditures		**$1,513,978**	**$1,420,159**	**$0**	**$0**	**$0**

GENERAL FUND - INFORMATION TECHNOLOGY (11)
Program Narrative and Summary

Narrative

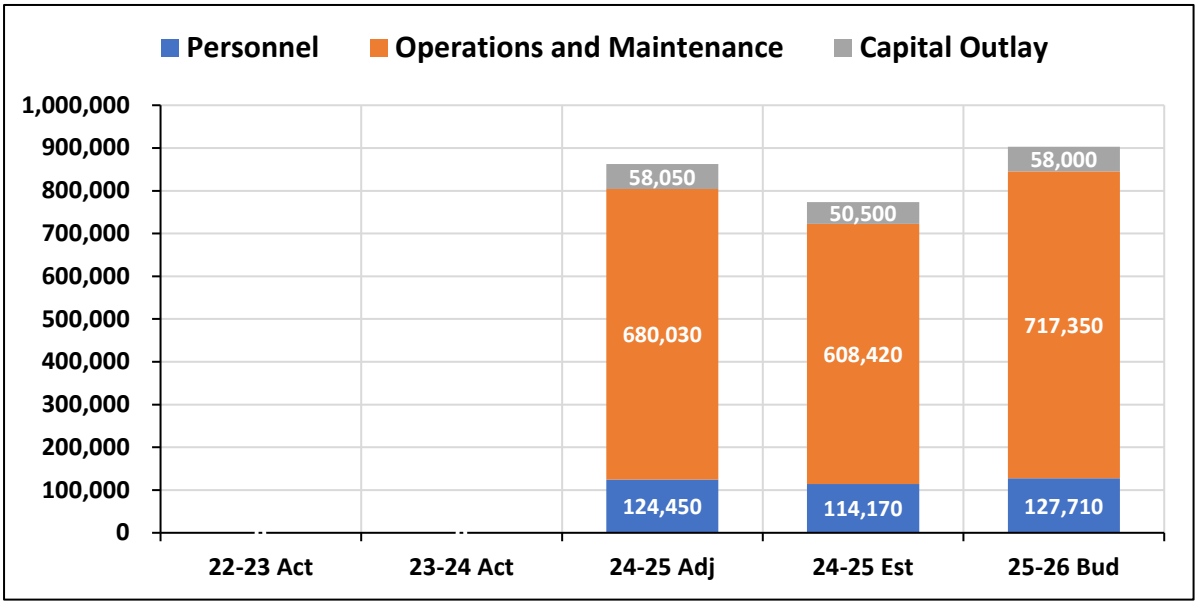
Program Description

The Information Technology program funds the City's centralized information technology efforts. The program includes the City's software, software subscriptions, hardware, and professional services budgets for maintaining, updating and securing the City's information technology systems across all departments. The program includes the Information Technology Specialist (FT) position.

Budget Highlights

No significant changes are anticipated in the Information Technology program in FY 2025-26, although Staff will be implementing a new subscription software to more accurately and efficiently administer the City's Construction and Demolition (C&D) permit monitoring and processing.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	124,450	114,170	127,710
Operations and Maintenance	0	0	680,030	608,420	717,350
Capital Outlay	0	0	58,050	50,500	58,000
Total Program Expenditures	**$0**	**$0**	**$862,530**	**$773,090**	**$903,060**
Budgeted Employees					
Information Technology Specialist (FT)	0	0	1	1	1
Total Full-Time Employees	0	0	1	1	1
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - INFORMATION TECHNOLOGY (11)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-11-5001	Salaries Full Time	0	0	87,630	83,760	91,720
01-11-5003	Salaries Other	0	0	8,850	7,540	7,960
01-11-5004	Retirement	0	0	10,320	6,590	7,300
01-11-5008	Life Insurance	0	0	280	310	280
01-11-5010	Medicare	0	0	1,370	1,540	1,720
01-11-5012	Leave Buy-Back	0	0	2,770	0	3,090
01-11-5014	Employee Wellness Program	0	0	480	480	490
01-11-5017	Deferred Compensation	0	0	750	750	750
01-11-5020	Cafeteria Plan Benefits	0	0	12,000	13,200	14,400
Total Personnel		$0	$0	$124,450	$114,170	$127,710
Operations and Maintenance						
01-11-6051	Auto & Mileage Allowance	0	0	500	0	500
01-11-6052	Travel Conferences & Meetings	0	0	1,500	1,000	1,500
01-11-6053	Membership & Dues	0	0	500	0	500
01-11-6054	Employee Training & Education	0	0	4,000	2,000	2,500
01-11-6061	Professional Services	0	0	313,330	283,430	316,250
01-11-6098	IT Service Providers	0	0	46,200	46,060	46,860
01-11-6099	Software, Licenses & Subscriptions	0	0	314,000	275,930	349,240
Total Operations and Maintenance		$0	$0	$680,030	$608,420	$717,350
Capital Outlay						
01-11-8237	Computer Equipment	0	0	58,050	50,500	58,000
Total Capital Outlay		$0	$0	$58,050	$50,500	$58,000
Total Program Expenditures		**$0**	**$0**	**$862,530**	**$773,090**	**$903,060**

GENERAL FUND - RISK MANAGEMENT AND GENERAL SERVICES (12)
Program Narrative and Summary

Narrative

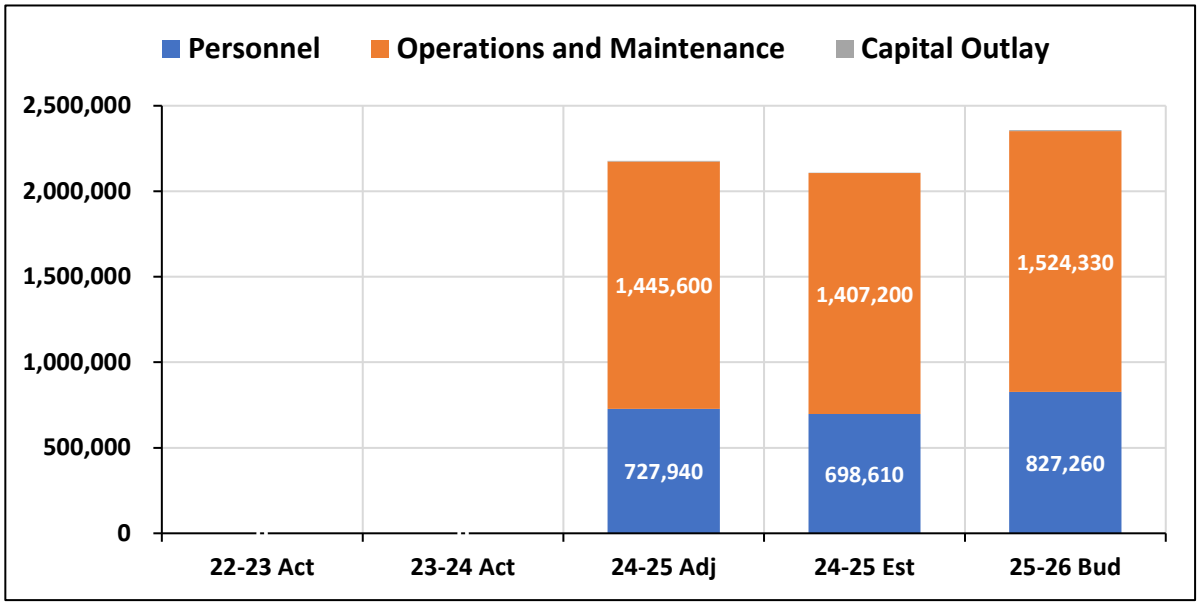
Program Description

The Risk Management and General Services program funds the City's insurance coverages, certain retiree expenses, and various Citywide general services. Additionally, the program supports the City's tree maintenance activities, which, while maintaining the City's aesthetic beauty, also serves as a risk management tool aimed at preserving public safety and managing potential liability.

Budget Highlights

During FY 2025-26, no significant changes are anticipated to the Risk Management and General Services. There will be an increase in insurance premiums paid to the City's insurer, the California Joint Power Insurance Authority (CJPIA).

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	727,940	698,610	827,260
Operations and Maintenance	0	0	1,445,600	1,407,200	1,524,330
Capital Outlay	0	0	5,000	2,500	5,000
Total Program Expenditures	**$0**	**$0**	**$2,178,540**	**$2,108,310**	**$2,356,590**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - RISK MANAGEMENT AND GENERAL SERVICES (12)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-12-5005	Workers Compensation	0	0	115,720	115,720	133,080
01-12-5013	OPEB Payments	0	0	196,510	177,840	199,330
01-12-5015	Unemployment	0	0	1,500	0	1,500
01-12-5018	Survivor Benefits	0	0	2,730	2,980	3,240
01-12-5022	UAAL Payment	0	0	411,280	401,870	489,900
01-12-5023	Employee Assistance Program	0	0	200	200	210
Total Personnel		$0	$0	$727,940	$698,610	$827,260
Operations and Maintenance						
01-12-6031	Office Supplies	0	0	37,800	25,000	37,800
01-12-6033	Postage	0	0	10,000	12,000	12,000
01-12-6038	Lease Agreements	0	0	47,420	48,700	49,980
01-12-6041	Insurance Premiums	0	0	500,970	511,600	588,330
01-12-6042	Surety & Emp. Bond Premiums	0	0	300	0	300
01-12-6051	Auto & Mileage Allowance	0	0	1,980	2,100	1,980
01-12-6052	Travel Conferences & Meetings	0	0	12,500	7,920	12,500
01-12-6061	Professional Services	0	0	31,200	3,000	31,200
01-12-7101	Equip. Maint./Service Agreemts	0	0	19,150	14,880	18,000
01-12-7120	Tree Trimming	0	0	663,480	663,480	650,240
01-12-7121	Tree Spraying and Inspection	0	0	107,800	107,520	109,000
01-12-7123	Replanting of Trees	0	0	13,000	11,000	13,000
Total Operations and Maintenance		$0	$0	$1,445,600	$1,407,200	$1,524,330
Capital Outlay						
01-12-8231	Furnishings & Equipment	0	0	5,000	2,500	5,000
Total Capital Outlay		$0	$0	$5,000	$2,500	$5,000
Total Program Expenditures		**$0**	**$0**	**$2,178,540**	**$2,108,310**	**$2,356,590**

GENERAL FUND - PUBLIC INFORMATION & SPECIAL EVENTS (13)
Program Narrative and Summary

Narrative

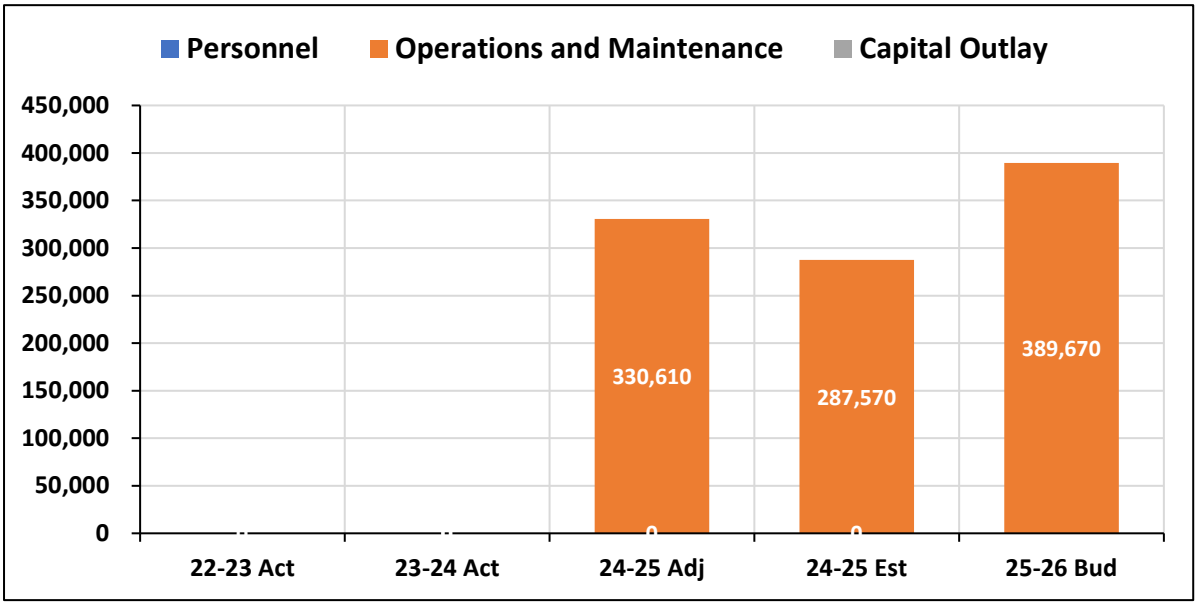
Program Description

The Public Information and Special Events program funds the City's communications and special events efforts. City communications include publications, education campaigns, videography, social media and advertisements in the local newspaper. The program also funds costs associated with major special events that the City sponsors and/or provides traffic control and public safety services.

Budget Highlights

During FY 2025-26, no significant changes are anticipated to the Public Information and Special Events. There will be an increase in the Printing and Publication budget, as the expenses for this line item are being consolidated from several other programs.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	0	330,610	287,570	389,670
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$0**	**$330,610**	**$287,570**	**$389,670**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - PUBLIC INFORMATION & SPECIAL EVENTS (13)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance						
01-13-6034	Printing & Publishing	0	0	11,500	7,000	35,500
01-13-6061	Professional Services	0	0	156,580	156,580	164,550
01-13-6072	Special Events Setup/Teardown	0	0	80,000	73,470	107,420
01-13-6081	Programs	0	0	30,500	15,000	27,500
01-13-6087	Community Newsletter	0	0	20,530	20,520	21,300
01-13-6088	City Communications/Special Events	0	0	31,500	15,000	33,400
Total Operations and Maintenance		$0	$0	$330,610	$287,570	$389,670
Total Program Expenditures		**$0**	**$0**	**$330,610**	**$287,570**	**$389,670**

GENERAL FUND - CIVIC CENTER (55)
Program Narrative and Summary

Narrative

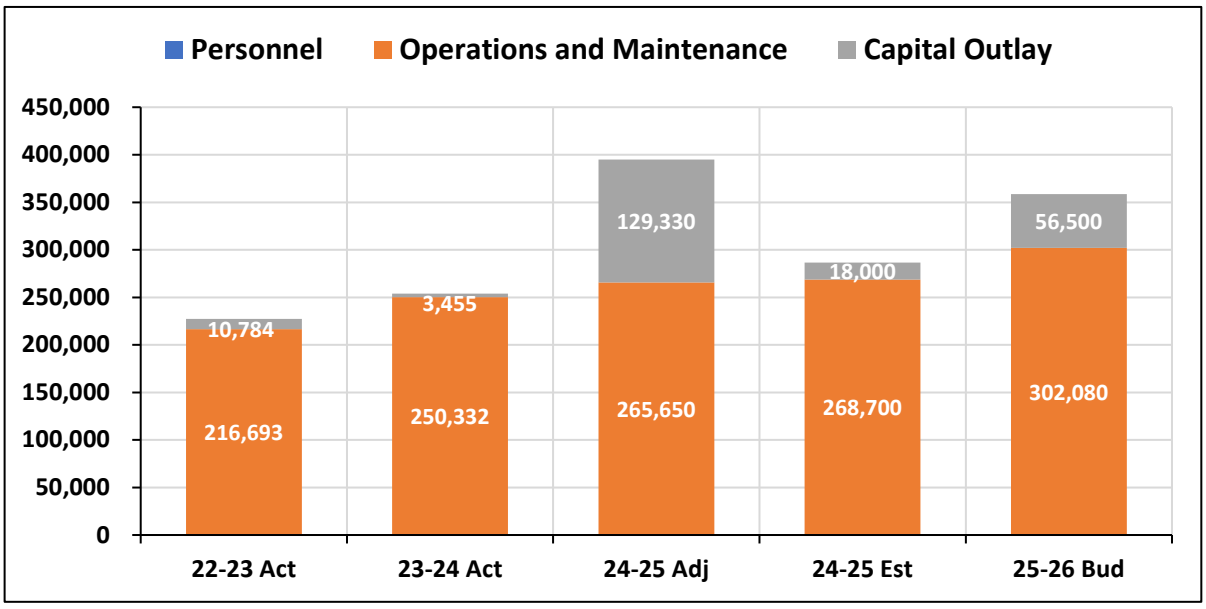
Program Description

The Civic Center program funds ongoing operational and maintenance costs related to the Civic Center property, which includes City Hall and leased spaces.

Budget Highlights

During FY 2024-25, several improvements were made to the City's first floor "Mixed-Use" space. Staff anticipates completing these improvements during FY 2025-26, which will allow for more staff training, additional use by community groups, and event rentals.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	216,693	250,332	265,650	268,700	302,080
Capital Outlay	10,784	3,455	129,330	18,000	56,500
Total Program Expenditures	**$227,476**	**$253,787**	**$394,980**	**$286,700**	**$358,580**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - CIVIC CENTER (55)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance						
01-55-6021	Telephone Charges	14,421	9,515	12,000	11,000	12,000
01-55-6023	Water	5,239	5,863	5,500	9,000	10,000
01-55-6027	Electricity	73,339	83,354	80,000	92,000	95,000
01-55-6037	Custodial Service	47,501	49,502	56,630	56,500	58,560
01-55-6061	Professional Services	8,304	1,950	37,250	37,200	37,250
01-55-7103	Building Maintenance	30,335	52,822	39,000	33,000	54,000
01-55-7104	General Maintenance	14,200	22,380	8,000	5,000	8,000
01-55-7106	Landscape Maintenance	9,828	11,168	12,270	12,000	12,270
01-55-7108	Leasehold Maintenance	13,526	13,779	15,000	13,000	15,000
Total Operations and Maintenance		$216,693	$250,332	$265,650	$268,700	$302,080
Capital Outlay						
01-55-8230	Leasehold Improvements	0	0	85,830	0	0
01-55-8231	Furnishings & Equipment	3,303	406	12,000	18,000	25,000
01-55-8233	Building Improvements	7,481	3,049	31,500	0	31,500
Total Capital Outlay		$10,784	$3,455	$129,330	$18,000	$56,500
Total Program Expenditures		**$227,476**	**$253,787**	**$394,980**	**$286,700**	**$358,580**



Public Safety Division

GENERAL FUND - PUBLIC SAFETY (21)
Program Narrative and Summary

Narrative

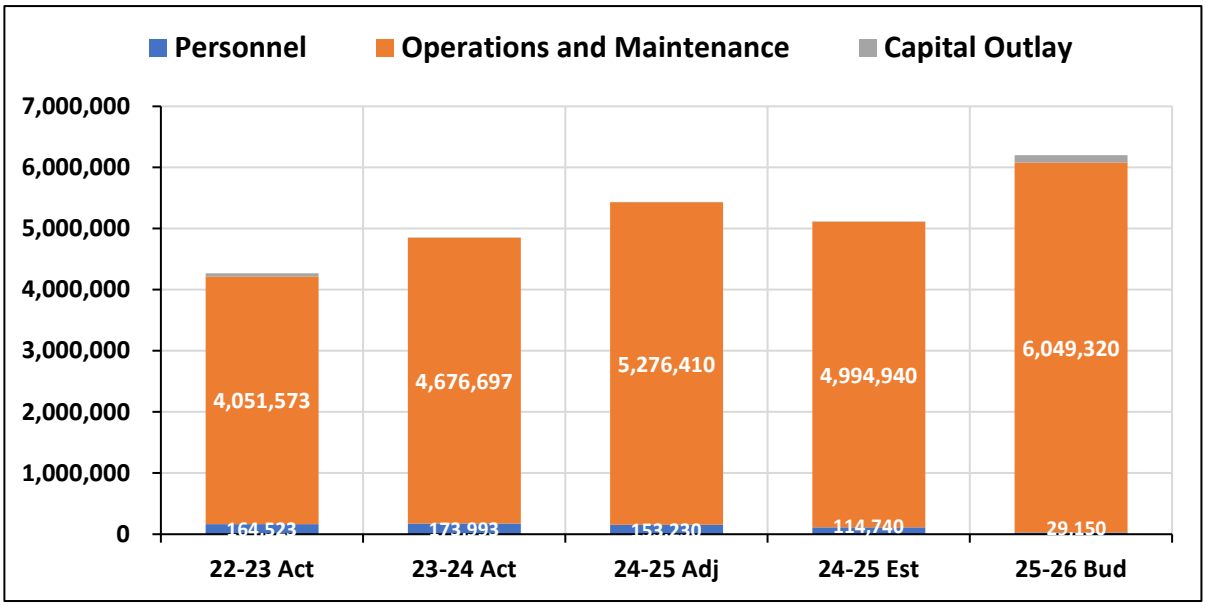
Program Description

The Public Safety program encompasses activities and services meant to protect the general health, safety, and welfare of the community. Many public safety services are provided by the County of Los Angeles including law enforcement (i.e., the contract with the Los Angeles County Sheriff's Department), fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control, and sheltering services. The program funds the Community Liaison (PT) position.

Budget Highlights

During FY2024-25, the City's Public Safety program was very active. With City support, the Sheriff's Department conducted special operations focused on burglary suppression and traffic safety. The City also spearheaded multiple emergency preparedness initiatives, including forums to discuss school safety and town halls to consider implementing a "Red Flag" parking program. The City's public safety staff and County partners also deployed in response to the Eaton Fire in January 2025, which included a Citywide evacuation. In FY 2025-26, the City, together with County Sheriff and Fire, will continue to focus improving public safety throughout the community, and this will include grant funding for increased brush clearance aimed at reducing the risks from wildfires.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	164,523	173,993	153,230	114,740	29,150
Operations and Maintenance	4,051,573	4,676,697	5,276,410	4,994,940	6,049,320
Capital Outlay	51,168	2,310	5,250	5,250	120,300
Total Program Expenditures	**$4,267,265**	**$4,853,000**	**$5,434,890**	**$5,114,930**	**$6,198,770**
Budgeted Employees					
Public Safety Coordinator (FT)	1	1	1	0	0
Emergency Services Coordinator (FT)	1	1	0	0	0
Community Liason Officer (PT)	1	1	1	1	1
Total Full-Time Employees	2	2	1	0	0
Total Part-Time Employees	1	1	1	1	1



GENERAL FUND - PUBLIC SAFETY (21)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-21-5001	Salaries Full Time	118,844	132,735	110,890	85,570	0
01-21-5002	Salaries Part Time	14,433	3,259	12,770	2,090	27,080
01-21-5004	Retirement	9,481	10,194	8,210	6,730	0
01-21-5008	Life Insurance	0	0	280	280	0
01-21-5010	Medicare	2,429	2,235	1,760	1,530	390
01-21-5011	FICA	563	202	800	130	1,680
01-21-5012	Leave Buy-Back	0	0	3,510	6,740	0
01-21-5014	Employee Wellness Program	0	0	480	0	0
01-21-5015	Unemployment	173	0	0	0	0
01-21-5016	State Family Leave Insurance	15	0	0	0	0
01-21-5017	Deferred Compensation	0	0	750	580	0
01-21-5020	Cafeteria Plan Benefits	18,586	25,368	13,780	11,090	0
Total Personnel		$164,523	$173,993	$153,230	$114,740	$29,150
Operations and Maintenance						
01-21-6030	Material & Supplies	1,772	936	1,200	1,700	4,000
01-21-6032	Books & Publications	0	0	1,000	0	0
01-21-6034	Printing & Publishing	4,728	4,009	6,000	6,000	0
01-21-6035	Stipend	1,050	1,650	2,750	1,400	2,750
01-21-6038	Lease Agreements	10,312	18,913	14,440	15,200	35,500
01-21-6052	Travel Conferences & Meetings	4,071	4,122	7,750	4,300	6,500
01-21-6053	Membership & Dues	264	0	750	0	300
01-21-6054	Employee Training & Education	0	3,536	8,000	0	8,000
01-21-6056	SAFER Liability Insurance	363,014	450,030	553,530	553,530	581,210
01-21-6057	LA Co. Sheriff Spcl Assgn Dep (SRO)	219,991	240,277	0	0	0
01-21-6058	LA County Sheriff s Overtime	135,805	354,513	290,700	285,500	321,600
01-21-6059	LA County Sheriff s Dept.	2,897,510	3,221,817	3,915,920	3,684,040	4,438,620
01-21-6061	Professional Services	281,220	231,549	163,220	163,220	182,430
01-21-6070	Pasadena Humane Society	100,380	103,391	106,500	106,500	109,690
01-21-6081	Programs (Public Safety)	8,700	7,840	10,000	6,000	64,000
01-21-6082	Emergency Preparedness	1,164	1,418	32,300	7,000	22,300
01-21-6083	CERT Program	0	273	3,000	1,200	1,000
01-21-7101	Equip. Maint./Service Agreemts	21,593	32,425	25,900	25,900	34,900
01-21-7118	Brush Clearance	0	0	133,450	133,450	236,520
Total Operations and Maintenance		$4,051,573	$4,676,697	$5,276,410	$4,994,940	$6,049,320
Capital Outlay						
01-21-8231	Furnishings & Equipment	51,168	2,310	5,250	5,250	120,300
Total Capital Outlay		$51,168	$2,310	$5,250	$5,250	$120,300
Total Program Expenditures		**$4,267,265**	**$4,853,000**	**$5,434,890**	**$5,114,930**	**$6,198,770**



Parks, Recreation, and Culture Division

GENERAL FUND - PARKS AND RECREATION (31)
Program Narrative and Summary

Narrative

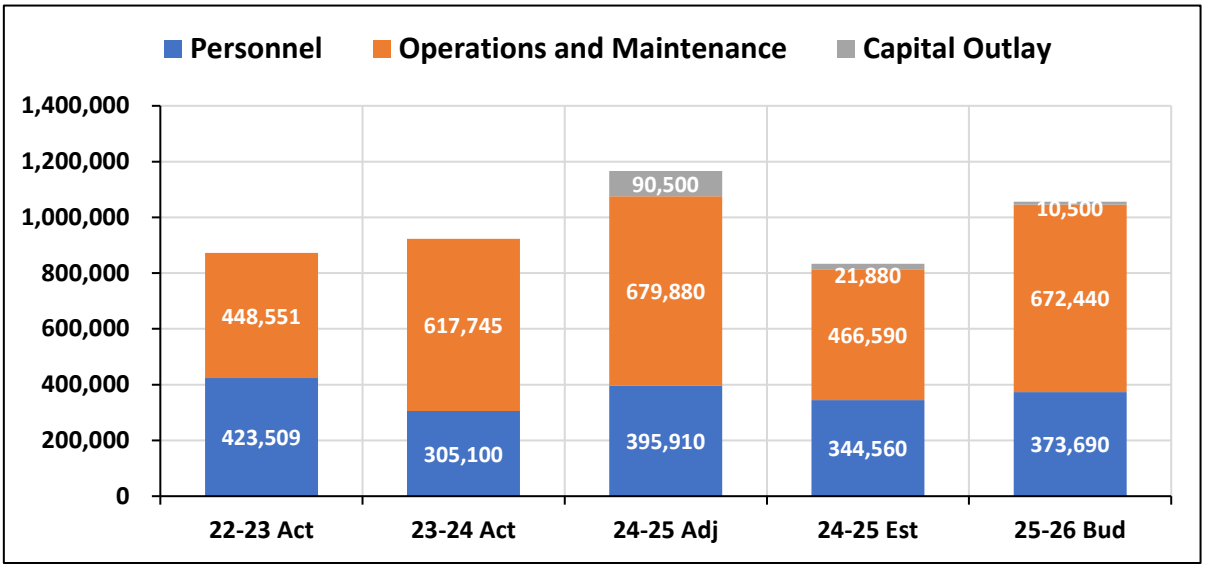
Program Description

The Parks and Recreation program (formerly named Recreation and Human Services) provides for operating and maintaining several sports fields, tennis courts, basketball courts, and parks for the enjoyment and benefit of the community. The program funds the Deputy Director of Administrative Services (FT), Facility Maintenance Supervisor (FT), Parks and Facilities Maintenance Crew (PT) positions.

Budget Highlights

During FY 2025-26, no significant changes are anticipated to the Parks and Recreation. The City will continue providing popular programs such as music in the park concert series and festival in lights. The program also funds the City's Hometown Hero and Gold Star programs.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	423,509	305,100	395,910	344,560	373,690
Operations and Maintenance	448,551	617,745	679,880	466,590	672,440
Capital Outlay	0	0	90,500	21,880	10,500
Total Program Expenditures	**$872,060**	**$922,845**	**$1,166,290**	**$833,030**	**$1,056,630**
Budgeted Employees					
Deputy Director, Admin Srvs (FT)	1	0	1	1	1
Facility Maintenance Supervisor (FT)	0	0	1	1	1
Management Aide (PT)	0	0	1	0	0
Assistant City Manager (FT)	1	0	0	0	0
Administrative Services Director (FT)	0	1	0	0	0
Senior Management Analyst (FT)	0	1	0	0	0
Recreation Specialist (PT)	2	1	0	0	0
Parks and Facilities Maint. Crew (PT)	0	0	0	0	1
Total Full-Time Employees	2	2	2	2	2
Total Part-Time Employees	2	1	1	0	1



GENERAL FUND - PARKS AND RECREATION (31)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-31-5001	Salaries Full Time	292,820	213,986	273,900	260,470	244,790
01-31-5002	Salaries Part Time	8,422	2,198	33,310	0	60,000
01-31-5003	Salaries Other	0	4,098	0	0	0
01-31-5004	Retirement	85,914	52,592	29,870	27,470	19,490
01-31-5008	Life Insurance	0	0	610	620	560
01-31-5010	Medicare	5,387	3,633	4,360	4,050	4,160
01-31-5012	Leave Buy-Back	0	0	8,670	8,670	8,240
01-31-5014	Employee Wellness Program	0	0	960	730	980
01-31-5017	Deferred Compensation	0	0	1,500	1,500	1,500
01-31-5020	Cafeteria Plan Benefits	30,966	28,594	42,730	41,050	33,970
Total Personnel		$423,509	$305,100	$395,910	$344,560	$373,690
Operations and Maintenance						
01-31-6023	Water	0	0	130,000	90,000	130,000
01-31-6027	Electricity	0	0	44,000	18,000	44,000
01-31-6030	Material & Supplies	0	0	2,900	2,900	9,500
01-31-6034	Printing & Publishing	1,660	0	13,700	14,010	14,000
01-31-6035	Stipend	2,150	2,350	2,750	1,700	2,750
01-31-6051	Auto & Mileage Allowance	621	0	1,000	0	1,000
01-31-6052	Travel Conferences & Meetings	4,305	550	1,600	1,350	1,600
01-31-6061	Professional Services	1,102	0	70,900	5,500	60,000
01-31-6064	Lighting (School Fields)	16,282	7,951	0	0	0
01-31-6073	Contribution to Comm. Groups	249,750	392,775	0	0	0
01-31-6081	Programs (Recreation)	90,491	102,921	124,100	104,230	124,300
01-31-6085	Youth Council Activities	366	1,090	1,600	500	1,600
01-31-6086	Joint Use Library	81,765	107,863	0	0	0
01-31-6087	Skate Park	58	(87)	0	0	0
01-31-7103	Building Maintenance	0	0	5,000	4,000	5,000
01-31-7104	General Maintenance	0	2,331	15,000	9,000	15,000
01-31-7105	Park Maintenance	0	0	267,330	215,400	263,690
Total Operations and Maintenance		$448,551	$617,745	$679,880	$466,590	$672,440
Capital Outlay						
01-31-8231	Furnishings & Equipment	0	0	90,500	21,880	10,500
Total Capital Outlay		$0	$0	$90,500	$21,880	$10,500
Total Program Expenditures		**$872,060**	**$922,845**	**$1,166,290**	**$833,030**	**$1,056,630**

GENERAL FUND - CITY-LCUSD PROGRAMS AND FACILITIES (32)

Program Narrative and Summary

Narrative

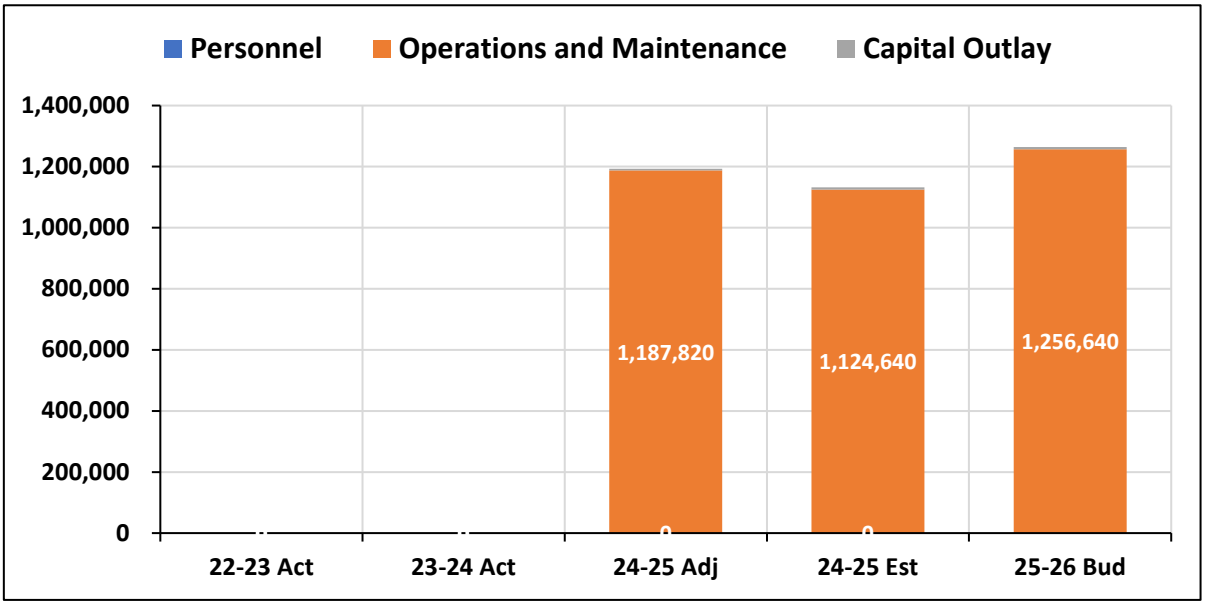
Program Description

The City-LCUSD program consists of the ongoing programs and partnership between the City and the La Canada Unified School District (LCUSD). It includes funding for the City's maintenance and/or operation of the various "joint use" facilities and programs (with the exception of Lanterman Auditorium, which is funded through a separate program), including the joint-use fields and library. The program also funds the School Resource Officer (SRO) and school crossing guards.

Budget Highlights

During FY 2025-26, the City, in response to LCUSD's request, will be adding in summer school crossing guard services. There will also be a slight increase in costs for the School Resource Officer.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	0	1,187,820	1,124,640	1,256,640
Capital Outlay	0	0	5,000	8,000	8,000
Total Program Expenditures	**$0**	**$0**	**$1,192,820**	**$1,132,640**	**$1,264,640**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - CITY-LCUSD PROGRAMS AND FACILITIES (32)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance						
01-32-6023	Water	0	0	141,750	90,000	141,750
01-32-6034	Printing & Publishing	0	0	2,500	2,500	2,500
01-32-6057	Sheriff Spcl Assgn Deputy (SRO)	0	0	262,810	262,810	274,640
01-32-6061	Professional Services (XING Guards)	0	0	276,000	276,000	302,040
01-32-6064	Lighting (School Fields)	0	0	16,800	37,000	48,000
01-32-6086	Joint Use Library	0	0	85,500	85,500	85,500
01-32-7107	School Site Maintenance	0	0	402,460	370,830	402,210
Total Operations and Maintenance		$0	$0	$1,187,820	$1,124,640	$1,256,640
Capital Outlay						
01-32-8231	Furnishings & Equipment	0	0	5,000	8,000	8,000
Total Capital Outlay		$0	$0	$5,000	$8,000	$8,000
Total Program Expenditures		**$0**	**$0**	**$1,192,820**	**$1,132,640**	**$1,264,640**

GENERAL FUND - COMMUNITY GROUP SUPPORT (33)
Program Narrative and Summary

Narrative

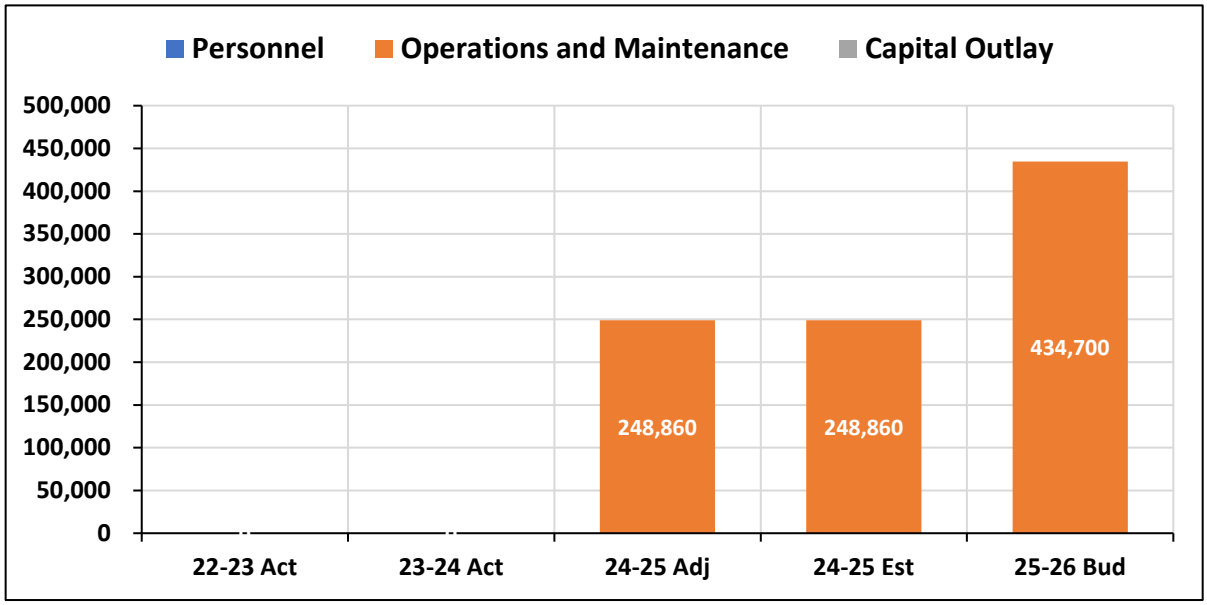
Program Description

The Community Group Support program provides financial support to local community non-profit groups to assist in their respective missions to benefit the La Canada Flintridge community. Over the 10 years, the City has provided more than $4 million to support these local groups, with support in FY 2024-25 exceeding $725,000. (Note that the City's annual support for the Lanterman House is provided in a separate General Fund program(49). Also, in FY 2024-25, all City funding for the Community Center of La Canada Flintridge was provided through the ARPA fund (Fund 7)).

Budget Highlights

During FY 2025-26, the City once again anticipates providing significant financial resources to support its thriving civic community.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	0	248,860	248,860	434,700
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$0**	**$248,860**	**$248,860**	**$434,700**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0

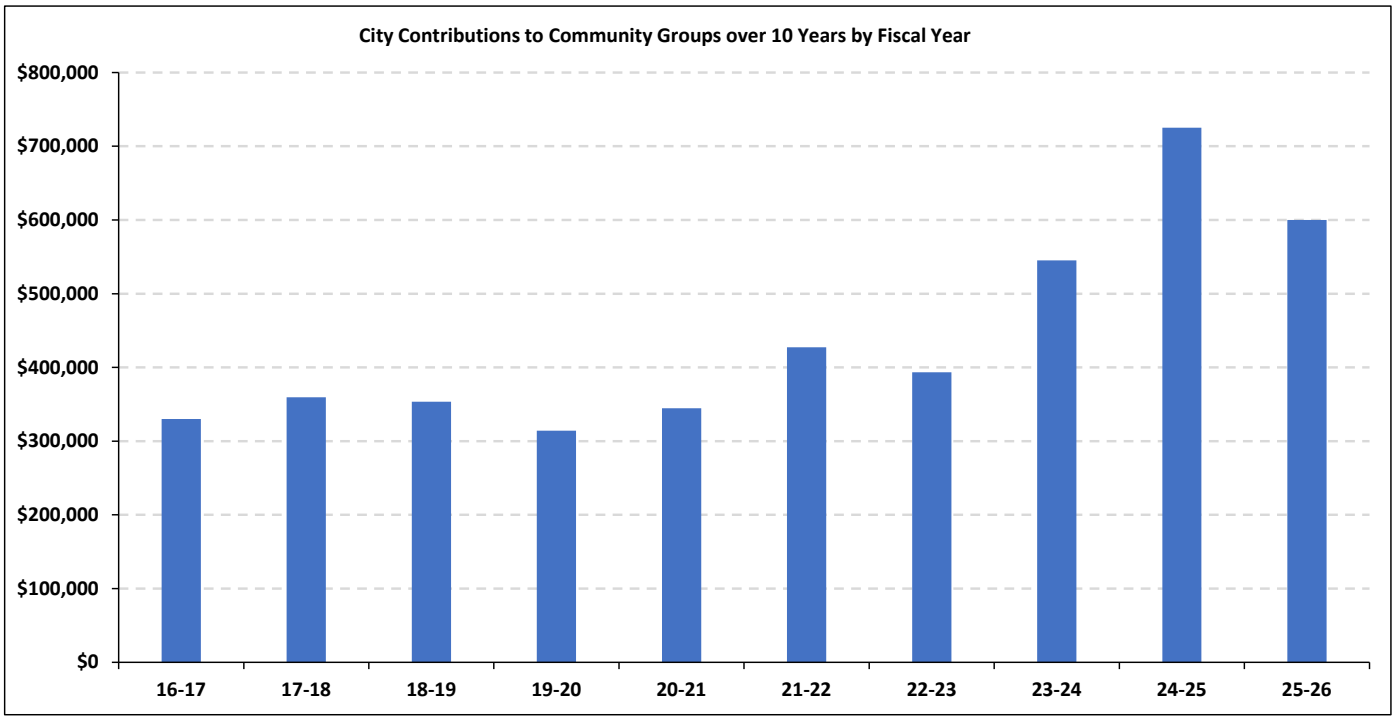


GENERAL FUND - COMMUNITY GROUP SUPPORT (33)
Program Expenditure Detail

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance					
01-33-6073 Contribution to Comm. Groups	0	0	248,860	248,860	434,700
Total Operations and Maintenance	$0	$0	$248,860	$248,860	$434,700
Total Program Expenditures	**$0**	**$0**	**$248,860**	**$248,860**	**$434,700**

GENERAL FUND - COMMUNITY GROUP SUPPORT (33)
Multi-Year History of City Contributions

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	10-Yr Total
Community Center of LCF	45,000	45,000	50,000	60,000	94,075	110,000	70,000	154,200	310,900	168,000	1,107,175
Lanterman House	104,750	108,375	119,875	122,275	126,400	128,600	143,700	152,350	165,300	165,300	1,336,925
LCF Chamber of Commerce	100,000	110,000	110,000	90,975	98,750	98,750	98,750	108,900	108,900	120,000	1,045,025
Crescenta Canada YMCA	20,000	35,000	26,000	0	0	20,000	21,000	27,825	30,660	31,420	211,905
LCF Tournament of Roses Assoc.	19,175	15,000	14,050	15,400	12,500	15,000	15,000	25,000	30,000	35,000	196,125
USC Verdugo Hills Foundation	0	0	0	0	0	25,000	0	24,850	25,799	20,150	95,799
LC Valley Beautiful	10,000	12,000	12,000	12,000	0	13,000	20,000	24,000	24,000	22,290	149,290
Assistance League of Flintridge	0	0	0	0	0	7,000	10,000	10,000	10,000	10,700	47,700
LCF Sister Cities Association	14,225	9,500	5,000	5,000	6,000	5,000	7,500	10,000	7,500	8,920	78,645
La Canada Playhouse	0	0	0	0	0	0	0	0	5,000	4,460	9,460
LCHS Music Parents Association	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	4,460	49,460
One City, One Book	2,000	2,000	1,500	2,500	2,000	0	2,000	2,000	2,000	2,670	18,670
Descanso Gardens Guild	10,000	15,000	5,000	0	0	0	0	0	0	0	30,000
LCF Coordinating Council	0	2,500	5,000	1,000	0	0	500	1,000	0	890	10,890
LCF Pickleball Association	0	0	0	0	0	0	0	0	0	1,280	1,280
Study Hall Hoops	0	0	0	0	0	0	0	0	0	4,460	4,460
Total Contributions	**330,150**	**359,375**	**353,425**	**$314,150**	**$344,725**	**$427,350**	**$393,450**	**$545,125**	**$725,059**	**$600,000**	**$4,392,809**



GENERAL FUND - LANTERMAN HOUSE (49)
Program Narrative and Summary

Narrative

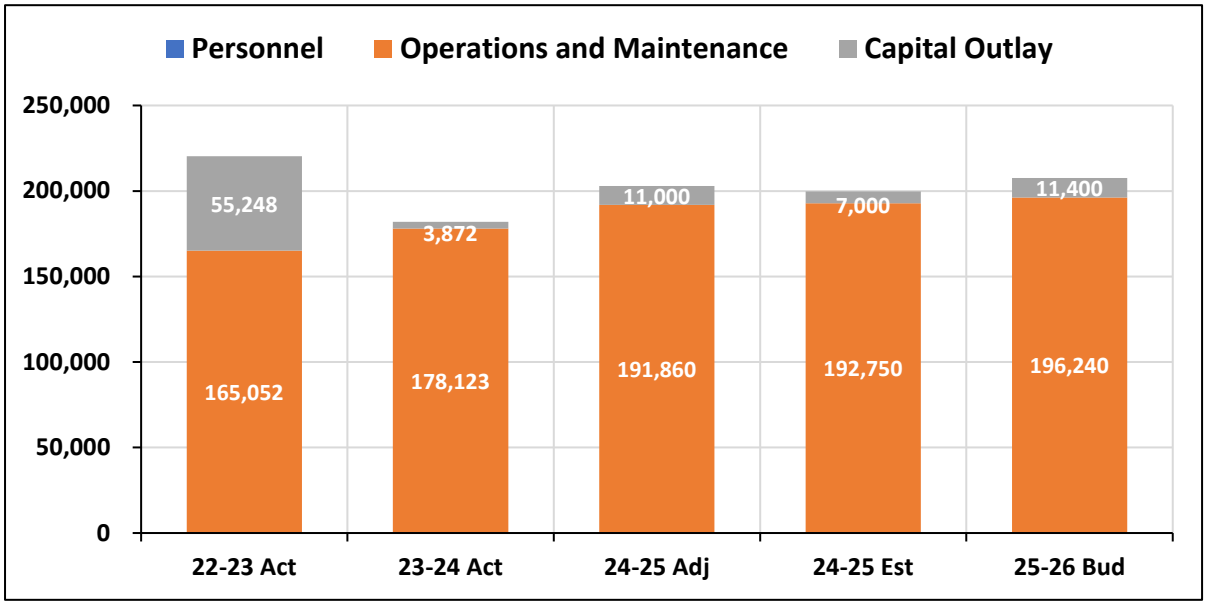
Program Description

The Lanterman House program provides funding to the City-owned Lanterman House. The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center were completed in 1993 and can now be enjoyed by the entire community and local historians. The City recevied a grant from the State of California to aid in the restoration process. The City's annual funding supports the day-to-day management and operations of the facility as well as other elements consistent with provisions of the Lanterman Museum Foundation Agreement.

Budget Highlights

The FY 2025-26 budget is largely unchanged from the prior year, with only minor increases in utility costs due to rising prices.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	165,052	178,123	191,860	192,750	196,240
Capital Outlay	55,248	3,872	11,000	7,000	11,400
Total Program Expenditures	**$220,301**	**$181,995**	**$202,860**	**$199,750**	**$207,640**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - LANTERMAN HOUSE (49)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance						
01-49-6021	Telephone Charges	1,698	981	1,630	1,200	1,630
01-49-6023	Water	3,926	4,099	5,310	6,500	8,200
01-49-6027	Electricity	2,939	2,975	2,790	3,000	3,400
01-49-6029	Gas	391	950	950	1,000	1,100
01-49-6061	Professional Services	0	0	250	250	250
01-49-6073	Contribution to Comm. Groups	143,700	152,350	165,300	165,300	165,300
01-49-7103	Building Maintenance	2,570	6,647	3,680	3,600	4,000
01-49-7106	Landscape Maintenance	9,828	10,123	11,950	11,900	12,360
Total Operations and Maintenance		$165,052	$178,123	$191,860	$192,750	$196,240
Capital Outlay						
01-49-8231	Furnishings & Equipment	4,674	0	0	0	0
01-49-8233	Building Improvements	50,574	3,872	11,000	7,000	11,400
Total Capital Outlay		$55,248	$3,872	$11,000	$7,000	$11,400
Total Program Expenditures		**$220,301**	**$181,995**	**$202,860**	**$199,750**	**$207,640**

GENERAL FUND - LANTERMAN AUDITORIUM (50)
Program Narrative and Summary

Narrative

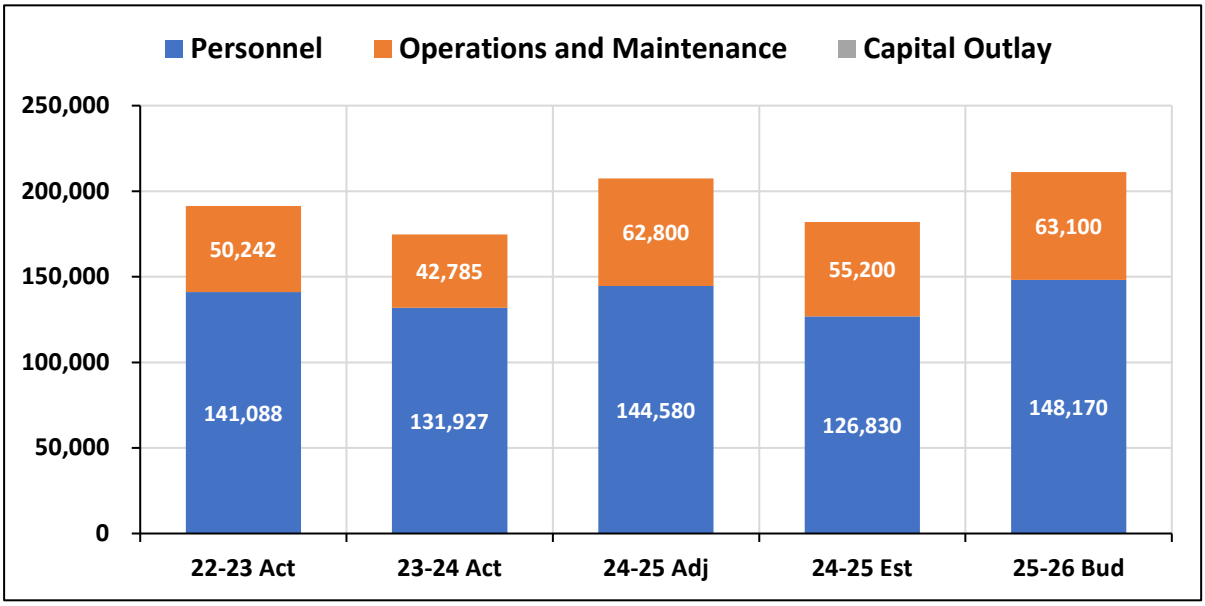
Program Description

The Lanterman Auditorium program provides funding for personnel, operations, and maintenance of the Lanterman Auditorium facility. Lanterman Auditorium is owned by the La Canada Unified School District (LCUSD) and operated and maintained by the City under the Joint Use Agreement. The program funds the Auditorium Manager (PT), three Auditorium Technicians (PT), and one Auditorium Trainee (PT) positions.

Budget Highlights

During FY 2025-26, no significant changes are anticipated to the Lanterman Auditorium program.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	141,088	131,927	144,580	126,830	148,170
Operations and Maintenance	50,242	42,785	62,800	55,200	63,100
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$191,330**	**$174,712**	**$207,380**	**$182,030**	**$211,270**
Budgeted Employees					
Lanterman Auditorium Manager (PT)	1	1	1	1	1
Lanterman Auditorium Technician (PT)	3	4	3	3	3
Lanterman Auditorium Trainee (PT)	0	1	2	1	1
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	4	6	6	5	5



GENERAL FUND - LANTERMAN AUDITORIUM (50)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-50-5002	Salaries Part Time	108,481	103,483	113,910	94,950	122,470
01-50-5003	Salaries Other	7,617	4,343	4,480	7,820	6,840
01-50-5004	Retirement	1,942	1,954	1,940	1,940	2,470
01-50-5010	Medicare	1,879	1,770	1,720	1,720	2,000
01-50-5011	FICA	5,870	5,427	5,730	4,200	5,990
01-50-5020	Cafeteria Plan Benefits	15,300	14,950	16,800	16,200	8,400
Total Personnel		$141,088	$131,927	$144,580	$126,830	$148,170
Operations and Maintenance						
01-50-6023	Water	0	0	400	0	400
01-50-6027	Electricity	0	0	5,000	0	5,000
01-50-6029	Gas	0	0	200	0	200
01-50-6030	Material & Supplies	1,716	1,162	2,200	2,200	2,500
01-50-6037	Custodial Service	30,898	30,588	35,200	34,000	35,200
01-50-6061	Professional Services	5,468	1,165	4,800	4,500	4,800
01-50-7103	Building Maintenance	12,160	9,870	15,000	14,500	15,000
Total Operations and Maintenance		$50,242	$42,785	$62,800	$55,200	$63,100
Total Program Expenditures		**$191,330**	**$174,712**	**$207,380**	**$182,030**	**$211,270**

GENERAL FUND - ACCESSIBILITY IMPROVEMENTS (54)
Program Narrative and Summary

Narrative

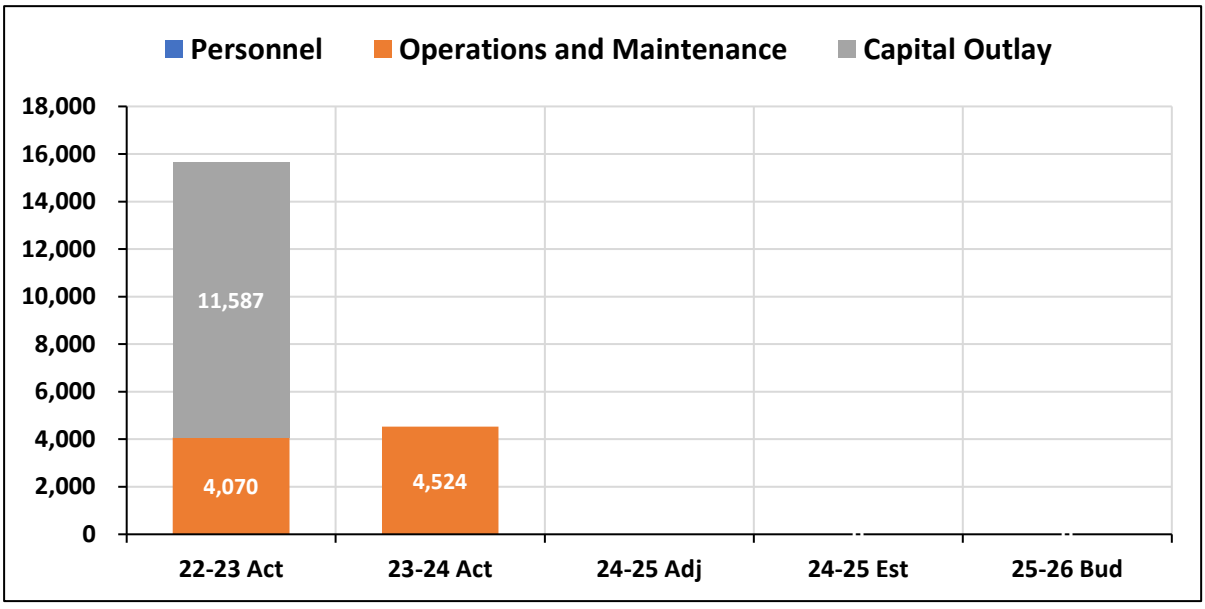
Program Description

The Accessibility Improvements program has focused on enhancing access to City facilities, events, and services. Large-scale capital projects focused on accessibility improvements have continued to be budgeted in the City's Capital Projects Fund, and in other programs.

Budget Highlights

This program was eliminated in FY 2024-25, with the City's ongoing operational expenses related to the ADA are being moved to the Administration program (09). Moreover, major ADA improvements have and will continue to be integrated throughout the City's operations and capital improvement projects.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	4,070	4,524	0	0	0
Capital Outlay	11,587	0	0	0	0
Total Program Expenditures	**$15,658**	**$4,524**	**$0**	**$0**	**$0**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - ACCESSIBILITY IMPROVEMENTS (54)
Program Expenditure Detail

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance					
01-54-6061 Professional Services	4,070	4,524	0	0	0
Total Operations and Maintenance	$4,070	$4,524	$0	$0	$0
Capital Outlay					
01-54-8402 Access Imp. Parks	11,587	0	0	0	0
Total Capital Outlay	$11,587	$0	$0	$0	$0
Total Program Expenditures	**$15,658**	**$4,524**	**$0**	**$0**	**$0**

Section Four C: FINANCE DEPARTMENT

GENERAL FUND - FINANCE (10)
Program Narrative and Summary

Narrative

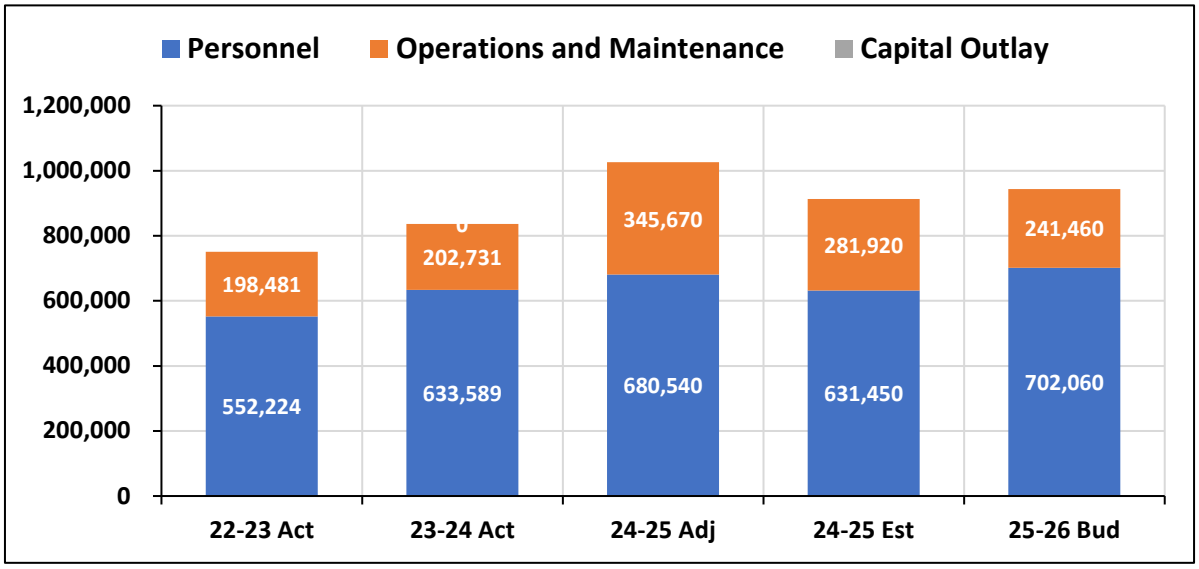
Program Description

The Finance Department manages the City's financial activities. This includes cash receipts, accounts receivable/accounts payable, purchasing, payroll, the general ledger, and budgeting. In addition, the City Council-appointed City Treasurer manages the City's cash investments. The City Treasurer and the Director of Finance also support the City Council-appointed Investment and Financing Advisory Committee (IFAC). The department consists of the Director of Finance (FT), Senior Accountant (FT), Accountant (FT), Management Aide (FT) , Account Clerk (PT), and the Council-appointed City Treasurer (PT).

Budget Highlights

As in past years, the Finance Department was awarded the Government Finance Officers Association (GFOA) Certificate of achievement for excellence in financial report for FY 2022-23, and has applied for the award for FY 2023-24.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	552,224	633,589	680,540	631,450	702,060
Operations and Maintenance	198,481	202,731	345,670	281,920	241,460
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$750,706**	**$836,320**	**$1,026,210**	**$913,370**	**$943,520**
Budgeted Employees					
Finance Director (FT)	1	1	1	1	1
Senior Accountant (FT)	1	1	1	1	1
Accountant (FT)	1	1	1	1	1
Account Clerk (PT)	1	1	1	1	1
Management Aide (PT)	0	1	0	0	0
Management Aide (FT)	0	0	1	1	1
Treasurer (PT)	1	1	1	1	1
Total Full-Time Employees	3	3	4	4	4
Total Part-Time Employees	2	3	2	2	2



GENERAL FUND - FINANCE (10)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-10-5001	Salaries Full Time	343,007	365,507	448,450	390,850	462,660
01-10-5002	Salaries Part Time	47,709	81,096	60,450	51,080	68,240
01-10-5003	Salaries Other	0	44	0	3,650	0
01-10-5004	Retirement	85,835	98,149	52,580	43,020	46,740
01-10-5006	Medical Insurance	9,703	9,185	0	0	0
01-10-5008	Life Insurance	0	0	850	1,190	1,140
01-10-5010	Medicare	5,790	6,908	7,660	7,500	8,700
01-10-5011	FICA	0	744	890	690	890
01-10-5012	Leave Buy-Back	0	0	16,790	41,600	17,170
01-10-5014	Employee Wellness Program	0	0	1,920	1,440	1,970
01-10-5017	Deferred Compensation	0	0	4,250	2,850	4,250
01-10-5020	Cafeteria Plan Benefits	60,180	71,956	86,700	87,580	90,300
Total Personnel		$552,224	$633,589	$680,540	$631,450	$702,060
Operations and Maintenance						
01-10-6032	Books & Publications	0	0	100	250	500
01-10-6051	Auto & Mileage Allowance	0	258	500	300	400
01-10-6052	Travel Conferences & Meetings	35	1,940	7,200	200	7,500
01-10-6053	Membership & Dues	550	725	1,050	420	1,030
01-10-6054	Employee Training & Education	420	0	1,250	750	1,570
01-10-6061	Professional Services	197,476	199,808	335,570	280,000	230,460
Total Operations and Maintenance		$198,481	$202,731	$345,670	$281,920	$241,460
Total Program Expenditures		**$750,706**	**$836,320**	**$1,026,210**	**$913,370**	**$943,520**

Section Four D: COMMUNITY DEVELOPMENT DEPARTMENT



Planning Division

GENERAL FUND - COMMUNITY DEVELOPMENT (05)
Program Narrative and Summary

Narrative

Program Description

The Community Development program consists of the Director, a Senior Management Analyst, and a Management Analyst. The program includes department budgeting, contract management, business licensing, and other administrative duties performed on behalf of the Community Development Department as a whole.

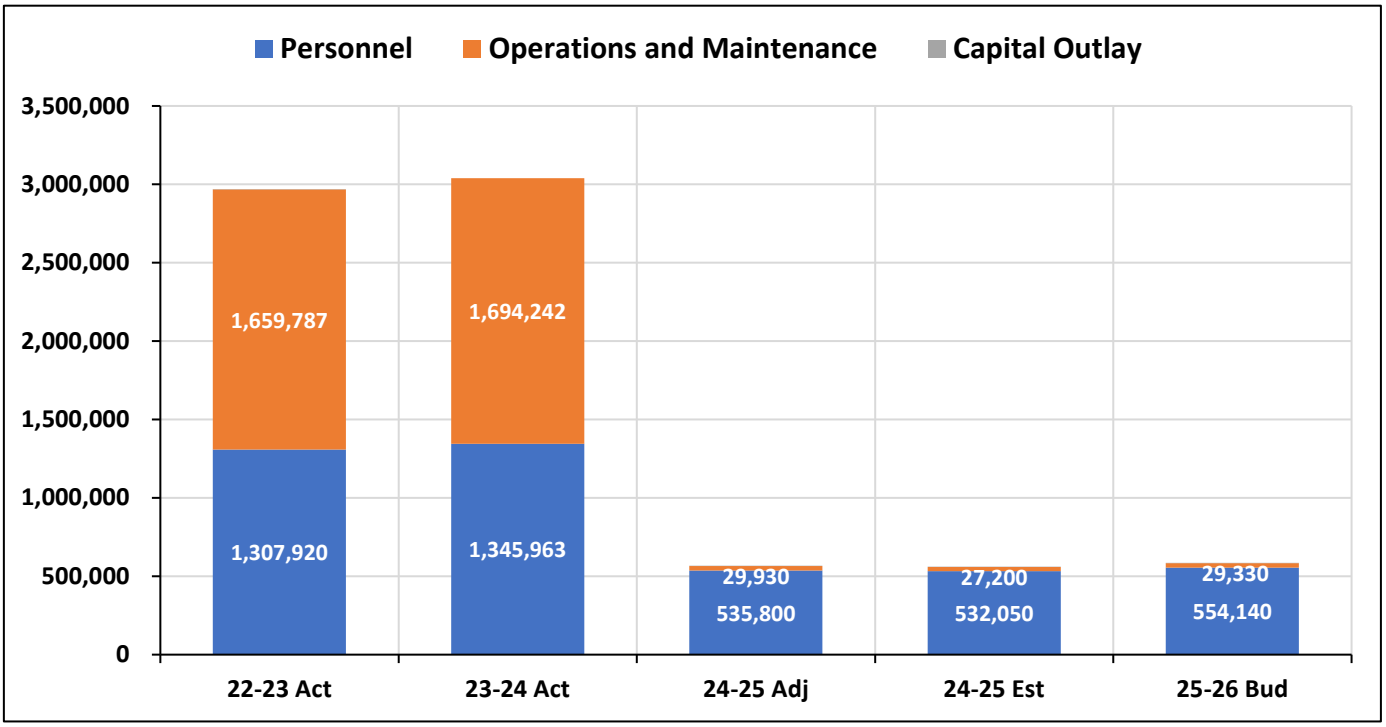
Budget Highlights

Since FY 2024-2025, the Department has been divided into four programs – Community Development (05), Planning (25), Building and Safety (26), and Code Enforcement (27).

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	1,307,920	1,345,963	535,800	532,050	554,140
Operations and Maintenance	1,659,787	1,694,242	29,930	27,200	29,330
Capital Outlay	40	0	250	250	250
Total Program Expenditures	**$2,967,747**	**$3,040,205**	**$565,980**	**$559,500**	**$583,720**
Budgeted Employees					
Community Development Director (FT)	1	1	1	1	1
Senior Management Analyst II (FT)	1	1	1	1	1
Management Analyst (FT)	1	1	1	1	1
Principal Planner (FT)	1	1	0	0	0
Planner (FT)	1	1	0	0	0
Assistant Planner (FT)	2	2	0	0	0
Permit Technician (FT)	2	2	0	0	0
Permit Technician (PT)	0	1	0	0	0
Planning Intern (PT)	1	1	0	0	0
Total Full-Time Employees	9	9	3	3	3
Total Part-Time Employees	1	2	0	0	0

GENERAL FUND - COMMUNITY DEVELOPMENT (05)

Program Narrative and Summary (Continued)



GENERAL FUND - COMMUNITY DEVELOPMENT (05)

Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-05-5001	Salaries Full Time	867,604	859,190	410,670	389,260	413,650
01-05-5002	Salaries Part Time	24,915	57,313	0	0	0
01-05-5003	Salaries Other	5,383	8,218	0	0	0
01-05-5004	Retirement	197,331	205,265	44,600	45,410	47,900
01-05-5006	Medical Insurance	58,094	56,700	0	0	0
01-05-5007	Vision Insurance	284	284	0	0	0
01-05-5008	Life Insurance	0	0	850	930	850
01-05-5009	Dental Insurance	502	489	0	0	0
01-05-5010	Medicare	13,773	14,220	5,860	5,950	6,550
01-05-5012	Leave Buy-Back	0	0	14,770	18,620	15,810
01-05-5014	Employee Wellness Program	0	0	1,440	1,440	1,480
01-05-5017	Deferred Compensation	0	0	3,500	3,500	3,500
01-05-5020	Cafeteria Plan Benefits	140,034	144,284	54,110	66,940	64,400
Total Personnel		$1,307,920	$1,345,963	$535,800	$532,050	$554,140
Operations and Maintenance						
01-05-6032	Books & Publications	42	42	0	0	0
01-05-6034	Printing & Publishing	0	1,481	0	0	0
01-05-6035	Stipend	5,150	6,700	0	0	0
01-05-6051	Auto & Mileage Allowance	375	19	480	150	480
01-05-6052	Travel Conferences & Meetings	4,656	2,450	2,400	2,000	3,500
01-05-6053	Membership & Dues	2,129	2,159	1,100	1,100	1,200
01-05-6054	Employee Training & Education	549	244	150	150	150
01-05-6060	Contract Services	1,330,237	1,322,159	0	0	0
01-05-6061	Professional Services	222,045	267,698	11,800	11,800	10,000
01-05-6065	General Plan Implementation	92,351	90,892	0	0	0
01-05-6068	Commercial Facade Rehab.	2,000	0	6,000	4,000	6,000
01-05-6093	Documents/Recordings	253	399	0	0	0
01-05-6201	Sewer Conn Subsidies	0	0	8,000	8,000	8,000
Total Operations and Maintenance		$1,659,787	$1,694,242	$29,930	$27,200	$29,330
Capital Outlay						
01-05-8231	Furnishings & Equipment	40	0	250	250	250
Total Capital Outlay		$40	$0	$250	$250	$250
Total Program Expenditures		**$2,967,747**	**$3,040,205**	**$565,980**	**$559,500**	**$583,720**

GENERAL FUND - PLANNING (25)
Program Narrative and Summary

Narrative

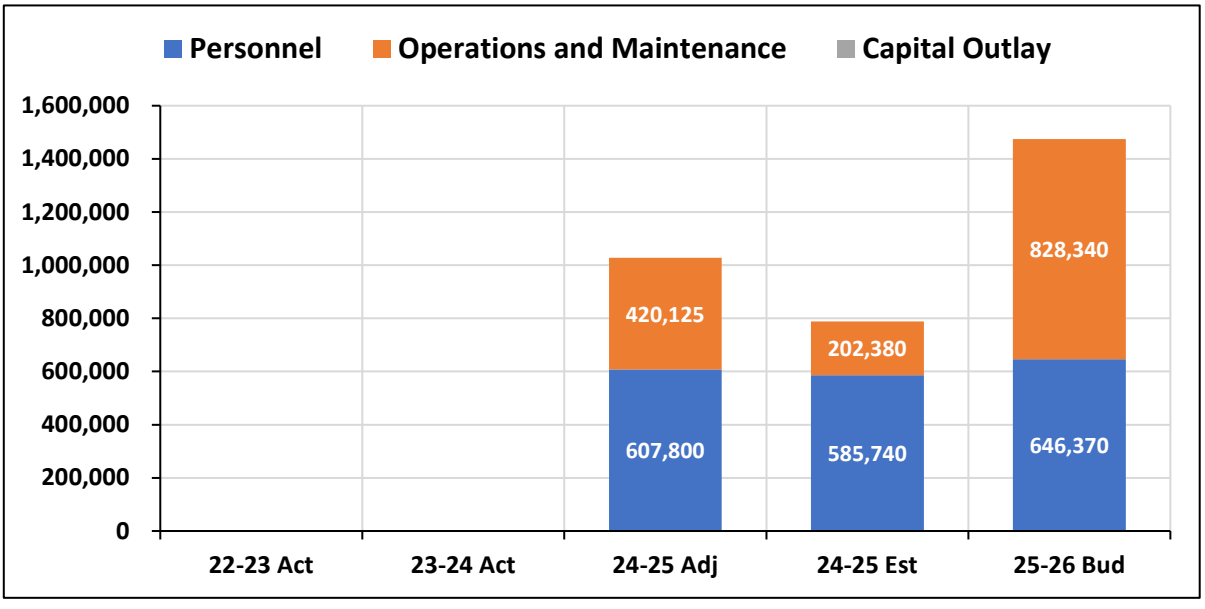
Program Description

The Planning program maintains and administers the General Plan and certain sections of the Municipal Code. Specifically, it administers development functions, including processing entitlement applications, General and Specific Plan amendments, Zoning Code amendments and updates of the Zoning Map, and environmental compliance under the California Environmental Quality Act. Planning also provides support to the Planning and Design Commissions. Planning is staffed by the Deputy Director, Planner, two Assistant Planners, and a Planning Intern.

Budget Highlights

During FY 2024-25, Planning program activities included presentation of draft Zoning Code Update changes to the Planning Commission, an updated Sign Code to the Design Commission, and the 2024 Climate Action and Adaptation Plan Updates was adopted by the City Council. Also, entitlements were approved for 5 new single-family residences and more than 30 ADUs. In FY 2025-26, the program anticipates considerable effort around continued implementation of the General Plan.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	607,800	585,740	646,370
Operations and Maintenance	0	0	420,125	202,380	828,340
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$0**	**$1,027,925**	**$788,120**	**$1,474,710**
Budgeted Employees					
Deputy Director, Comm Dev. (FT)	0	0	1	1	1
Planner (FT)	0	0	1	1	1
Assistant Planner (FT)	0	0	2	2	2
Planning Intern (PT)	0	0	1	1	1
Total Full-Time Employees	0	0	4	4	4
Total Part-Time Employees	0	0	1	1	1



GENERAL FUND - PLANNING (25)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-25-5001	Salaries Full Time	0	0	434,190	409,130	442,920
01-25-5002	Salaries Part Time	0	0	29,020	24,010	30,760
01-25-5004	Retirement	0	0	49,710	49,830	54,470
01-25-5008	Life Insurance	0	0	1,140	1,230	1,140
01-25-5010	Medicare	0	0	6,590	6,940	7,690
01-25-5012	Leave Buy-Back	0	0	13,740	13,740	14,910
01-25-5014	Employee Wellness Program	0	0	1,440	1,440	1,970
01-25-5017	Deferred Compensation	0	0	2,250	2,250	3,000
01-25-5020	Cafeteria Plan Benefits	0	0	69,720	77,170	89,510
Total Personnel		$0	$0	$607,800	$585,740	$646,370
Operations and Maintenance						
01-25-6032	Books & Publications	0	0	50	50	50
01-25-6034	Printing & Publishing	0	0	300	300	300
01-25-6035	Stipend	0	0	12,000	7,700	12,000
01-25-6052	Travel Conferences & Meetings	0	0	4,700	4,000	4,000
01-25-6053	Membership & Dues	0	0	1,675	1,680	1,700
01-25-6054	Employee Training & Education	0	0	150	150	150
01-25-6061	Professional Services	0	0	222,750	160,000	222,750
01-25-6065	General Plan Implementation	0	0	175,000	25,000	586,890
01-25-6093	Documents/Recordings	0	0	3,500	3,500	500
Total Operations and Maintenance		$0	$0	$420,125	$202,380	$828,340
Capital Outlay						
01-25-8231	Furnishings & Equipment	0	0	0	0	0
Total Capital Outlay		$0	$0	$0	$0	$0
Total Program Expenditures		**$0**	**$0**	**$1,027,925**	**$788,120**	**$1,474,710**



Building and Safety Division

GENERAL FUND - BUILDING AND SAFETY (26)
Program Narrative and Summary

Narrative

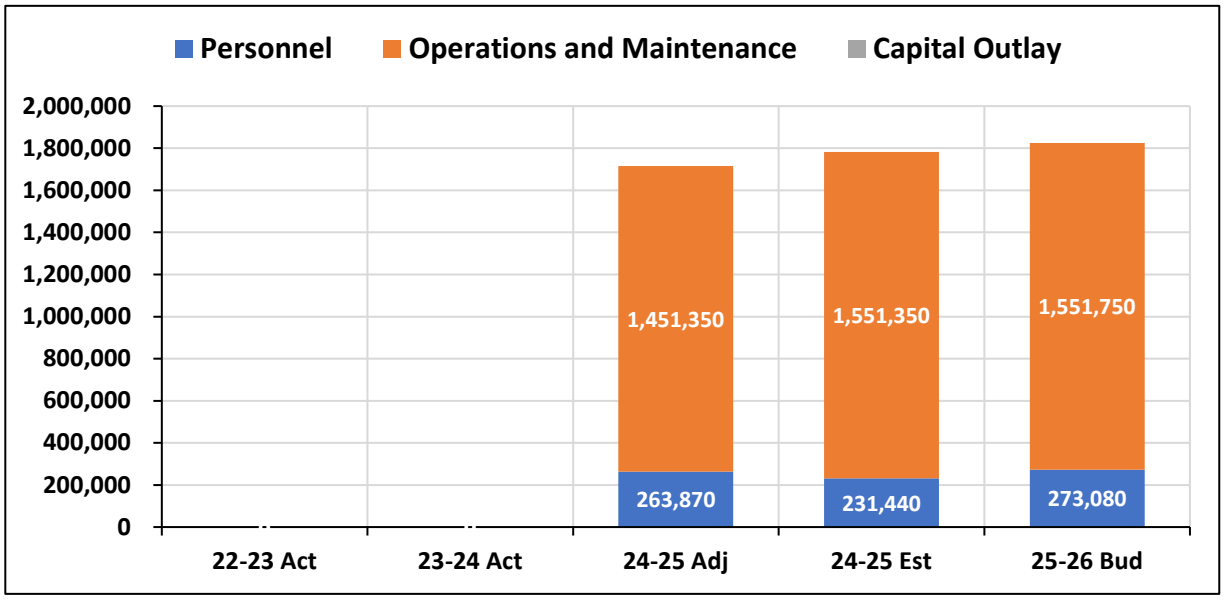
Program Description

Building and Safety conducts plan review and inspection services for all construction requiring building permits within the City. It provides interpretation and enforcement of applicable California building and City municipal codes and is responsible for issuing building permits and certificates of occupancy. The division is staffed by 3 permit technicians (2 full-time and 1 part-time) and a Private Consulting firm provides contract staff for plan check and inspection.

Budget Highlights

Beginning 10/1/2024, the division's plan check and inspection services were transitioned from LA County Public Works, Building & Safety Division to a consulting firm. Over 1,500 permits were issued during FY 24-25, including at least 30 ADU permits.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	263,870	231,440	273,080
Operations and Maintenance	0	0	1,451,350	1,551,350	1,551,750
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$0**	**$1,715,220**	**$1,782,790**	**$1,824,830**
Budgeted Employees					
Permit Technician (FT)	0	0	2	2	2
Permit Technician (PT)	0	0	1	1	1
Total Full-Time Employees	0	0	2	2	2
Total Part-Time Employees	0	0	1	1	1



GENERAL FUND - BUILDING AND SAFETY (26)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-26-5001	Salaries Full Time	0	0	145,590	133,650	145,460
01-26-5002	Salaries Part Time	0	0	43,460	36,220	53,930
01-26-5003	Salaries Other	0	0	7,900	7,750	3,840
01-26-5004	Retirement	0	0	14,590	13,370	15,870
01-26-5008	Life Insurance	0	0	570	590	570
01-26-5010	Medicare	0	0	2,860	2,990	3,520
01-26-5012	Leave Buy-Back	0	0	4,610	0	4,900
01-26-5014	Employee Wellness Program	0	0	960	960	980
01-26-5017	Deferred Compensation	0	0	1,500	750	1,500
01-26-5020	Cafeteria Plan Benefits	0	0	41,830	35,160	42,510
Total Personnel		$0	$0	$263,870	$231,440	$273,080
Operations and Maintenance						
01-26-6034	Printing & Publishing	0	0	1,200	1,200	1,600
01-26-6054	Employee Training & Education	0	0	150	150	150
01-26-6060	Contract Services	0	0	1,450,000	1,550,000	1,550,000
Total Operations and Maintenance		$0	$0	$1,451,350	$1,551,350	$1,551,750
Total Program Expenditures		**$0**	**$0**	**$1,715,220**	**$1,782,790**	**$1,824,830**



Code Enforcement Division

GENERAL FUND - CODE ENFORCEMENT (27)
Program Narrative and Summary

Narrative

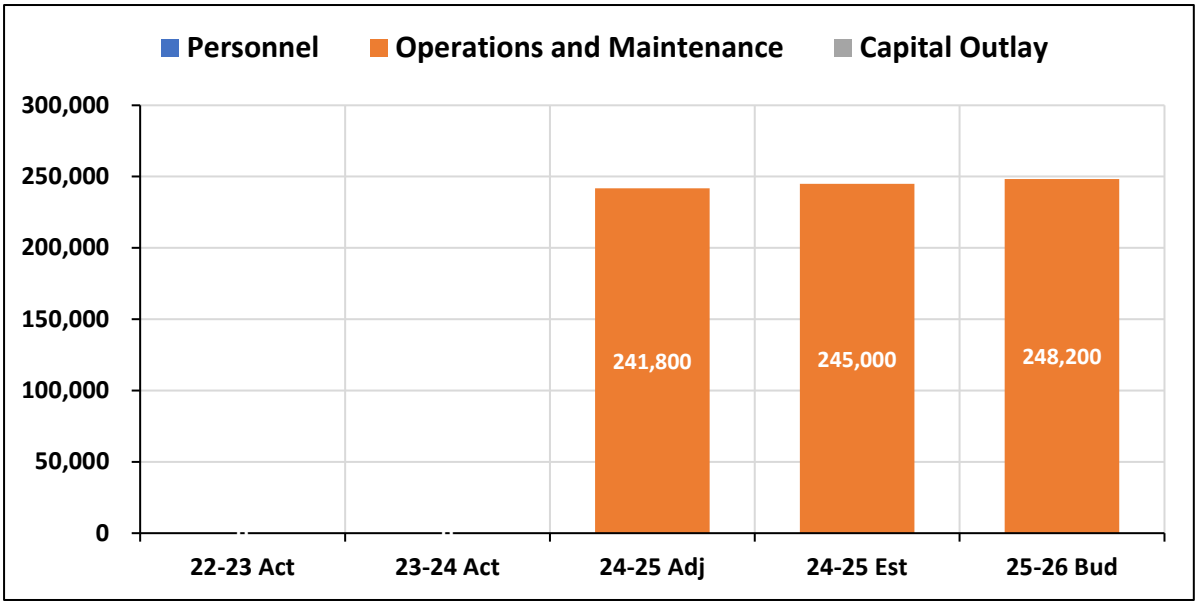
Program Description

The Code Enforcement program addresses complaints associated with quality of life matters such as property maintenance violations, zoning and building code violations, illegal dumping, unpermitted vendors, unpermitted signs, and ensuring businesses and residents are generally in compliance with the City's municipal code. The program includes 1 contract full-time week day officer and 1 contract part-time weekend officer.

Budget Highlights

Starting in FY 2024-25, the presence of an after-hours/weekend part-time Code Enforcement Officer has assisted in addressing unpermitted street vendors, construction outside of permitted hours, and unpermitted usage of athletic fields.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	0	0	0
Operations and Maintenance	0	0	241,800	245,000	248,200
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$0**	**$241,800**	**$245,000**	**$248,200**
Budgeted Employees					
None	0	0	0	0	0
Total Full-Time Employees	0	0	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - CODE ENFORCEMENT (27)
Program Expenditure Detail

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Operations and Maintenance					
01-27-6061 Professional Services	0	0	241,800	245,000	248,200
Total Operations and Maintenance	$0	$0	$241,800	$245,000	$248,200
Total Program Expenditures	**$0**	**$0**	**$241,800**	**$245,000**	**$248,200**

Section Four E: PUBLIC WORKS DEPARTMENT



Public Works and Engineering Division

GENERAL FUND - PUBLIC WORKS (42)
Program Narrative and Summary

Narrative

Program Description

The Public Works program provides for the overall management and oversight of all programs within the Public Works Department. Staffing includes the Director of Public Works (FT), Senior Management Analyst II (FT), and the Public Works Intern. A major component in program 42 is funding for the maintenance and minor improvements of streetscape portions of the public rights of way.

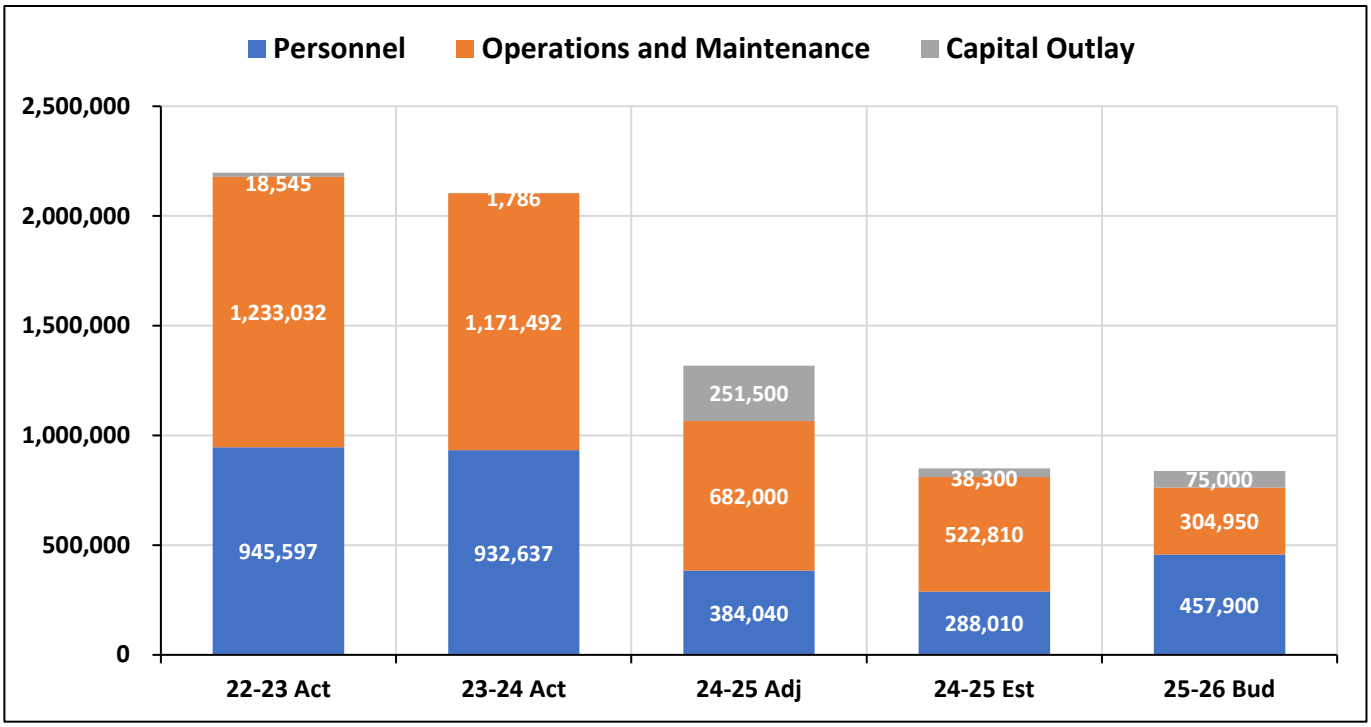
Budget Highlights

The FY 2025-26 budget service levels remain largely the same as previous years, with the noted exception of Street Maintenance, where the large expenditure in FY 2024-25 was for debris cleanup after the Eaton Fire Windstorm, and the increase in FY 2025-26 Drainage Facilities Maintenance is due to a transfer of funds from Engineering (43).

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	945,597	932,637	384,040	288,010	457,900
Operations and Maintenance	1,233,032	1,171,492	682,000	522,810	304,950
Capital Outlay	18,545	1,786	251,500	38,300	75,000
Total Program Expenditures	**$2,197,174**	**$2,105,915**	**$1,317,540**	**$849,120**	**$837,850**
Budgeted Employees					
Public Works Director (FT)	1	1	1	1	1
Senior Management Analyst II (FT)	0	0	0	0	1
Public Works Inspector (FT)	0.8	0.8	0	0	0
Administrative Clerk (FT)	0	0	1	0	0
Public Works Intern (PT)	1	1	1	1	1
City Engineer (FT)	1	1	0	0	0
Senior Civil Engineer (FT)	1	1	0	0	0
Assistant Engineer (FT)	1	1	0	0	0
Management Analyst (FT)	1	1	0	0	0
Total Full-Time Employees	5.8	5.8	2	1	2
Total Part-Time Employees	1	1	1	1	1

GENERAL FUND - PUBLIC WORKS (42)

Program Narrative and Summary (Continued)



GENERAL FUND - PUBLIC WORKS (42)

Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-42-5001	Salaries Full Time	737,224	717,740	270,140	175,640	317,960
01-42-5002	Salaries Part Time	21,565	30,008	29,490	25,210	38,010
01-42-5003	Salaries Other	878	238	510	12,300	320
01-42-5004	Retirement	56,446	56,840	25,520	17,590	28,330
01-42-5006	Medical Insurance	19,059	20,184	0	0	0
01-42-5008	Life Insurance	0	0	570	460	570
01-42-5010	Medicare	12,112	11,879	4,280	3,780	5,780
01-42-5012	Leave Buy-Back	0	0	8,550	24,930	12,590
01-42-5014	Employee Wellness Program	0	0	960	480	980
01-42-5017	Deferred Compensation	0	0	2,750	2,430	2,750
01-42-5020	Cafeteria Plan Benefits	98,313	95,747	41,270	25,190	50,610
Total Personnel		$945,597	$932,637	$384,040	$288,010	$457,900
Operations and Maintenance						
01-42-6030	Material & Supplies	1,548	4,433	1,200	1,000	1,200
01-42-6032	Books & Publications	0	0	1,000	800	0
01-42-6034	Printing & Publishing	0	520	0	0	1,500
01-42-6035	Stipend	2,050	1,600	2,200	1,750	2,750
01-42-6051	Auto & Mileage Allowance	343	265	250	140	500
01-42-6052	Travel Conferences & Meetings	3,575	4,492	1,500	1,040	6,000
01-42-6053	Membership & Dues	715	405	590	310	500
01-42-6054	Employee Training & Education	0	875	980	0	1,000
01-42-6061	Professional Services	258,849	251,361	1,000	0	100,000
01-42-6072	Special Events Setup/Teardown	57,923	76,346	0	0	0
01-42-7102	Parking Lot Repairs	0	0	10,000	2,500	10,000
01-42-7113	Street Maintenance	341,426	174,416	647,080	513,930	145,000
01-42-7120	Tree Trimming	467,822	557,753	0	0	0
01-42-7121	Tree Spraying & Inspection	86,259	94,230	0	0	0
01-42-7123	Replanting of Trees	12,521	4,795	0	0	0
01-42-7124	Drainage Facilities Maintenance	0	0	16,200	1,340	36,500
Total Operations and Maintenance		$1,233,032	$1,171,492	$682,000	$522,810	$304,950
Capital Outlay						
01-42-8231	Furnishings & Equipment	2,315	1,786	231,500	25,000	50,000
01-42-8239	Street Improvements	16,230	0	20,000	13,300	25,000
Total Capital Outlay		$18,545	$1,786	$251,500	$38,300	$75,000
Total Program Expenditures		**$2,197,174**	**$2,105,915**	**$1,317,540**	**$849,120**	**$837,850**

GENERAL FUND - ENGINEERING (43)
Program Narrative and Summary

Narrative

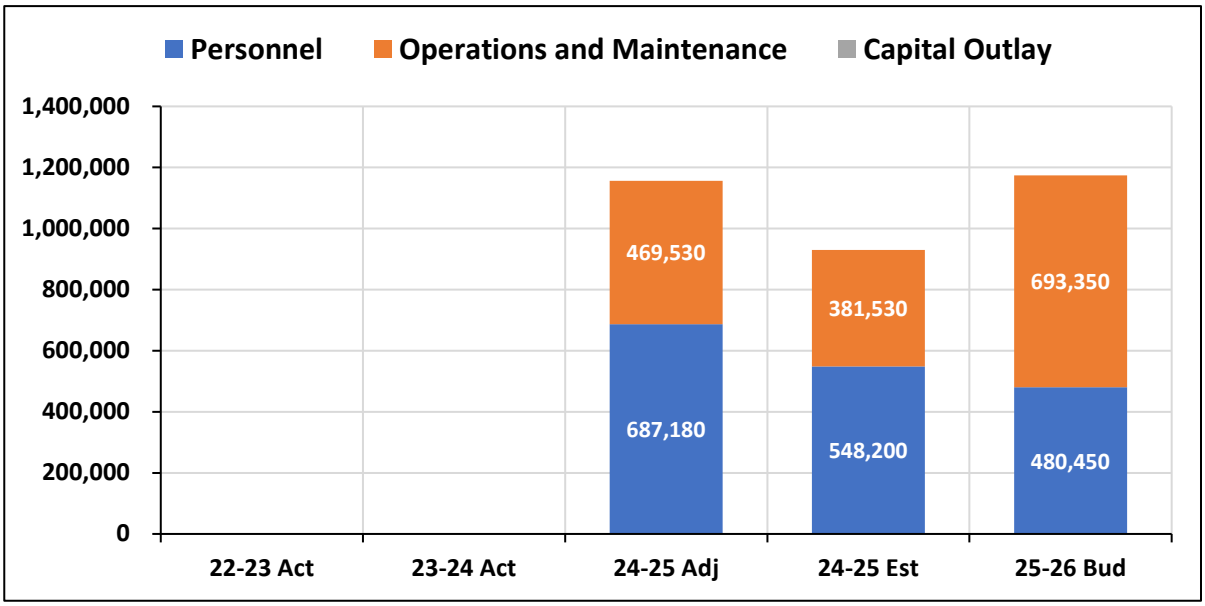
Program Description

The Engineering program is primarily responsible for the City's Capital Improvement Program (CIP). The program's staffing consists of a Senior Civil Engineer (FT), Assistant Engineer (FT), and the Public Works Inspector (FT). In addition to the staffing resources that are funded out of this program, the program included several key contract services, including the City's Traffic Engineer and project engineering services.

Budget Highlights

In FY 2025-26, the Engineering program continues to have a need for professional engineering consulting services, including construction management services as 10+ projects are anticipated to be in construction during the year.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	687,180	548,200	480,450
Operations and Maintenance	0	0	469,530	381,530	693,350
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$0**	**$0**	**$1,156,710**	**$929,730**	**$1,173,800**
Budgeted Employees					
City Engineer (FT)	0	0	1	0	0
Senior Civil Engineer (FT)	0	0	1	1	1
Assistant Engineer (FT)	0	0	1	1	1
Public Works Inspector (FT)	0	0	1	1	1
Total Full-Time Employees	0	0	4	3	3
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - ENGINEERING (43)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-43-5001	Salaries Full Time	0	0	547,100	423,860	363,480
01-43-5003	Salaries Other	0	0	800	3,500	1,190
01-43-5004	Retirement	0	0	40,480	33,360	28,930
01-43-5008	Life Insurance	0	0	1,140	1,070	850
01-43-5010	Medicare	0	0	7,780	6,800	5,930
01-43-5012	Leave Buy-Back	0	0	18,110	9,440	12,230
01-43-5014	Employee Wellness Program	0	0	1,920	0	1,480
01-43-5017	Deferred Compensation	0	0	3,000	2,250	2,250
01-43-5020	Cafeteria Plan Benefits	0	0	66,850	67,920	64,110
Total Personnel		$0	$0	$687,180	$548,200	$480,450
Operations and Maintenance						
01-43-6051	Auto & Mileage Allowance	0	0	100	0	250
01-43-6052	Travel Conferences & Meetings	0	0	4,000	0	500
01-43-6053	Membership & Dues	0	0	340	0	100
01-43-6054	Employee Training & Education	0	0	0	300	500
01-43-6061	Professional Services	0	0	465,090	381,230	692,000
Total Operations and Maintenance		$0	$0	$469,530	$381,530	$693,350
Capital Outlay						
01-43-8231	Furnishings & Equipment	0	0	0	0	0
Total Capital Outlay		$0	$0	$0	$0	$0
Total Program Expenditures		**$0**	**$0**	**$1,156,710**	**$929,730**	**$1,173,800**

GENERAL FUND - LANDSCAPE, TRAILS AND RIGHTS-OF-WAY (45)
Program Narrative and Summary

Narrative

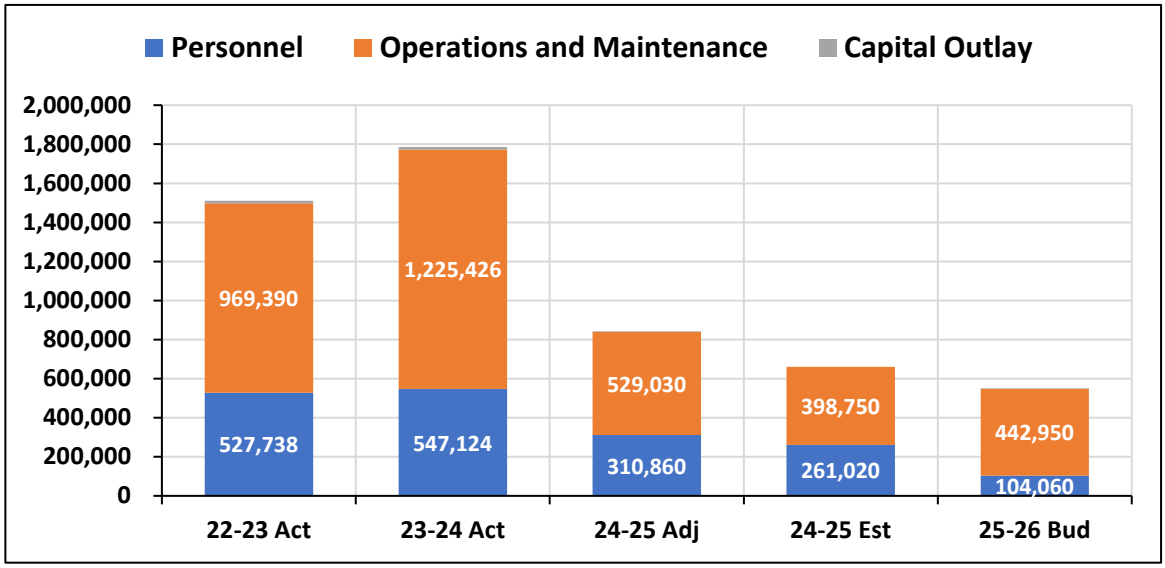
Program Description

The Landscape, Trails, and Rights-of-Way program manages the softscape portions of the public rights-of-way, the medians, City parkways and the City's 23-mile trail system. Staffing includes the Management Aide (FT) position.

Budget Highlights

FY 2025-26 maintains the same level of service for public right-of-way and trails operations and maintenance services as in FY 2024-25. The decrease in the Median & Right of Way account is due to moving contracted reclaimed watering services to the Water account and the increase in the Electricity account is due to the City's transition of electricity generation services to 100% renewable energy through Clean Power Alliance.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	527,738	547,124	310,860	261,020	104,060
Operations and Maintenance	969,390	1,225,426	529,030	398,750	442,950
Capital Outlay	13,130	13,921	2,000	0	3,000
Total Program Expenditures	**$1,510,258**	**$1,786,471**	**$841,890**	**$659,770**	**$550,010**
Budgeted Employees					
Senior Management Analyst II (FT)	1	1	1	1	0
Senior Management Analyst (FT)	1	1	0	0	0
Senior Management Analyst	1	1	0	0	0
Facility Maintenance Supervisor (FT)	1	1	0	0	0
Administrative Clerk (FT)	1	1	0	0	0
Management Aide (FT)	0	0	1	1	1
Total Full-Time Employees	5	5	2	2	1
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - LANDSCAPE, TRAILS AND RIGHTS-OF-WAY (45)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-45-5001	Salaries Full Time	363,788	383,471	239,240	186,490	70,790
01-45-5003	Salaries Other	0	517	0	0	0
01-45-5004	Retirement	78,136	72,335	23,310	17,120	5,630
01-45-5006	Medical Insurance	14,698	16,445	0	0	0
01-45-5008	Life Insurance	0	0	570	620	280
01-45-5010	Medicare	5,879	6,153	3,390	3,040	1,240
01-45-5012	Leave Buy-Back	0	0	7,570	12,150	2,380
01-45-5014	Employee Wellness Program	0	0	960	480	490
01-45-5017	Deferred Compensation	0	0	1,500	1,060	750
01-45-5020	Cafeteria Plan Benefits	65,237	68,203	34,320	40,060	22,500
Total Personnel		$527,738	$547,124	$310,860	$261,020	$104,060
Operations and Maintenance						
01-45-6023	Water	122,385	138,020	50,000	47,520	49,100
01-45-6027	Electricity	39,541	45,610	4,200	6,690	8,000
01-45-6030	Material & Supplies	139	338	3,480	2,290	2,500
01-45-6052	Travel Conferences & Meetings	550	1,967	2,900	900	2,000
01-45-6053	Membership & Dues	0	0	100	0	0
01-45-6054	Employee Training & Education	0	0	500	50	250
01-45-7105	Park Maintenance	280,178	250,776	0	0	0
01-45-7107	School Site Maintenance	279,787	380,306	0	0	0
01-45-7109	Median & Right of Way Maint.	159,195	158,273	280,000	182,840	214,300
01-45-7110	Trail Maintenance & Easements	43,694	130,721	187,850	158,460	166,800
01-45-7118	Property Maintenance	43,922	119,415	0	0	0
Total Operations and Maintenance		$969,390	$1,225,426	$529,030	$398,750	$442,950
Capital Outlay						
01-45-8231	Furnishings & Equipment	13,130	13,921	2,000	0	3,000
Total Capital Outlay		$13,130	$13,921	$2,000	$0	$3,000
Total Program Expenditures		**$1,510,258**	**$1,786,471**	**$841,890**	**$659,770**	**$550,010**



Solid Waste and Environmental Quality Division

GENERAL FUND - SOLID WASTE (52)
Program Narrative and Summary

Narrative

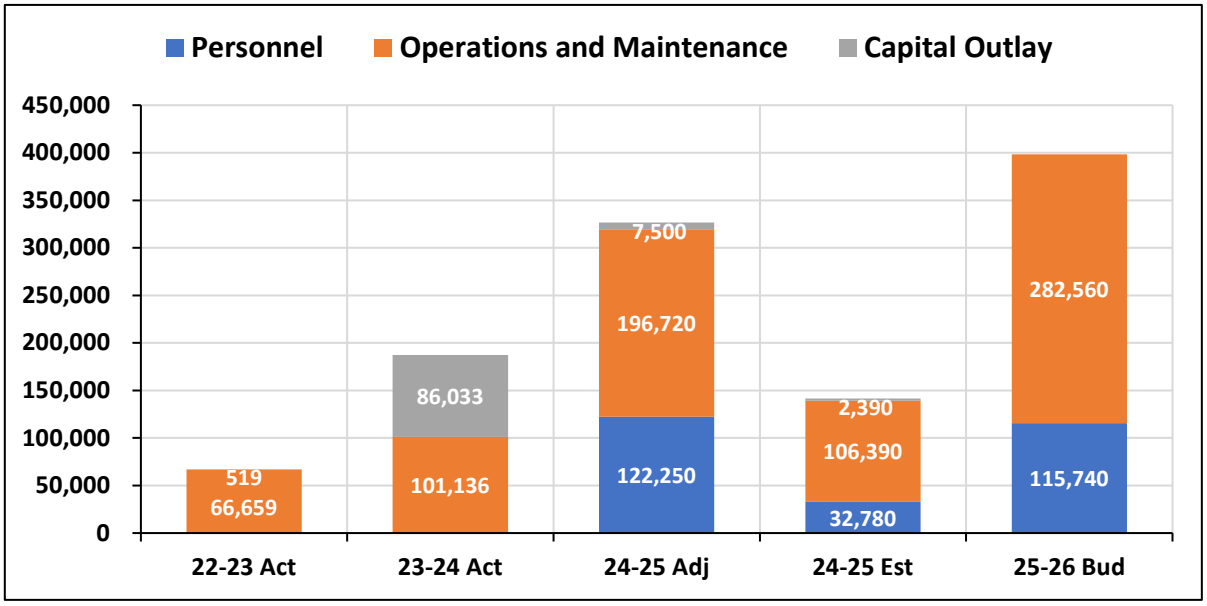
Program Description

The Solid Waste program provides residents, businesses, and the general public with facilities and services to address their waste and recycling needs. City staff manage three authorized waste haulers which collect waste, recycling, and construction debris. The program also funds public bins throughout the City, and accounts for expenditures on programs to increase source-separated recycling and green waste disposal. Staffing includes one Management Analyst (FT).

Budget Highlights

The FY 2025-26 budget includes funding for continued outreach, community education, contract management, and regulatory compliance, as well as proposed increases for the service and maintenance of waste facilities throughout the City.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	0	0	122,250	32,780	115,740
Operations and Maintenance	66,659	101,136	196,720	106,390	282,560
Capital Outlay	519	86,033	7,500	2,390	0
Total Program Expenditures	**$67,178**	**$187,169**	**$326,470**	**$141,560**	**$398,300**
Budgeted Employees					
Management Analyst (FT)	0	0	1	1	1
Total Full-Time Employees	0	0	1	1	1
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - SOLID WASTE (52)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-52-5001	Salaries Full Time	0	0	89,870	24,710	81,270
01-52-5004	Retirement	0	0	6,650	1,940	6,470
01-52-5008	Life Insurance	0	0	280	70	280
01-52-5010	Medicare	0	0	1,280	360	1,240
01-52-5012	Leave Buy-Back	0	0	2,840	0	2,740
01-52-5014	Employee Wellness Program	0	0	480	0	490
01-52-5017	Deferred Compensation	0	0	750	0	750
01-52-5020	Cafeteria Plan Benefits	0	0	20,100	5,700	22,500
Total Personnel		$0	$0	$122,250	$32,780	$115,740
Operations and Maintenance						
01-52-6025	Refuse & Litter Collection	11,283	17,448	16,640	23,940	106,750
01-52-6030	Material & Supplies	1,807	3,241	660	250	660
01-52-6032	Books & Publications	0	0	100	0	0
01-52-6033	Postage	2,450	0	5,000	3,750	5,110
01-52-6034	Printing & Publishing	0	0	1,560	1,500	1,250
01-52-6052	Travel Conferences & Meetings	400	0	1,140	0	2,900
01-52-6053	Membership & Dues	0	275	320	270	390
01-52-6054	Employee Training & Education	0	0	1,300	1,050	0
01-52-6061	Professional Services	50,718	80,172	170,000	75,630	160,000
01-52-6072	Special Events Setup/Teardown	0	0	0	0	5,500
Total Operations and Maintenance		$66,659	$101,136	$196,720	$106,390	$282,560
Capital Outlay						
01-52-8231	Furnishings & Equipment	519	86,033	7,500	2,390	0
Total Capital Outlay		$519	$86,033	$7,500	$2,390	$0
Total Program Expenditures		**$67,178**	**$187,169**	**$326,470**	**$141,560**	**$398,300**

GENERAL FUND - STORM WATER/NPDES (53)
Program Narrative and Summary

Narrative

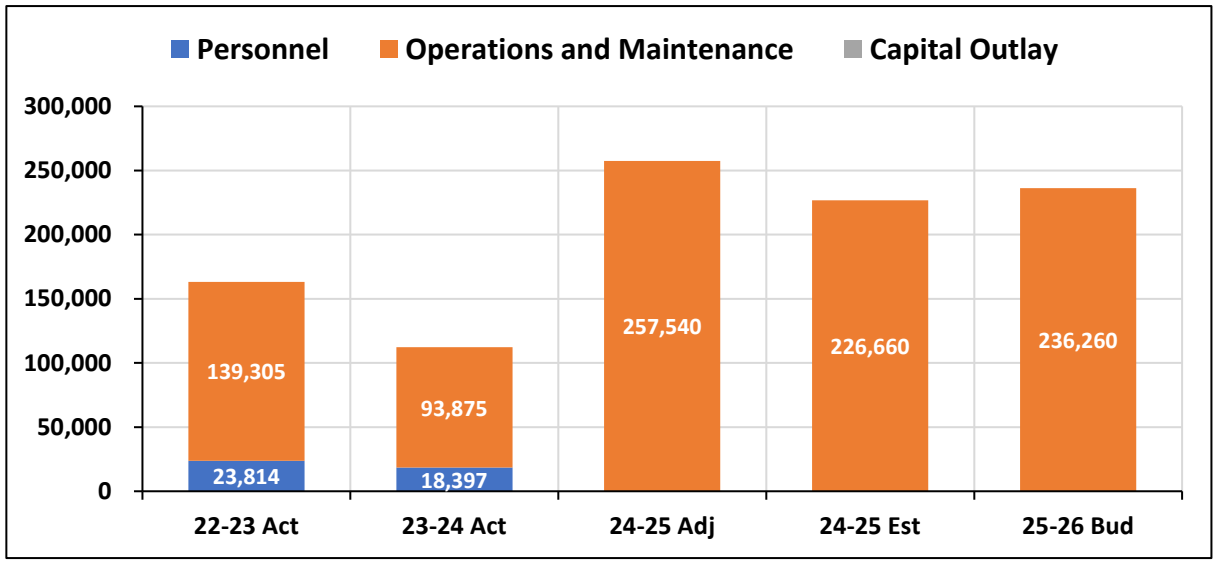
Program Description

The Storm Water/NPDES program is necessary for compliance with the Los Angeles Regional Water Quality Control Board's NPDES Permit, for which the City is identified as a Permittee. The Permit requires the City to implement pollutant reduction measures for storm water discharges, eliminate non-storm water discharges, educate the public on impacts they have on protected waterbodies, conduct inspections at commercial/industrial facilities and public/private mitigation devices, and conduct water quality sampling and monitoring.

Budget Highlights

The FY 2025-26 budget is similar to prior years, with the exception considerable additional funding for the cleanout of catch basins throughout the City. The reduction in Professional Services is due to efficiencies found by the consultant.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Personnel	23,814	18,397	0	0	0
Operations and Maintenance	139,305	93,875	257,540	226,660	236,260
Capital Outlay	0	0	0	0	0
Total Program Expenditures	**$163,119**	**$112,272**	**$257,540**	**$226,660**	**$236,260**
Budgeted Employees					
Public Works Inspector (FT)	0.2	0.2	0	0	0
Total Full-Time Employees	0.2	0.2	0	0	0
Total Part-Time Employees	0	0	0	0	0



GENERAL FUND - STORM WATER/NPDES (53)
Program Expenditure Detail

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Personnel						
01-53-5001	Salaries Full Time	18,158	11,370	0	0	0
01-53-5003	Salaries Other	326	60	0	0	0
01-53-5004	Retirement	1,356	873	0	0	0
01-53-5010	Medicare	274	184	0	0	0
01-53-5020	Cafeteria Plan Benefits	3,700	5,910	0	0	0
Total Personnel		$23,814	$18,397	$0	$0	$0
Operations and Maintenance						
01-53-6060	Contract Services	91,148	20,061	182,720	184,070	188,650
01-53-6061	Professional Services	48,157	73,814	74,820	42,590	47,610
Total Operations and Maintenance		$139,305	$93,875	$257,540	$226,660	$236,260
Total Program Expenditures		**$163,119**	**$112,272**	**$257,540**	**$226,660**	**$236,260**

Section Five: SPECIAL PURPOSE FUNDS

Section Five A: PUBLIC SAFETY GRANT FUNDS

TRAFFIC SAFETY FUND (02)

Narrative

Fund Description

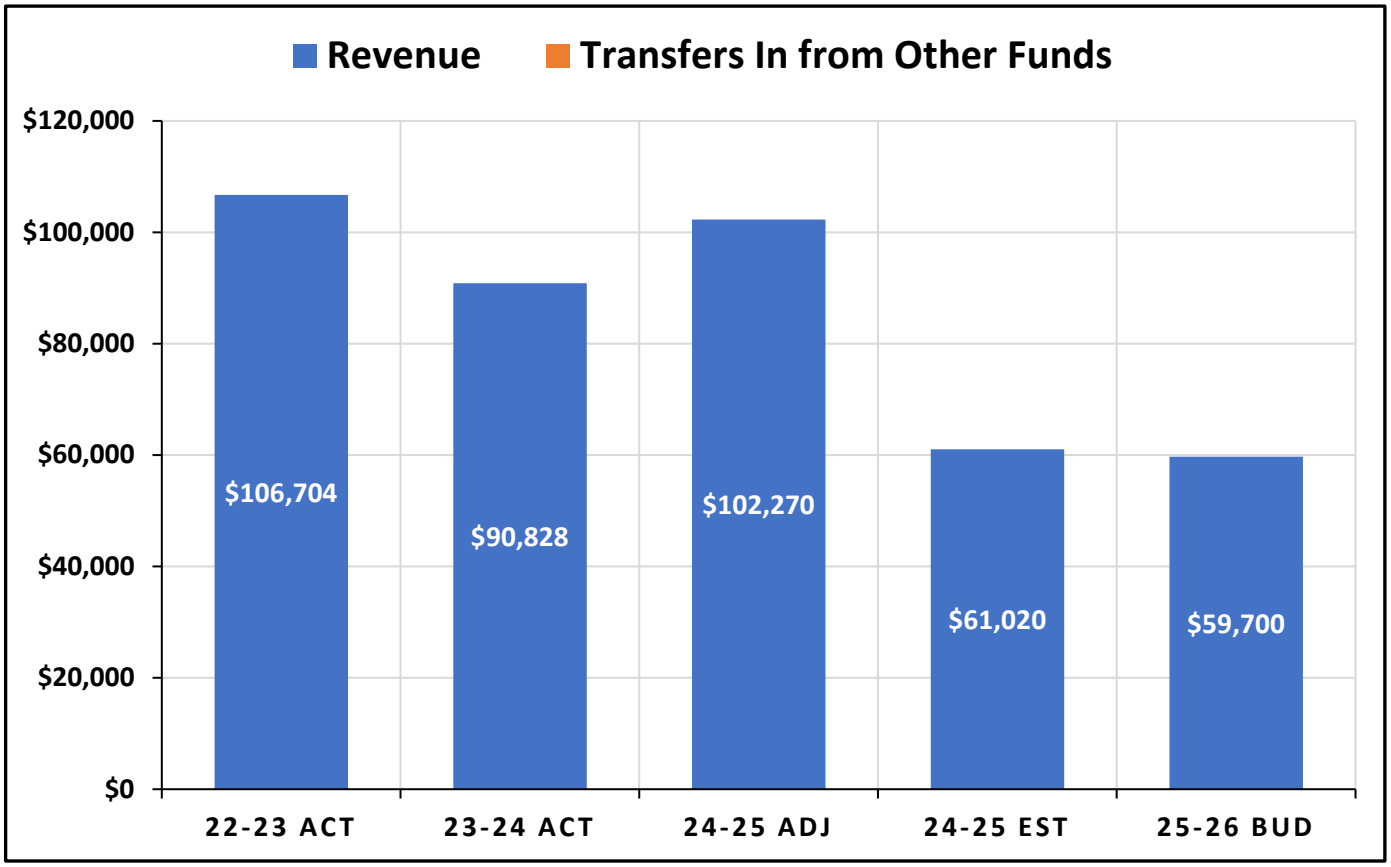
The Traffic Safety Fund allocates revenues received from vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

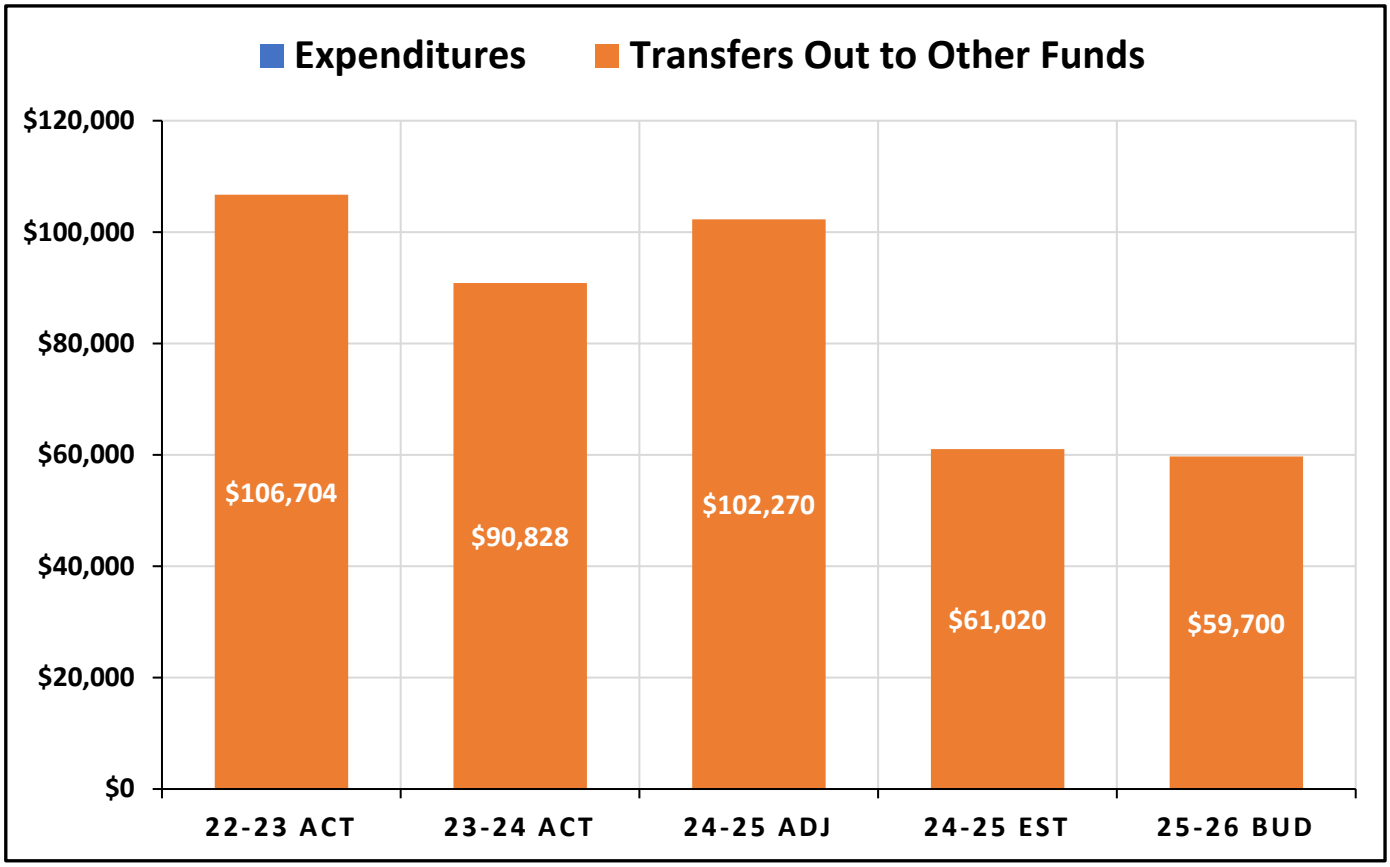
Budget Highlights

The FY 2025-26 budget is largely unchanged from FY 2024-25, with receipts from vehicle code violations projected to remain relatively steady.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	$0	$0	$0	$0	$0
Revenue					
02-00-4421 Vehicle Code	106,704	90,828	102,270	61,020	59,700
Total Revenue	$106,704	$90,828	$102,270	$61,020	$59,700
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$106,704	$90,828	$102,270	$61,020	$59,700
Expenditures	0	0	0	0	0
Total Expenditures	$0	$0	$0	$0	$0
Transfers Out					
02-00-9201 Transfers Out - General Fund (1)	106,704	90,828	102,270	61,020	59,700
Total Transfers Out	$106,704	$90,828	$102,270	$61,020	$59,700
Total Expenditures and Transfers Out	$106,704	$90,828	$102,270	$61,020	$59,700
Increase/(Decrease) in Fund Balance	$0	$0	$0	$0	$0
Ending Fund Balance	**$0**	**$0**	**$0**	**$0**	**$0**
Designated					
Undesignated					

TRAFFIC SAFETY FUND (02)





SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (35)

Narrative

Fund Description

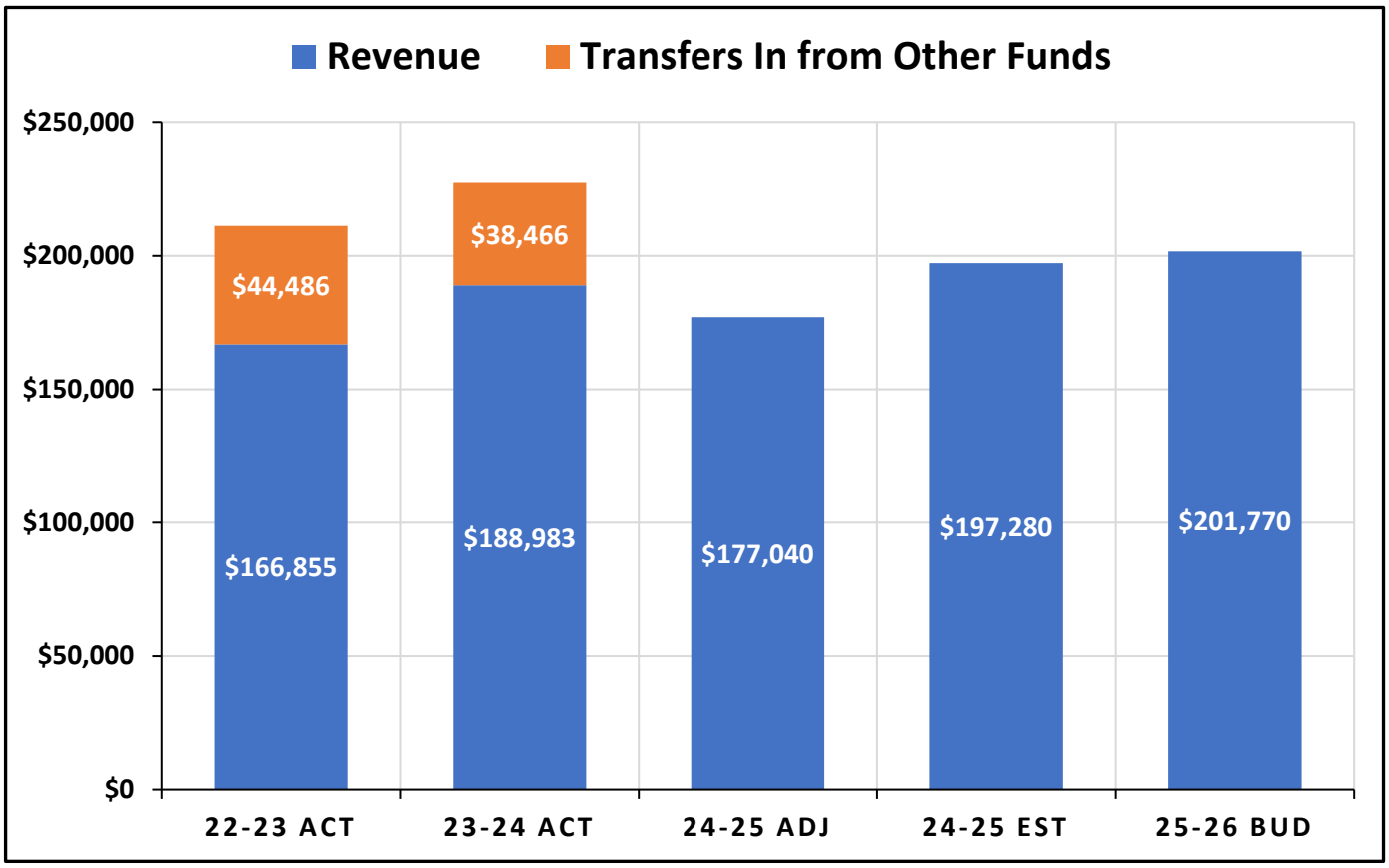
The Supplemental Law Enforcement Services Fund (SLESF) grant from the State of California funds "front-line" law enforcement programs.

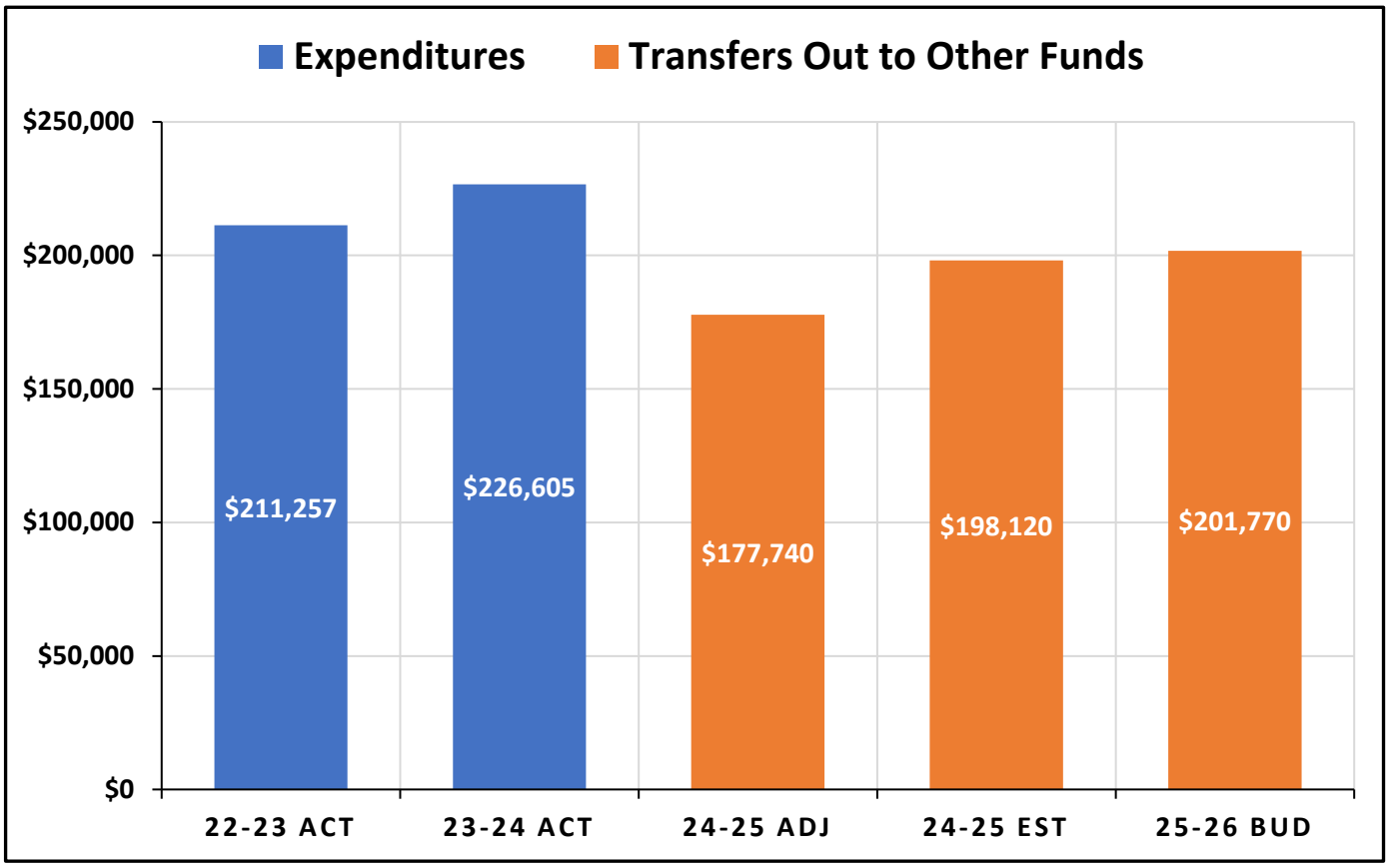
Budget Highlights

For FY 2025-26 budget, all monies received from the SLESF grant are being transferred into the General Fund to pay for the City's ongoing Sheriff contract costs, rather than budgeting a portion of these contract costs directly within the SLESF Fund. This will consolidate all of the City's Sheriff contract costs within the City's General Fund.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		($84)	($0)	$843	$843	$3
Revenue						
35-00-4410	SLESF State Cops Grant	165,271	186,159	175,000	195,140	199,960
35-00-4610	Interest	1,631	2,717	2,040	2,140	1,810
35-00-4630	Gain/Loss on Investment FMV	(47)	107	0	0	0
Total Revenue		$166,855	$188,983	$177,040	$197,280	$201,770
Transfers In						
35-00-9101	Transfers In - General Fund (1)	44,486	38,466	0	0	0
Total Transfers In		$44,486	$38,466	$0	$0	$0
Total Revenue and Transfers In		$211,341	$227,449	$177,040	$197,280	$201,770
Expenditures						
35-00-6059	LA County Sheriff's Dept.	211,257	226,605	0	0	0
Total Expenditures		$211,257	$226,605	$0	$0	$0
Transfers Out						
35-00-9201	Transfers Out - General Fund (1)	0	0	177,740	198,120	201,770
Total Transfers Out		$0	$0	$177,740	$198,120	$201,770
Total Expenditures and Transfers Out		$211,257	$226,605	$177,740	$198,120	$201,770
Increase/(Decrease) in Fund Balance		$84	$844	($700)	($840)	$0
Ending Fund Balance		**($0)**	**$843**	**$143**	**$3**	**$3**
Designated						
Undesignated						

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (35)





Section Five B: ENVIRONMENTAL QUALITY AND COMMUNITY ASSISTANCE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (11)

Narrative

Fund Description

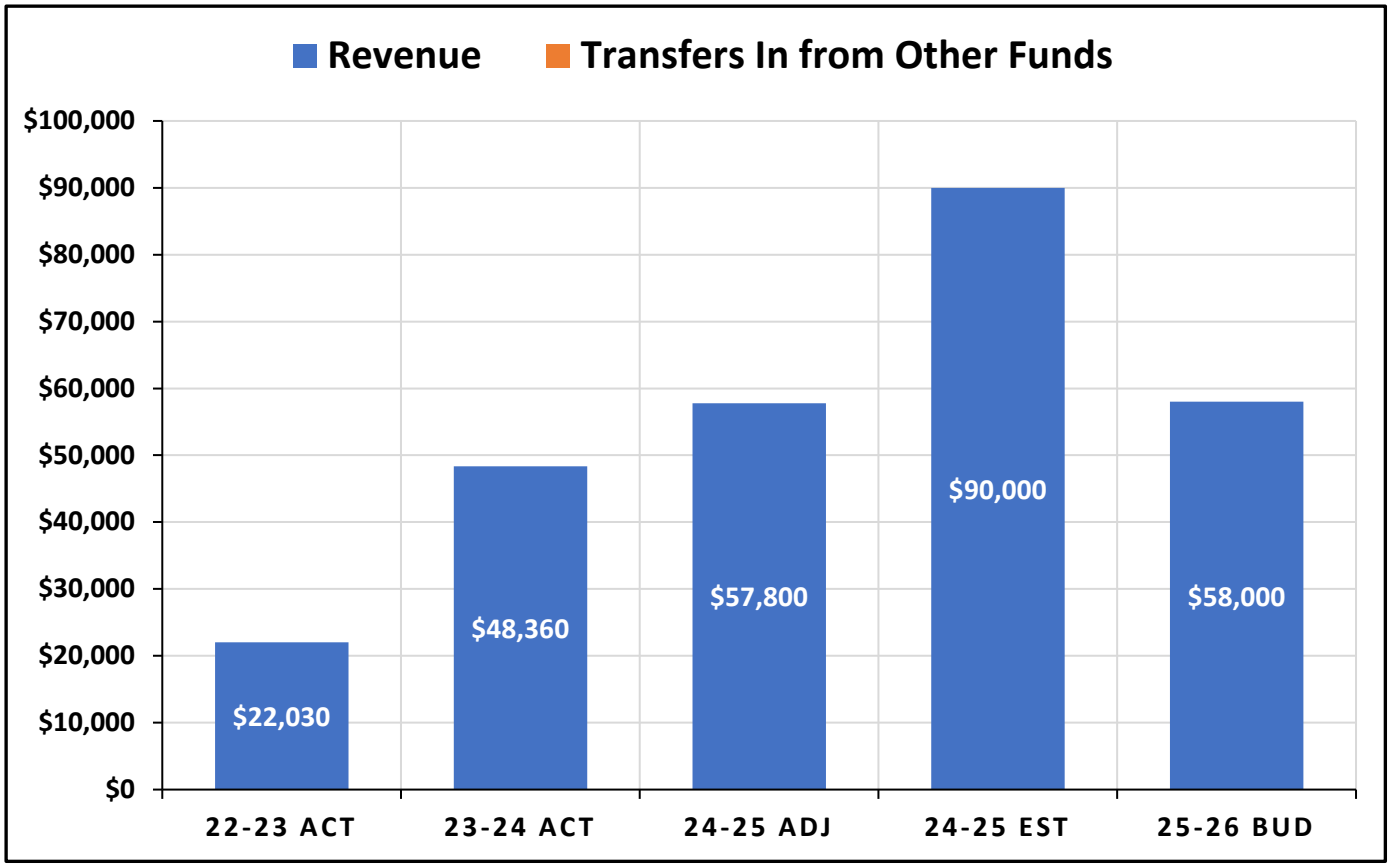
The Community Development Block Grant (CDBG) Fund is a federal grant, with the City's share distributed through the Los Angeles Community Development Authority. Funds are used to assist low and moderate income residents, residents with disabilities and seniors in the community. Administration of the program is provided through a consultant with oversight by the Community Development Senior Management Analyst II.

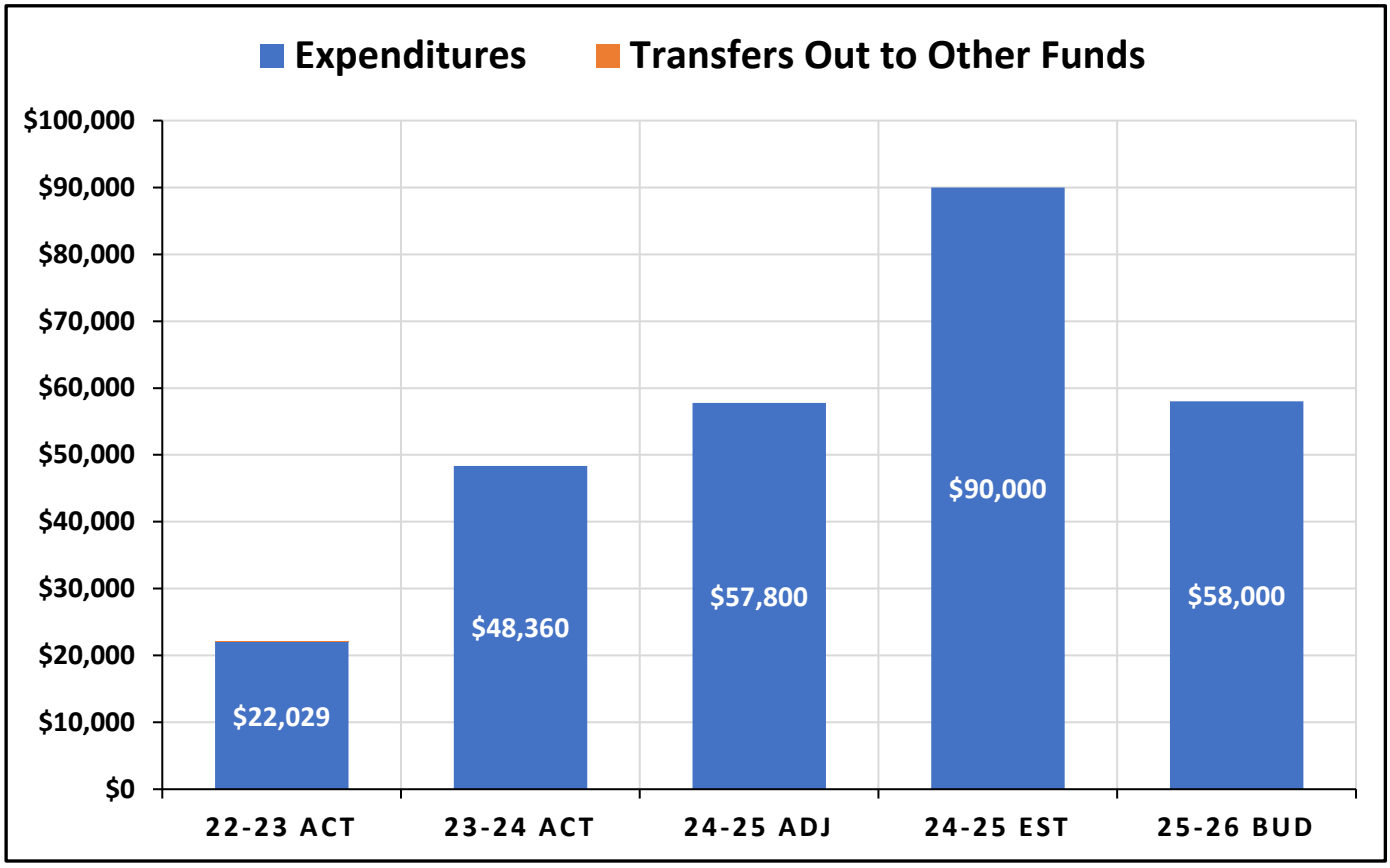
Budget Highlights

All CDBG funding was made available in the FY 24-25 budget to the current Residential Rehabilitation Program. The Program continues to be popular as can be seen with 3 applications on the waiting list to be considered under the FY 25-26 budget year.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	$0	$0	$0	$0	$0
Revenue					
11-00-4410 CDBG Revenue	22,030	48,360	57,800	90,000	58,000
Total Revenue	$22,030	$48,360	$57,800	$90,000	$58,000
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$22,030	$48,360	$57,800	$90,000	$58,000
Expenditures					
11-00-6202 Residential Rehabilitation	22,029	48,360	57,800	90,000	58,000
Total Expenditures	$22,029	$48,360	$57,800	$90,000	$58,000
Transfers Out					
11-00-9201 Transfers Out - General Fund (1)	1	0	0	0	0
Total Transfers Out	$1	$0	$0	$0	$0
Total Expenditures and Transfers Out	$22,030	$48,360	$57,800	$90,000	$58,000
Increase/(Decrease) in Fund Balance	$0	$0	$0	$0	$0
Ending Fund Balance	**$0**	**$0**	**$0**	**$0**	**$0**
Designated					
Undesignated					

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (11)





MEASURE W FUND (18)

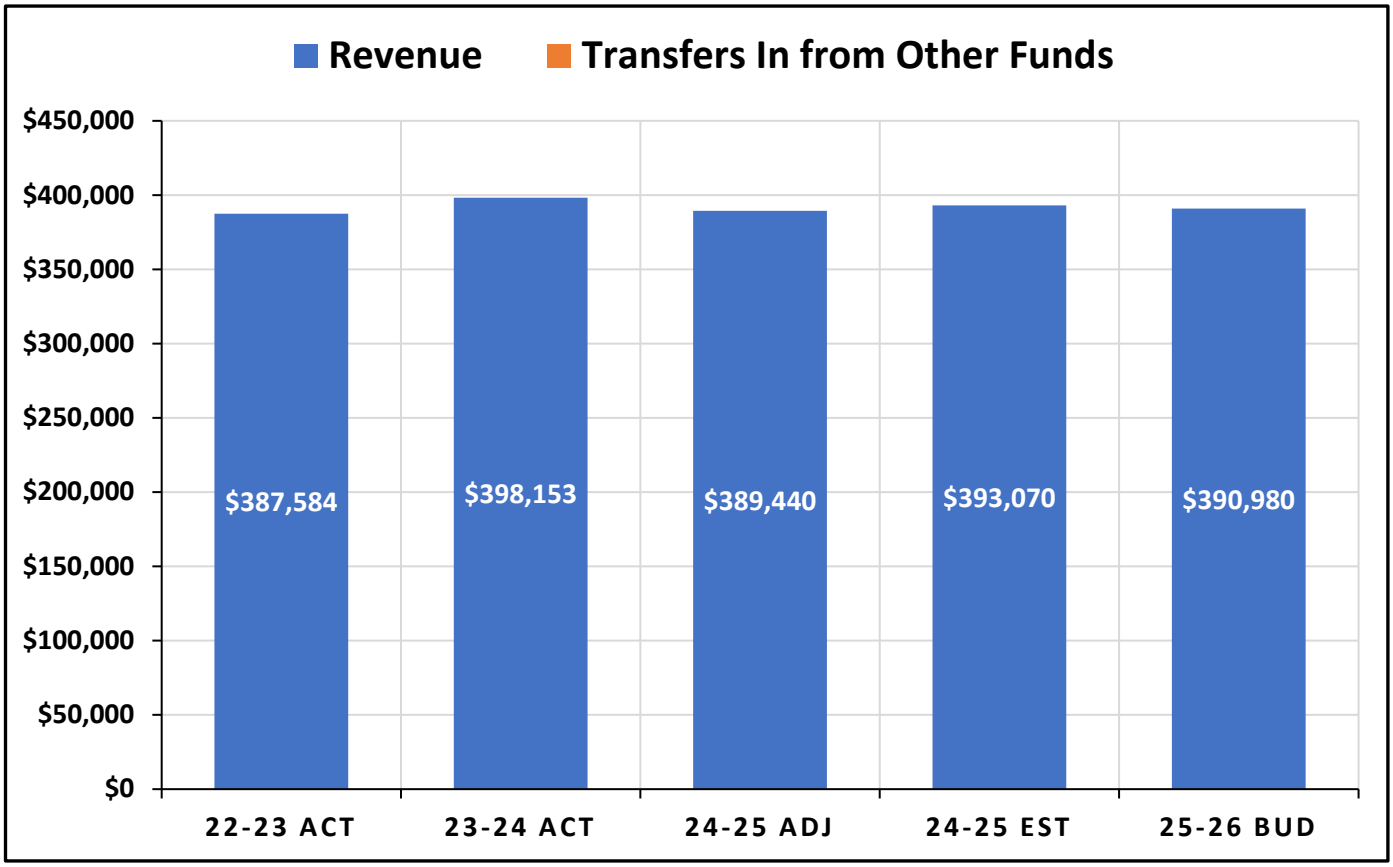
Narrative

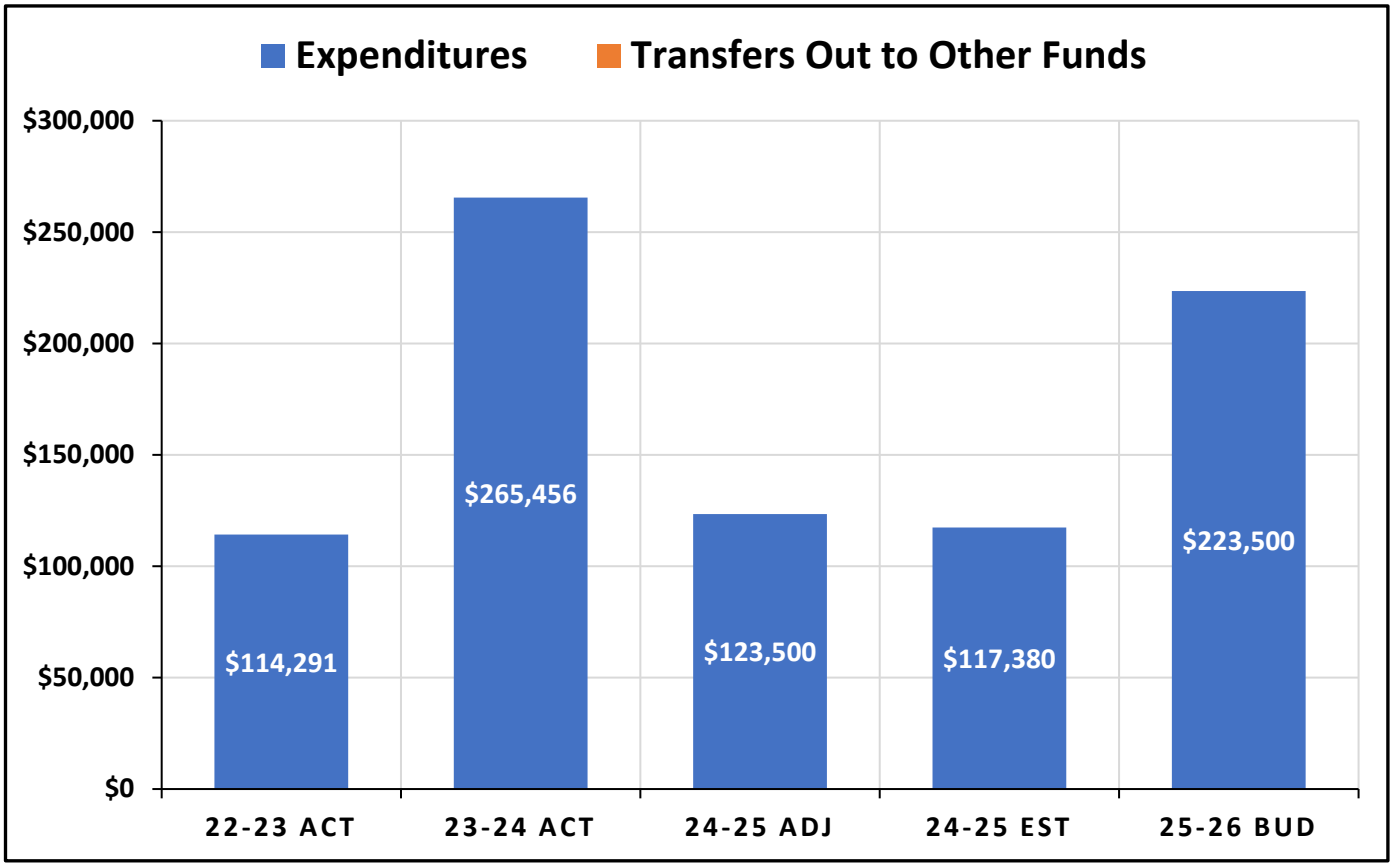
nprehensive, regional plan to capture water and reduce reliance on imported water. Funding is designed to maximize hallenges and opportunities. Projects/programs are required to include a water quality benefit.

NPDES monitoring and reporting requirements remains the same as FY 2024-25 rates.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$193,340	$466,633	$599,330	$599,330	$875,020
Revenue						
18-00-4411	Program/Measure Revenues	377,841	377,326	380,000	377,570	377,810
18-00-4610	Interest	10,589	19,423	9,440	15,500	13,170
18-00-4630	Gain/Loss on Investment FMV	(846)	1,404	0	0	0
Total Revenue		$387,584	$398,153	$389,440	$393,070	$390,980
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$387,584	$398,153	$389,440	$393,070	$390,980
Expenditures						
18-00-6060	Contract Services	0	37,500	0	0	0
18-00-6061	Professional Services	114,291	130,500	123,500	117,380	123,500
18-00-7000	Project Expense	0	97,456	0	0	100,000
Total Expenditures		$114,291	$265,456	$123,500	$117,380	$223,500
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$114,291	$265,456	$123,500	$117,380	$223,500
Increase/(Decrease) in Fund Balance		$273,293	$132,697	$265,940	$275,690	$167,480
Ending Fund Balance		**$466,633**	**$599,330**	**$865,270**	**$875,020**	**$1,042,500**
Designated						
Undesignated						

MEASURE W FUND (18)





AIR QUALITY MANAGEMENT DISTRICT TRUST FUND (37)

Narrative

Fund Description

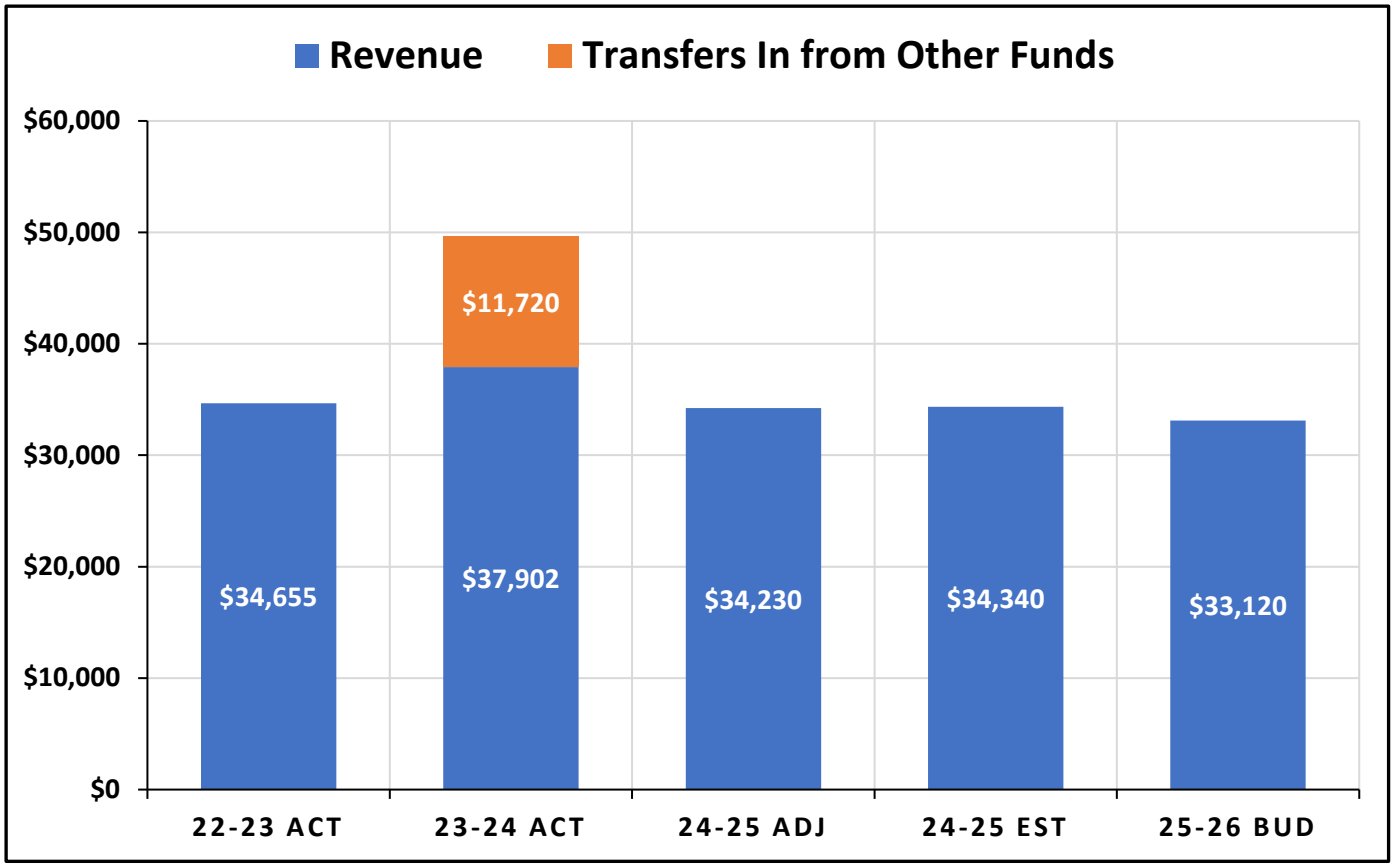
The City receives an annual allocation of AB 2766 funds from the Southern California Air Quality Management District to fund programs to improve air quality. Funds are derived from $6 per vehicle registration fee.

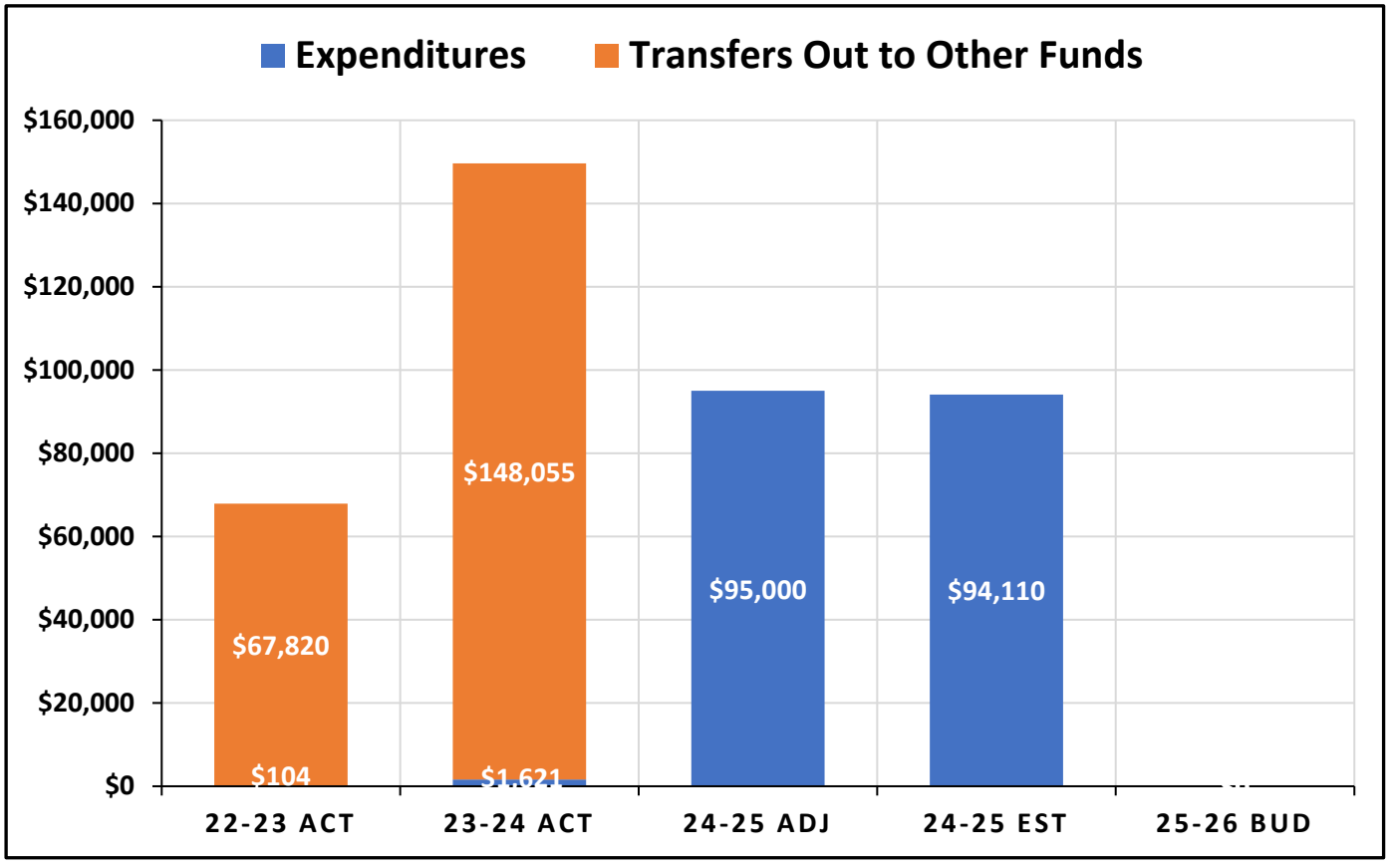
Budget Highlights

In FY 2025-26, the City plans to bank AQMD funds for future projects.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$318,198	$284,930	$184,875	$184,875	$125,105
Revenue						
37-00-4420	AQMD Trust Fund	26,452	26,800	26,500	26,730	26,660
37-00-4610	Interest	7,678	10,170	7,730	7,610	6,460
37-00-4630	Gain/Loss on Investment FMV	525	932	0	0	0
Total Revenue		$34,655	$37,902	$34,230	$34,340	$33,120
Transfers In						
37-00-9101	Transfers In - General Fund (1)	0	11,720	0	0	0
Total Transfers In		$0	$11,720	$0	$0	$0
Total Revenue and Transfers In		$34,655	$49,622	$34,230	$34,340	$33,120
Expenditures						
37-00-6061	Professional Services	104	1,621	0	0	0
37-00-8231	Furnishings & Equipment	0	0	95,000	94,110	0
Total Expenditures		$104	$1,621	$95,000	$94,110	$0
Transfers Out						
37-00-9231	Transfers Out - Cap Proj Fund (31)	67,820	148,055	0	0	0
Total Transfers Out		$67,820	$148,055	$0	$0	$0
Total Expenditures and Transfers Out		$67,924	$149,676	$95,000	$94,110	$0
Increase/(Decrease) in Fund Balance		($33,268)	($100,055)	($60,770)	($59,770)	$33,120
Ending Fund Balance		**$284,930**	**$184,875**	**$124,105**	**$125,105**	**$158,225**
Designated						
Undesignated						

AIR QUALITY MANAGEMENT DISTRICT TRUST FUND (37)





Section Five C: SEWER AND SANITATION FUNDS

SANITATION FUND (20)

Narrative

Fund Description

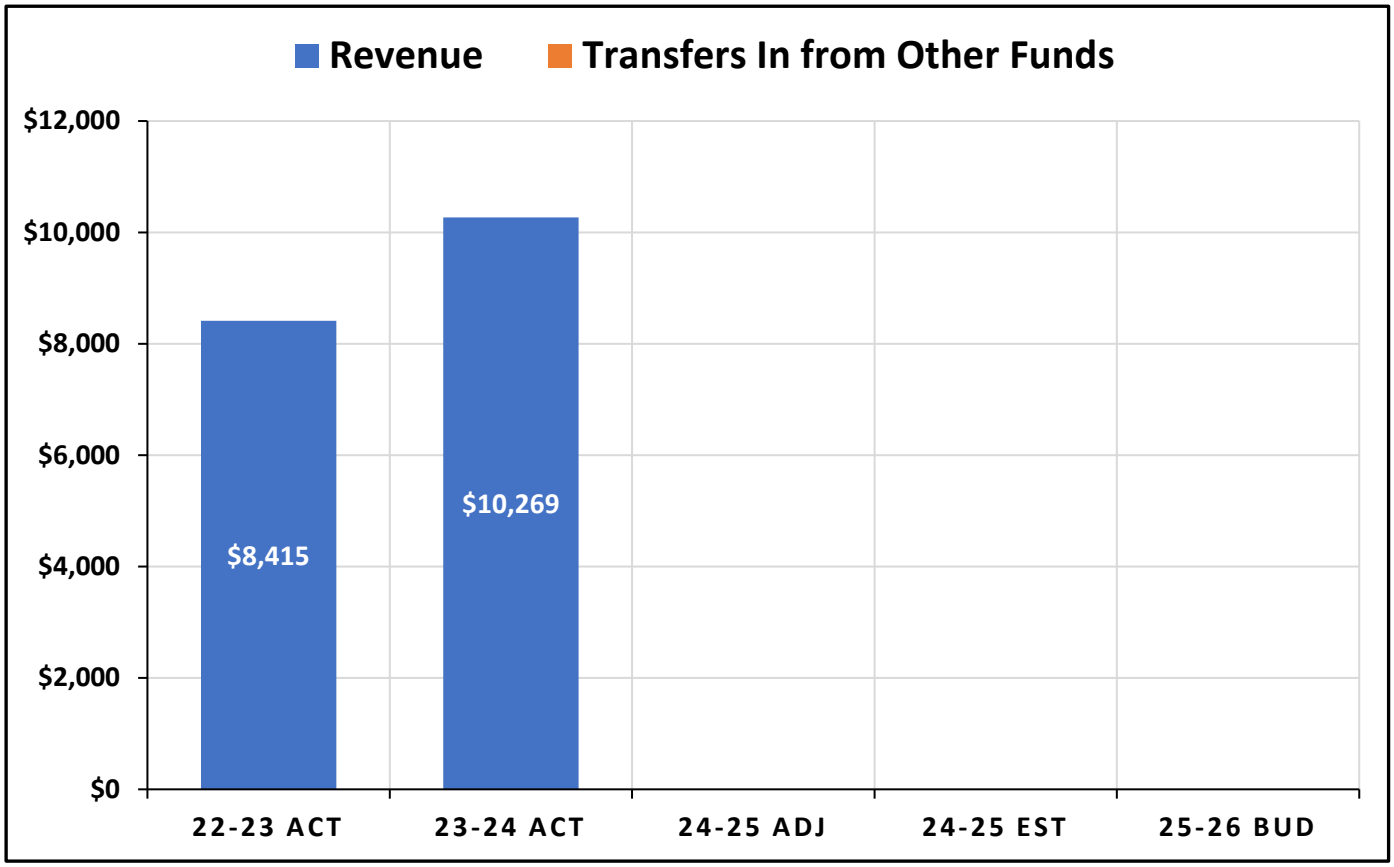
The Sanitation Fund tracks expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

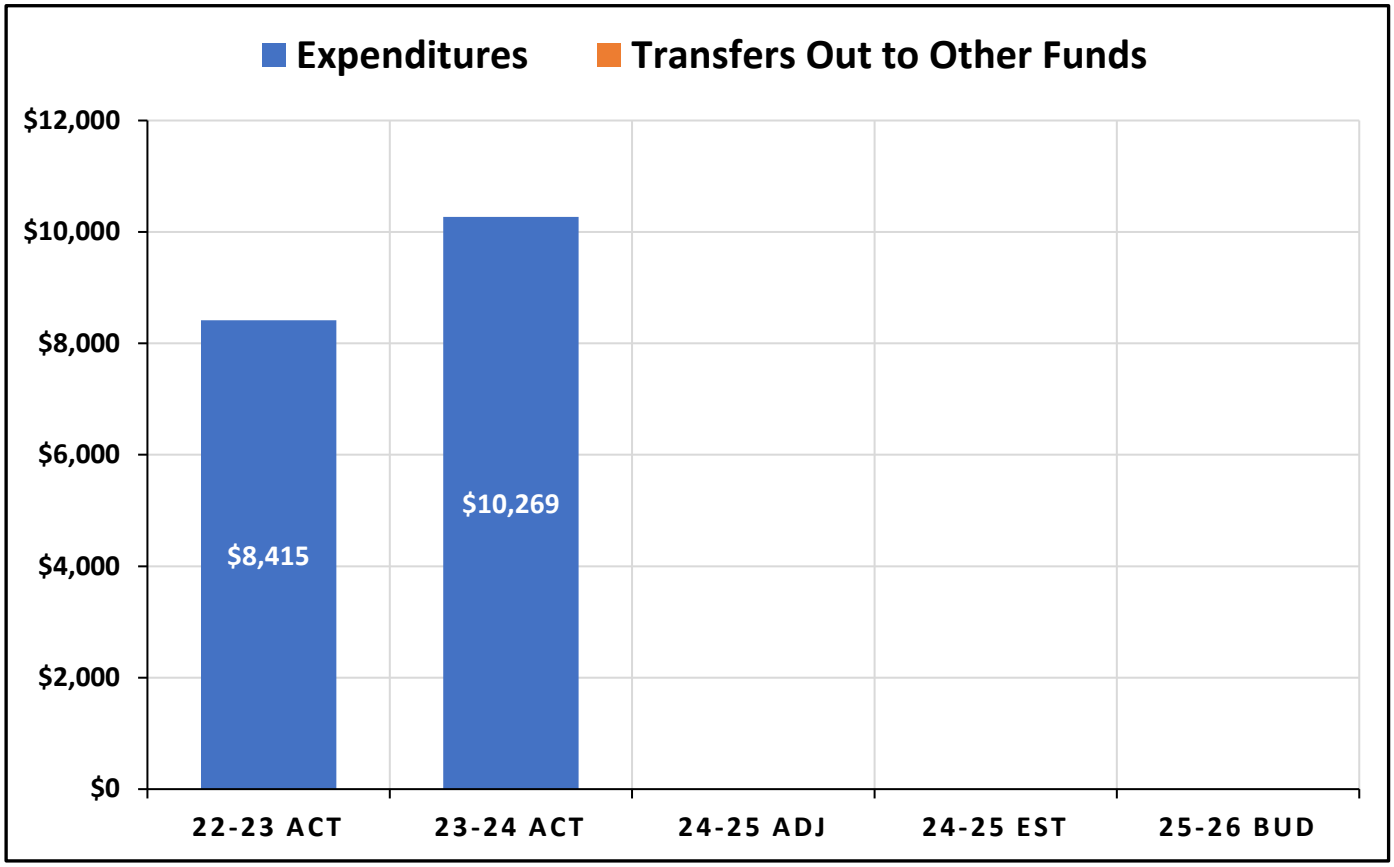
Budget Highlights

In FY 2025-26, the City's proportionate share of the cost to administer the Sanitation Districts will be accounted for directly in the General Fund.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	$0	$0	$0	$0	$0
Revenue					
20-00-4140 Property Tax	8,415	10,269	0	0	0
Total Revenue	$8,415	$10,269	$0	$0	$0
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$8,415	$10,269	$0	$0	$0
Expenditures					
20-00-6061 Professional Services	8,415	10,269	0	0	0
Total Expenditures	$8,415	$10,269	$0	$0	$0
Transfers Out	0	0	0	0	0
Total Transfers Out	$0	$0	$0	$0	$0
Total Expenditures and Transfers Out	$8,415	$10,269	$0	$0	$0
Increase/(Decrease) in Fund Balance	$0	$0	$0	$0	$0
Ending Fund Balance	**$0**	**$0**	**$0**	**$0**	**$0**
Designated					
Undesignated					

SANITATION FUND (20)





SEWER DEBT SERVICE - 98-1 FUND (23)

Narrative

Fund Description

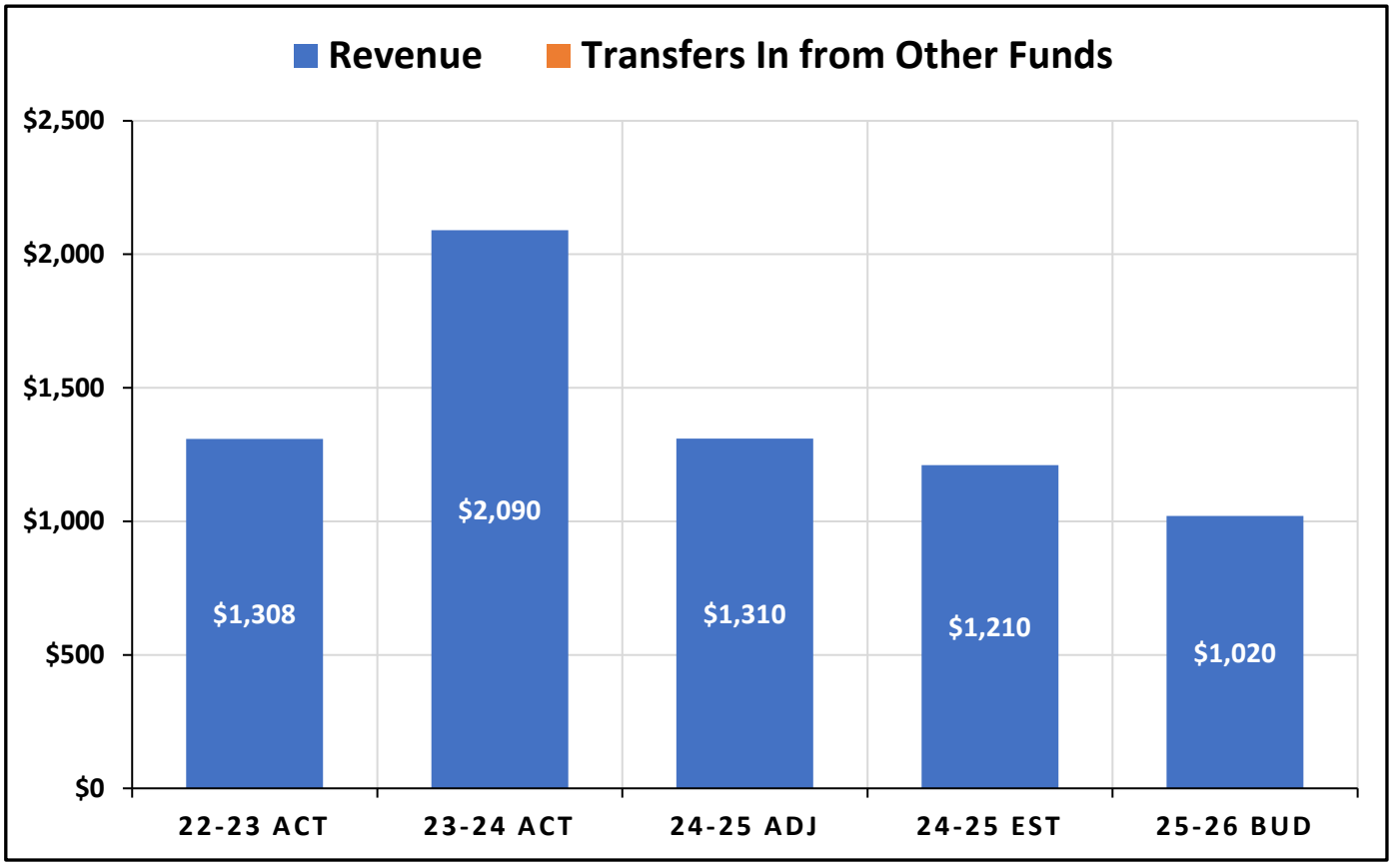
The Sewer Debt Service 98-1 Fund accounted for the principal and interest payments made to repay the money borrowed to construct the sewer system within Sewer Assessment District 98-1. The loan was paid back in full in FY 2020-21.

Budget Highlights

The roughly $57,500 balance left in the fund is anticipated to generate roughly $1,020 in interest income in FY 2025-26. No other activity in the fund is anticipated.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$52,705	$54,013	$56,103	$56,103	$57,313
Revenue						
23-00-4610	Interest	1,246	1,927	1,310	1,210	1,020
23-00-4630	Gain/Loss on Investment FMV	62	163	0	0	0
Total Revenue		$1,308	$2,090	$1,310	$1,210	$1,020
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$1,308	$2,090	$1,310	$1,210	$1,020
Expenditures		0	0	0	0	0
Total Expenditures		$0	$0	$0	$0	$0
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$0	$0	$0	$0	$0
Increase/(Decrease) in Fund Balance		$1,308	$2,090	$1,310	$1,210	$1,020
Ending Fund Balance		**$54,013**	**$56,103**	**$57,413**	**$57,313**	**$58,333**
Designated						
Undesignated						

SEWER DEBT SERVICE - 98-1 FUND (23)



SEWER IMPROVEMENT - 02-1 FUND (24)

Narrative

Fund Description

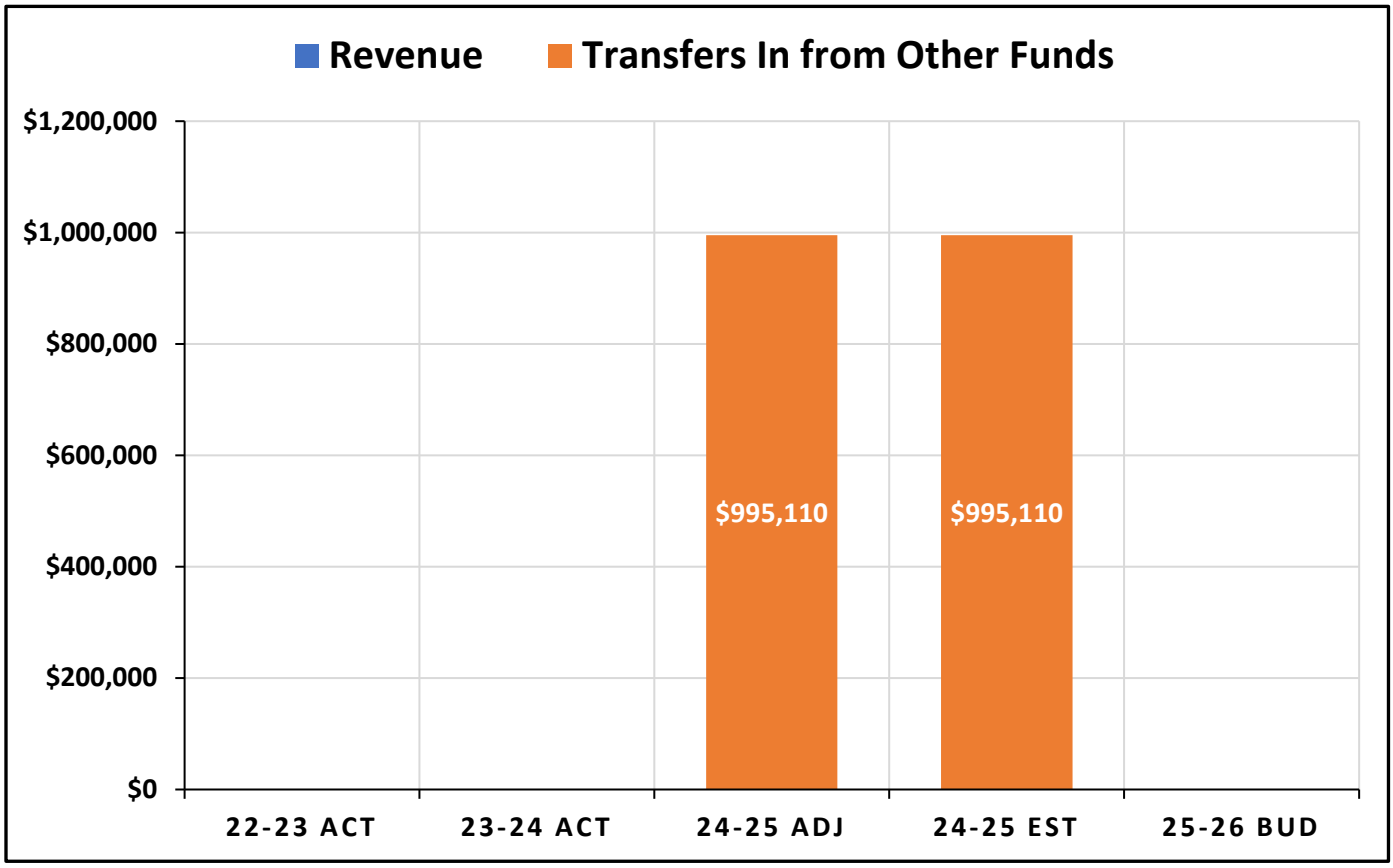
The Sewer Improvement 02-1 Fund tracked revenues and expenditures related to the acquisition of the residential and commercial sewer systems constructed under an assessment district proceeding. Construction was completed in 2004.

Budget Highlights

There was a Transfer In from the Sewer Debt Service 02-1 Fund (26) in FY 2024-25 to extinguish the advance from the General Fund that was made to cover excess construction costs at the time the sewer was constructed. (The State loan used to construct the sewer was also paid off in full in FY 2024-25).

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	($995,110)	($995,110)	($995,110)	($995,110)	$0
Revenue	0	0	0	0	0
Total Revenue	$0	$0	$0	$0	$0
Transfers In					
24-00-9126 Transfers In - Swr DS 02-1 Fund (26)	0	0	995,110	995,110	0
Total Transfers In	$0	$0	$995,110	$995,110	$0
Total Revenue and Transfers In	$0	$0	$995,110	$995,110	$0
Expenditures	0	0	0	0	0
Total Expenditures	$0	$0	$0	$0	$0
Transfers Out	0	0	0	0	0
Total Transfers Out	$0	$0	$0	$0	$0
Total Expenditures and Transfers Out	$0	$0	$0	$0	$0
Increase/(Decrease) in Fund Balance	$0	$0	$995,110	$995,110	$0
Ending Fund Balance	**($995,110)**	**($995,110)**	**$0**	**$0**	**$0**
Designated					
Undesignated					

SEWER IMPROVEMENT - 02-1 FUND (24)



SEWER REDEMPTION - 02-1 FUND (25)

Narrative

Fund Description

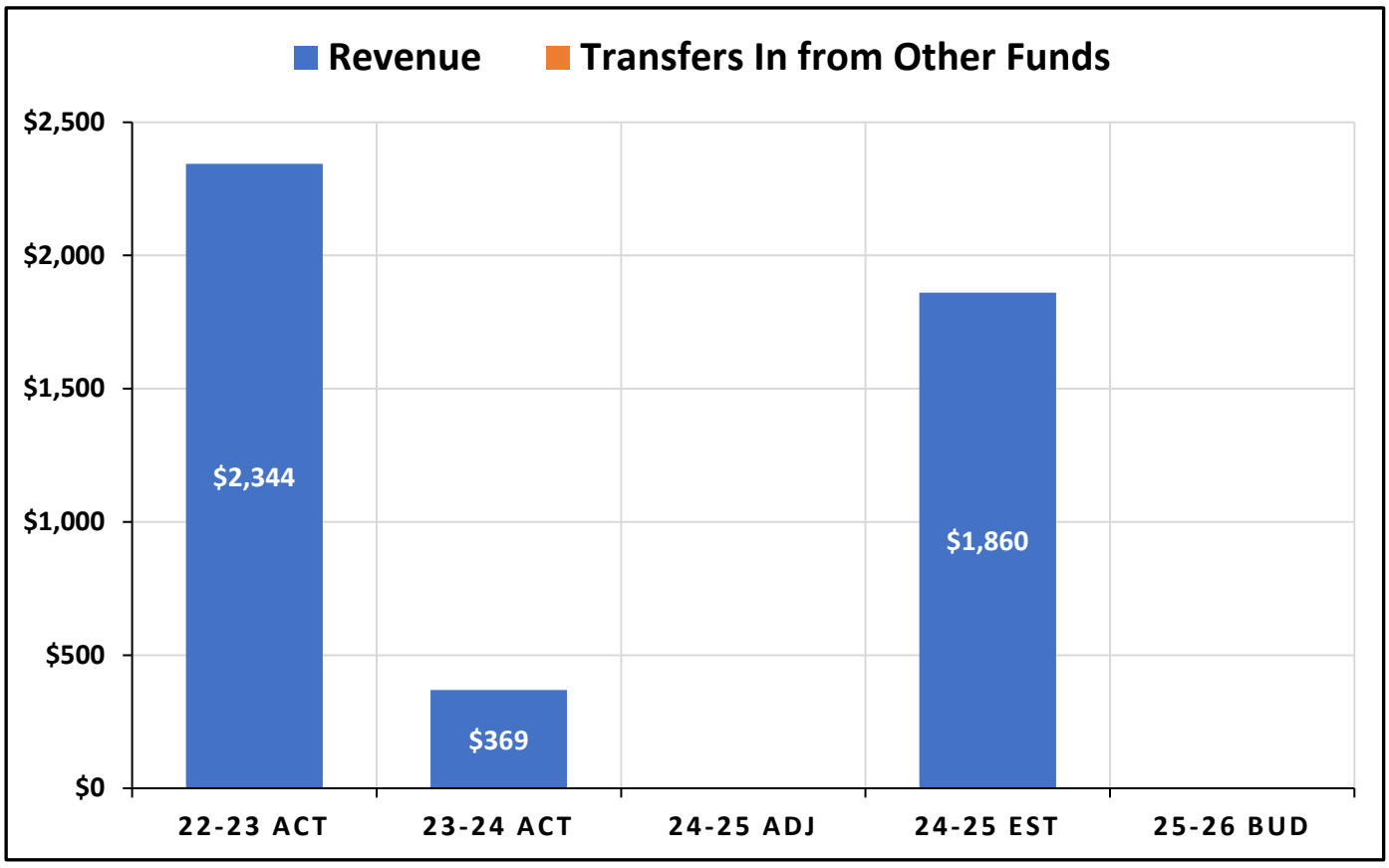
The Sewer Redemption 02-1 Fund accounted for the revenue collected from assessment fees imposed on properties within Sewer Assessment District 02-1. That assessment revenue, in turn, was transferred to another fund (Fund 26) to make debt service payments to repay the loan used to finance construction of a sewer system. Assessment district administrative fees were also accounted for in this fund. Billing for these sewer assessment fees ended in FY 2021-22.

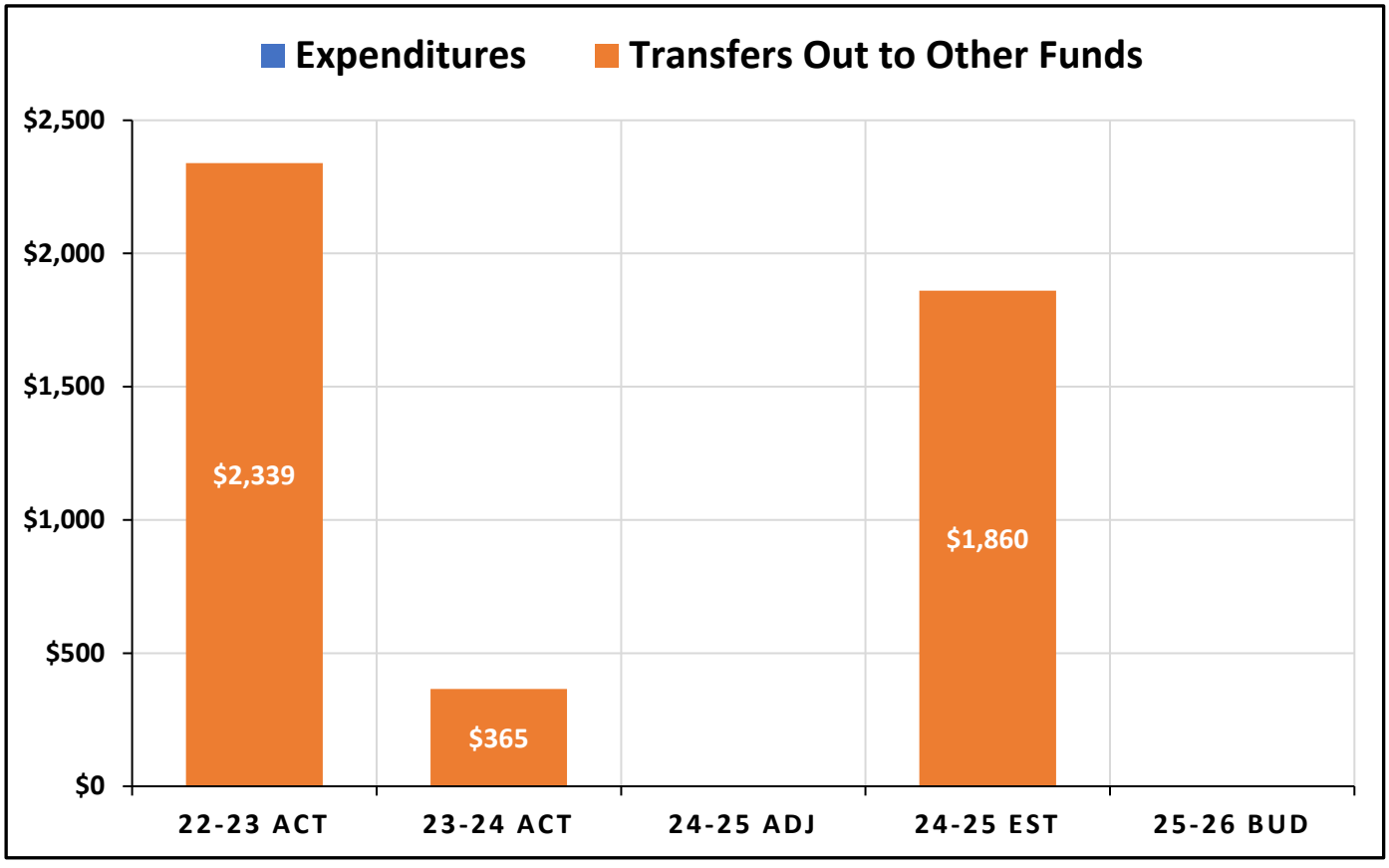
Budget Highlights

No activity is anticipated in the fund in FY 2025-26.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		($6)	($0)	$4	$4	$4
Revenue						
25-00-4410	Sewer Assmnt Fees (AD02 1)	2,007	346	0	1,090	0
25-00-4413	Penalties (AD 02 1)	315	19	0	760	0
25-00-4610	Interest	21	0	0	10	0
25-00-4630	Gain/Loss on Investment FMV	2	4	0	0	0
Total Revenue		$2,344	$369	$0	$1,860	$0
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$2,344	$369	$0	$1,860	$0
Expenditures						
25-00-6010	Professional Services AD02 1	0	0	0	0	0
Total Expenditures		$0	$0	$0	$0	$0
Transfers Out						
25-00-9226	Transfers Out - Swr DS 02-1 Fund (26)	2,339	365	0	1,860	0
Total Transfers Out		$2,339	$365	$0	$1,860	$0
Total Expenditures and Transfers Out		$2,339	$365	$0	$1,860	$0
Increase/(Decrease) in Fund Balance		$6	$4	$0	$0	$0
Ending Fund Balance		**($0)**	**$4**	**$4**	**$4**	**$4**
Designated						
Undesignated						

SEWER REDEMPTION - 02-1 FUND (25)





SEWER DEBT SERVICE - 02-1 FUND (26)

Narrative

Fund Description

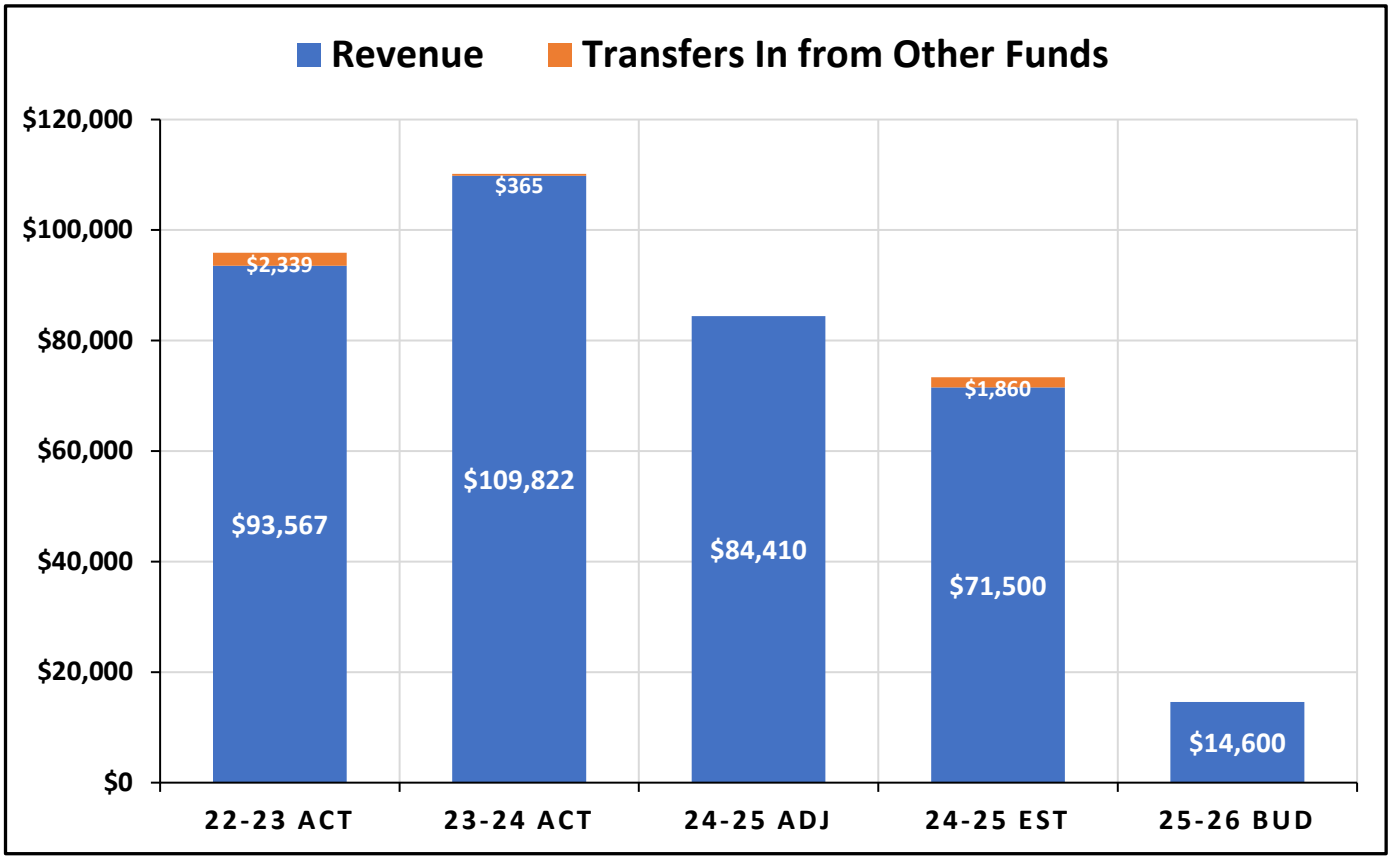
The Sewer Debt Service 02-1 Fund accounts for the principal and interest payments made to repay the money borrowed to construct the sewer system within Sewer Assessment District 02-1.

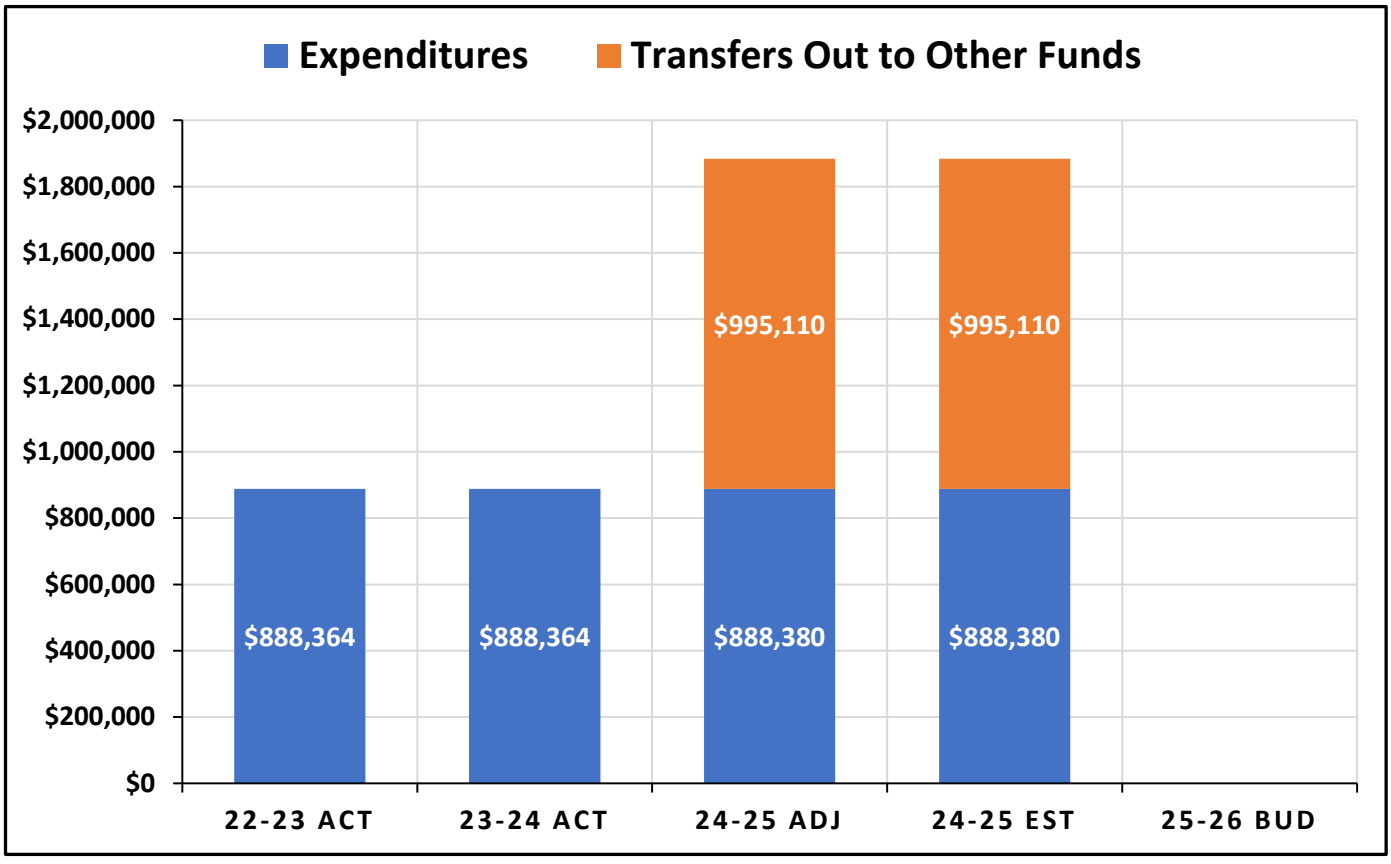
Budget Highlights

The final debt service payment to repay State loan used to construct the sewer was made in March 2025. The roughly $995,000 cash advance from the General Fund to the Sewer Improvement Fund 02-1 (Fund 24), was extinguished as well. The roughly $556,000 balance left in the fund is anticipated to generate roughly $14,600 in interest income in FY 2025-26. No other activity in the fund is anticipated.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$3,948,875	$3,156,417	$2,378,240	$2,378,240	$568,110
Revenue						
26-00-4610	Interest	85,648	99,723	84,410	71,500	14,600
26-00-4630	Gain/Loss on Investment FMV	7,919	10,099	0	0	0
Total Revenue		$93,567	$109,822	$84,410	$71,500	$14,600
Transfers In						
26-00-9125	Transfers In - Swr Red 02-1 Fund (25)	2,339	365	0	1,860	0
Total Transfers In		$2,339	$365	$0	$1,860	$0
Total Revenue and Transfers In		$95,906	$110,187	$84,410	$73,360	$14,600
Expenditures						
26-00-6038	Principal Loan Payment	827,353	847,210	867,550	867,550	0
26-00-6039	Interest Expense	35,590	24,007	12,150	12,150	0
26-00-6040	Loan Service Charge	25,421	17,148	8,680	8,680	0
Total Expenditures		$888,364	$888,364	$888,380	$888,380	$0
Transfers Out						
26-00-9224	Transfers Out - Swr Imp 02-1 Fund (24)	0	0	995,110	995,110	0
Total Transfers Out		$0	$0	$995,110	$995,110	$0
Total Expenditures and Transfers Out		$888,364	$888,364	$1,883,490	$1,883,490	$0
Increase/(Decrease) in Fund Balance		($792,458)	($778,177)	($1,799,080)	($1,810,130)	$14,600
Ending Fund Balance		**$3,156,417**	**$2,378,240**	**$579,160**	**$568,110**	**$582,710**
Designated						
Undesignated						

SEWER DEBT SERVICE - 02-1 FUND (26)





SEWER IMPROVEMENT - 04-1 FUND (41)

Narrative

Fund Description

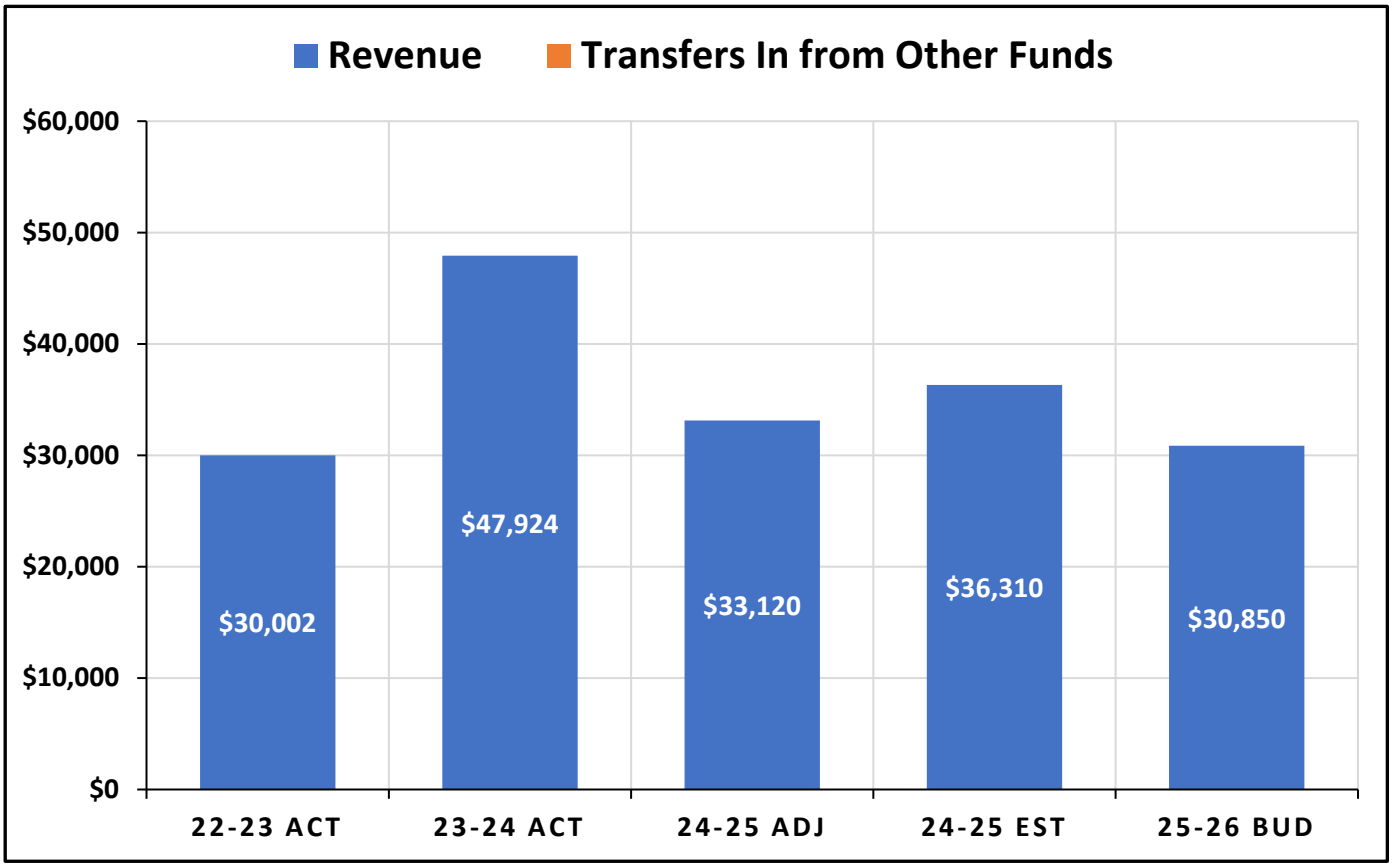
The Sewer Improvement 04-1 Fund tracked revenues and expenditures related to the acquisition of the residential and commercial sewer systems constructed under an assessment district proceeding. Construction was completed in April 2008.

Budget Highlights

For FY 2025-26, no activity is anticipated in the fund with the exception of interest revenue.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$1,208,614	$1,238,616	$1,286,540	$1,286,540	$1,322,850
Revenue						
41-00-4610	Interest	28,582	44,180	33,120	36,310	30,850
41-00-4630	Gain/Loss on Investment FMV	1,419	3,744	0	0	0
Total Revenue		$30,002	$47,924	$33,120	$36,310	$30,850
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$30,002	$47,924	$33,120	$36,310	$30,850
Expenditures		0	0	0	0	0
Total Expenditures		$0	$0	$0	$0	$0
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$0	$0	$0	$0	$0
Increase/(Decrease) in Fund Balance		$30,002	$47,924	$33,120	$36,310	$30,850
Ending Fund Balance		**$1,238,616**	**$1,286,540**	**$1,319,660**	**$1,322,850**	**$1,353,700**
Designated						
Undesignated						

SEWER IMPROVEMENT - 04-1 FUND (41)



SEWER REDEMPTION - 04-1 FUND (42)

Narrative

Fund Description

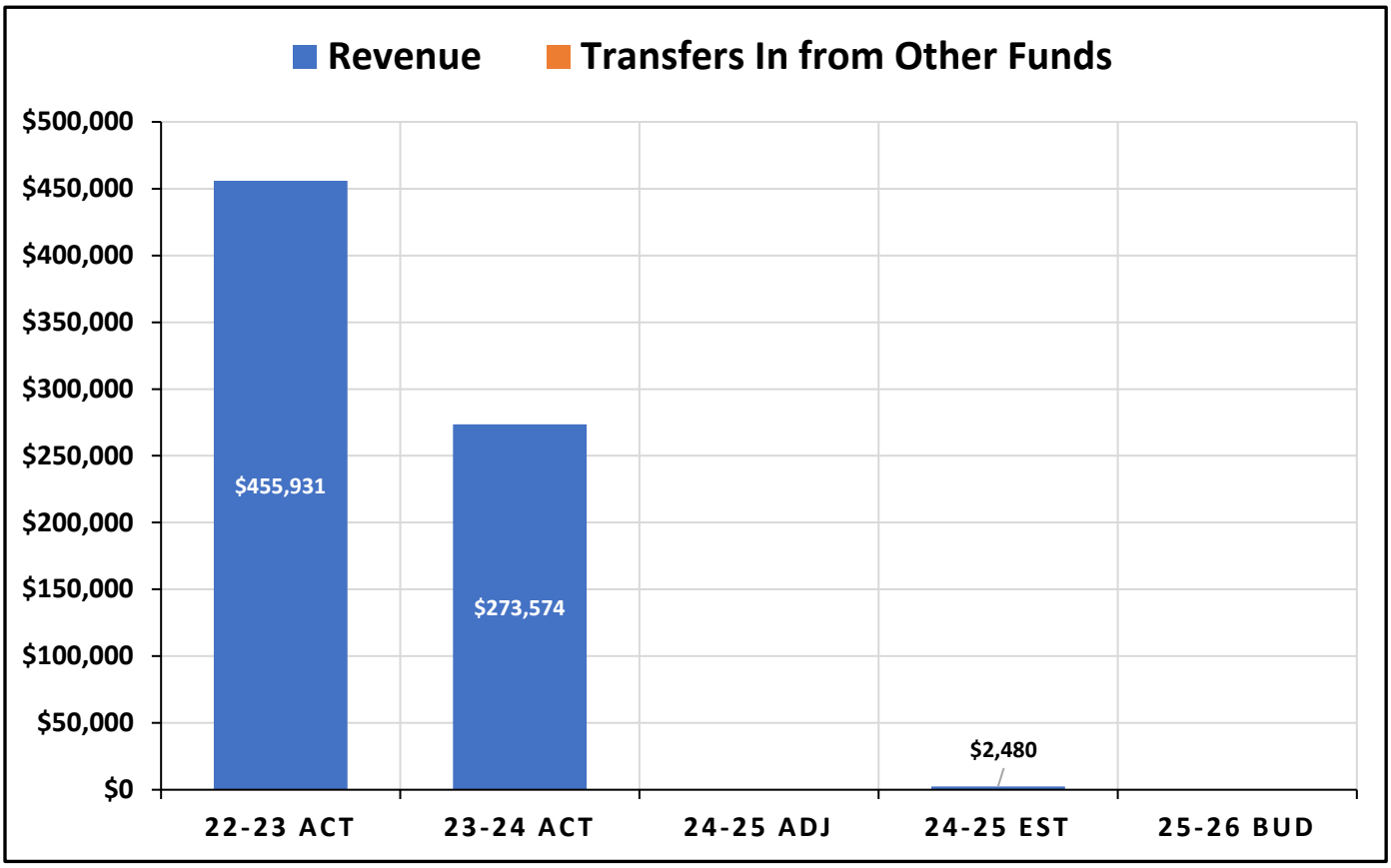
The Sewer Redemption 04-1 Fund accounted for the revenue collected from assessment fees imposed on properties within Sewer Assessment District 04-1. That assessment revenue, in turn, was transferred to another fund (Fund 43) to make debt service payments to repay the loan used to finance construction of the sewer system. Assessment district administrative fees were also accounted for in this fund. FY 2023-24 was the final year in which these assessment fees were collected.

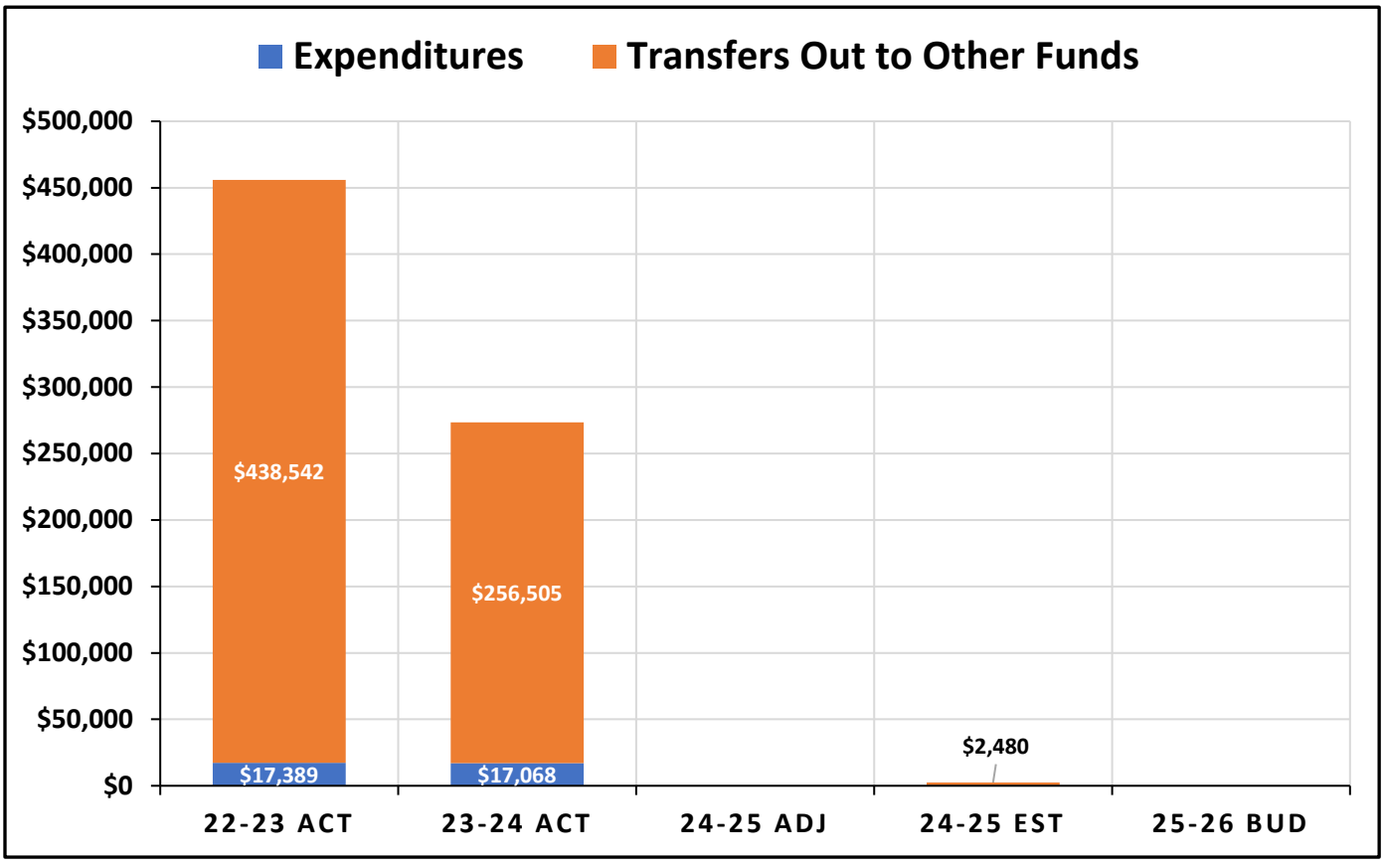
Budget Highlights

In FY 2025-26, no activity in this fund is anticipated.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$0	$0	$0	$0	$0
Revenue						
42-00-4410	Sewer Assmnt Fees (AD04 1)	413,208	234,427	0	2,130	0
42-00-4412	Prepayments (AD04 1)	1,682	0	0	0	0
42-00-4413	Penalties (AD 04 1)	3,089	1,497	0	340	0
42-00-4420	Administrative Fee (AD04 1)	37,755	37,650	0	0	0
42-00-4610	Interest	197	0	0	10	0
Total Revenue		$455,931	$273,574	$0	$2,480	$0
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$455,931	$273,574	$0	$2,480	$0
Expenditures						
42-00-6010	Professional Services AD04 1	17,389	17,068	0	0	0
Total Expenditures		$17,389	$17,068	$0	$0	$0
Transfers Out						
42-00-9201	Transfers Out - General Fund (1)	20,366	20,582	0	0	0
42-00-9243	Transfers Out Fund 43	418,176	235,924	0	2,480	0
Total Transfers Out		$438,542	$256,505	$0	$2,480	$0
Total Expenditures and Transfers Out		$455,931	$273,574	$0	$2,480	$0
Increase/(Decrease) in Fund Balance		$0	$0	$0	$0	$0
Ending Fund Balance		**$0**	**$0**	**$0**	**$0**	**$0**
Designated						
Undesignated						

SEWER REDEMPTION - 04-1 FUND (42)





SEWER DEBT SERVICE - 04-1 FUND (43)

Narrative

Fund Description

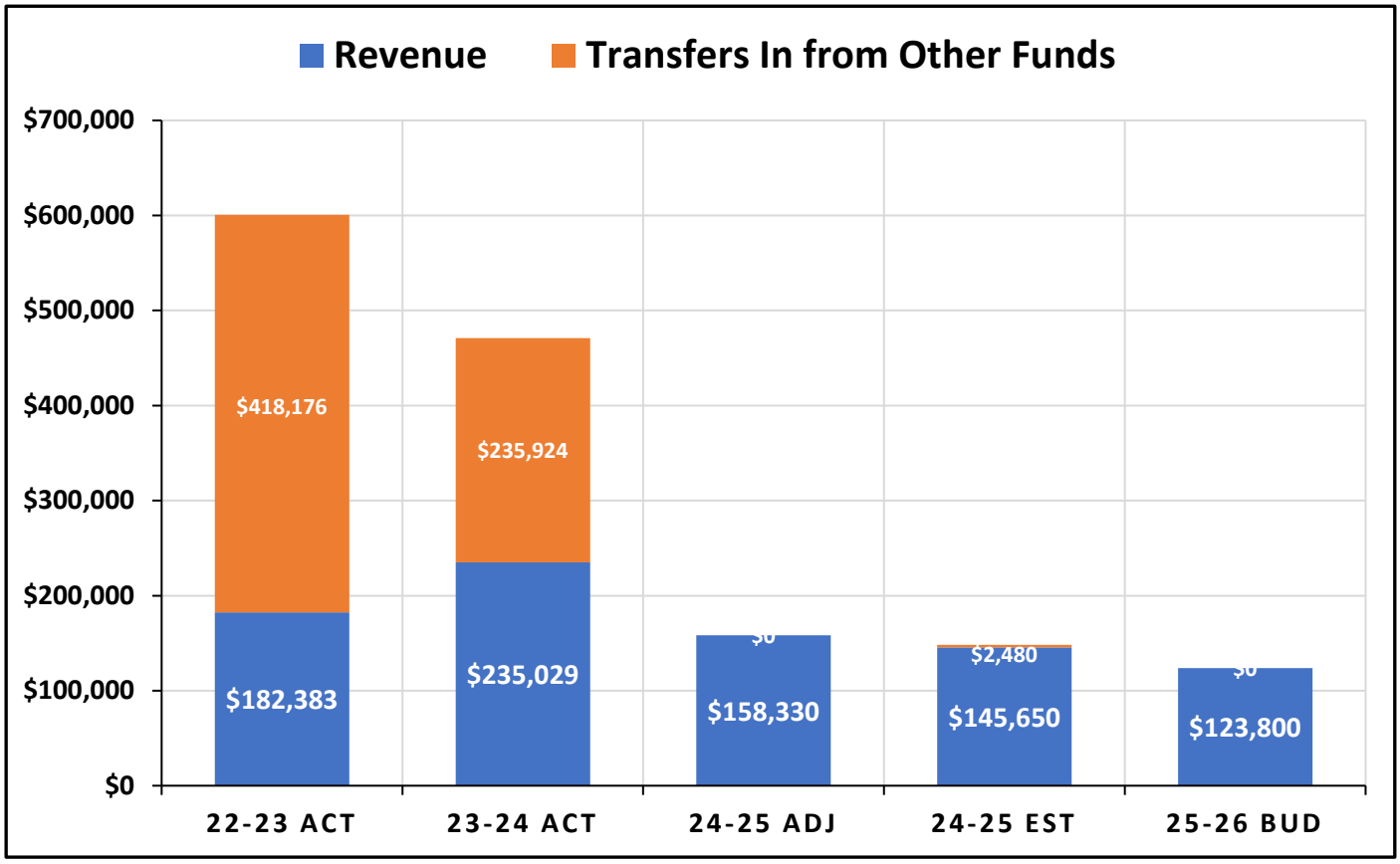
The Sewer Debt Service 04-1 Fund accounts for the principal and interest payments made to repay the money borrowed to construct the sewer system within Sewer Assessment District 04-1.

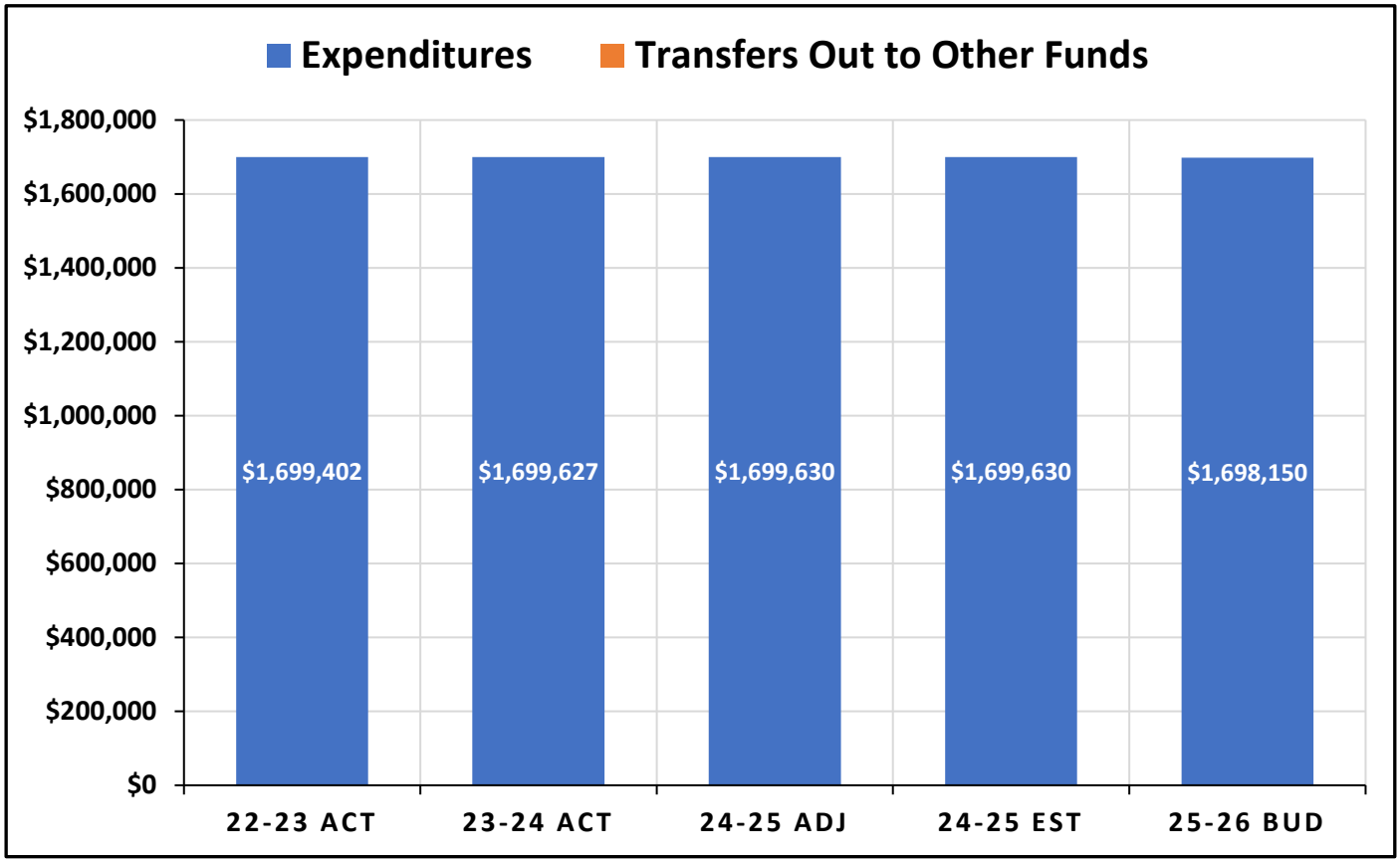
Budget Highlights

FY 2023-24 was the final year in which sewer assessment fees from Fund 42 were transferred into this fund. Debt service payments will now be funded from the remaining fund balance in Funds 41 and 43 . The final debt service payment will be made in FY 2027-28.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$8,254,581	$7,155,737	$5,927,063	$5,927,063	$4,375,563
Revenue						
43-00-4610	Interest	167,983	212,365	158,330	145,650	123,800
43-00-4630	Gain/Loss on Investment FMV	14,399	22,664	0	0	0
Total Revenue		$182,383	$235,029	$158,330	$145,650	$123,800
Transfers In						
43-00-9142	Transfers In Fund 42	418,176	235,924	0	2,480	0
Total Transfers In		$418,176	$235,924	$0	$2,480	$0
Total Revenue and Transfers In		$600,558	$470,953	$158,330	$148,130	$123,800
Expenditures						
43-00-6010	Professional Services AD04 1	1,250	1,475	1,480	1,480	0
43-00-6037	Principal - Loan Payment	1,481,572	1,515,648	1,550,510	1,550,510	1,586,170
43-00-6039	Interest Expense	122,415	103,154	83,450	83,450	63,290
43-00-6041	Loan Service Charge	94,165	79,350	64,190	64,190	48,690
Total Expenditures		$1,699,402	$1,699,627	$1,699,630	$1,699,630	$1,698,150
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$1,699,402	$1,699,627	$1,699,630	$1,699,630	$1,698,150
Increase/(Decrease) in Fund Balance		($1,098,844)	($1,228,674)	($1,541,300)	($1,551,500)	($1,574,350)
Ending Fund Balance		**$7,155,737**	**$5,927,063**	**$4,385,763**	**$4,375,563**	**$2,801,213**
Designated						
Undesignated						

SEWER DEBT SERVICE - 04-1 FUND (43)





SEWER MAINTENANCE 04-1 FUND (44)

Narrative

Fund Description

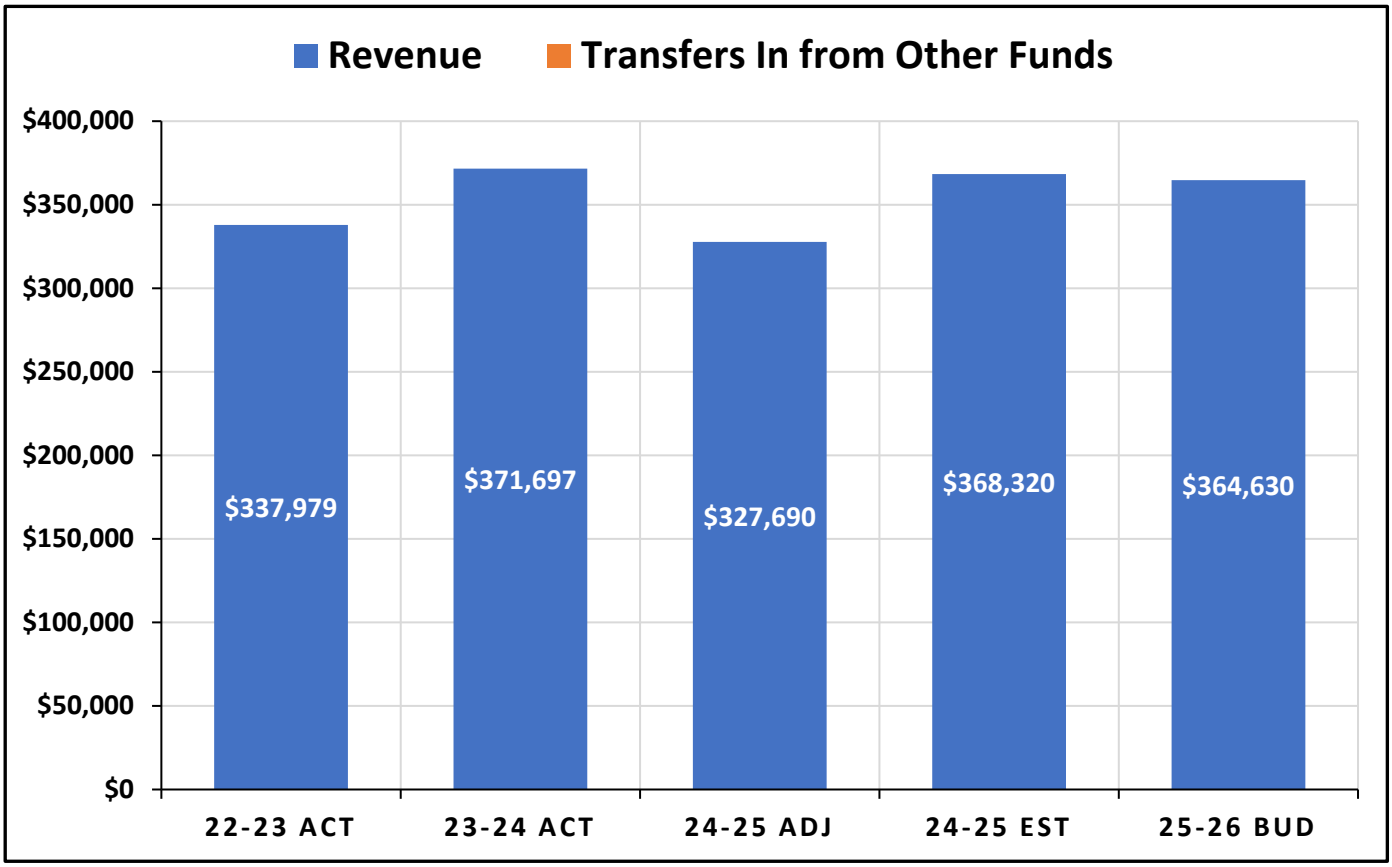
The Sewer Maintenance 04-1 Fund tracks revenues and expenditures related to ongoing maintenance costs paid to Crescenta Valley Water District sewer line and the City of Los Angeles for transmission, treatment, and disposal of discharge from Sewer District 3A. These expenditures are in addition to those incurred by the County of Los Angeles Consolidated Sewer Maintenance District, which maintains the public sewers in Sewer Project Area (SPA) 3A.

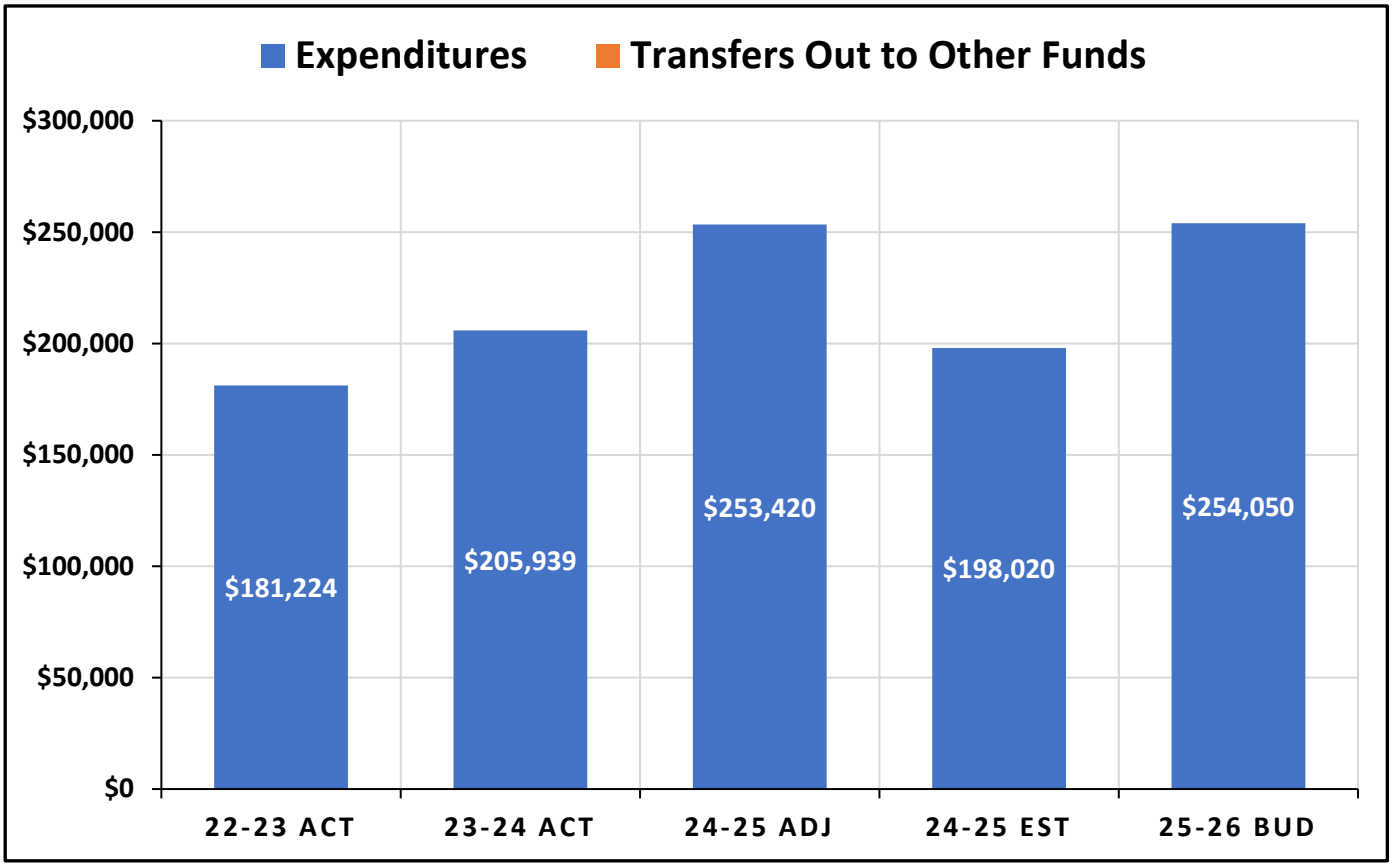
Budget Highlights

In FY 2025-26, the City will continue to utilize the maintenance fees to operate and maintain the sewer district.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$661,966	$818,721	$984,479	$984,479	$1,154,779
Revenue						
44-00-4420	Sewer Maintenance Fees 3A	319,364	336,920	305,000	337,820	338,710
44-00-4610	Interest	18,358	32,408	22,690	30,500	25,920
44-00-4630	Gain/Loss on Investment FMV	257	2,369	0	0	0
Total Revenue		$337,979	$371,697	$327,690	$368,320	$364,630
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$337,979	$371,697	$327,690	$368,320	$364,630
Expenditures						
44-00-6011	Professional Services 3A	4,638	5,646	10,250	7,700	10,250
44-00-7113	Sewer Maintenance (SPA 3A)	176,586	200,293	243,170	190,320	243,800
Total Expenditures		$181,224	$205,939	$253,420	$198,020	$254,050
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$181,224	$205,939	$253,420	$198,020	$254,050
Increase/(Decrease) in Fund Balance		$156,755	$165,758	$74,270	$170,300	$110,580
Ending Fund Balance		**$818,721**	**$984,479**	**$1,058,749**	**$1,154,779**	**$1,265,359**
Designated						
Undesignated						

SEWER MAINTENANCE 04-1 FUND (44)





Section Five D: STREET AND TRANSPORATION FUNDS

GAS TAX FUND (03)

Narrative

Fund Description

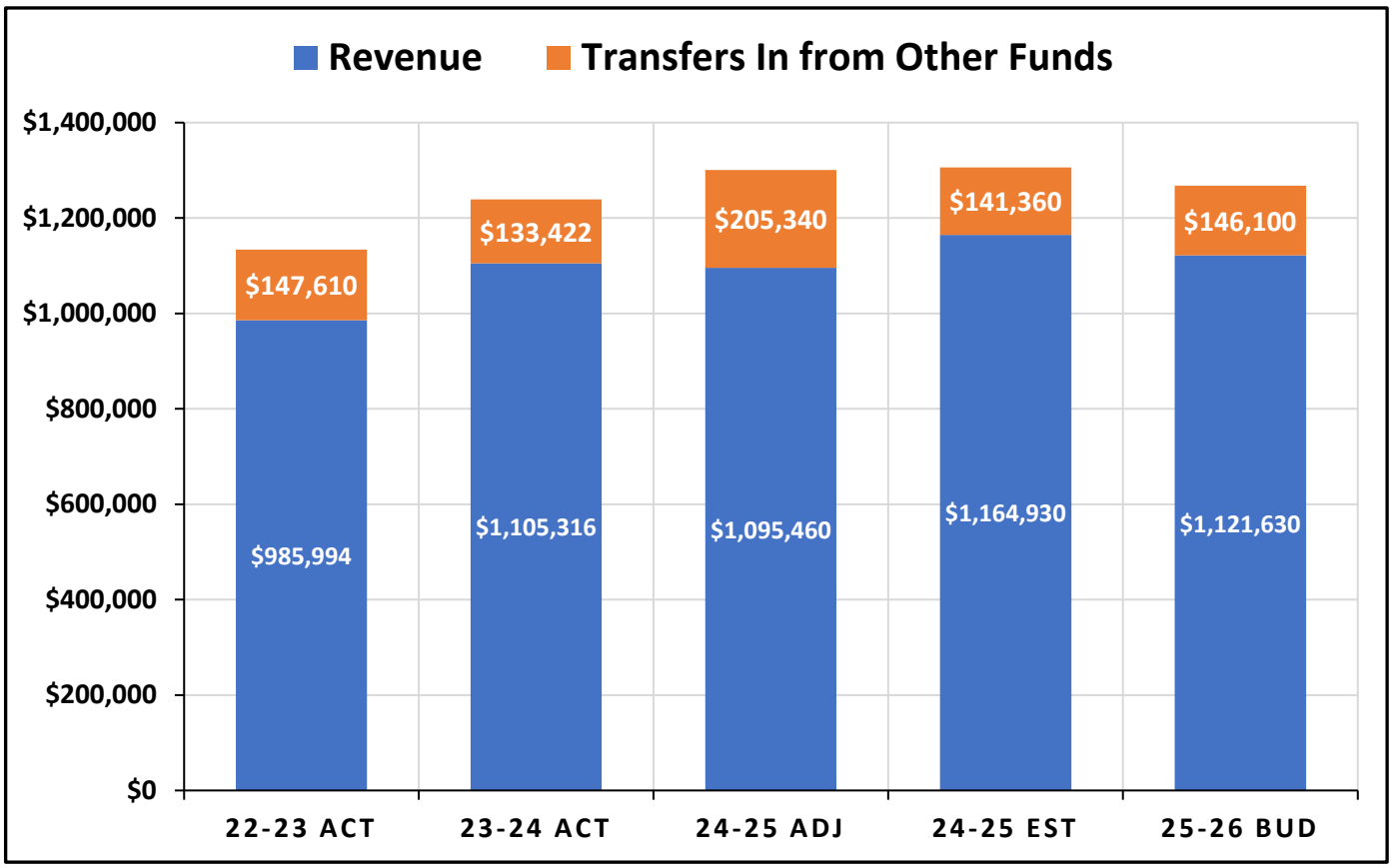
The Gas Tax Fund accounts for State of California Gas Tax receipts that are spent on the maintenance and improvement of roads and streets. To be eligible for certain Gas Tax funds, the City must maintain an adequate level of General Fund expenditures on street and road improvements.

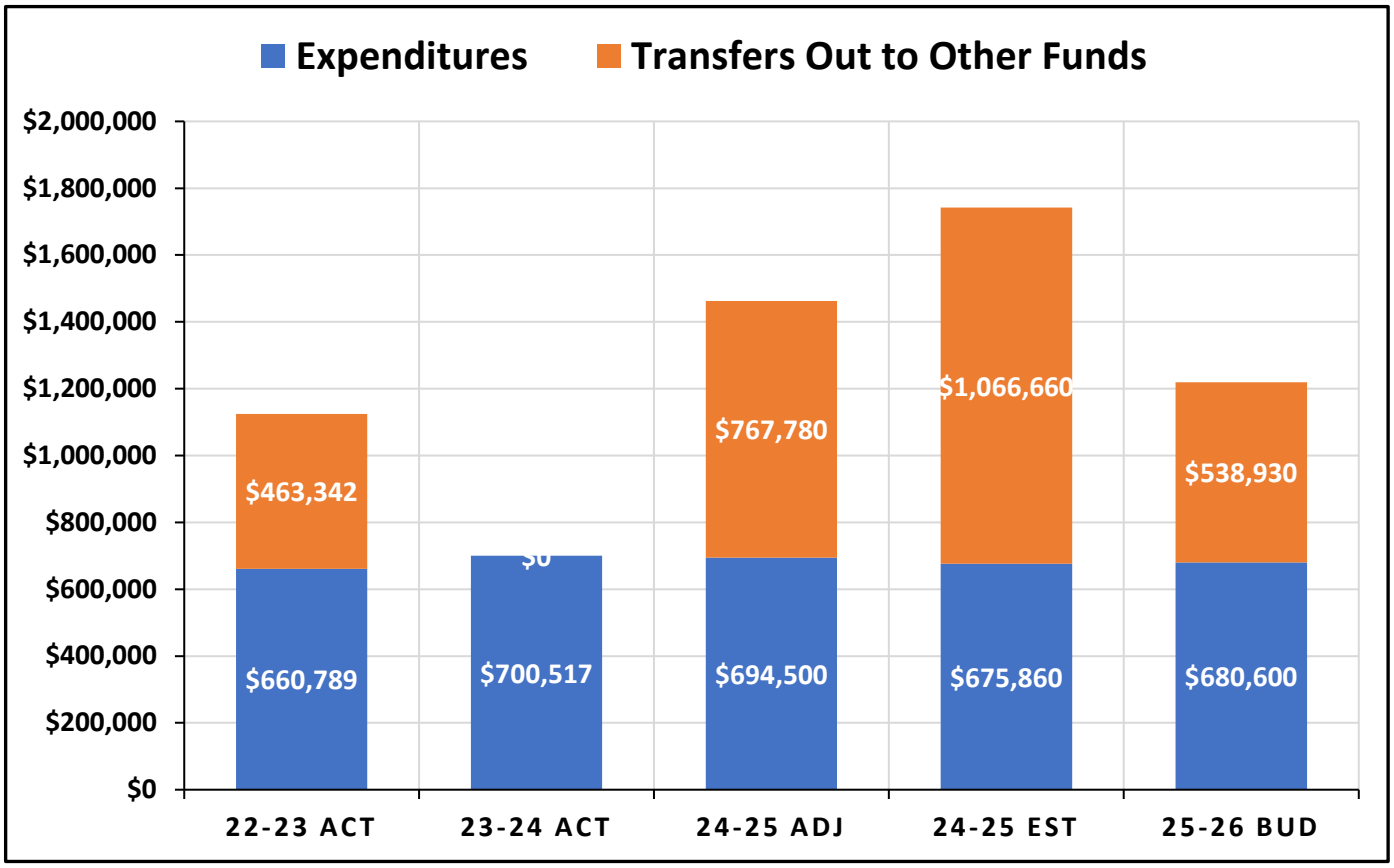
Budget Highlights

Given the restrictive use of the Gas Tax fund (tied specifically to roads and streets), the year-to-year primary use has remained focused on County service requests used to repair and maintain the City roads.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		($9,473)	($0)	$538,222	$538,222	$101,992
Revenue						
03-00-4441	State Gas Tax (2106)	72,364	75,959	76,600	80,120	78,380
03-00-4442	State Gas Tax (2107)	160,307	169,120	174,330	170,710	178,380
03-00-4443	State Gas Tax (2107.5)	5,000	5,000	5,000	5,000	5,120
03-00-4449	State Gas Tax (2103)	166,875	191,117	182,460	208,430	186,690
03-00-4450	State Gas Tax (2105)	117,700	125,011	127,560	132,130	130,520
03-00-4453	State Gas Tax (SB 1 Rd Maint)	458,558	530,237	525,850	560,040	538,930
03-00-4610	Interest	5,191	9,153	3,660	8,500	3,610
03-00-4630	Gain/Loss on Investment FMV	0	(281)	0	0	0
Total Revenue		$985,994	$1,105,316	$1,095,460	$1,164,930	$1,121,630
Transfers In						
03-00-9101	Transfers In - General Fund (1)	147,610	133,422	205,340	141,360	146,100
Total Transfers In		$147,610	$133,422	$205,340	$141,360	$146,100
Total Revenue and Transfers In		$1,133,604	$1,238,738	$1,300,800	$1,306,290	$1,267,730
Expenditures						
03-00-6064	Lighting/Street & Traffic	205,794	168,883	174,500	174,500	174,500
03-00-7113	Street Maintenance	307,385	396,711	360,000	360,000	360,000
03-00-7117	Street Sweeping	147,610	133,422	160,000	141,360	146,100
03-00-7119	Street Repair	0	1,500	0	0	0
Total Expenditures		$660,789	$700,517	$694,500	$675,860	$680,600
Transfers Out						
03-00-9231	Transfers Out - Cap Proj Fund (31)	463,342	0	767,780	1,066,660	538,930
Total Transfers Out		$463,342	$0	$767,780	$1,066,660	$538,930
Total Expenditures and Transfers Out		$1,124,132	$700,517	$1,462,280	$1,742,520	$1,219,530
Increase/(Decrease) in Fund Balance		$9,473	$538,222	($161,480)	($436,230)	$48,200
Ending Fund Balance		**($0)**	**$538,222**	**$376,742**	**$101,992**	**$150,192**
Designated						
Undesignated						

GAS TAX FUND (03)





TRANSPORTATION DEVELOPMENT ACT FUND (05)

Narrative

Fund Description

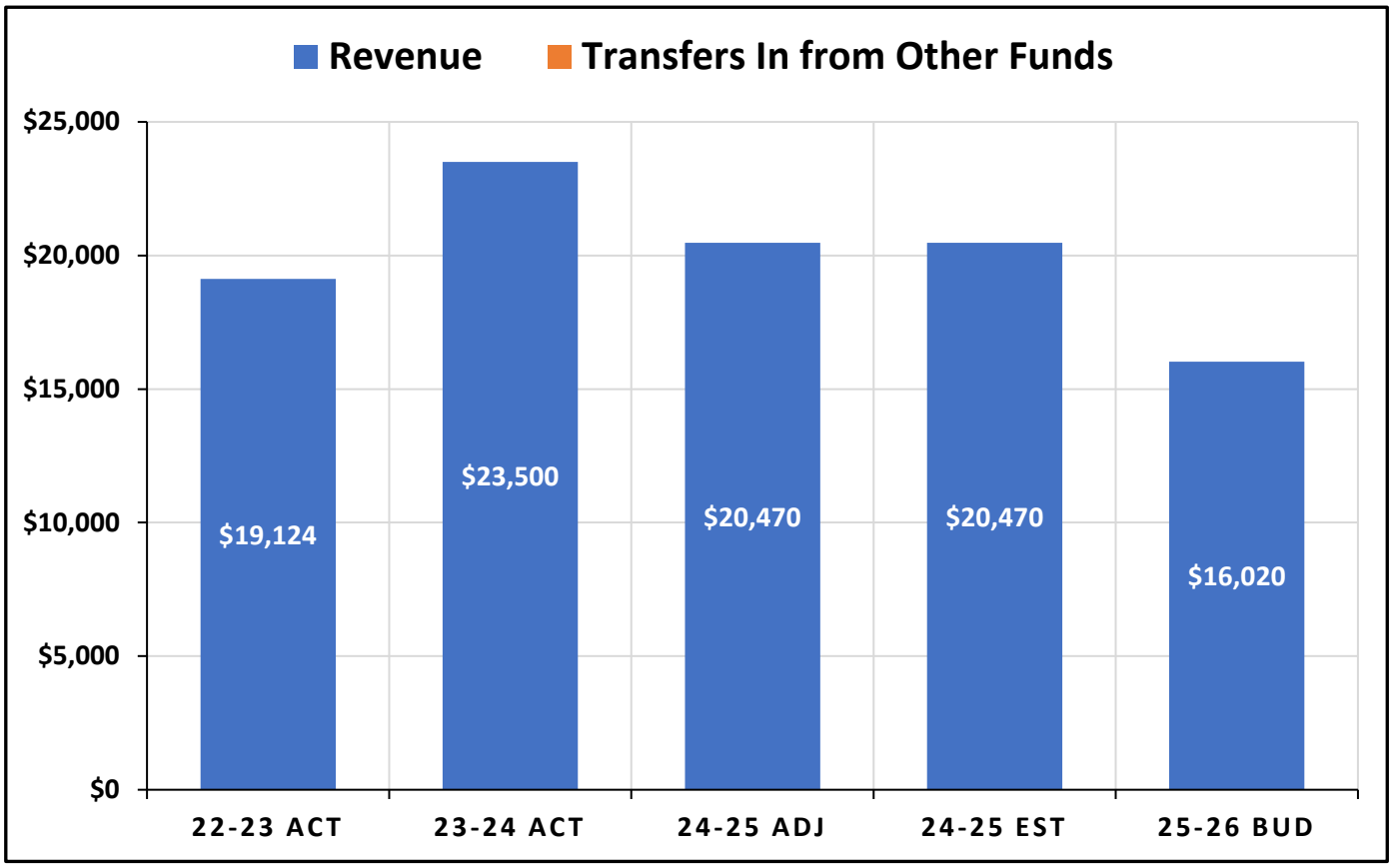
The Transportation Development Act (TDA) Fund allocates revenue and grant monies received from the State of California. The City utilizes TDA monies for the improvement of bicycle lanes and other transportation and/or infrastructure projects.

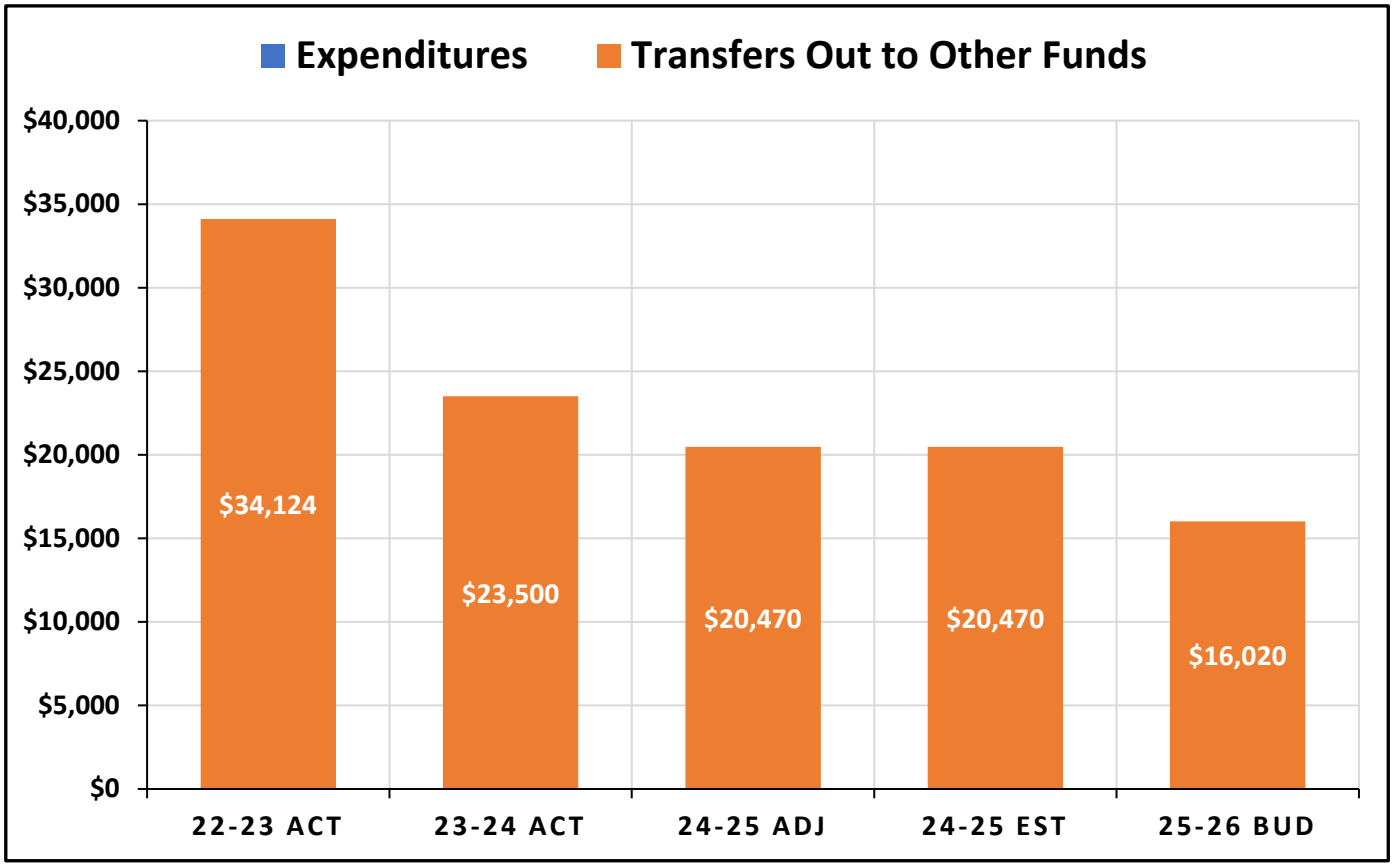
Budget Highlights

In FY 2025-26, the City will continue utilize the TDA Funds as supplemental funding to augment the annual Miscellaneous Concrete Repair project

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	$15,000	$0	$0	$0	$0
Revenue					
05-00-4540 TDA SB 821	19,000	23,500	20,470	20,470	16,020
05-00-4610 Interest	124	0	0	0	0
Total Revenue	$19,124	$23,500	$20,470	$20,470	$16,020
Transfers In	0	0	0	0	0
Total Transfers In	$0	$0	$0	$0	$0
Total Revenue and Transfers In	$19,124	$23,500	$20,470	$20,470	$16,020
Expenditures	0	0	0	0	0
Total Expenditures	$0	$0	$0	$0	$0
Transfers Out					
05-00-9231 Transfers Out - Cap Proj Fund (31)	34,124	23,500	20,470	20,470	16,020
Total Transfers Out	$34,124	$23,500	$20,470	$20,470	$16,020
Total Expenditures and Transfers Out	$34,124	$23,500	$20,470	$20,470	$16,020
Increase/(Decrease) in Fund Balance	($15,000)	$0	$0	$0	$0
Ending Fund Balance	**$0**	**$0**	**$0**	**$0**	**$0**
Designated					
Undesignated					

TRANSPORTATION DEVELOPMENT ACT FUND (05)





PROPOSITION A FUND (30)

Narrative

Fund Description

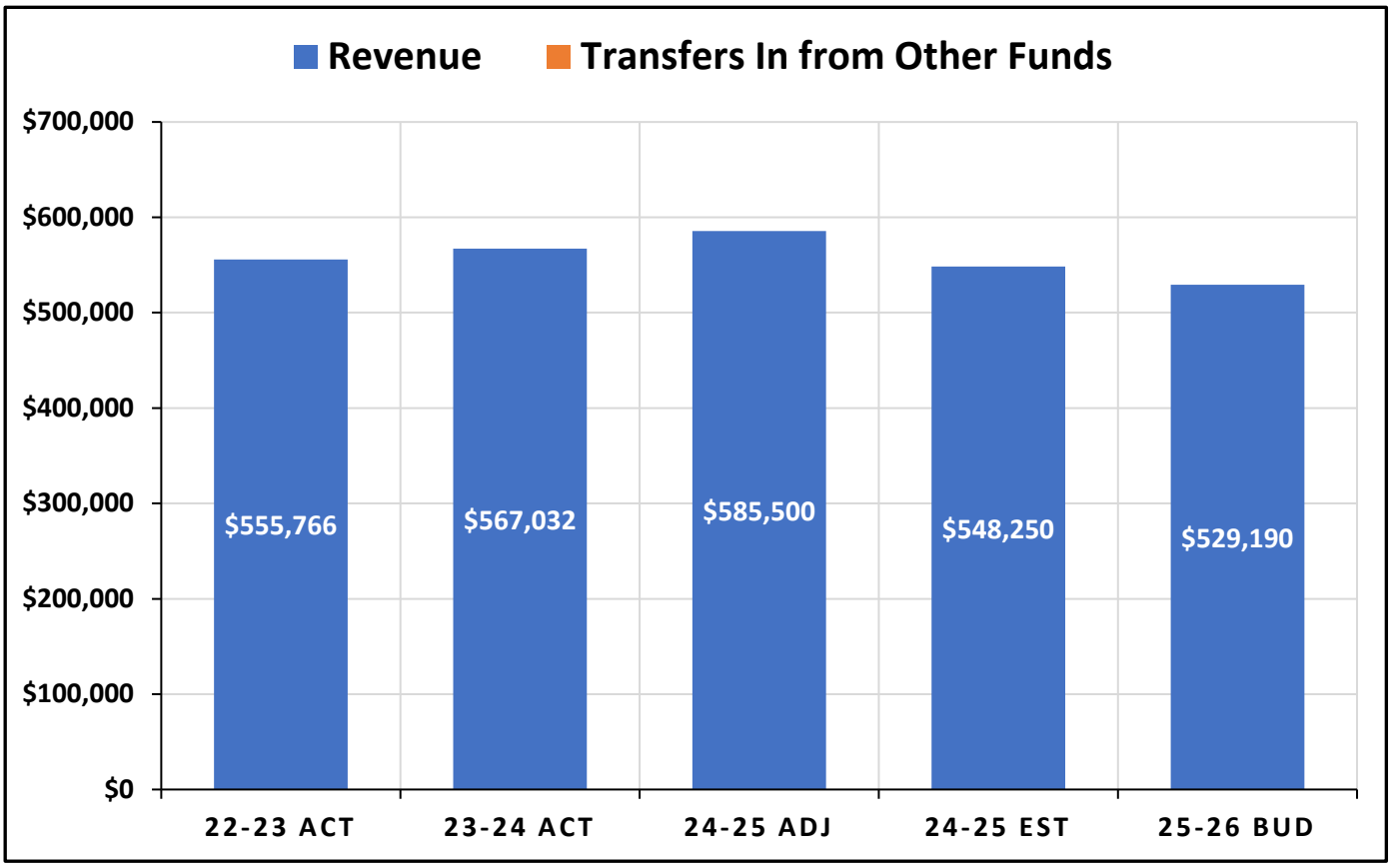
Los Angeles County voters approved Proposition A in 1990, with no sunset date, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Prop A and distributes 25% of Prop A net revenues to local jurisdictions (Local Return). Prop A Local Return funds are restricted to transit-related programs.

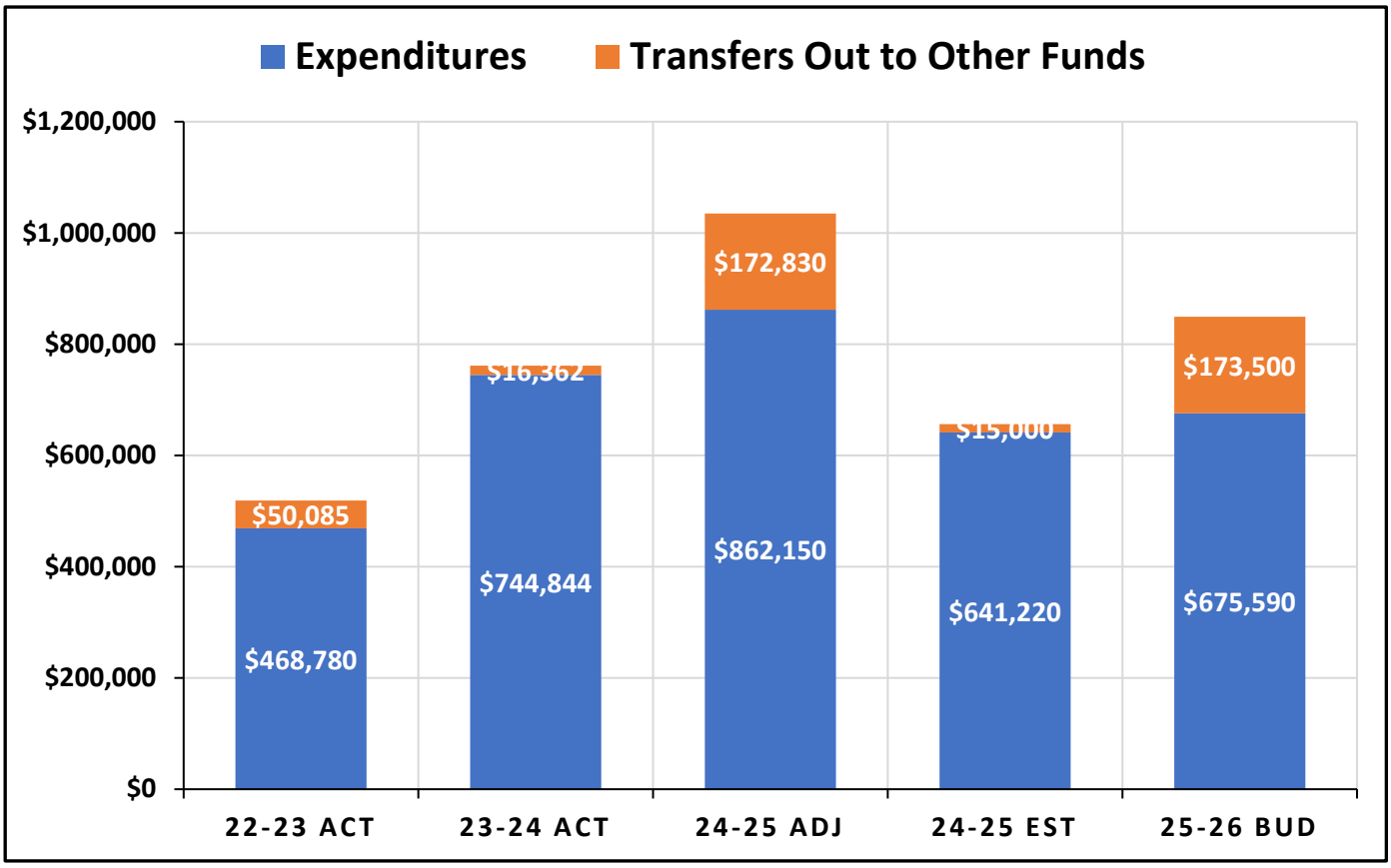
Budget Highlights

In FY 2025-26, Prop A funds are used primarily to continue funding transit services within the City, including fixed route (LCF Shuttle), on-demand (Dial-A-Ride), and recreational (Summer Beach Bus) transit services.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$854,167	$891,068	$696,894	$696,894	$588,924
Revenue						
30-00-4411	Proposition A	530,793	532,475	560,560	523,310	518,590
30-00-4610	Interest	23,940	31,547	24,940	24,940	10,600
30-00-4630	Gain/Loss on Investment FMV	1,033	3,010	0	0	0
Total Revenue		$555,766	$567,032	$585,500	$548,250	$529,190
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$555,766	$567,032	$585,500	$548,250	$529,190
Expenditures						
30-00-6053	Membership & Dues	11,536	11,681	12,100	11,420	11,890
30-00-6061	Professional Services	457,244	626,232	850,050	629,800	663,700
30-00-8231	Furnishings & Equipment	0	106,931	0	0	0
Total Expenditures		$468,780	$744,844	$862,150	$641,220	$675,590
Transfers Out						
30-00-9201	Transfers Out - General Fund (1)	28,685	16,362	22,830	15,000	23,500
30-00-9231	Transfers Out - Cap Proj Fund (31)	21,400	0	150,000	0	150,000
Total Transfers Out		$50,085	$16,362	$172,830	$15,000	$173,500
Total Expenditures and Transfers Out		$518,865	$761,206	$1,034,980	$656,220	$849,090
Increase/(Decrease) in Fund Balance		$36,901	($194,173)	($449,480)	($107,970)	($319,900)
Ending Fund Balance		**$891,068**	**$696,894**	**$247,414**	**$588,924**	**$269,024**
Designated						
Undesignated						

PROPOSITION A FUND (30)





PROPOSITION C FUND (29)

Narrative

Fund Description

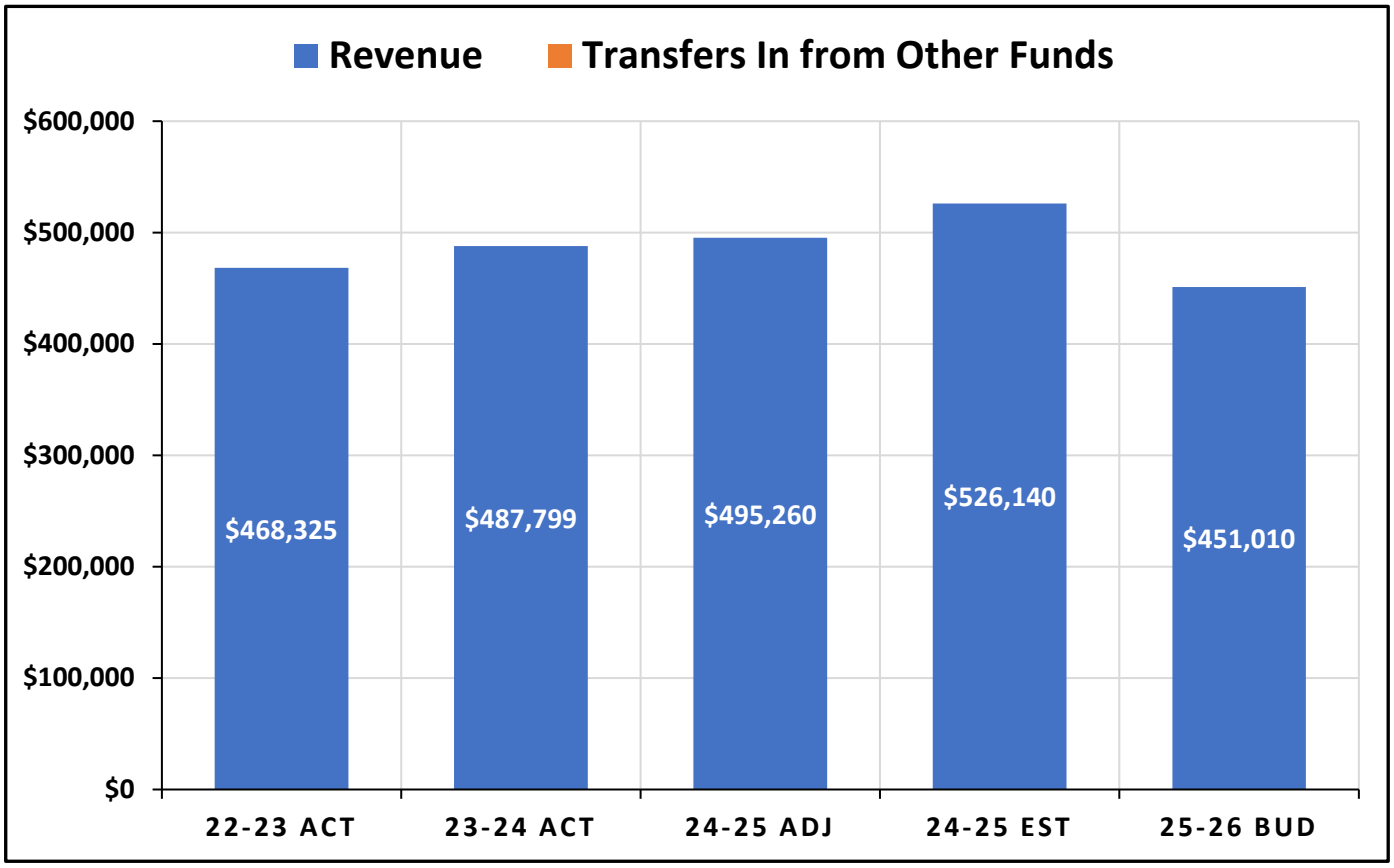
Los Angeles County voters approved Proposition C in 1990, with no sunset date, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Prop C and distributes 20% of Prop C net revenues to local jurisdictions (Local Return). Prop C Local Return funds are restricted to transportation-related improvements.

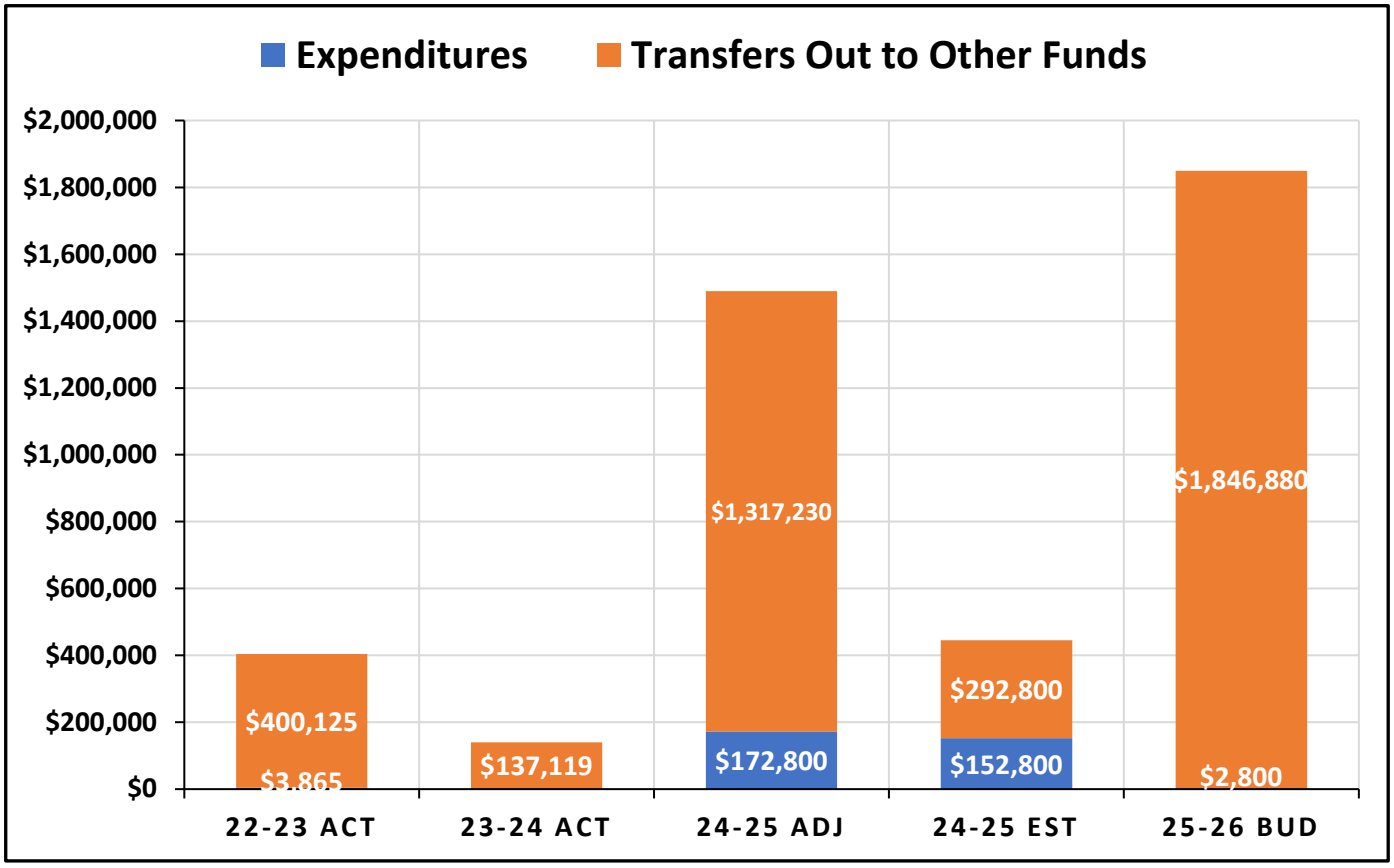
Budget Highlights

In FY 2025-26, Prop C funds are primarily transferred out to the Capital Projects Fund and allocated to traffic signal upgrade projects along Foothill Boulevard in the *Transportation and Traffic* category.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$905,894	$970,229	$1,318,134	$1,318,134	$1,398,674
Revenue						
29-00-4411	Proposition C	440,278	441,676	464,970	493,170	430,160
29-00-4610	Interest	27,015	43,363	30,290	32,970	20,850
29-00-4630	Gain/Loss on Investment FMV	1,032	2,759	0	0	0
Total Revenue		$468,325	$487,799	$495,260	$526,140	$451,010
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$468,325	$487,799	$495,260	$526,140	$451,010
Expenditures						
29-00-6053	Membership & Dues	2,700	2,775	2,800	2,800	2,800
29-00-8231	Furnishings & Equipment	1,165	0	170,000	150,000	0
Total Expenditures		$3,865	$2,775	$172,800	$152,800	$2,800
Transfers Out						
29-00-9231	Transfers Out - Cap Proj Fund (31)	400,125	137,119	1,317,230	292,800	1,846,880
Total Transfers Out		$400,125	$137,119	$1,317,230	$292,800	$1,846,880
Total Expenditures and Transfers Out		$403,990	$139,894	$1,490,030	$445,600	$1,849,680
Increase/(Decrease) in Fund Balance		$64,335	$347,904	($994,770)	$80,540	($1,398,670)
Ending Fund Balance		**$970,229**	**$1,318,134**	**$323,364**	**$1,398,674**	**$4**
Designated						
Undesignated						

PROPOSITION C FUND (29)





MEASURE M FUND (27)

Narrative

Fund Description

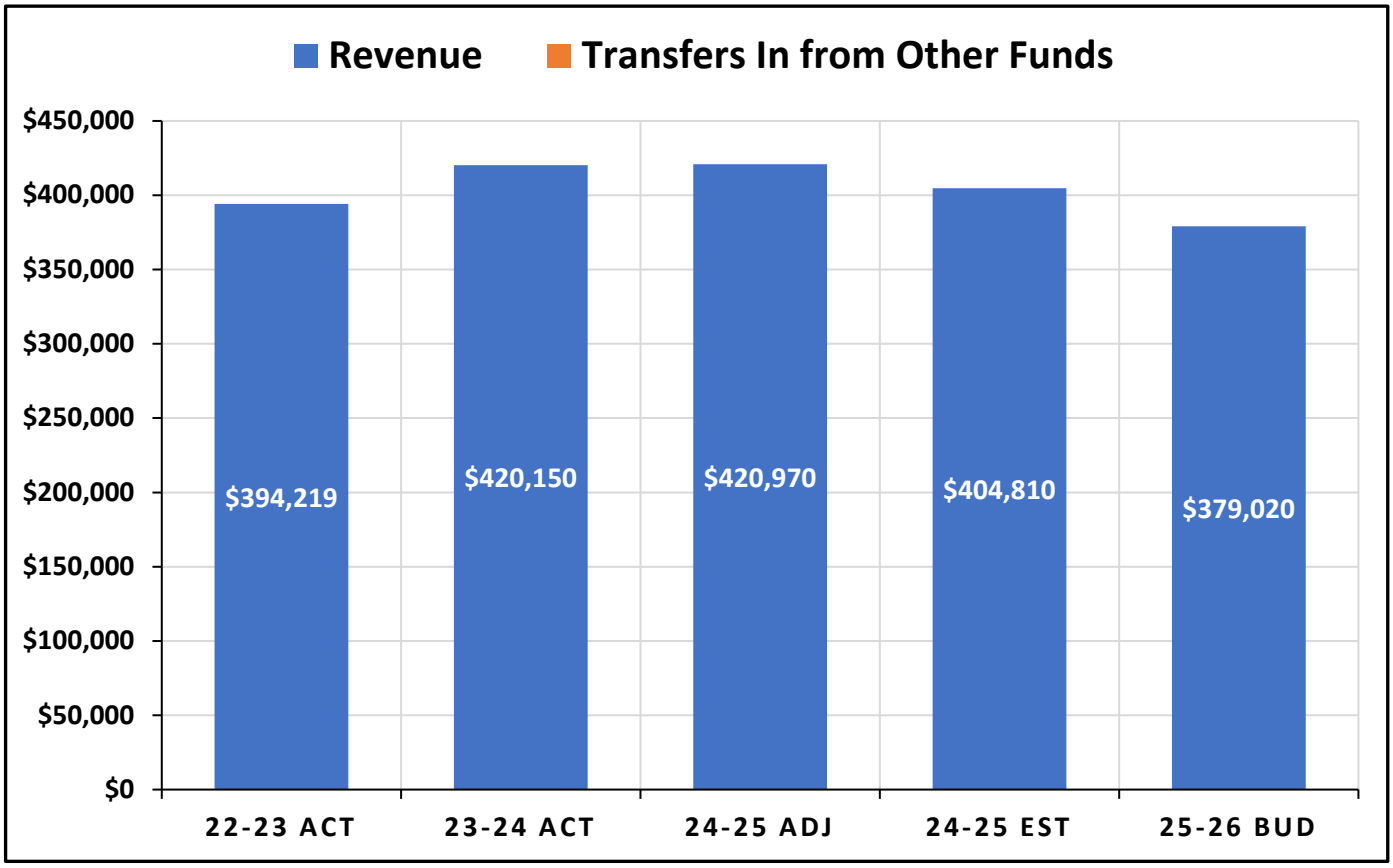
Los Angeles County voters approved Measure M in 2016, with no sunset date, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Measure M and distributes 17% of Measure M net revenues to local jurisdictions (Local Return). Measure M Local Return funds are restricted to street and transportation-related improvements.

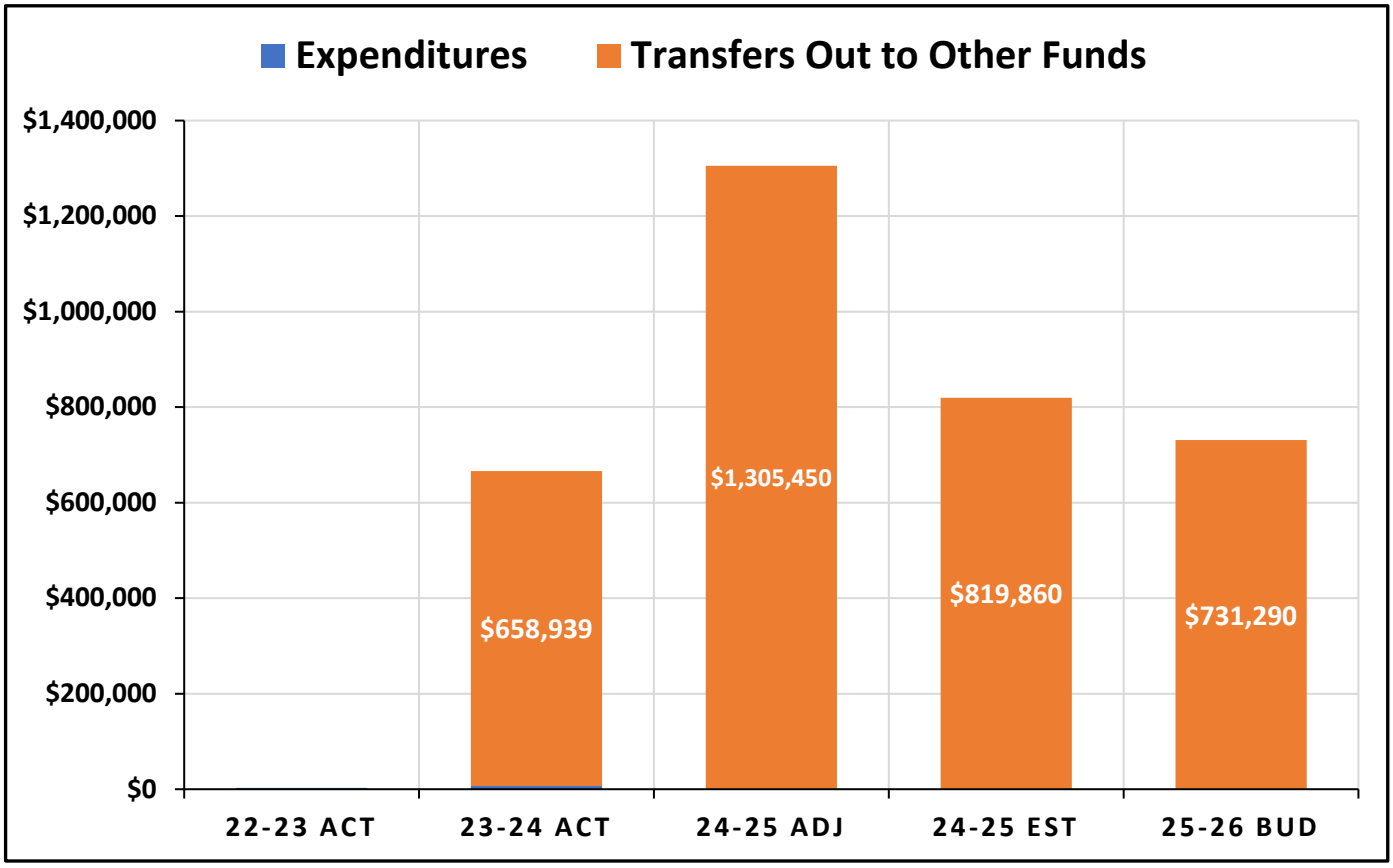
Budget Highlights

In FY 2025-26, Measure M funds are primarily transferred out to the Capital Projects Fund and allocated to various transportation-related projects in *Streets and Streetscape* and *Transportation and Traffic*.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$669,927	$1,061,646	$815,857	$815,857	$400,807
Revenue						
27-00-4411	Measure M Revenues	373,429	373,943	395,230	373,290	365,630
27-00-4610	Interest	21,382	42,799	25,740	31,520	13,390
27-00-4630	Gain/Loss on Investment FMV	(592)	3,408	0	0	0
Total Revenue		$394,219	$420,150	$420,970	$404,810	$379,020
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$394,219	$420,150	$420,970	$404,810	$379,020
Expenditures						
27-00-6061	Professional Services	2,500	7,000	0	0	0
Total Expenditures		$2,500	$7,000	$0	$0	$0
Transfers Out						
27-00-9231	Transfers Out - Cap Proj Fund (31)	0	658,939	1,305,450	819,860	731,290
Total Transfers Out		$0	$658,939	$1,305,450	$819,860	$731,290
Total Expenditures and Transfers Out		$2,500	$665,939	$1,305,450	$819,860	$731,290
Increase/(Decrease) in Fund Balance		$391,719	($245,789)	($884,480)	($415,050)	($352,270)
Ending Fund Balance		**$1,061,646**	**$815,857**	**($68,623)**	**$400,807**	**$48,537**
Designated						
Undesignated						

MEASURE M FUND (27)





MEASURE R FUND (28)

Narrative

Fund Description

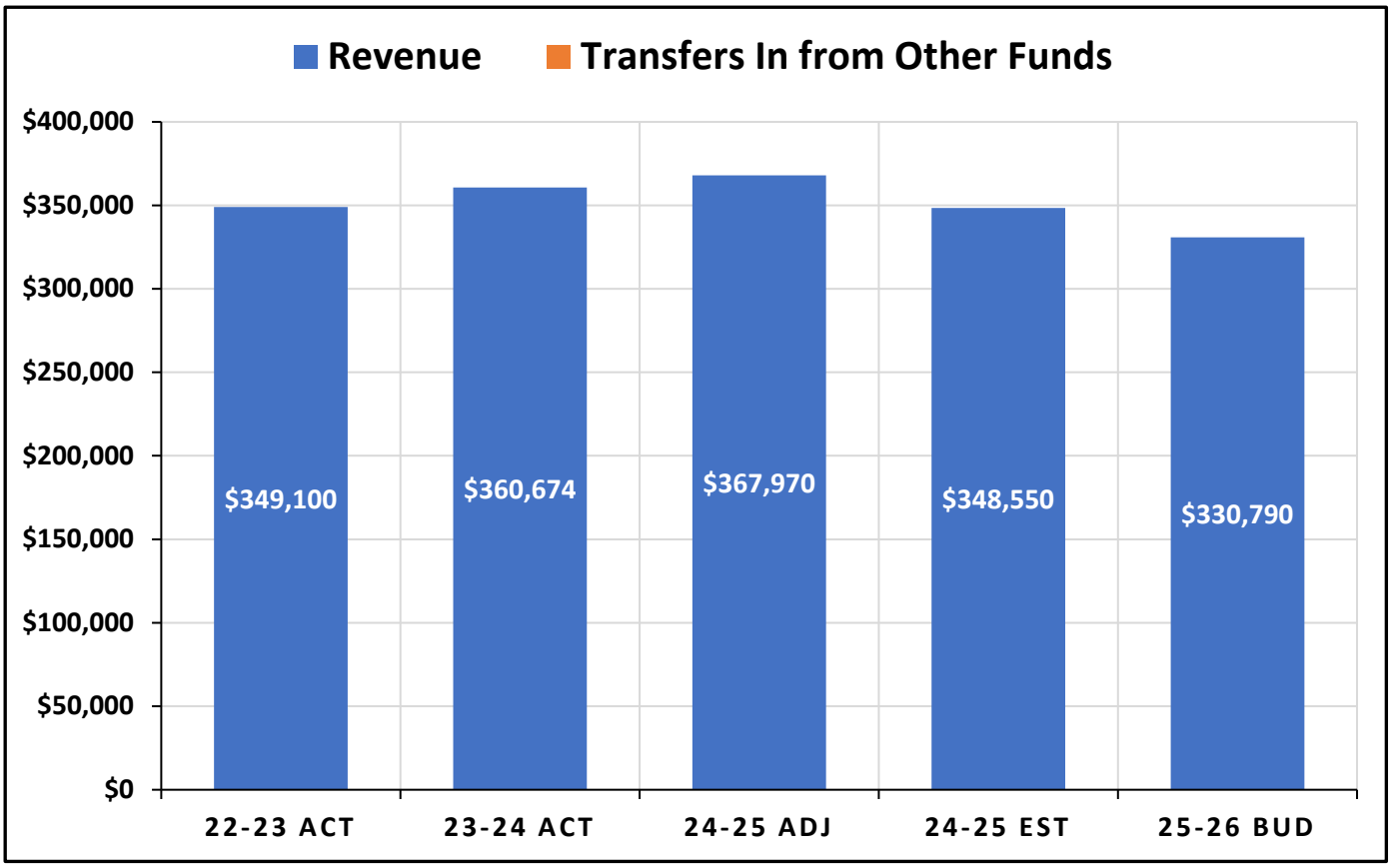
Los Angeles County voters approved Measure R in 2008, with a sunset date in 2039, which added an additional 1/2-cent to the sales tax collected in the county. Los Angeles County Metropolitan Authority (Metro) administers Measure R and distributes 15% of Measure R net revenues to local jurisdictions (Local Return). Measure R Local Return funds are restricted to street and transportation-related improvements.

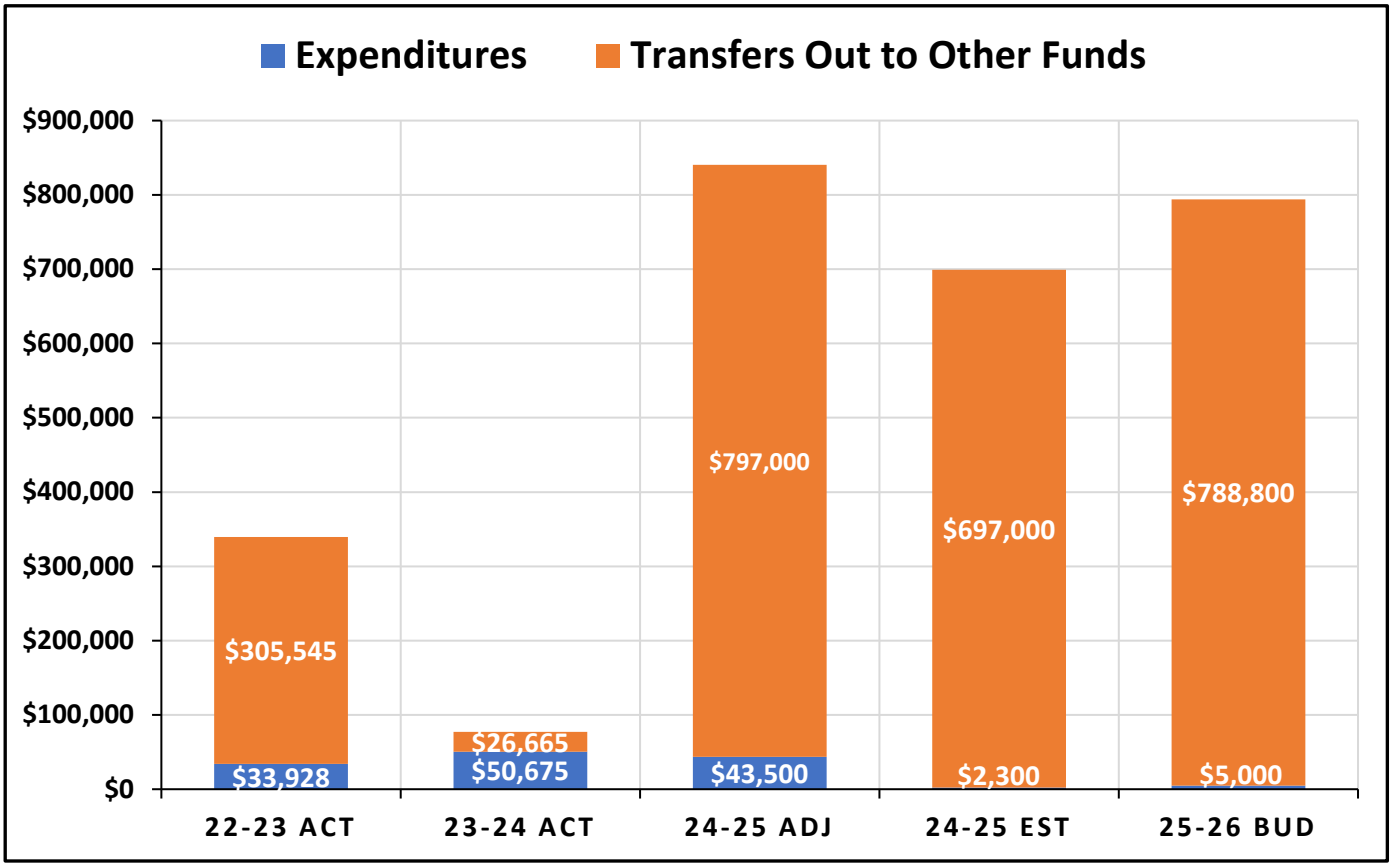
Budget Highlights

In FY 2025-26, Measure R funds are primarily transferred out to the Capital Projects Fund and allocated to transportation-related projects in *Streets and Streetscape* and *Transportation and Traffic*.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$614,889	$624,516	$907,850	$907,850	$557,100
Revenue						
28-00-4411	Measure R Revenues	330,113	331,153	348,730	329,310	322,620
28-00-4610	Interest	18,136	27,763	19,240	19,240	8,170
28-00-4630	Gain/Loss on Investment FMV	852	1,757	0	0	0
Total Revenue		$349,100	$360,674	$367,970	$348,550	$330,790
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$349,100	$360,674	$367,970	$348,550	$330,790
Expenditures						
28-00-6038	Lease Agreement	26,000	42,500	0	0	0
28-00-6061	Professional Services	7,928	7,825	43,500	2,300	5,000
28-00-8231	Furnishings & Equipment	0	350	0	0	0
Total Expenditures		$33,928	$50,675	$43,500	$2,300	$5,000
Transfers Out						
28-00-9201	Transfers Out - General Fund (1)	0	0	52,000	52,000	59,500
28-00-9231	Transfers Out - Cap Proj Fund (31)	305,545	26,665	745,000	645,000	729,300
Total Transfers Out		$305,545	$26,665	$797,000	$697,000	$788,800
Total Expenditures and Transfers Out		$339,473	$77,340	$840,500	$699,300	$793,800
Increase/(Decrease) in Fund Balance		$9,627	$283,334	($472,530)	($350,750)	($463,010)
Ending Fund Balance		**$624,516**	**$907,850**	**$435,320**	**$557,100**	**$94,090**
Designated						
Undesignated						

MEASURE R FUND (28)





Section Five E:
CAPITAL AND MAJOR PROJECT FUNDS

BONDS & GRANTS FUND (04)

Narrative

Fund Description

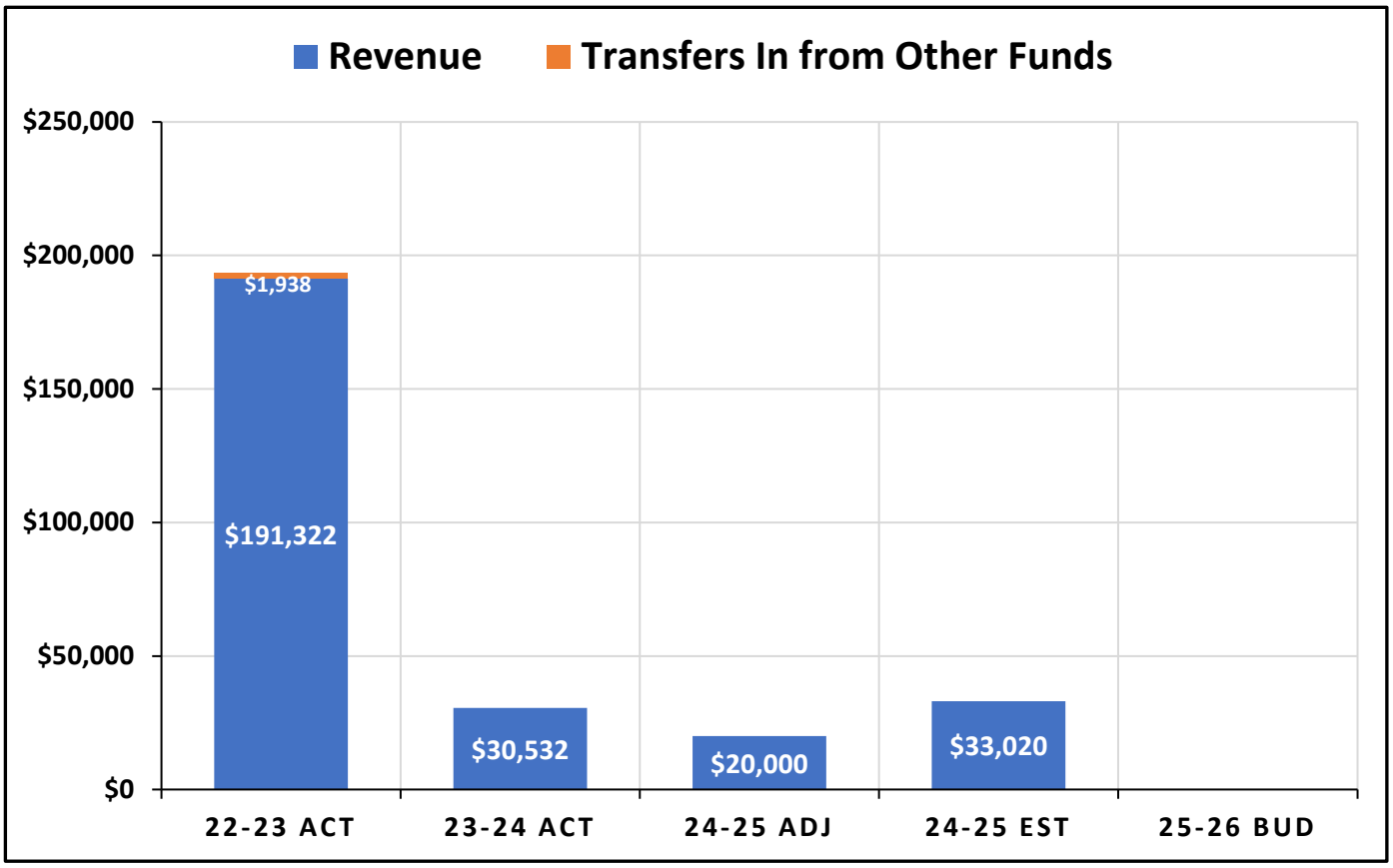
The Bonds and Grants Fund allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

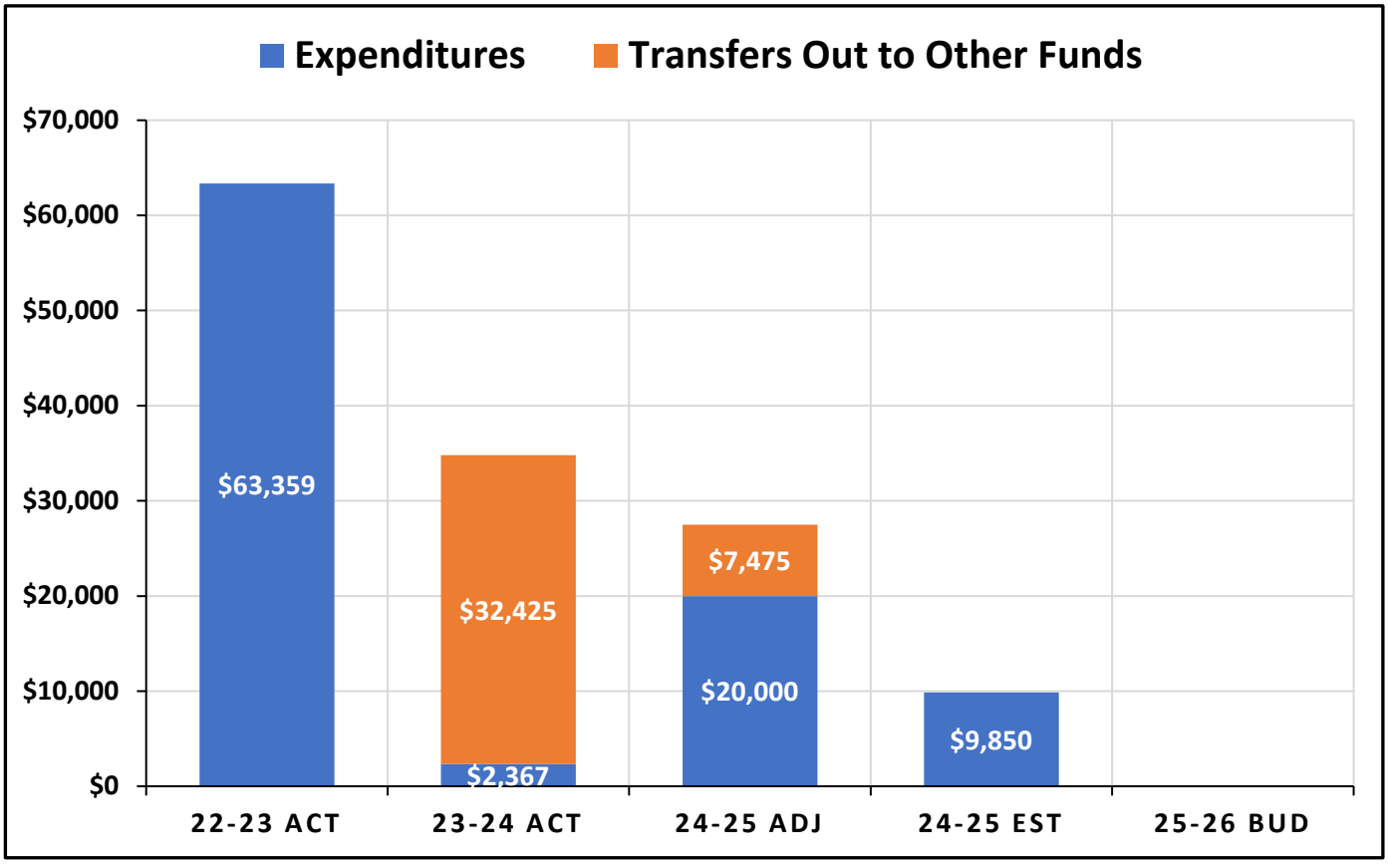
Budget Highlights

During FY 2025-26, no Bonds & Grants activities are currently anticipated. However, the City is actively exploring new opportunities to secure grant funding, particularly in the area of emergency preparedness.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		($148,815)	($18,914)	($23,175)	($23,175)	($5)
Revenue						
04-00-4430	State Grant	0	0	20,000	12,210	0
04-00-4492	SMMC Grant Revenue	25,355	30,532	0	0	0
04-00-4495	SMMC Grant (Eagle Scout)	2,497	0	0	0	0
04-00-4498	State SB2 Grant	34,280	0	0	0	0
04-00-4499	State Local Early Action Planning Grar	129,191	0	0	20,810	0
Total Revenue		$191,322	$30,532	$20,000	$33,020	$0
Transfers In						
04-00-9101	Transfers In - General Fund (1)	1,938	0	0	0	0
Total Transfers In		$1,938	$0	$0	$0	$0
Total Revenue and Transfers In		$193,260	$30,532	$20,000	$33,020	$0
Expenditures						
04-00-6061	Professional Services	36,255	2,367	20,000	9,850	0
04-00-7000	Project Expense	27,105	0	0	0	0
Total Expenditures		$63,359	$2,367	$20,000	$9,850	$0
Transfers Out						
04-00-9201	Transfers Out - General Fund (1)	0	0	0	0	0
04-00-9231	Transfers Out - Cap Proj Fund (31)	0	32,425	7,475	0	0
Total Transfers Out		$0	$32,425	$7,475	$0	$0
Total Expenditures and Transfers Out		$63,359	$34,792	$27,475	$9,850	$0
Increase/(Decrease) in Fund Balance		$129,901	($4,260)	($7,475)	$23,170	$0
Ending Fund Balance		**($18,914)**	**($23,175)**	**($30,650)**	**($5)**	**($5)**
Designated						
Undesignated						

BONDS & GRANTS FUND (04)





FEDERAL EMERGENCY/ARPA FUND (07)

Narrative

Fund Description

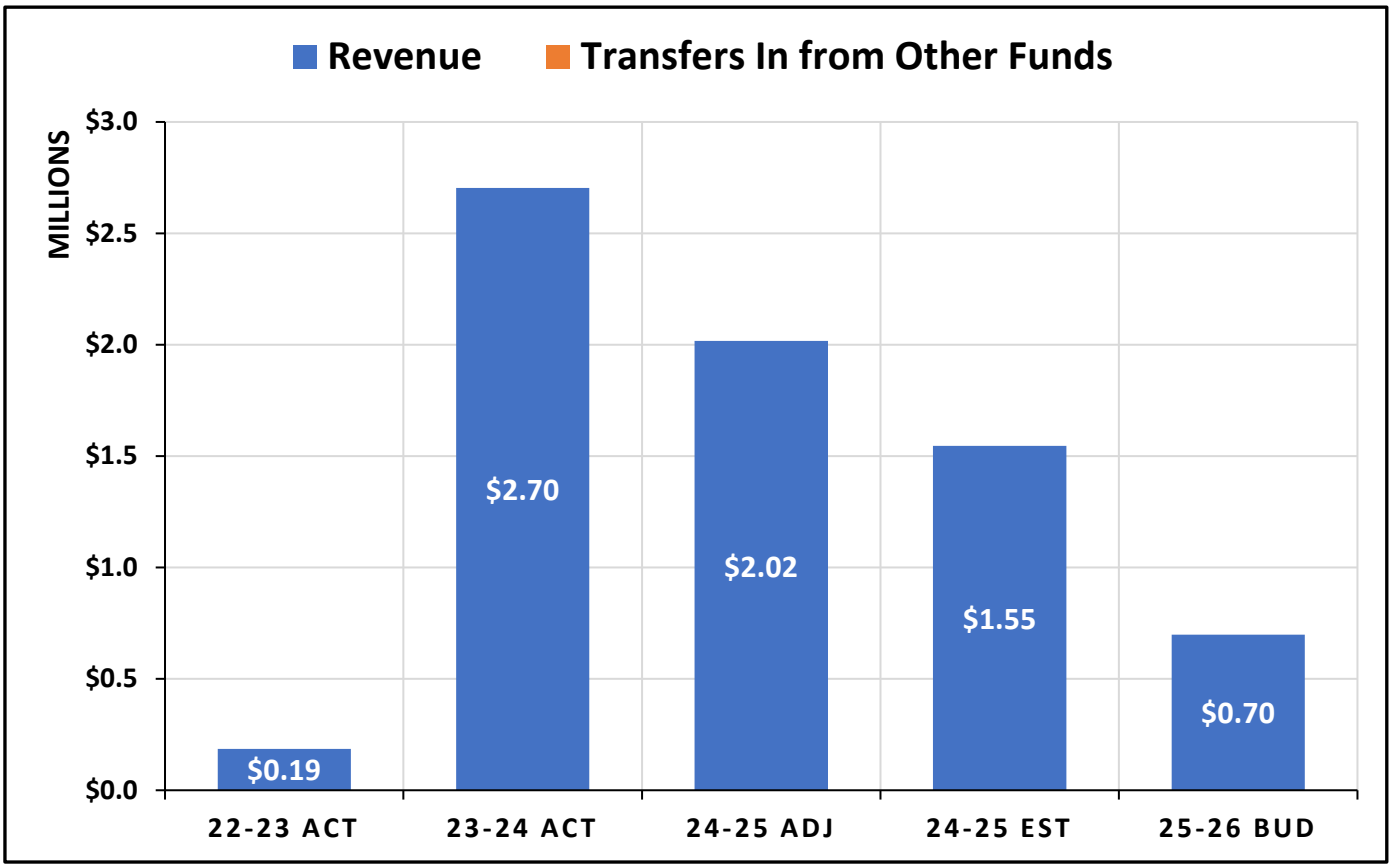
In March 2021, the American Rescue Plan (ARPA) was signed into law, and it provided significant funding to all state and local government. The City received $4,786,575. All funds must be obligated by December 31, 2024, and fully expended by December 31, 2026.

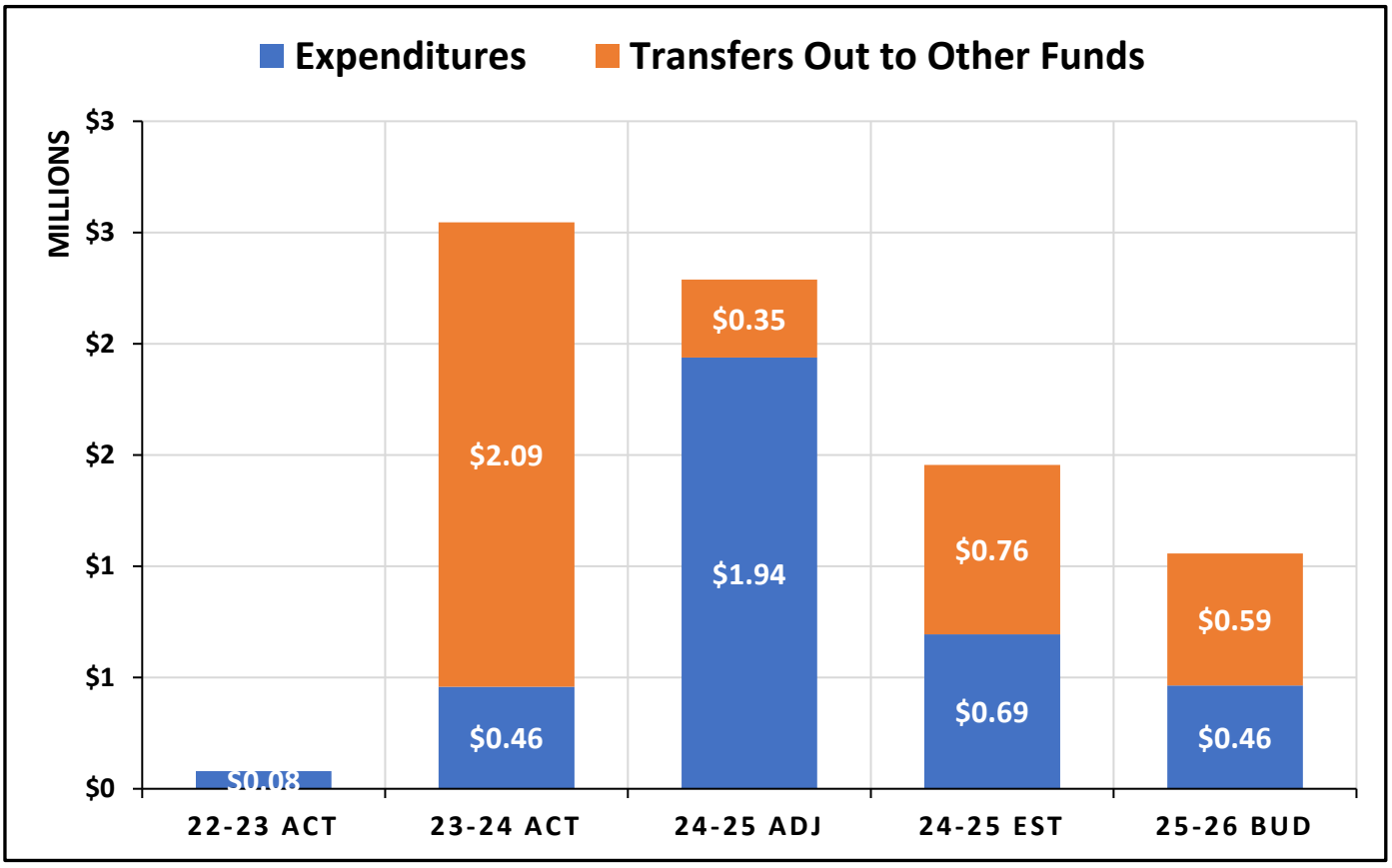
Budget Highlights

To ensure all ARPA funds are obligated prior to December 31, 2024, unobligated ARPA funds will be allocated to the City's Sheriff contract costs, and the General Fund monies made available by ARPA will be used to pay for the projects budgeted within the ARPA Fund when those projects are undertaken.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$5,514	$112,300	$270,030	$270,030	$359,590
Revenue						
07-00-4416	ARPA Funds	79,538	2,546,368	1,991,470	1,455,900	687,600
07-00-4610	Interest	112,786	141,561	25,000	89,560	10,620
07-00-4630	Gain/Loss on Investment FMV	(6,000)	16,169	0	0	0
Total Revenue		$186,324	$2,704,098	$2,016,470	$1,545,460	$698,220
Transfers In		0	0	0	0	0
Total Transfers In		$0	$0	$0	$0	$0
Total Revenue and Transfers In		$186,324	$2,704,098	$2,016,470	$1,545,460	$698,220
Expenditures						
07-00-6060	Contract Services	0	44,967	0	0	0
07-00-6061	Professional Services	79,538	225,013	373,090	243,320	186,700
07-00-6073	Contribution to Comm. Groups	0	0	310,900	310,900	0
07-00-7000	Capital Projects	0	140,535	1,192,575	121,130	276,960
07-00-8237	Computer Equipment / Software	0	48,152	61,000	19,000	0
Total Expenditures		$79,538	$458,668	$1,937,565	$694,350	$463,660
Transfers Out						
07-00-9201	Transfers Out - General Fund (1)	0	1,942,243	273,805	687,340	0
07-00-9231	Transfers Out - Cap Proj Fund (31)	0	145,457	77,370	74,210	594,150
Total Transfers Out		$0	$2,087,700	$351,175	$761,550	$594,150
Total Expenditures and Transfers Out		$79,538	$2,546,368	$2,288,740	$1,455,900	$1,057,810
Increase/(Decrease) in Fund Balance		$106,786	$157,730	($272,270)	$89,560	($359,590)
Ending Fund Balance		**$112,300**	**$270,030**	**($2,240)**	**$359,590**	**$0**
Designated						
Undesignated						

FEDERAL EMERGENCY/ARPA FUND (07)





FEDERAL EMERGENCY/ARPA FUND (07)

Expenditure Detail, Budget and Projection

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Administration/Finance						
AF-01	Cybersecurity Enhancements	33,734	0	0	0	0
AF-02	Flock Cameras	0	2,850	0	0	0
AF-03	HDL Consultant	0	0	0	0	0
AF-04	Home Security Rebate (e.g. Ring Cams)	0	9,160	7,500	5,200	2,300
AF-05	Community Center - FIS lower Field Track	0	0	15,000	15,000	0
AF-06	LED Lighting Retrofit (Lant Aud)	0	0	176,575	0	0
AF-07	Bid/Quote Software	0	9,575	0	0	0
AF-08	Document Management System	0	13,600	50,000	8,000	0
AF-09	Tyler Tech Munis Financial System	0	24,977	11,000	11,000	0
AF-10	Contribution to Comm Group (Com Cntr of	0	0	310,900	310,900	0
AF-11	Los Angeles County Sheriff's Dept Svcs	0	1,924,800	273,805	687,340	0
	Subtotal - Admin/Finance	**$33,734**	**$1,984,962**	**$844,780**	**$1,037,440**	**$2,300**
Community Development						
CD-01	Building Height Survey	0	55,725	0	0	0
CD-02	Climate Action Plan (Blue Strike Env.)	21,391	84,206	0	0	0
CD-03	Climate Action Plan Implementation	0	0	60,000	2,000	58,000
	Subtotal - Comm Development	**$21,391**	**$139,931**	**$60,000**	**$2,000**	**$58,000**
Public Works						
PW-01	Catch Basin Clean-Out	0	44,967	0	0	0
PW-02	Asset Management Plan (PROW)	14,412	58,359	118,090	101,830	50,400
PW-03	Asset Management Plan (Sewer)	0	0	112,500	0	0
PW-04	Asset Management Plan (Storm Drain)	0	14,713	75,000	134,290	76,000
PW-05	Clean Power Alliance	10,000	0	0	0	0
PW-06	Sewer Project Study	0	0	0	0	0
PW-07	Community Center - Access	0	0	0	0	0
PW-08	Community Center - HVAC	0	64,583	0	0	0
PW-09	Community Center - Basketball Court	0	14,027	55,500	58,100	0
PW-10	Community Center - Window Replacemer	0	20,590	0	0	0
PW-11	Community Center - Shade	0	0	0	0	0
PW-12	Community Center - Gas Meter Relocatio	0	3,804	0	0	0
PW-13	Lanterman Auditorium - Safety Lighting	0	0	25,000	0	0
PW-14	Mid-Block Xwalk (Fthl @ Memorial)	0	34,027	249,750	16,000	249,970
PW-15	Mid-Block Xwalk (Descanso @ Trail)	0	3,504	273,750	2,350	294,150
PW-16	Mid-Block Xwalk (Fthl @ St. Francis)	0	0	125,000	0	300,000
PW-17	Mid-Block Xwalk (Verdugo @ Trail)	0	0	272,000	29,680	26,990
PW-18	FIS Lower Field Rehab Project	0	17,443	0	0	0
PW-19	Miscellaneous Concrete Repair (#2402)	0	145,457	77,370	74,210	0
	Subtotal - Public Works	**$24,412**	**$421,474**	**$1,383,960**	**$416,460**	**$997,510**
Total		**$79,537**	**$2,546,367**	**$2,288,740**	**$1,455,900**	**$1,057,810**

CAPITAL PROJECTS FUND (31)
FUND NARRATIVE AND EXPENDITURES BY PROJECT TYPE

Narrative

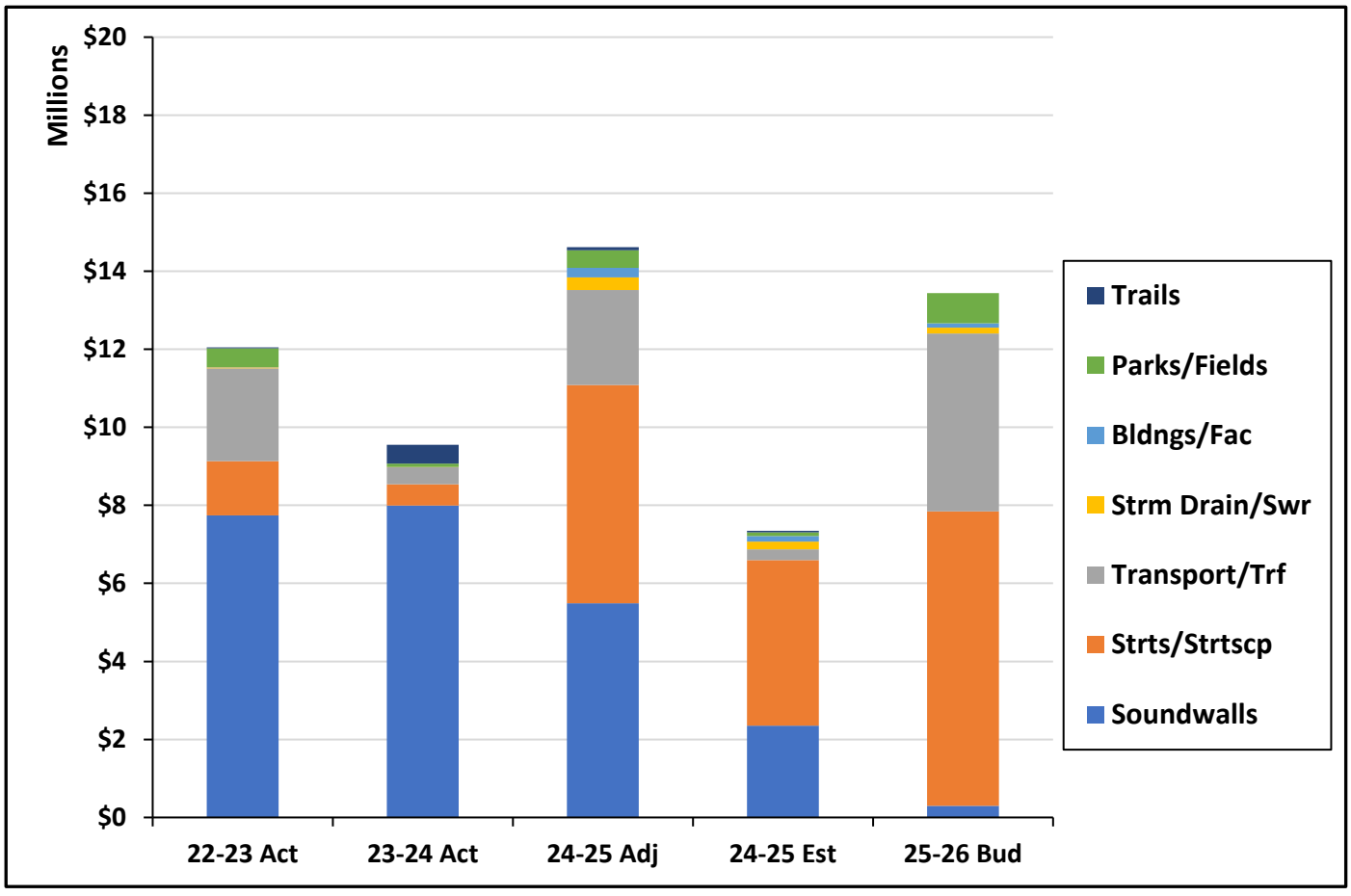
Fund Description

The Capital Projects Fund tracks financial resources allocated for the acquisition, construction, maintenance, and/or improvement of the City's capital assets and are differentiated from orgoing maintenance expenses.

Budget Highlights

FY 2024-25 will largely consist of construction management, as 10 projects are projected to be in construction. This year's budget is significantly less than the previous year's budget as some projects have been scheduled across multiple years to more accurately forecast project expenses.

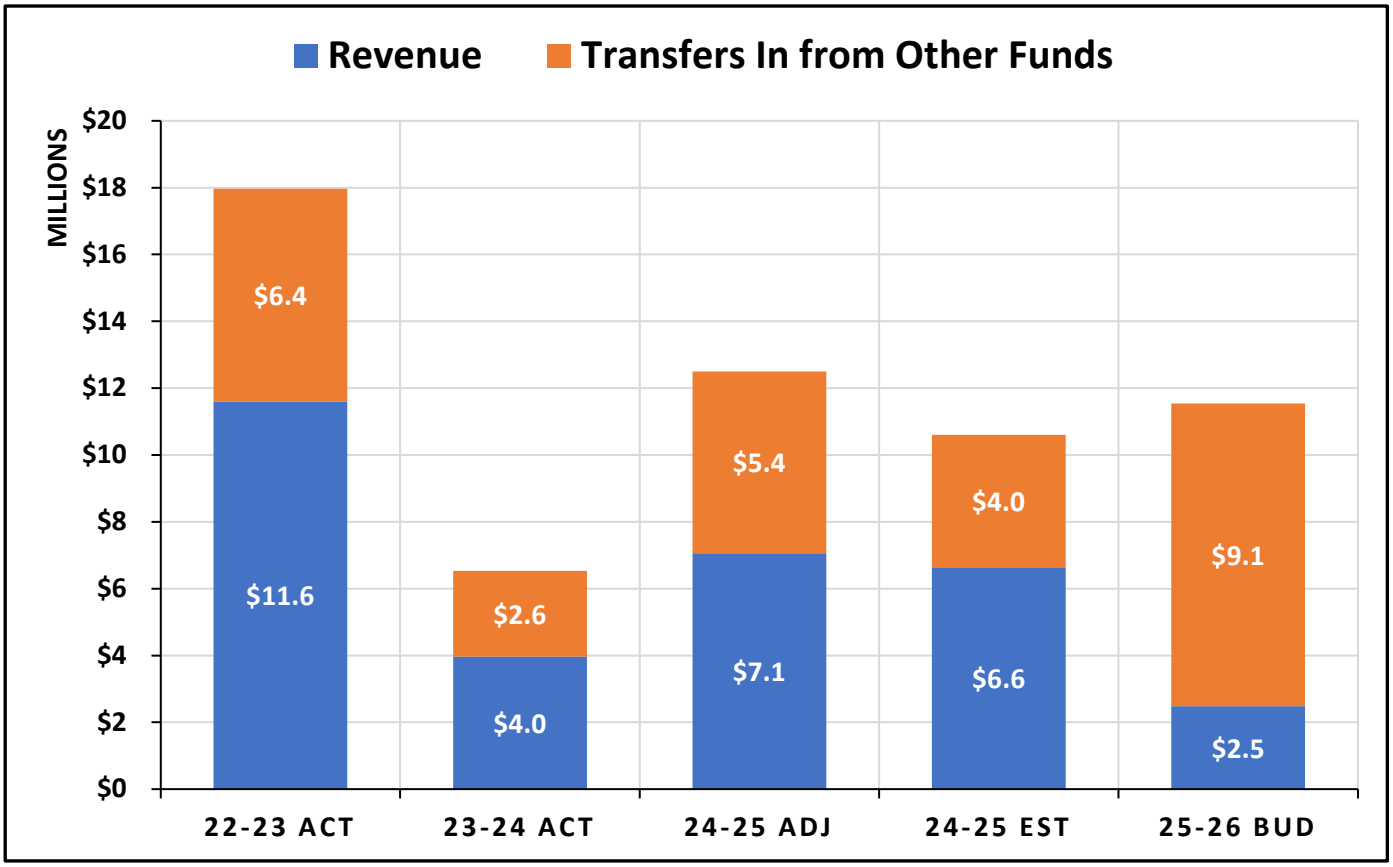
	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Expenditure Summary					
Soundwalls	7,742,645	7,997,488	5,491,325	2,350,000	300,000
Streets and Streetscapes	1,393,279	544,181	5,590,435	4,247,410	7,545,140
Transportation and Traffic	2,375,365	435,726	2,437,050	277,080	4,560,880
Storm Drains and Sewers	24,600	1,428	320,970	197,870	150,000
Buildings and Facilities	3,639	0	250,000	140,000	110,000
Parks and Fields	484,705	88,636	450,305	90,970	770,650
Trails	24,213	484,379	74,150	45,680	0
Total Expenditures	**$12,048,447**	**$9,551,836**	**$14,614,235**	**$7,349,010**	**$13,436,670**

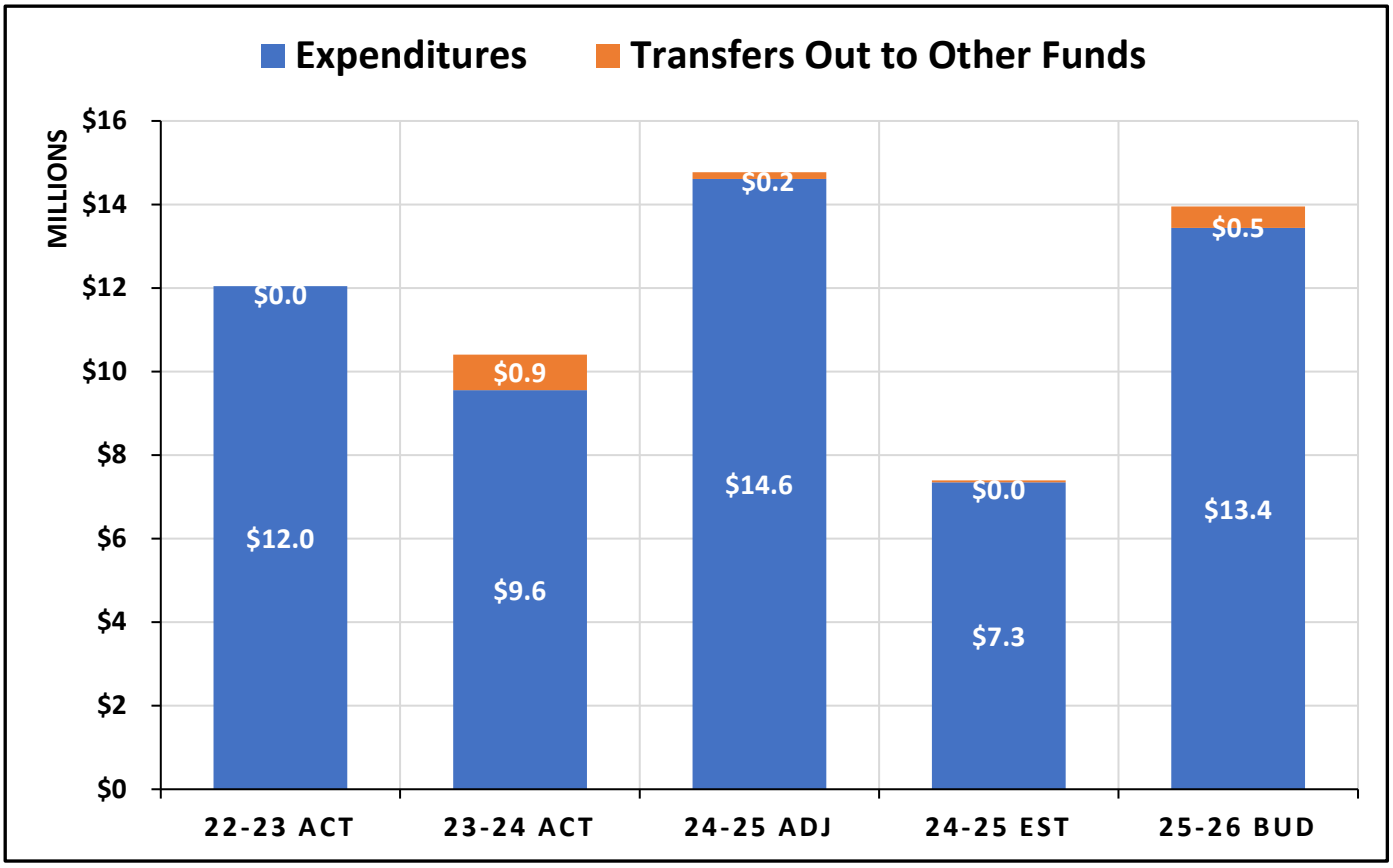


CAPITAL PROJECTS FUND (31)
FUND OVERVIEW

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		($1,162,641)	$4,757,987	$889,234	$889,234	$4,096,174
Revenue						
31-00-4411	Regional Measure R	945,075	1,044,382	275,600	0	275,600
31-00-4414	LACMTA Local	119,753	0	0	0	0
31-00-4418	Measure A	0	0	0	396,010	0
31-00-4452	MTA Call for Projects	3,853,144	376,357	164,400	83,530	164,400
31-00-4454	Regional Measure M	858,527	0	95,400	0	95,400
31-00-4456	SB1 Local Partnership Prog.	4,821,874	1,036,247	4,641,880	3,541,140	1,100,740
31-00-4458	Highway Infrastructure Program Funds	93,862	0	0	0	0
31-00-4459	State General Funds	787,160	1,237,601	1,213,770	2,440,190	44,220
31-00-4462	HSIP Grant	102,024	127,852	397,880	177,440	614,750
31-00-4486	Donations	0	3,500	0	0	0
31-00-4487	Per Capita Grant	0	0	190,600	0	190,600
31-00-4492	SMMC Grant Revenue	0	78,490	0	0	0
31-00-4710	Miscellaneous Revenue	19,700	59,000	85,000	0	0
Total Revenue		$11,601,119	$3,963,429	$7,064,530	$6,638,310	$2,485,710
Transfers In						
31-00-9101	Transfers In - General Fund (1)	5,075,600	1,398,575	1,042,080	1,041,900	4,445,050
31-00-9103	Transfers In - Gas Tax Fund (3)	463,342	0	767,780	1,066,660	538,930
31-00-9104	Transfers In - Bnds & Grnts Fund (4)	0	32,425	7,475	0	0
31-00-9105	Transfers In - TDA Fund (5)	34,124	23,500	20,470	20,470	16,020
31-00-9107	Transfers In - ARPA Fund (7)	0	145,457	77,370	74,210	594,150
31-00-9127	Transfers In - Mea M Fund (27)	0	658,939	1,305,450	819,860	731,290
31-00-9128	Transfers In - Mea R Fund (28)	305,545	26,665	745,000	645,000	729,300
31-00-9129	Transfers In - Prop C Fund (29)	400,125	137,119	1,317,230	292,800	1,846,880
31-00-9130	Transfers In - Prop A Fund (30)	21,400	0	150,000	0	150,000
31-00-9137	Transfers In - AQMD Fund (37)	67,820	148,055	0	0	0
Total Transfers In		$6,367,956	$2,570,736	$5,432,855	$3,960,900	$9,051,620
Total Revenue and Transfers In		$17,969,075	$6,534,165	$12,497,385	$10,599,210	$11,537,330
Expenditures						
31-00-7000	Capital Projects	12,048,447	9,551,836	14,614,235	7,349,010	13,436,670
Total Expenditures		$12,048,447	$9,551,836	$14,614,235	$7,349,010	$13,436,670
Transfers Out						
31-00-9201	Transfers Out - General Fund (1)	0	851,082	157,110	43,260	516,350
Total Transfers Out		$0	$851,082	$157,110	$43,260	$516,350
Total Expenditures and Transfers Out		$12,048,447	$10,402,918	$14,771,345	$7,392,270	$13,953,020
Increase/(Decrease) in Fund Balance		$5,920,628	($3,868,754)	($2,273,960)	$3,206,940	($2,415,690)
Ending Fund Balance		**$4,757,987**	**$889,234**	**($1,384,726)**	**$4,096,174**	**$1,680,484**

CAPITAL PROJECTS FUND (31)
FUND OVERVIEW





CAPITAL PROJECTS FUND (31)
LIST OF CAPITAL PROJECTS

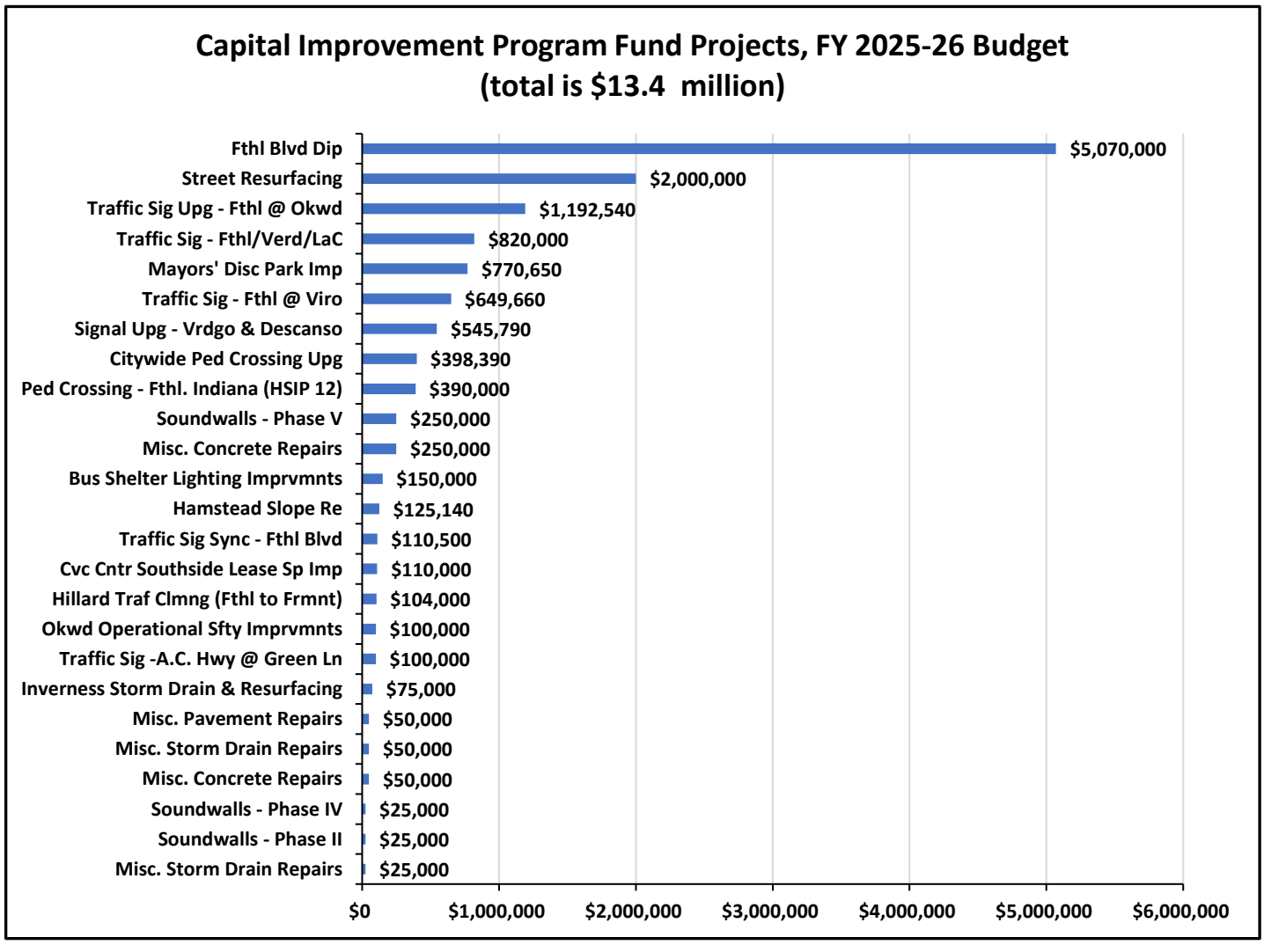
		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Soundwalls						
1611	Soundwalls - Phase II	40,793	1,744,450	486,325	375,000	25,000
2005	Soundwalls - Phase III	7,195,590	26,665	0	0	0
2204	Soundwalls - Phase IV	506,262	6,212,992	4,880,000	1,850,000	25,000
2412	Soundwalls - Phase IV - Sailsbury	0	13,381	125,000	125,000	0
2606	Soundwalls - Phase V	0	0	0	0	250,000
Subtotal- Soundwalls		**7,742,645**	**7,997,488**	**5,491,325**	**2,350,000**	**300,000**
Streets and Streetscapes						
Recurring Street/Streetscape						
2201	Street Resurfacing	8,826	0	0	0	0
2301	Street Resurfacing	936,115	38,919	0	0	0
2401	Street Resurfacing	0	16,204	1,105,905	1,102,220	0
2501	Street Resurfacing	0	0	1,590,000	1,590,000	0
2601	Street Resurfacing	0	0	0	0	2,000,000
2202	Misc. Concrete Repairs	142,691	0	0	0	0
2302	Misc. Concrete Repairs	143,658	0	0	0	0
2402	Misc. Concrete Repairs	0	172,632	77,370	74,210	0
2502	Misc. Concrete Repairs	0	0	250,000	200,000	50,000
2602	Misc. Concrete Repairs	0	0	0	0	250,000
1803	Misc. Bridge Repairs	17,468	3,821	302,920	325,520	0
		1,248,759	231,576	3,326,195	3,291,950	2,300,000
Medians						
2305	Lndscp Medians (Fthl Link)	0	43,295	315,000	306,700	0
2409	Median Dsgn - Drght Tol Lndscp	0	40,097	106,440	59,900	0
		0	83,391	421,440	366,600	0
Pavement/Settlement Repairs						
2411	Misc. Pavement Repairs	0	94,436	0	0	0
2504	Misc. Pavement Repairs	0	0	76,000	74,560	0
2604	Misc. Pavement Repairs	0	0	0	0	50,000
2304	Knight Way Sinkhole	92,475	57,500	0	0	0
2407	El Vago Settlement Repair	0	24,630	0	0	0
2306	Fthl Blvd Dip	0	0	1,312,500	180,000	5,070,000
		92,475	176,566	1,388,500	254,560	5,120,000
Other Street/Streetscape						
2212	Antrim Place Rehabilitation	52,045	18,540	6,000	6,000	0
2408	Hamstead Slope Re	0	34,107	448,300	328,300	125,140
		52,045	52,647	454,300	334,300	125,140
Subtotal- Streets and Streetscapes		**1,393,279**	**544,181**	**5,590,435**	**4,247,410**	**7,545,140**

CAPITAL PROJECTS FUND (31)
LIST OF CAPITAL PROJECTS - continued

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Transportation and Traffic						
Traffic Signals						
2007	Traffic Sig Imprvmnts - Fthl Blvd.	85,655	275,046	77,710	17,100	0
2107	Traffic Sig Upg - Fthl @ Okwd	35,290	43,936	470,500	5,700	1,192,540
2203	Traffic Sig - Fthl Daleridge Sig	90,750	0	0	0	0
2210	Signal Upg - Vrdgo & Descanso	0	0	299,960	5,500	545,790
2307	Traffic Sig - Fthl/Verd/LaC	0	0	250,000	5,000	820,000
2404	Traffic Sig - Fthl @ Viro	0	45,936	350,000	14,400	649,660
2410	Traffic Sig Sync - Fthl Blvd	0	0	110,500	0	110,500
2605	Traffic Sig -A.C. Hwy @ Green Ln	0	0	0	0	100,000
		211,695	364,917	1,558,670	47,700	3,418,490
Pedestrian and Bicycling						
1405	Foothill Blvd. Link	2,095,965	5,604	0	0	0
2211	Citywide Ped Crossing Upg	19,160	1,966	476,250	76,250	398,390
2406	Fthl Link Bike Path - Slgh Wall	0	48,898	145,900	145,900	0
2608	Ped Crossing - Fthl. Indiana (HSIP 12)	0	0	0	0	390,000
		2,115,126	56,468	622,150	222,150	788,390
Other Trans/Traffic						
2206	Milmada Dr. Traffic Study	24,111	0	0	0	0
2208	Hillard Traf Clmng (Fthl to Frmnt)	24,434	14,340	106,230	7,230	104,000
2506	Bus Shelter Lighting Imprvmnts	0	0	150,000	0	150,000
2607	Okwd Operational Sfty Imprvmnts	0	0	0	0	100,000
		48,544	14,340	256,230	7,230	354,000
Subtotal- Transportation and Traffic		**2,375,365**	**435,726**	**2,437,050**	**277,080**	**4,560,880**
Storm Drains and Sewers						
2303	Misc. Storm Drain Repairs	24,600	0	0	0	0
2403	Misc. Storm Drain Repairs	0	1,428	170,970	172,870	0
2503	Misc. Storm Drain Repairs	0	0	50,000	25,000	25,000
2603	Misc. Storm Drain Repairs	0	0	0	0	50,000
2609	Inverness Storm Drain & Resurfacing	0	0	0	0	75,000
Subtotal- Storm Drains and Sewers		**24,600**	**1,428**	**320,970**	**197,870**	**150,000**
Buildings and Facilities						
2207	Lanterman House Concrete Work	3,639	0	0	0	0
2505	Lanterman Hse Drwy & Prkng Lot	0	0	100,000	100,000	0
2507	Cvc Cntr Southside Lease Sp Imp	0	0	150,000	40,000	110,000
Subtotal- Buildings and Facilities		**3,639**	**0**	**250,000**	**140,000**	**110,000**

CAPITAL PROJECTS FUND (31)
LIST OF CAPITAL PROJECTS - continued

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Parks and Fields						
1616	Olberz Park Gazebo	472,089	0	0	0	0
2213	Mayors' Disc Park Imp	12,616	19,703	241,650	76,300	770,650
2405	FIS conv to Pklbll Crt	0	68,933	58,655	14,670	0
2508	FIS L Conv to Turf	0	0	150,000	0	0
Subtotal- Parks and Fields		**484,705**	**88,636**	**450,305**	**90,970**	**770,650**
Trails						
1610	Seco Creek Trail	3,520	0	29,150	0	0
2104	Sister Cities Friendship Trail	17,827	389,164	30,000	30,000	0
2214	Flint Canyon Trail	2,866	95,215	15,000	15,680	0
Subtotal- Trails		**24,213**	**484,379**	**74,150**	**45,680**	**0**
Total - All Projects		**$12,048,447**	**$9,551,836**	**$14,614,235**	**$7,349,010**	**$13,436,670**



CAPITAL PROJECTS FUND (31)
SOUNDWALL PROJECTS

Narrative

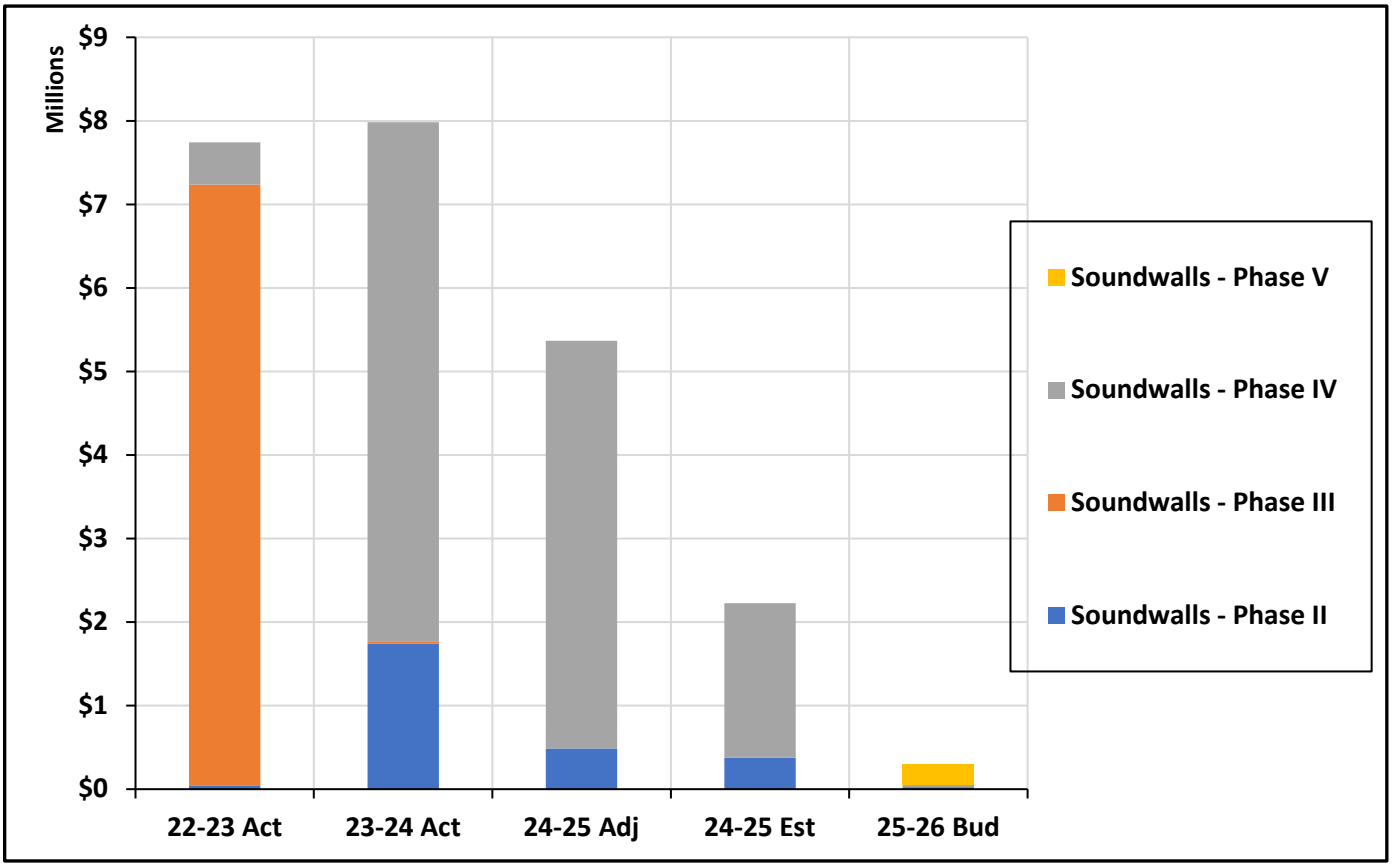
Overview of Soundwall Projects

The Soundwall Projects are the result of a 2007 I-210 Noise Study that identified 23 soundwall segments to be designed and constructed along I-210 within the City.

Phase I was for the design and construction of 2.5 soundwall segments and was completed in 2015.
Phase II is for the design and construction of 1 soundwall segment and is currently under construction.
Phase III is for the design and construction of 3 soundwall segments and was completed in 2023.
Phase IV is for the design and construction of 4 soundwall segments and is currently under construction.
Phase V is for the design and construction of 1 soundwall segmenent. Design is estimated to begin in 2025.
The remaining 11.5 soundwall segments are projected to be funded by 2029, or a portion thereof sooner.

The Soundwall Projects are done in partnership with Caltrans and Metro.
Funding is primarily from federal, state, and local grants, as well as the City's Local Return special funds.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
1611	Soundwalls - Phase II	40,793	1,744,450	486,325	375,000	25,000
2005	Soundwalls - Phase III	7,195,590	26,665	0	0	0
2204	Soundwalls - Phase IV	506,262	6,212,992	4,880,000	1,850,000	25,000
2412	Soundwalls - Phase IV - Sailsbury	0	13,381	125,000	125,000	0
2606	Soundwalls - Phase V	0	0	0	0	250,000
Total		**$7,742,645**	**$7,997,488**	**$5,491,325**	**$2,350,000**	**$300,000**



CAPITAL PROJECTS FUND (31)
STREET AND STREETSCAPE PROJECTS

Narrative

Overview of Street and Streetscape Projects

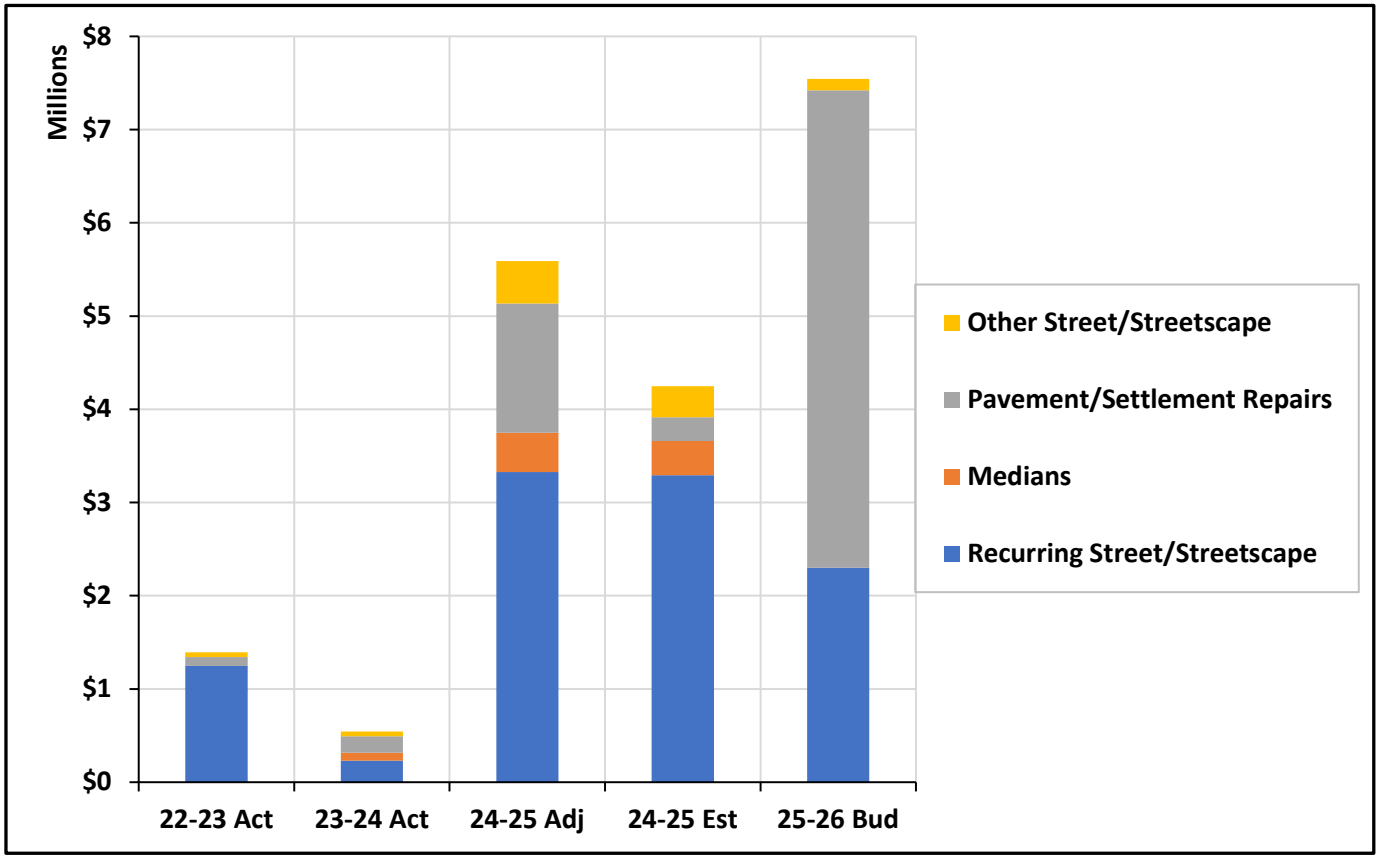
Street and Streetscape Projects consist of major construction for the maintenance, repair, and improvement of the City's public right-of-way infrastructure along streets and roads, including street repaving and reconstruction, median maintenance and improvements, parkway and sidewalk improvements, and slope stabilization for hillside roads.

The City's Pavement Management System guides the City's annual resurfacing project of 1-2 miles of streets and roads in the poorest condition. Other recurring annual projects include the Miscellaneous Pavement Repairs for the annual repair of pavement settlements as they occur, and Miscellaneous Concrete Repairs for the annual improvement of curbs and sidewalks along the City's streets and roads.

Street and Streetscape Projects are funded primarily from the General Fund and Local Return special funds.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Recurring Street/Streetscape						
2201	Street Resurfacing	8,826	0	0	0	0
2301	Street Resurfacing	936,115	38,919	0	0	0
2401	Street Resurfacing	0	16,204	1,105,905	1,102,220	0
2501	Street Resurfacing	0	0	1,590,000	1,590,000	0
2601	Street Resurfacing	0	0	0	0	2,000,000
2202	Misc. Concrete Repairs	142,691	0	0	0	0
2302	Misc. Concrete Repairs	143,658	0	0	0	0
2402	Misc. Concrete Repairs	0	172,632	77,370	74,210	0
2502	Misc. Concrete Repairs	0	0	250,000	200,000	50,000
2602	Misc. Concrete Repairs	0	0	0	0	250,000
1803	Misc. Bridge Repairs	17,468	3,821	302,920	325,520	0
Subtotal		**1,248,759**	**231,576**	**3,326,195**	**3,291,950**	**2,300,000**
Medians						
2305	Lndscp Medians (Fthl Link)	0	43,295	315,000	306,700	0
2409	Median Dsgn - Drght Tol Lndscp	0	40,097	106,440	59,900	0
Subtotal		**0**	**83,391**	**421,440**	**366,600**	**0**
Pavement/Settlement Repairs						
2411	Misc. Pavement Repairs	0	94,436	0	0	0
2504	Misc. Pavement Repairs	0	0	76,000	74,560	0
2604	Misc. Pavement Repairs	0	0	0	0	50,000
2304	Knight Way Sinkhole	92,475	57,500	0	0	0
2407	El Vago Settlement Repair	0	24,630	0	0	0
2306	Fthl Blvd Dip	0	0	1,312,500	180,000	5,070,000
Subtotal		**92,475**	**176,566**	**1,388,500**	**254,560**	**5,120,000**
Other Street/Streetscape						
2212	Antrim Place Rehabilitation	52,045	18,540	6,000	6,000	0
2408	Hamstead Slope Re	0	34,107	448,300	328,300	125,140
Subtotal		**$52,045**	**$52,647**	**$454,300**	**$334,300**	**$125,140**
Total		**$1,393,279**	**$544,181**	**$5,590,435**	**$4,247,410**	**$7,545,140**

CAPITAL PROJECTS FUND (31)
STREET AND STREETSCAPE PROJECTS



CAPITAL PROJECTS FUND (31)
TRANSPORTATION AND TRAFFIC PROJECTS

Narrative

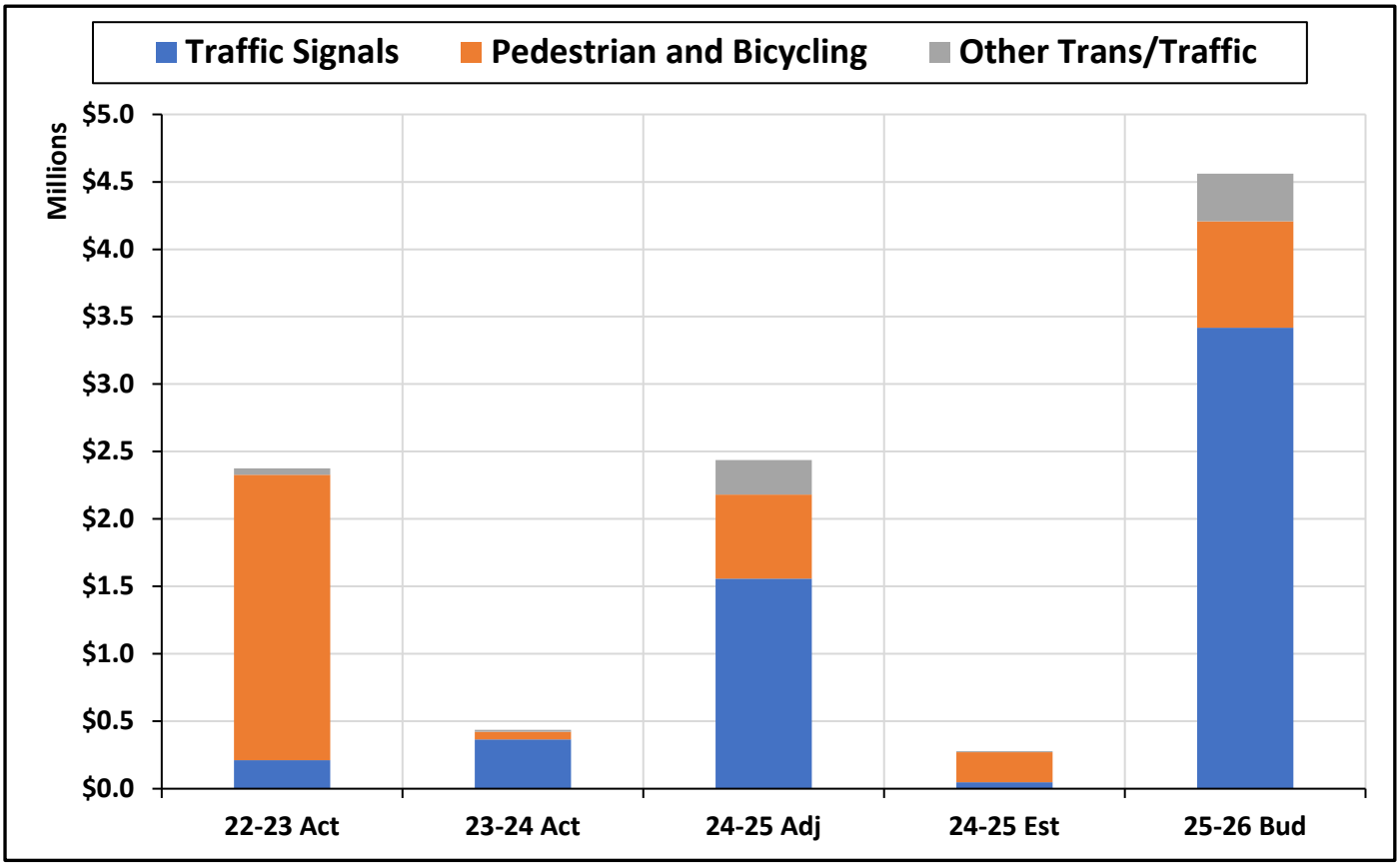
Overview of Transportation and Traffic Projects

Transportation and Traffic Projects consist of major construction for the maintenance, repair, and improvement of the City's transportation-related infrastructure, including traffic signals, traffic calming improvements, active transportation infrastructure for pedestrians and bicycles, and transit vehicles acquisitions.

Funding for Transportation and Traffic Projects is primarily from Local Return special funds, as well as federal, state, and local grants.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Traffic Signals						
2007	Traffic Sig Imprvmnts - Fthl Blvd.	85,655	275,046	77,710	17,100	0
2107	Traffic Sig Upg - Fthl @ Okwd	35,290	43,936	470,500	5,700	1,192,540
2203	Traffic Sig - Fthl Daleridge Sig	90,750	0	0	0	0
2210	Signal Upg - Vrdgo & Descanso	0	0	299,960	5,500	545,790
2307	Traffic Sig - Fthl/Verd/LaC	0	0	250,000	5,000	820,000
2404	Traffic Sig - Fthl @ Viro	0	45,936	350,000	14,400	649,660
2410	Traffic Sig Sync - Fthl Blvd	0	0	110,500	0	110,500
2605	Traffic Sig -A.C. Hwy @ Green Ln	0	0	0	0	100,000
Subtotal		**211,695**	**364,917**	**1,558,670**	**47,700**	**3,418,490**
Pedestrian and Bicycling						
1405	Foothill Blvd. Link	2,095,965	5,604	0	0	0
2211	Citywide Ped Crossing Upg	19,160	1,966	476,250	76,250	398,390
2406	Fthl Link Bike Path - Slgh Wall	0	48,898	145,900	145,900	0
2608	Ped Crossing - Fthl. Indiana (HSIP 12)	0	0	0	0	390,000
Subtotal		**2,115,126**	**56,468**	**622,150**	**222,150**	**788,390**
Other Trans/Traffic						
2206	Milmada Dr. Traffic Study	24,111	0	0	0	0
2208	Hillard Traf Clmng (Fthl to Frmnt)	24,434	14,340	106,230	7,230	104,000
2506	Bus Shelter Lighting Imprvmnts	0	0	150,000	0	150,000
2607	Okwd Operational Sfty Imprvmnts	0	0	0	0	100,000
Subtotal		**48,544**	**14,340**	**256,230**	**7,230**	**354,000**
Total		**$2,375,365**	**$435,726**	**$2,437,050**	**$277,080**	**$4,560,880**

CAPITAL PROJECTS FUND (31)
TRANSPORTATION AND TRAFFIC PROJECTS



CAPITAL PROJECTS FUND (31)
STORM DRAIN AND SEWER PROJECTS

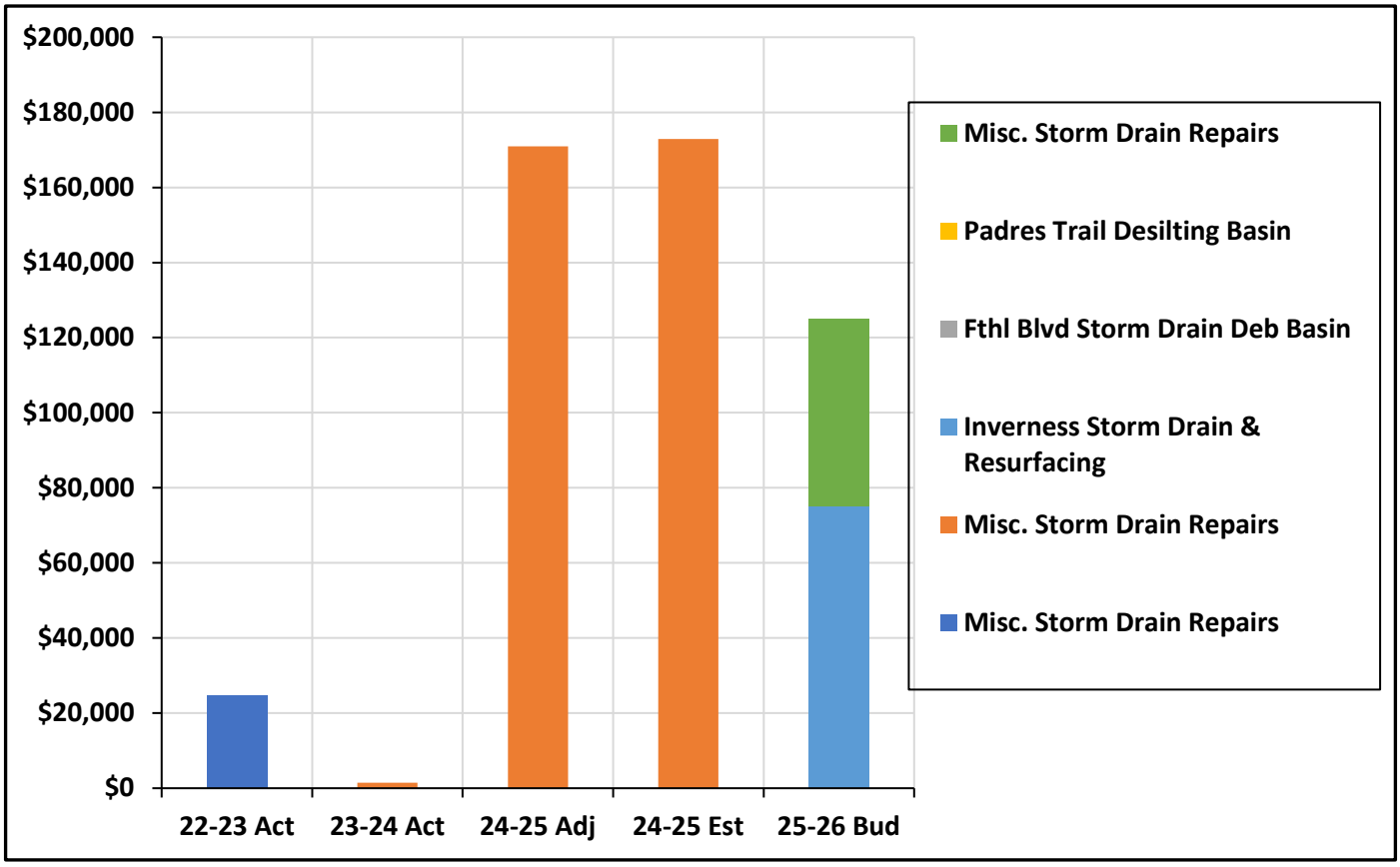
Narrative

Overview of Storm Drain and Sewer Projects

The City's Storm Drain and Sewer Projects consist of major construction for the maintenance, repair, and improvement of the City's storm drains and sewer trunk lines.

Funding for Storm Drain and Sewer Projects is primarily from the General Fund.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
2303	Misc. Storm Drain Repairs	24,600	0	0	0	0
2403	Misc. Storm Drain Repairs	0	1,428	170,970	172,870	0
2503	Misc. Storm Drain Repairs	0	0	50,000	25,000	25,000
2603	Misc. Storm Drain Repairs	0	0	0	0	50,000
2209	Sewer Feasibility Study	0	0	100,000	0	0
2609	Inverness Storm Drain & Resurfacing	0	0	0	0	75,000
Total		**$24,600**	**$1,428**	**$320,970**	**$197,870**	**$150,000**



CAPITAL PROJECTS FUND (31)
BUILDING AND FACILITY PROJECTS

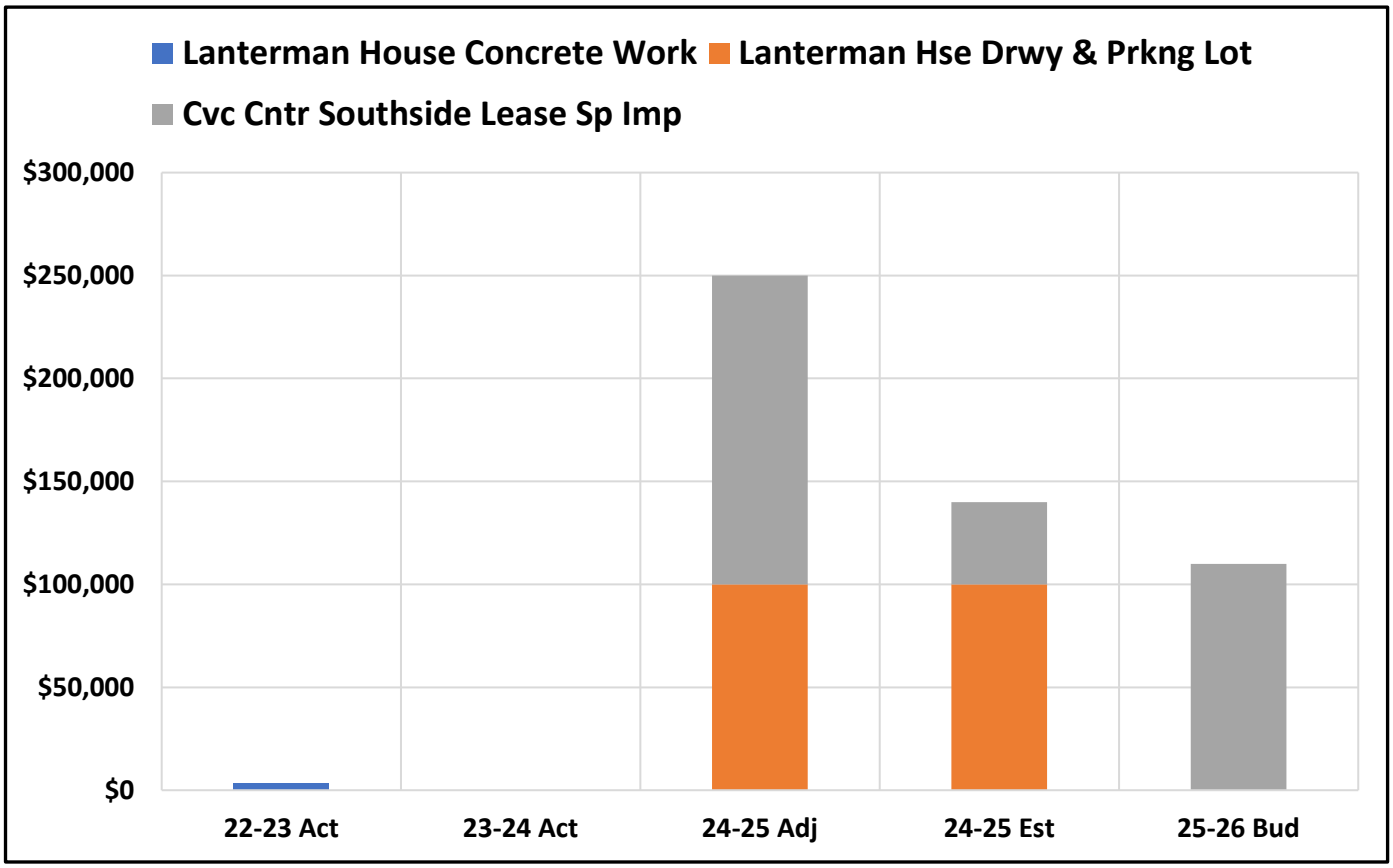
Narrative

Overview of Building and Facility Projects

Building and Facility Projects consist of major construction for the maintenance, repair, and improvement of the City's buildings and other facilities, including the Civic Center, the Community Center, and Lanterman House.

Funding for Buildings and Facilities is primarily from the General Fund.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
2207	Lanterman House Concrete Work	3,639	0	0	0	0
2505	Lanterman Hse Drwy & Prkng Lot	0	0	100,000	100,000	0
2507	Cvc Cntr Southside Lease Sp Imp	0	0	150,000	40,000	110,000
Total		**$3,639**	**$0**	**$250,000**	**$140,000**	**$110,000**



CAPITAL PROJECTS FUND (31)
PARK AND FIELD PROJECTS

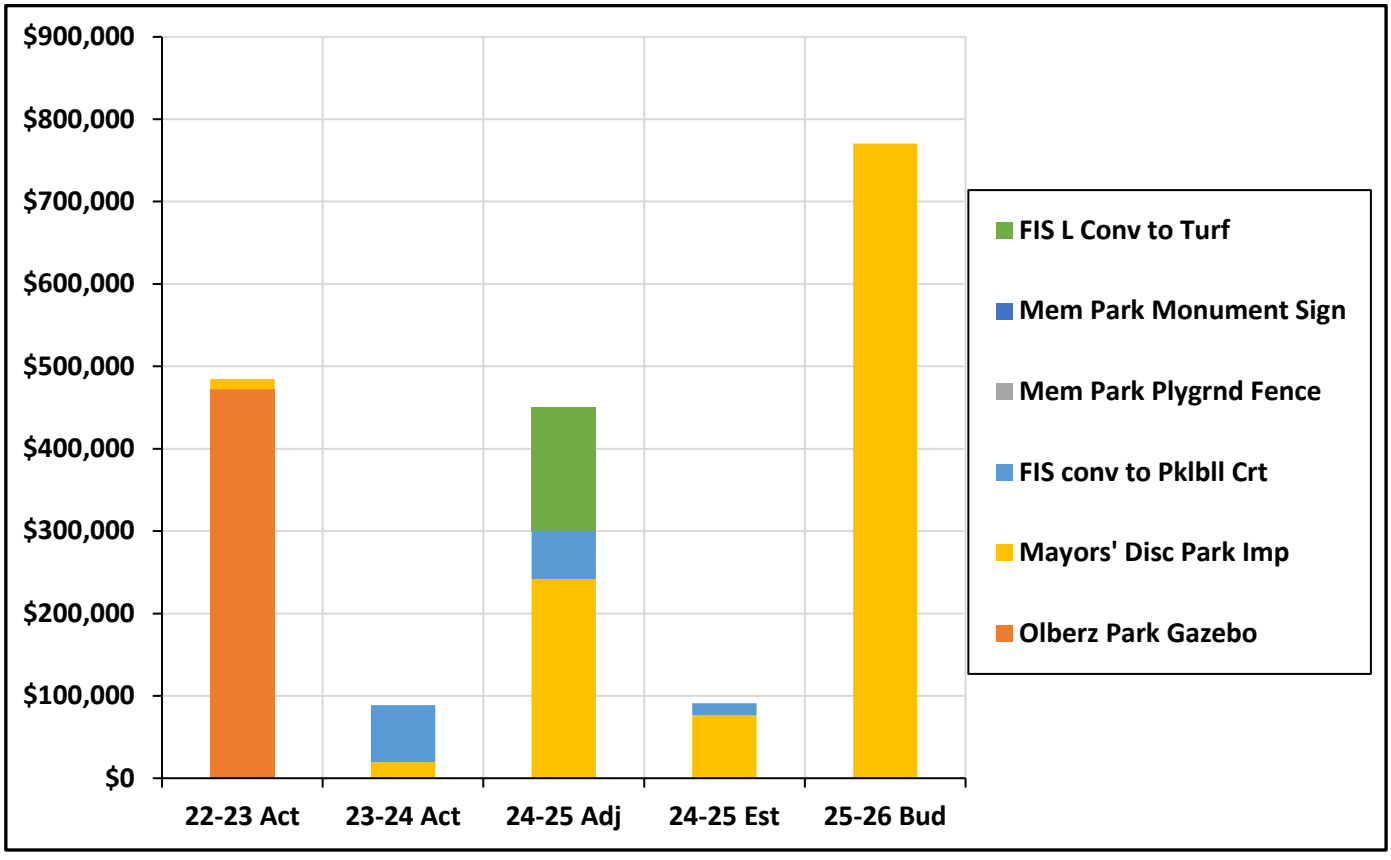
Narrative

Overview of Park Projects

The Parks Projects consist of major construction for the maintenance, repair, and improvement of the City's 6 parks: Memorial, Glenhaven, Glenola, Mayors' Discovery, Olberz, and FIS. Projects may include new facilities (gazebos, restrooms, signage), new equipment (playground, exercise, courts), or landscaping improvements.

Funding for Park Projects is primarily from the General Fund, as well as state and local grants.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
1616	Olberz Park Gazebo	472,089	0	0	0	0
2213	Mayors' Disc Park Imp	12,616	19,703	241,650	76,300	770,650
2405	FIS conv to Pklbll Crt	0	68,933	58,655	14,670	0
2508	FIS L Conv to Turf	0	0	150,000	0	0
Total		**$484,705**	**$88,636**	**$450,305**	**$90,970**	**$770,650**



CAPITAL PROJECTS FUND (31)
TRAIL PROJECTS

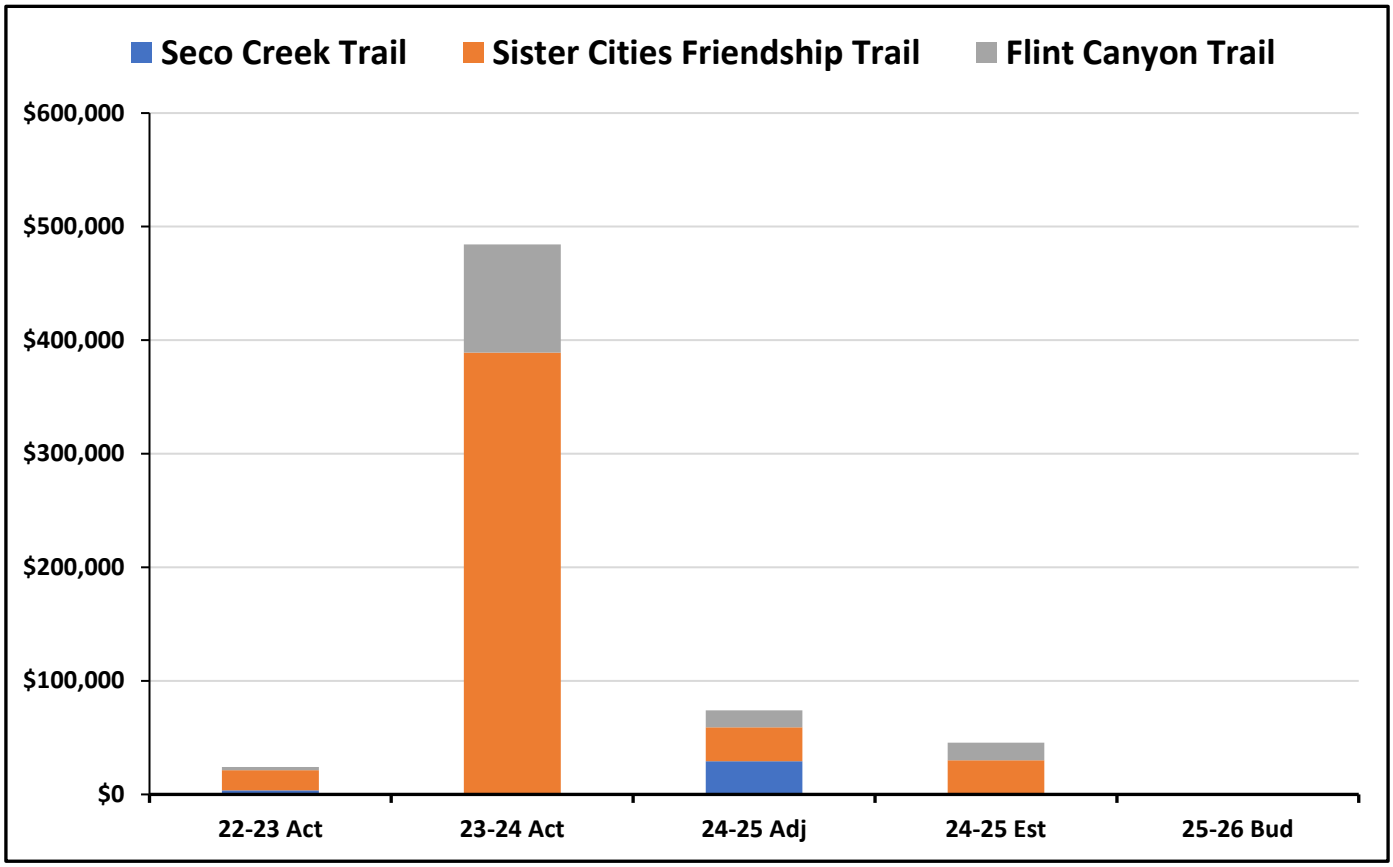
Narrative

Overview of Trail Projects

The Trails Projects consist of major construction for the maintenance, repair, improvement, and/or new trails within the City's trail network. Trails capital projects are on City-owned trails in Cherry Canyon and Flint Canyon wash. All other trails are operated and maintained by third parties.

Funding for Trail Projects is primarily from the General Fund, as well as state and local grants.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
1610	Seco Creek Trail	3,520	0	29,150	0	0
2104	Sister Cities Friendship Trail	17,827	389,164	30,000	30,000	0
2214	Flint Canyon Trail	2,866	95,215	15,000	15,680	0
Total		**$24,213**	**$484,379**	**$74,150**	**$45,680**	**$0**



PROPERTY ACQUISITION FUND (38)

Narrative

Fund Description

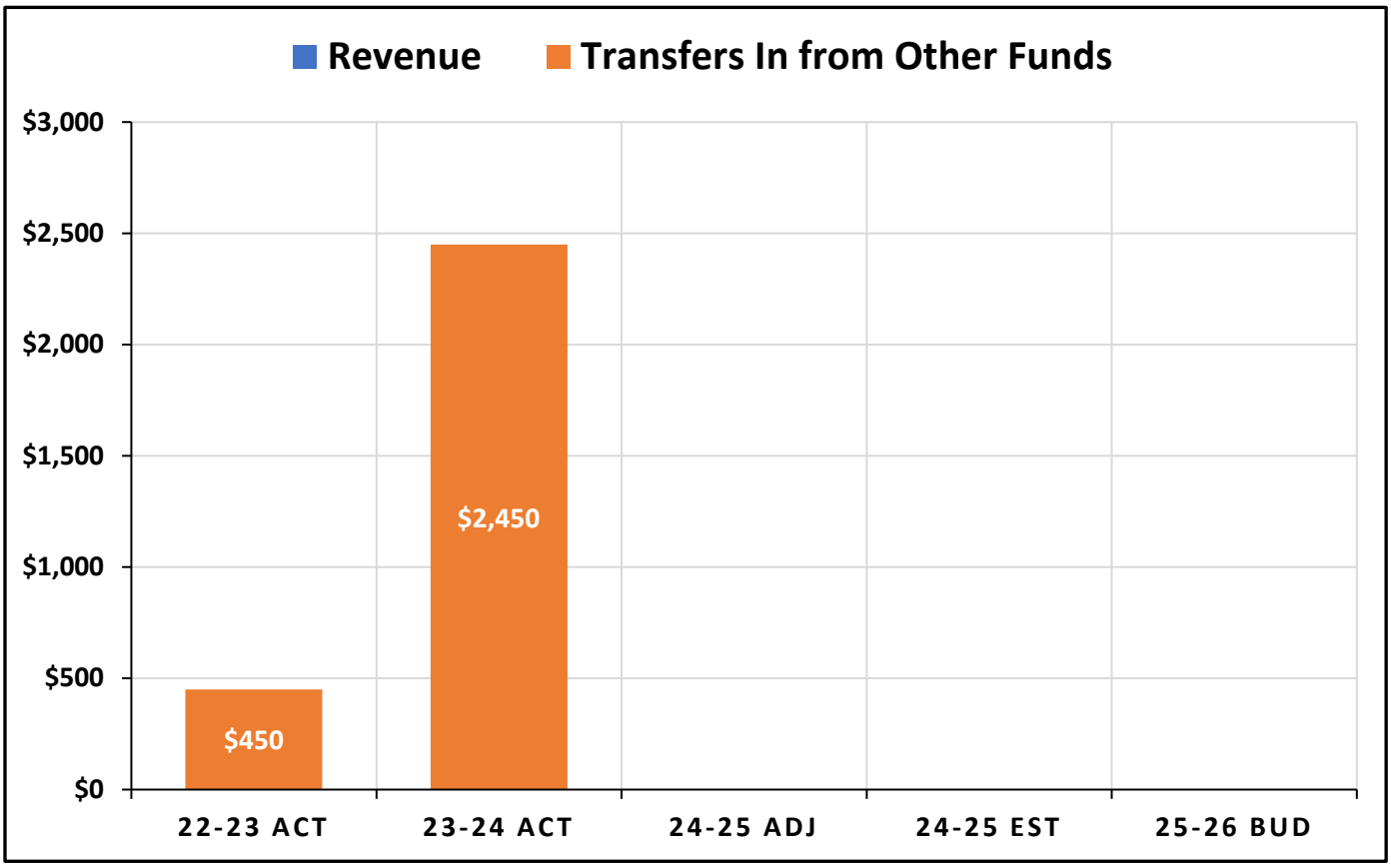
The Property Acquisition Fund designates monies for the acquisition and improvement of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

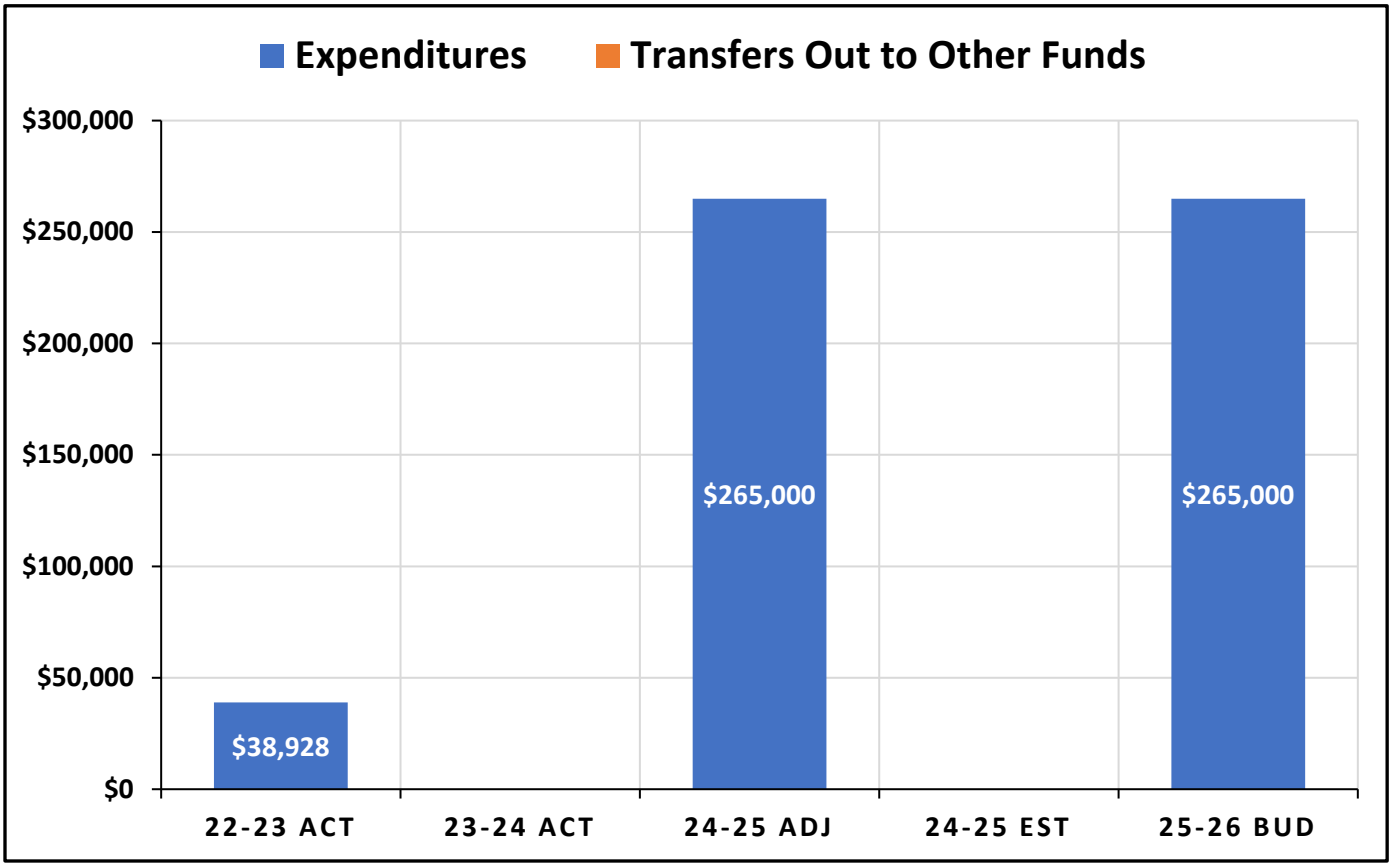
Budget Highlights

The FY 2025-26 budget remains largely unchanged from the prior year. It provides funding for replacement of the Civic Center windows to address water leaks. The project is being carried forward from the previous fiscal year.

	2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance	$306,023	$267,545	$269,995	$269,995	$269,995
Revenue	0	0	0	0	0
Total Revenue	$0	$0	$0	$0	$0
Transfers In					
38-00-9101 Transfers In - General Fund (1)	450	2,450	0	0	0
Total Transfers In	$450	$2,450	$0	$0	$0
Total Revenue and Transfers In	$450	$2,450	$0	$0	$0
Expenditures					
38-00-8233 Building Improvements	38,928	0	265,000	0	265,000
Total Expenditures	$38,928	$0	$265,000	$0	$265,000
Transfers Out	0	0	0	0	0
Total Transfers Out	$0	$0	$0	$0	$0
Total Expenditures and Transfers Out	$38,928	$0	$265,000	$0	$265,000
Increase/(Decrease) in Fund Balance	($38,478)	$2,450	($265,000)	$0	($265,000)
Ending Fund Balance	**$267,545**	**$269,995**	**$4,995**	**$269,995**	**$4,995**
Designated					
Undesignated					

PROPERTY ACQUISITION FUND (38)





CIVIC CENTER DEBT SERVICE FUND (39)

Narrative

Fund Description

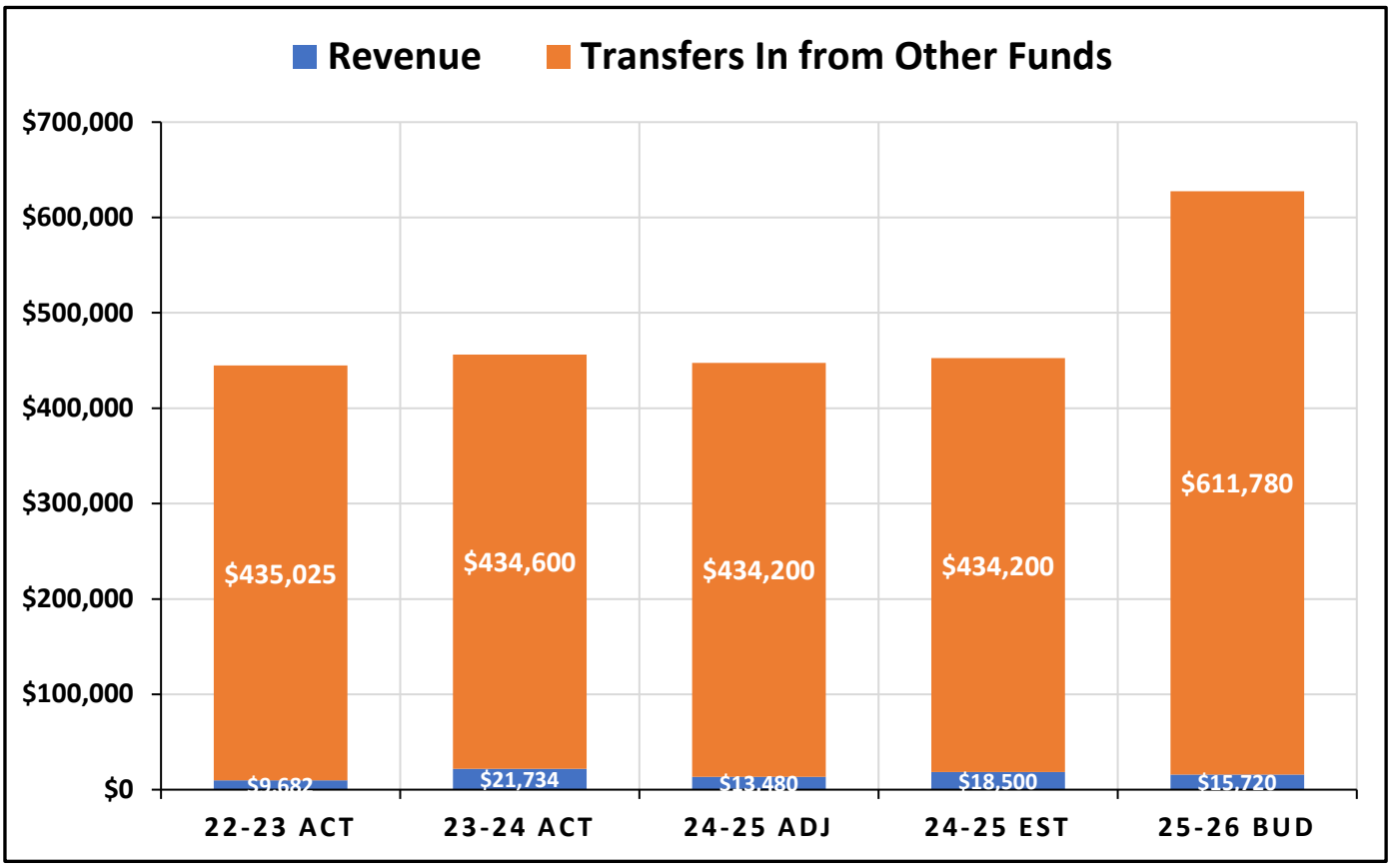
The Civic Center Debt Service Fund tracks revenues and expenditures related to the State IBank loan debt incurred for the renovation of the Civic Center building. The loan is $4.9 million, the term is 30 years, and the interest rate is 3.21%. Beginning in FY 2032-33, the City can prepay the loan early without penalty, and monies are being set aside annually within this fund to enable that early repayment.

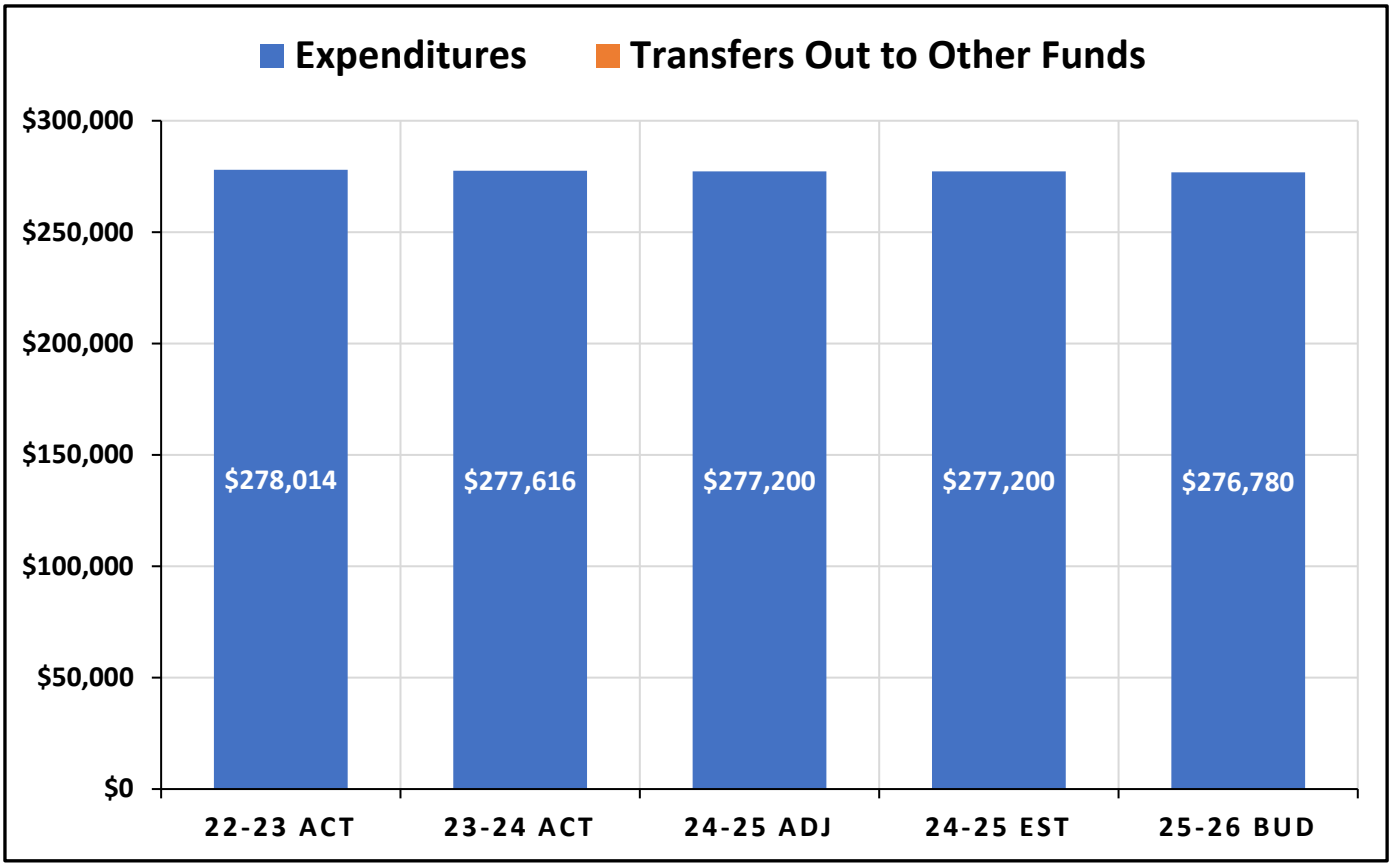
Budget Highlights

In FY 2025-26, the transfer in from the General will include $335,000 over and above the amount required to cover the annual principal and interest payment as a set-aside to enable full repayment in FY 2032-33.

		2022-23 Actual	2023-24 Actual	2024-25 Adj. Bud	2024-25 Estimate	2025-26 Budget
Beginning Fund Balance		$420,211	$586,904	$765,622	$765,622	$941,122
Revenue						
39-00-4610	Interest	9,763	20,058	13,480	18,500	15,720
39-00-4630	Gain/Loss on Investment FMV	(81)	1,676	0	0	0
Total Revenue		$9,682	$21,734	$13,480	$18,500	$15,720
Transfers In						
39-00-9101	Transfers In - General Fund (1)	435,025	434,600	434,200	434,200	611,780
Total Transfers In		$435,025	$434,600	$434,200	$434,200	$611,780
Total Revenue and Transfers In		$444,707	$456,334	$447,680	$452,700	$627,500
Expenditures						
39-00-6037	Principal Loan Payment	113,166	116,799	120,550	120,550	124,420
39-00-6039	Interest Expense	150,603	146,912	143,100	143,100	139,170
39-00-6041	Annual Loan Charge	14,245	13,905	13,550	13,550	13,190
Total Expenditures		$278,014	$277,616	$277,200	$277,200	$276,780
Transfers Out		0	0	0	0	0
Total Transfers Out		$0	$0	$0	$0	$0
Total Expenditures and Transfers Out		$278,014	$277,616	$277,200	$277,200	$276,780
Increase/(Decrease) in Fund Balance		$166,693	$178,718	$170,480	$175,500	$350,720
Ending Fund Balance		**$586,904**	**$765,622**	**$936,102**	**$941,122**	**$1,291,842**
Designated						
Undesignated						

CIVIC CENTER DEBT SERVICE FUND (39)





Section Six: COUNCIL CONSIDERATION ITEMS

COUNCIL CONSIDERATION ITEMS

▲ *Approved*
▬ *Maybe*
▼ *No*

CC No.	Description	Approved	Funding Sources: Gen Fund (01)	SB1 (03)	TDA (05)	Mea W (18)	Mea M (27)	Mea R (28)	HSIP (31)
AD-01	Citywide Camera Monitoring Prg by the Sheriff's Dep	25,000	25,000						
AD-02	Purchase and Instl of New Flock Safety Cameras	15,000	7,500					7,500	
AD-03	Addition of a Special Assignment Sergeant with Vehic	436,350	436,350						
AD-04	Public Safety Internal Communication System	15,000	15,000						
AD-05	Fire Hardening Rebate Prg	60,000	60,000						
AD-06	Parks & Facility Maint. Crew	60,000	60,000						
AD-07	Social Media Archiving Solution	1,440	1,440						
CD-01	Circulation & Conservation Elements Upd. Cnslt Srvs	250,000	250,000						
PW-01	2025-26 Citywide Street Resurfacing	2,000,000	1,461,070	538,930					
PW-02	2025-26 Miscellaneous Concrete Repairs	250,000	233,980		16,020				
PW-03	2025-26 Miscellaneous Storm Drain Repairs	50,000	50,000						
PW-04	2025-26 Miscellaneous Pavement Repairs	50,000	50,000						
PW-05	Green Alley II- Hill Street and Valley Sun Lane	100,000				100,000			
PW-06	Soundwall Phase V	250,000	85,000				165,000		
PW-07	Oakwood Operational Safety Improvements	100,000						100,000	
PW-08	Pedestrian Crossing-Footh. at Indiana (HSIP Cycle 12)	390,000	40,000						350,000
PW-09	Inverness Resurfacing – 400 Inverness Dr. to Corona	75,000	75,000						
PW-10	Angeles Crest Hwy at Green Lane Traffic Signal	100,000	100,000						
PW-11	Mayor's Discovery Park Improvements	600,000	600,000						
Total Approved		**$4,827,790**	**$3,550,340**	**$538,930**	**$16,020**	**$100,000**	**$165,000**	**$107,500**	**$350,000**

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Adopted $25,000

Request Title	Citywide Camera Monitoring Program by the Sheriff's Department
Department	Administration
Fund (Program)	General Fund (Public Safety)
Requested Amount	$750,000 ($50,000 equipment & $700,000 personnel cost)
Source of Funding	General Fund
Account Number(s)	1-21-6059
Background	The City of La Cañada Flintridge has consistently prioritized public safety, working closely with the Crescenta Valley Sheriff's Station to ensure a secure environment for residents, businesses, and visitors. As the community grows and evolves, so do the challenges of effective law enforcement and crime prevention. In recent years, surveillance technology has become an essential tool for law enforcement agencies, enhancing crime deterrence, investigation, and response times. Many municipalities have successfully implemented real-time camera monitoring programs, allowing law enforcement personnel to actively observe public spaces, identify potential threats, and dispatch officers as needed. Currently, the city's surveillance cameras operate passively, recording footage for later review rather than real-time crime prevention and intervention. A dedicated Camera Monitoring Program, staffed by trained Law Enforcement Technicians (LETs), would allow for immediate incident detection and response coordination, significantly improving public safety.
Justification	The proposed Camera Monitoring Program will establish a real-time surveillance unit at the Crescenta Valley Sheriff's Station. This unit will consist of five (5) full-time Law Enforcement Technicians responsible for monitoring live feeds from citywide cameras and dispatching deputies when suspicious or criminal activity is detected. The primary objectives of this program include: • Enhanced Crime Prevention: Increased surveillance presence will serve as a deterrent to criminal activity. • Faster Law Enforcement Response: Deputies will be dispatched immediately when an incident is observed, reducing response times. • Efficient Resource Utilization: LETs will focus on surveillance monitoring, allowing sworn deputies to remain on patrol for proactive law enforcement. • Improved Investigations & Evidence Collection: Real-time monitoring enables law enforcement to capture incidents as

	they occur, providing valuable evidence for criminal investigations. <u>Budget & Funding Request</u> The estimated cost for establishing the Camera Monitoring Program is $750,000. This funding will cover: • Personnel Costs – Salaries and benefits for five (5) full-time Law Enforcement Technicians dedicated to live camera monitoring. • Technology & Infrastructure – Workstations, monitors, software, and networking upgrades to integrate and manage surveillance feeds efficiently. • Training & Implementation – Comprehensive training for LETs on surveillance techniques, dispatch coordination, and evidence documentation. <u>Community Impact</u> The implementation of this program will result in a safer community with a proactive law enforcement approach. Expected benefits include: • Crime Reduction: Continuous monitoring acts as a deterrent and enables immediate intervention. • Public Safety Enhancement: Faster response times to incidents help prevent crimes from escalating. • Cost-Effective Law Enforcement Operations: LETs handle surveillance duties, freeing deputies for field operations. • Stronger Investigative Capabilities: High-quality, real-time footage will assist in case resolution. The Camera Monitoring Program represents a significant step forward in modernizing law enforcement strategies within La Cañada Flintridge. The requested $750,000 investment will provide the personnel and technology needed to maximize the city's surveillance capabilities and ensure faster, more effective law enforcement responses. City leadership's support for this initiative will reinforce La Cañada Flintridge's commitment to proactive public safety measures, benefiting the entire community.
Fiscal Impact	**$750,000**. Staffing of 5 LETs for 24/7 monitoring of City/Sheriff cameras throughout the community for a total cost of $700,000 per year with a one-time $50,000 for technology implementation.

Recurring Annual Cost	$700,000
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Purchase and Installation of New Flock Safety Cameras
Department	Administration
Fund (Program)	General Fund (Public Safety)
Requested Amount	$15,000
Source of Funding	$7,500 (General Fund) and $7,500 (Measure R)
Account Number(s)	1-21-6061 ($15,000)
Background	Since 2020, the City installed Flock Safety cameras at entry/exit points to the City and certain key tracking points throughout the community. Given the success of the pilot period combined with the review of current coverage and crime trends, in 2022 the City purchased and installed an additional Flock Safety Cameras (eight additional Flock Safety Cameras and took over three pre-existing private HOA Flock Safety cameras). The private cameras were moved to better serve the overall City, while still in the neighborhood. The Flock Safety camera has shown a positive impact and is one of the tools assisting the Sheriff's Department in capturing suspects involved in crimes committed in the City and neighboring jurisdictions. The deployment and installation of Flock Safety cameras integrated with Automatic License Plate Reader (ALPR) technology has assisted the Sheriff's Department with investigating and solving crimes.
Justification	City staff met with the Crescenta Valley Sheriff's Station to review existing locations and crime data and to identify the placement of additional cameras in the City that would enhance the current deployment plan and the ability to find/track vehicles that generate a "hit" on the law enforcement system. Four (4) new camera locations were identified with the proposed placement. These locations continue the City's master plan to ensure there are no "blind" points in the City where a vehicle can enter and exit the city without being scanned.
Fiscal Impact	A total of $15,000
Recurring Annual Cost	$13,000 four-camera re-occurring annual licensing.
Eligible Sources of Funding	General Fund Program 21- Public Safety Special Fund 28- Measure R

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Addition of a Special Assignment Sergeant with Vehicle
Department	Administration
Fund (Program)	21 (Public Safety)
Requested Amount	$436,350 ($321,480 + one-time vehicle $114,870)
Source of Funding	General Fund
Account Number(s)	1-21-6059, 1-21-8231
Background	Public safety remains a top priority for the City of La Cañada Flintridge. The City contracts with the Los Angeles County Sheriff's Department (LASD) for law enforcement services, including directive patrol deputies who provide dedicated 24-hour coverage and a Special Assignment Officer (SAO) team that works closely with the community. In response to the City's ongoing commitment to enhancing safety, staff have evaluated the operational needs of the Special Assignment Officer program and identified the value of assigning a dedicated Sergeant to supervise and support the team.
Justification	The City currently benefits from a two-deputy Special Assignment Officer team, which is responsible for enhanced law enforcement visibility, community outreach, traffic safety, and special enforcement efforts. However, the team currently lacks dedicated supervisory oversight and administrative support, which limits its ability to operate at peak efficiency and meet the increasing demands for public safety services. The proposed **Special Assignment Team Sergeant** will: • Provide direct supervision, leadership, and coordination of the Special Assignment Officers. • Handle the administrative and planning responsibilities currently unmanaged by deputies, allowing those deputies to focus on proactive fieldwork. • Improve the management and deployment of Special Assignment resources to better align with the City's public safety needs. • Represent the team at community meetings and events, increasing public engagement while freeing deputies to concentrate on patrol and enforcement activities.

	• Serve as a liaison between the City, LASD command staff, and other City departments, ensuring better communication and alignment of priorities. This supervisory role is designed to increase the effectiveness, responsiveness, and accountability of the Special Assignment Team while relieving deputies of duties that divert them from field operations. The addition of a Sergeant will benefit public safety by: • **Improved Oversight and Coordination**: Ensures that Special Assignment operations are strategically planned and executed. • **Increased Field Presence**: Deputies are freed from administrative burdens, enabling them to spend more time on patrol and enforcement. • **Stronger Community Relationships**: The Sergeant's participation in community events and meetings reinforces the City's commitment to public engagement. • **Enhanced Strategic Deployment**: Better use of existing SAO resources to address crime trends, community concerns, and quality-of-life issues. • **Support for City Departments**: The Sergeant can assist in coordinating inter-departmental safety initiatives and special event planning. Adding a dedicated Special Assignment Sergeant reflects the City of La Cañada Flintridge's ongoing investment in public safety, proactive policing, and community partnership. It establishes a clear supervisory structure and operational support for the City's SAO program, ensuring long-term sustainability and impact. The Sheriff's Department and City staff highly recommend that, before expanding the Special Assignment Team with additional deputies, the Council fund a dedicated Sergeant. Without the Sergeant, the program is not maximized to its full potential. It is important to note that this request is subject to LASD's ability to assign supervisory personnel. Due to current staffing challenges, the position may not be immediately available. The City will coordinate closely with LASD to evaluate feasibility and implement the enhancement as soon as possible.

Fiscal Impact	$436,350 ($321,480 + one-time vehicle $114,870)
Recurring Annual Cost	$321,480
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Public Safety Internal Communication System
Department	Administration
Fund (Program)	General Fund (Public Safety)
Requested Amount	$15,000
Source of Funding	General Fund
Account Number(s)	1-21-6038 ($15,000)
Background	The City of La Cañada Flintridge contracts its public safety services, including law enforcement and fire protection, to the Los Angeles County Sheriff's Department and the Los Angeles County Fire Department. As a result, these agencies operate on separate communication systems, which are independent of the City's internal communication infrastructure. This separation poses challenges in coordination and timely information sharing, particularly during emergency responses, major city events, and special public gatherings. To address these challenges, the City proposes implementing an internal public safety communication system that integrates City staff, the Sheriff's Department, and the Fire Department. This system is designed to enhance coordination, improve response times, and streamline communications across all entities involved in public safety operations. The proposed communication system is fully compatible with the existing standards of both the Sheriff's Department and the Fire Department, as these agencies currently use the system with other contracted cities. By adopting this system, La Cañada Flintridge will ensure seamless interoperability among all stakeholders responsible for public safety.
Justification	<u>Enhanced Coordination and Response</u> Communicating in real-time across agencies is critical for effective emergency management and public safety response. This system will eliminate communication silos, allowing first responders and City staff to share vital information quickly. <u>Operational Efficiency During Major Events</u> The City hosts various major events and special gatherings throughout the year, necessitating close coordination among multiple agencies. The new system will facilitate direct communication between City personnel, law enforcement, and fire services, ensuring a cohesive approach to public safety during high-traffic events. <u>Multi-Channel Communication and Role-Based Access</u>

	The system allows for multiple communication channels, with different rights and levels of access based on roles and responsibilities. This ensures that information is shared securely and efficiently among authorized personnel without unnecessary exposure to unrelated parties. <u>Proven Compatibility and Reliability</u> Since the proposed system is already in use by the Sheriff's Department and Fire Department in other contracted cities, its reliability and effectiveness have been demonstrated. Implementing the same system in La Cañada Flintridge ensures interoperability with these essential public safety entities. <u>Long-Term Public Safety Investment</u> This system represents a strategic investment in the City's public safety infrastructure. By providing a standardized communication platform, the City strengthens its emergency preparedness and ensures continuity in crisis management. Given these benefits, we request the Council's approval to fund the implementation of the internal public safety communication system. The system will significantly enhance coordination, communication, and efficiency among City staff and contracted public safety agencies, ultimately ensuring the safety and well-being of our community.
Fiscal Impact	$15,000
Recurring Annual Cost	$15,000
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Fire Hardening Rebate Program
Department	Administration
Fund (Program)	General Fund (Public Safety)
Requested Amount	$60,000
Source of Funding	General Fund
Account Number(s)	1-21-6081
Background	La Cañada Flintridge is situated in a high-risk wildfire zone, making fire prevention and mitigation critical for the safety of residents and businesses. One of the most effective ways to enhance community resilience is through fire-hardening measures, which help reduce the likelihood of structure ignition during a wildfire. Many property owners, however, may face financial barriers to implementing these improvements, necessitating financial assistance programs to encourage broader participation.
Justification	The proposed Fire Hardening Rebate Program aligns with the City's Local Hazard Mitigation Plan to help prevent wildfires. The program will reimburse homeowners and businesses that invest in qualified fire-hardening measures. Eligible improvements may include ember-resistant vents and other fire-resistant modifications. The specific criteria for approved purchases will be developed in collaboration with the Los Angeles County Fire Department, City staff, and the Public Safety Commission. The program will operate on a reimbursement basis, ensuring that funds are used effectively to encourage tangible safety improvements. The requested $20,000 will directly support property owners in implementing these protective measures, reducing overall wildfire risk in the community and aligning with the City's broader disaster preparedness initiatives.
Fiscal Impact	$60,000
Recurring Annual Cost	None
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Parks and Facilities Maintenance Crew
Department	Administration
Fund (Program)	General Fund (Risk Management and General Services)
Requested Amount	$60,000
Source of Funding	General Fund
Account Number(s)	1-31-5002
Background	As a contract city, La Cañada Flintridge receives a number of services through contracted vendors. During the recent Eaton Fires, those contracted services were occupied by other communities with direct life-and-death conditions. This demonstrated a significant gap in the City's ability to provide some field services until the full contracted services can arrive to provide services. Furthermore, as the City's programs and community demand have grown, there is an emerging need for in-house facilities and maintenance crew.
Justification	La Cañada Flintridge is situated in a high-risk wildfire zone, making mitigation and emergency response critical for the safety of residents and businesses. One of the most compelling lessons learned from the Eaton Fire and Straight Line Winds disaster is that the City heavily depends on contract personnel during an emergency. Adding permanent/part-time facilities and maintenance staff would supplement contracted vendors and allow quicker response during an emergency, including assisting with debris management. In addition, as the City's programs have grown, for example, by adding pickleball courts, the need for field staff has become more necessary. A maintenance and facilities crew member can lock and unlock facilities, check restrooms, assist with recreation and park events, and complete other maintenance/repair-related tasks traditionally given to a contracted vendor. Staff proposes adding 3 part-time staff. Spacing the schedules over the week would potentially allow for broader coverage than 7 AM to 5 PM and/or weekends. It's important to note that the in-house facilities and maintenance crews can reduce potential contracted services, including regular inspection and emptying of trash receptacles and handyman services. Furthermore, the in-house crew would allow for better upkeep of the city's facilities, including parks and fields. The crew can patrol the areas daily and ensure the facilities are clean. They can actively report other incidents to the City to be addressed. The weekend presence will also allow City staff to support permitted

	recreation programs when issues arise, such as a locked gate, lack of bathroom supplies, etc. During a disaster, as mentioned, the crew would support the preparedness of facilities, minor debris clean-up, and active reporting on the field conditions to EOC. As part-time employees, in most cases during disaster recovery and funding through FEMA, their cost during the disaster period is reimbursable.
Fiscal Impact	$60,000
Recurring Annual Cost	$60,000 plus COLA
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2024-25 ANNUAL BUDGET REVIEW

Request Title	Social Media Archiving Solution
Department	Administration
Fund (Program)	General Fund (IT)
Requested Amount	$1,440
Source of Funding	General Fund
Account Number(s)	01-11-6099
Background	The California Public Records Act (CPRA) requires cities to retain and provide access to social media content related to City business. Without an archiving system, responding to records requests is challenging. A social media archiving solution will improve compliance, transparency, and efficiency.
Justification	A social media archiving solution will allow the City to: -Automatically retain and store social media content related to City business. -Ensure compliance with state laws regarding retention of public records. -Improve efficiency in responding to CPRA requests by providing a searchable database. -Reduce the risk of non-compliance and legal exposure due to missing or inaccessible records. Several vendors offer cloud-based archiving solutions. Staff will research and recommend the most cost-effective and secure option that aligns with the City's needs. Implementing an archiving solution is a proactive measure to enhance the City's compliance with the CPRA, improve transparency, and streamline the response process for public records requests.
Fiscal Impact	The estimated cost is $20 to 30 monthly per social media platform. This will be an ongoing cost subject to change. Staff will return to the City Council with a detailed cost proposal after selecting a preferred vendor.
Recurring Annual Cost	We have four social media platform accounts, the total estimated annual cost would be $960 to $1,440
Eligible Sources of Funding	General Fund

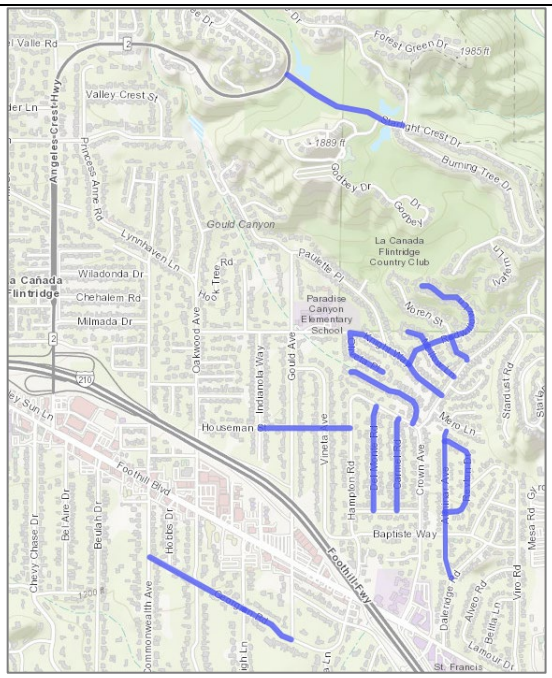
COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Circulation, Conservation, & Open Space Elements Update Consultant Services
Department	Community Development
Funds (Program)	General Fund (Planning)
Requested Amount	$250,000
Source of Funding	General Fund
Account Number(s)	01-25-6065
Background	Senate Bill (SB) 1425 and AB 1889 require that by January 1, 2026, the Open Space Element be updated. Assembly Bill (AB) 98 and AB 1889 require that by January 1, 2028 the city shall update the General Plan Circulation and Conservation Elements. The Open Space Element update must address – (a) Equitable access to open space for all residents. (b) Climate resilience and other co-benefits of open space. (c) Rewilding opportunities. "Rewilding" is defined as a "comprehensive, often large-scale, conservation effort focused on restoring sustainable biodiversity and ecosystem health by protecting core wild/wilderness areas, providing connectivity between such areas, and protecting or reintroducing apex predators and highly interactive species (keystone species)." The Circulation Element update must – (a) Identify and establish specific travel routes for the transport of goods, materials, or freight for storage, transfer, or redistribution to safely accommodate additional truck traffic and avoid residential areas and sensitive receptors. (b) Maximize the use of interstate or state divided highways as preferred routes for truck routes. (c) Maximize the use of arterial roads, major thoroughfares, and predominantly commercially oriented local streets when state or interstate highways are not utilized. (d) Take steps to make truck routes publicly available in geographic information system (GIS) format. The Conservation Element update must – (a) Identify and analyze connectivity areas, permeability, and natural landscape areas within the jurisdiction. (b) Identify and analyze existing or planned wildlife passage features, including, but not limited to, wildlife passage features included in the inventory of connectivity needs on the state highway system, to ensure that planned development does not undermine the effectiveness of existing and potential wildlife passage features.

	(c) Consider the impacts of development, and the barriers caused by development, to wildlife and habitat connectivity. (d) Avoid, minimize, or mitigate impacts and barriers to wildlife movement to the extent feasible. (e) Analyze and consider opportunities to remediate existing barriers to wildlife connectivity and restore degraded habitat and open space.
Justification	The requested funding would pay for the services of a consultant to update the General Plan Open Space, Circulation, Conservation Elements, as well as the necessary environmental review under the California Environmental Quality Act prior to adoption. The updated Circulation and Conservation Elements must occur by the State-imposed deadline of January 1, 2028. Potential fines for non-compliance, up to a possible $50,000 every six months, could be imposed on the City by the State should the Elements not be updated on time. There is no penalty for not completing the Open Space Element by the deadline of January 1, 2026. Staff intend to complete the update of all three elements at the same time (before January 1, 2028).
Fiscal Impact	$250,000
Recurring Annual Cost	None
Eligible Sources of Funding	General Fund

pCOUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	2025-26 Citywide Street Resurfacing
Department	Public Works
Fund (Program)	31
Requested Amount	$2,000,000
Source of Funding	SB1 ($538,930); General Fund ($1,461,070)
Account Number(s)	31-2601
Background	The Public Works Department annually assembles a list of proposed street segments for the next resurfacing project as part of the recurring Capital Improvement Program. The first criteria in the selection process is a review of the latest Pavement Condition Report prepared by the Los Angeles County Department of Public Works. The basis for the selection of streets is the Pavement Condition Index (PCI). A street with a PCI below 58 is rated as poor; below 40 is rated as failed. Streets within those two categories are ranked in numerical order from lowest to highest. From the recommended streets, four additional factors are then considered to further prioritize the list: (1) condition of the concrete curb, gutter, cross gutters, and sidewalk; (2) need for additional sidewalk; (3) need for drainage improvements; and (4) groupings of streets to allow for maximum efficiency and more competitive pricing. The Road Repair and Accountability Act of 2017 (SB 1) is an eligible source of funding for this project as long as the City meets its Maintenance of Effort (MOE) funding. For FY 2025-26, Public Works is recommending the following 2.6 centerline miles of streets for the City Council's consideration at an estimated cost of $2,000,000. The overall PCI for these streets is 60, just above the rating of poor.

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FY 2025-26 Proposed Streets

<u>Proposed Streets</u>
• Knight Way (from Oliveta Place to Crown Avenue)
• Oliveta Place (from Knight Way to Cul-De-Sac)
• Mellow Lane (from Crown Avenue to Cul-De-Sac)
• Redwillow Lane (from Knight Way to Cul-De-Sac)
• Noren Street (from Redwillow Lane to Crown Avenue)
• Starlight Crest Drive (from Angeles Crest Hwy. to Burning Tree Dr.)
• Del Monte Road (from San Juan Way to Santa Inez Way)
• Carmel Road (from San Juan Way to Santa Inez Way)
• Cannon De Paraiso Lane (from Santa Inez Way to Cul-De-Sac)
• Houseman Street (from Indianola Way to Hampton Road)
• Alminar Ave. (from Daleridge to Cul-De-Sac)
• Revlon Dr. (from Alminar Ave. to Alminar Avenue)
• Georgian Road (from Woodleigh Lane to Foothill Blvd.)
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<tr><td>Justification</td><td>To maintain City streets for all users–pedestrians, bicyclists, and motorists</td></tr>
<tr><td>Fiscal Impact</td><td>$2,000,000</td></tr>
<tr><td>Recurring Annual Cost</td><td>Reduced annual maintenance cost of the streets included in the project</td></tr>
<tr><td>Eligible Sources of Funding</td><td>SB1, General Fund</td></tr>
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COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	2025-26 Miscellaneous Concrete Repairs
Department	Public Works
Fund (Program)	31
Requested Amount	$250,000
Source of Funding	General Fund ($233,980); TDA ($16,020)
Account Number(s)	31-2602
Background	As part of the City's annual maintenance program, the City repairs damaged or broken concrete sidewalks and installs or repairs damaged ADA curb ramps throughout the City. Each year, the Public Works Department receives numerous public requests for the repair of sidewalks, curbs, gutters, and cross gutters. From the assembled list, priority is given to ADA compliance. Public Works is requesting $250,000 in FY 2025-26 for design and construction of the proposed project.
Justification	Concrete repairs improve the drainage flow and pedestrian accessibility.
Fiscal Impact	$250,000
Recurring Annual Cost	Reduced annual maintenance costs for those areas that are improved.
Eligible Sources of Funding	General Fund, TDA

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	2025-26 Miscellaneous Storm Drain Repairs
Department	Public Works
Fund (Program)	31
Requested Amount	$50,000
Source of Funding	General Fund
Account Number(s)	31-2603
Background	The city owns and maintains an extensive local drainage system within the City. During the year, Public Works receives complaints from residents about local flooding due to blocked and broken drains. The City also independently inspects and evaluates drainage facilities for potential improvements. Public Works is requesting $50,000 in FY 2025-26 for design and construction of unanticipated storm drain repairs.
Justification	The City tracks, monitors, and repairs all storm drains to prevent the failure of the storm drainage system.
Fiscal Impact	$50,0000
Recurring Annual Cost	Reduced annual maintenance costs
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	2025-26 Miscellaneous Pavement Repairs
Department	Public Works
Fund (Program)	31
Requested Amount	$50,000
Source of Funding	General Fund
Account Number(s)	31-2604
Background	There has been an increase in the number of pavement depressions forming throughout the City due to loose compacted soil mainly along the existing sewer lines. Public Works is requesting $50,000 in FY 2025-26 to perform necessary repairs to City streets due to settlements that occur during the year.
Justification	Repairs to pavement depressions to provide for all users of City streets – pedestrians, bicyclists and motorists.
Fiscal Impact	$50,000
Recurring Annual Cost	Reduced annual maintenance costs for those areas that are improved.
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Green Alley II- Hill Street and Valley Sun Lane
Department	Public Works
Fund (Program)	18
Requested Amount	$100,000
Source of Funding	Measure W
Account Number(s)	18-2601
Background	The pavement on the public alley Valley Sun Lane and Hill Street between Grand Avenue to Angeles Crest Highway is in poor condition and requires resurfacing.



Valley Sun Lane at Angeles Crest Highway

As an alternative to conventional asphalt pavement resurfacing, the site can be redesigned to capture rainwater and reuse it on site to allow rainwater to infiltrate back into the ground, which provides stormwater quality and MS4 Permit compliance benefits along with public space beautification, business frontage enhancement, and pedestrian place making. A project concept known as "Green Alley II", based on the city's original Green Alley project behind Armstrong Nursery between Alta Canyada Rd and Indiana Ave (shown below) is proposed for this location.

	 **Green Alley at Indiana Ave** Green Alley II would involve the installation of pervious pavement and/or paver stones over an infiltration gravel bed. The outer edges of the alley can accommodate narrow planting beds for low-profile or climbing plants to green the space. Adjoining alley walls can be painted with artwork subject to City approval and permission of the wall owners. This funding request is for the development of Plans, Specifications, and Estimates for Green Alley II. Total project cost is estimated to be $800,000. There are sufficient Measure W funds to fund the estimated total project cost.
Justification	The Green Alley II project will demonstrate compliance with the current MS4 Permit (Measure W) and put the pavement in good condition.
Fiscal Impact	$100,000
Recurring Annual Cost	$1,500 annual maintenance
Eligible Sources of Funding	Measure W

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Soundwall Phase V – Segment S322, Angeles Crest Highway to Commonwealth Ave
Department	Public Works
Fund (Program)	31
Requested Amount	$250,000
Source of Funding	Measure M ($165,000); General Fund ($85,000)
Account Number(s)	31-2606
Background	Noise levels from I-210 have increased steadily throughout the years and are now at noise levels well above the Caltrans Noise Abatement Criteria, requiring consideration of abatement measures such as soundwalls. The City completed a Noise Barrier Sound Study (NBSSR) in January 2007 and approved by Caltrans. The study specifically defines 27 wall segment locations, 23 of which are eligible for funding under the Metro Soundwall Implementation Policy. Due to limited funding, the city is designing an constructing wall segments in phases. The City has already completed 10.5 of the Metro-eligible 23 segments in Soundwall Phase I (2.5 segments), Phase II (1 segment), Phase III (3 segments), and Phase IV (4 segments). For Phase V of the Soundwall project, Public Works is proposing to prepare a revised concept design for one (1) segment, S322, on the north side of I-210 between Angeles Crest Highway and Commonwealth Avenue. The overall budget request of $250,000 is for a revised concept design includes: an updated alignment, an environmental analysis, a noise study, and an updated Project Report.
Justification	Continued implementation of noise abatement measures for I-210
Fiscal Impact	**$250,000**
Recurring Annual Cost	None
Eligible Sources of Funding	Measure M, General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Oakwood Operational Safety Improvements
Department	Public Works
Fund (Program)	31
Requested Amount	$100,000
Source of Funding	Measure R
Account Number(s)	31-2607
Background	In 2022, the Public Works and Traffic Commission recommended staff develop full plans for the installation of chicanes as an engineering solution to reduce speeds on Oakwood Ave. When staff returned with proposed plans in 2023, feedback from residents and the Commission was not in favor of the chicanes. In 2024, the Commission held a public hearing to seek input from residents on the scope of safety improvements and speed control measures desired for Oakwood Ave. Residents supported the installation of speed humps, and the Commission recommended staff consider the installation of speed humps according to the city's Speed Hump Policy. Staff returned to the Commission in 2025 after performing a speed and volume study and recommended the installation of rumble strips because speed humps do not meet the current criteria for its installation. As a result, the Commission's recommendation for operational safety improvements on Oakwood Ave consisted of: (i) the installation of 3 sets of rumble strips immediately preceding the Lynnhaven/Oakwood curve down to Houseman Street; (ii) the installation of raised pavement markers and additional signage and striping on the Lynnhaven/Oakwood curve; (iii) the installation of a driver feedback sign on southbound Oakwood; and (iv) the installation of an edge line from Knight Way to Houseman Street to reduce lane width. Staff estimates the total cost of the project to be $100,000.
Justification	Reduced vehicle speeds on Oakwood Avenue
Fiscal Impact	$100,000
Recurring Annual Cost	$1,000 annually for maintenance and repair of rumble strips
Eligible Sources of Funding	Measure R

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Pedestrian Crossing – Foothill at Indiana (HSIP Cycle 12)
Department	Public Works
Fund (Program)	31
Requested Amount	$390,000
Source of Funding	HSIP Cycle 12 Grant ($350,000); General Fund ($40,000)
Account Number(s)	31-2608
Background	The City was successful in securing $350,000 of HSIP funds under Cycle 12 of the grant program for the installation of a High-Intensity Activated CrossWalk (HAWK) on Foothill Blvd at Indiana Ave. The existing overhead flashing beacon signal is uncontrolled and an upgrade to a HAWK system will increase pedestrian safety.  **Existing Foothill at Indiana Crosswalk with Overhead Flashing Beacon** The total project cost is $390,000, of which $350,000 will be funded with HSIP Cycle 12 funds. An additional $40,000 of General Funds is requested. $50,000 will be scheduled FY 2025-26 for the preparation of Plans, Specifications, & Engineering (PS&E) and $300,000 will be scheduled in FY 2026-27 for construction. The grant funds will be administered through Caltrans District 7 Local Programs.
Justification	Upgrade the existing outdated traffic signal equipment
Fiscal Impact	$350,000 HSIP Cycle 12 Grant; $40,000 General Funds
Recurring Annual Cost	Annual traffic signal maintenance of $1,000
Eligible Sources of Funding	HSIP Cycle 12, General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

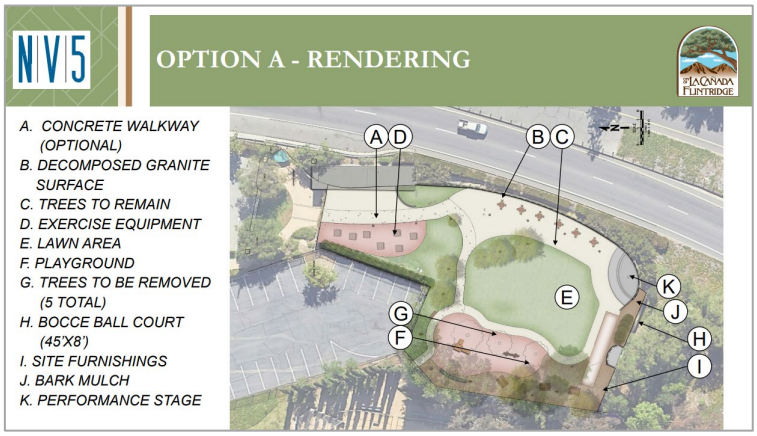
Request Title	Inverness Resurfacing – 400 Inverness Drive to Corona
Department	Public Works
Fund (Program)	31
Requested Amount	$75,000
Source of Funding	General Fund
Account Number(s)	31-2609
Background	The last segment of Inverness drive was deleted from 2023 Citywide resurfacing program due to heavy building construction at 312 Inverness drive and drainage correction of 48" storm drainpipe outlet discharging the entire hillside runoff to Inverness drive creating flooding erosion and mud flow across the roadway. The appropriate remedy is to channelize stormwater and direct flow to near storm drain facility. For FY 2025-26, Public Works is recommending to design storm drain system 1- To channelization of flow by pipe 2- To design energy dissipation 3- Use check dams within the swale to slow velocity and trap sediment. 4- Complete resurfacing the remaining roadway. The design cost $75,000 for City Council consideration.
Justification	To correct drainage problem and maintain City streets for all users–pedestrians, bicyclists, and motorists.
Fiscal Impact	$75,000
Recurring Annual Cost	Reduced annual maintenance cost of the streets included in the project
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Angeles Crest Hwy at Green Lane Traffic Signal
Department	Public Works
Fund (Program)	31
Requested Amount	$100,000
Source of Funding	General Fund
Account Number(s)	31-2605
Background	In 2022, Caltrans made a presentation to the Public Works and Traffic Commission that included different design concepts for speed reduction measures on Angeles Crest Hwy from the I-210 on/offramps to city limits (Gould Mesa). Staff received feedback from Caltrans following the presentation that they did not hear a consensus from the community and so they would not pursue the project any further until hearing from the City. In November 2024, after receiving requests from residents, the Public Works and Traffic Commission held another public hearing to solicit feedback on next steps for Angeles Crest Highway. The Commission recommended that staff hold town halls to solicit additional feedback from the community on preferred design elements. In April 2025, the city held a joint town hall with Caltrans that had over 100 attendees, including in-person and virtual. After reviewing feedback from the Commission's public hearing and from the town hall, staff concludes that the community's preferred design element is the installation of traffic signals at various intersections to mitigate speeding on ACH. Public Works is proposing to install a traffic signal at Green Lane as a first phase. Staff is requesting $100,00 to develop Plans, Specifications, & Engineering (PS&E) in FY 2025-26 for the installation of a traffic signal on Angeles Crest Highway. Funding for construction will be requested in FY 2026-27.
Justification	Speed control and safety improvements on the Angeles Crest Highway Corridor
Fiscal Impact	$100,000
Recurring Annual Cost	Annual traffic signal maintenance of $1,000
Eligible Sources of Funding	General Fund

COUNCIL CONSIDERATION ITEM
FY 2025-26 ANNUAL BUDGET REVIEW

Request Title	Mayor's Discovery Park Improvements
Department	Public Works
Fund (Program)	31
Requested Amount	$600,000
Source of Funding	General Fund
Account Number(s)	31-2213
Background	This funding request is for the construction phase of the project. The City Council previously approved $280,00 for the project. Staff presented design options to the City Council in August 2024 and the Council made a design selection. Final plans are expected to be completed in FY 2024-25 and construction is anticipated to begin in FY 2025-26.
Justification	Beautification of medians with environmentally conscious landscape
Fiscal Impact	**$600,000**
Recurring Annual Cost	Annual maintenance should be less than what the City currently spends on the maintenance of these medians.
Eligible Sources of Funding	General Fund



Mayor's Discovery Park Improvements (Construction)

Section Seven:
APPENDIX

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 25-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget for fiscal year 2025-26; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's commissions, citizens, staff and interested individuals;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The Fiscal Year 2025-26 Annual Budget, attached hereto and made a part hereof, is hereby adopted;

SECTION 3. The City Manager is hereby authorized to make expenditures in accordance with the FY 2025-26 Annual Budget as adopted with the exception of those expenditures that require the City Council approval in accordance with the ordinances, regulations and/or policies of the City. Such approval shall be secured as prescribed

SECTION 4. The City Clerk shall certify to the adoption of this Resolution, which, shall in turn, have immediate effect.

PASSED, APPROVED, and ADOPTED this 3rd day of June 2025.

_____
Michael T. Davitt, Mayor

ATTEST:

_____
Tania Garcia, City Clerk

APPROVED AS TO FORM:

_____

Adrian R. Guerra
City Attorney

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF LA CAÑADA FLINTRIDGE }

I, Tania Garcia, City Clerk of the City of La Cañada Flintridge, do hereby certify that the foregoing Resolution No. 25-xx was adopted at an regular meeting of the La Cañada Flintridge City Council held on the 3rd day of June 2025, by the following vote of the Council:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

_____
Tania Garcia, City Clerk

CITY OF LA CAÑADA FLINTRIDGE

RESOLUTION NO. 25-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, ADOPTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26 AT $29,151,400

WHEREAS, on November 7, 1979, the voters of the State of California approved Proposition 4, the addition of Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and,

WHEREAS, Article XIII B provided for establishing fiscal year 1978-79 and the adopted spending appropriation for that year as the base for calculating future years' appropriations limits; and,

WHEREAS, Article XIII B provided for establishing each fiscal year's limit by adjusting the immediately prior year's limit by a factor comprised of the change in local population combined with either the change in California per capita personal income or the change in the U.S. Consumer Price Index, whichever is less; and,

WHEREAS, in June 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B of the California State Constitution to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction; and,

WHEREAS, Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Cañada Flintridge, in accordance with the provisions of Proposition 111, formally elects to use county-wide population changes for Los Angeles County and California per capita income changes rather than U.S. Consumer Price Index changes in determining its Appropriations Limit for FY 2025-26. Be it further resolved that the City Council hereby adopts its Appropriations Limit for FY 2025-26 as $29,151,400.

PASSED, APPROVED, and ADOPTED this 3rd day of June 2025.

_____
Michael T. Davitt, Mayor

ATTEST:

_____
Tania Garcia, City Clerk

APPROVED AS TO FORM:

_____
Adrian R. Guerra, City Attorney

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF LA CAÑADA FLINTRIDGE }

I, Tania Garcia, City Clerk of the City of La Cañada Flintridge, do hereby certify that the foregoing Resolution No. 25-xx was adopted at an regular meeting of the La Cañada Flintridge City Council held on the 3rd day of June 2025, by the following vote of the Council:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

_____
Tania Garcia, City Clerk

APPROPRIATIONS LIMIT TABLE

Year	Appropriations Limit	Change in Per Capita Pers. Income	Change in Population	Multiplier	Expenditures to Limit Margin	Revenues to Limit Margin
1992-93	7,144,032	1.0272	1.0096	1.0371	813,282	3,748,382
1993-94	7,409,076	1.0071	1.0075	1.0147	433,801	3,880,476
1994-95	7,517,989	1.0472	1.0033	1.0506	793,739	3,824,339
1995-96	7,898,399	1.0467	1.0048	1.0517	925,924	4,020,199
1996-97	8,306,746	1.0467	1.0124	1.0597	841,246	4,266,346
1997-98	8,802,659	1.0415	1.0139	1.0559	(370,641)	4,510,684
1998-99	9,294,728	1.0453	1.0166	1.0626	(1,819,747)	4,526,428
1999-00	9,876,578	1.0491	1.0175	1.0675	(3,127,722)	4,951,303
2000-01	10,543,247	1.0782	1.0166	1.0960	(167,853)	5,255,897
2001-02	11,555,399	0.9873	1.0177	1.0047	7,202,049	6,170,299
2002-03	11,609,709	1.0231	1.0166	1.0400	(3,651,241)	6,016,659
2003-04	12,074,097	1.0328	1.0138	1.0470	(15,138,295)	6,724,030
2004-05	12,641,580	1.0684	1.0118	1.0810	(24,207,952)	7,297,148
2005-06	13,463,283	1.0396	1.0078	1.0477	(22,636,893)	7,183,182
2006-07	14,105,482	1.0442	1.0072	1.0517	(21,760,090)	6,988,310
2007-08	14,834,735	1.0429	1.0086	1.0518	(15,081,226)	7,294,949
2008-09	15,603,174	1.0062	1.0090	1.0153	(6,428,397)	8,066,653
2009-10	15,841,903	0.9746	1.0058	0.9803	(5,742,608)	7,130,067
2010-11	15,529,817	1.0251	1.0020	1.0272	(6,884,447)	7,613,928
2011-12	15,952,228	1.0377	1.0038	1.0416	(4,411,109)	7,895,466
2012-13	16,615,841	1.0512	1.0069	1.0585	(5,403,057)	8,663,343
2013-14	17,587,868	0.9977	1.0078	1.0055	(4,699,574)	8,380,126
2014-15	17,684,601	1.0382	1.0082	1.0467	(3,965,353)	8,701,672
2015-16	18,510,472	1.0537	1.0085	1.0627	(4,220,371)	9,240,679
2016-17	19,671,079	1.0369	0.9996	1.0365	(3,502,377)	9,958,673
2017-18	20,389,073	1.0367	1.0022	1.0390	(7,848,078)	10,189,722
2018-19	21,184,247	1.0385	0.9990	1.0375	(8,014,469)	10,323,326
2019-20	21,978,656	1.0373	0.9989	1.0362	(9,447,592)	10,323,326
2020-21	22,774,283	1.0573	0.9922	1.0491	(18,568,444)	11,552,256
2021-22	23,891,431	1.0755	0.9929	1.0679	(23,338,652)	12,160,548
2022-23	25,512,798	1.0444	0.9935	1.0376	(27,390,646)	11,873,629
2023-24	26,472,079	1.0362	0.9980	1.0341	(14,714,153)	10,286,307
2024-25	27,374,777	1.0644	1.0005	1.0649	(13,424,920)	9,302,720
2025-26	29,151,400					

Formula: Old Appropriation Limit x Multiplier (i.e. Change in Per Capita Personal Income x Change in Population)
To determine "Change in Population", use L.A. County Rate + 100 divided by 100

REVENUES/EXPENDITURES TO APPROPRIATIONS LIMIT MARGIN FY 2025-26

Proceeds of Taxes (Revenue Subject to Limit)	
Sales Tax	3,646,360
Transaction and Use Tax	3,550,000
Real Property Transfer Tax	327,540
Property Tax	7,684,180
Property Tax (In-Lieu)	3,660,120
Business License Fees	245,820
Vehicle License Fees	29,160
Off-Highway Vehicle	0
Interest Earnings	705,500
Total	19,848,680

Revenues to Appropriation Limit Margin:

	29,151,400
-	19,848,680
	9,302,720

Expenditures to Appropriation Limit Margin:

	29,151,400	
-	42,576,320	*
	(13,424,920)	

* From FY budget (total expenditures)

Non-Proceeds of Taxes (Revenue Not Subject to Limit)	
Franchise Fees	886,340
Municipal Code Fines	40,030
Tree Ordinance	21,710
Parking Fines	10,970
Administrative Penalties	24,090
Film Permit Fees	32,680
Zoning Fees	200,000
Geological Review Fees	115,000
Engineering and Administrative Review Fees	26,340
Environmental Assessment	45,000
Use of Fields/Charging Station Fees	31,070
Lanterman Auditorium	226,200
Service Charges/Tobacco Lic. Fee/DAE Fee	7,140
Computer Innovation & Tracking Fee	77,090
General Plan Maintenance Fee	50,000
Building Permit Fees	1,700,000
Solid Waste Hauler Permit Fees	759,800
Plan Check Fees	1,000,000
Specific Plan/Decal/Placard	32,540
Public Works Permits Fees	109,270
Industrial Waste Permit Fees	16,420
Miscellaneous Revenue/Donations	52,870
Public Works and Lighting Reimbursements	14,740
FEMA Refund/State Beverage Recycling Grant	5,120
Cerro Negro/Parking Lot Lease	6,000
Rental Income	228,910
Traffic Safety (Vehicle Code Fines)	59,700
Gas Tax & Proposition 42 and Interest	1,121,630
Bonds & Grants Fund and Interest	0
TDA SB 821 and Interest	16,020
CDBG	58,000
Federal Emergency Funds	698,220
Measure W and Interest	390,980
Sewer Improvement Funds (All)	30,850
Sewer Redemption Funds (All)	0
Sewer Debt Service Funds (All)	139,420
Sewer Maint. Fund (04-1)	364,630
Measure R and Interest	330,790
Proposition C and Interest	451,010
Proposition A and Interest	529,190
Capital Projects Revenue	2,485,710
Measure M and Interest	379,020
SLESF	201,770
Civic Center Debt Service Fund	15,720
AQMD AB 2766/Interest	33,120
Total	13,025,110

CITY OF LA CAÑADA FLINTRIDGE

City of La Cañada Flintridge FY 2025–26 Budget Users Guide

Overview

The Budget Users Guide introduces the Fiscal Year 2025–26 Budget for the City of La Cañada Flintridge. It is designed to help residents, elected officials, staff, and community partners understand the structure, content, and principles that guide the City's financial planning. This section provides context for how budget decisions are developed and carried out.

This section includes:

1. City Profile
2. Budget Calendar and Process
3. Basis of Accounting and Budgeting
4. Basis of Assumptions Summary
5. Goals, Priorities, and Implementation

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1. City Profile

Governance and Organizational Overview

La Cañada Flintridge was incorporated on November 30, 1976, and operates under the General Law framework of the State of California. It uses a Council–Manager form of government, with five City Councilmembers elected at large to staggered four-year terms. Each July, the Council selects a Mayor and Mayor Pro Tem from among its members. The Council provides policy direction, adopts ordinances and the budget, and appoints key officials including the City Manager, City Attorney, and City Treasurer.

The City Manager implements City Council directives and oversees daily municipal operations. Services such as law enforcement, fire protection, and public health are provided through contracts, primarily with Los Angeles County and specialized providers. This approach allows the City to maintain high service standards while managing costs effectively.

Demographic and Geographic Context

Located in northern Los Angeles County, La Cañada Flintridge spans 8.9 square miles and is bordered by Glendale, Pasadena, and the Angeles National Forest. As of 2023, the City had a population of 20,048, with a median age of 45.1 and a high per capita income of $101,338. The unemployment rate is 3.5%, which is lower than the Los Angeles County average.

Economic and Financial Snapshot

The local economy is supported by a diverse mix of employment sectors, including aerospace, education, and retail. Major employers include NASA's Jet Propulsion Laboratory, La Cañada Unified School District, and major retail chains.

The real estate market remains robust, with a 2024 median home sale price of $2,587,500, an 11.58% increase over the previous year. There are approximately 7,161 housing units within the City.

Primary General Fund revenue sources include:

- Property tax and in-lieu allocations
- Local sales tax
- Permit and plan check fees

These categories accounted for approximately $17.47 million in FY 2023–24, or 77.6% of General Fund revenue. The City has historically maintained strong reserves and refrains from relying heavily on one-time or intergovernmental transfers.

Risk Management and Investments

The City is a member of the California Joint Powers Insurance Authority (CJPIA), which provides pooled risk management services for liability, workers' compensation, and property coverage. CJPIA also supports the City with safety audits and ADA compliance reviews.

Investment practices are governed by the City's annually adopted Investment Policy. The top priorities are: Safety, Liquidity, and Yield

The portfolio includes:

- Local Agency Investment Fund (LAIF): Average yield of 3.927% in 2023
- California Asset Management Program (CAMP): Average yield of 5.49% in 2023
- Laddered U.S. agency obligations and corporate notes, held to maturity where appropriate

2. Budget Calendar and Process

Overview

The City's budget process is structured, inclusive, and designed to align resources with community needs. It includes internal department submissions, community engagement, and strategic discussions with City Council. Requests are vetted by the City Manager for alignment with available resources and strategic priorities.

Budget Calendar

Month	Activities
February	Budget instructions distributed to departments
March	Strategic Planning Workshop; Budget requests and CCIs due
April	Mid-Year Report; Department reviews; Preliminary Budget prepared
May	Budget hearings; Community Group presentations
June	Budget adoption by City Council

3. Basis of Accounting and Budgeting

The City uses the modified accrual basis of accounting for all governmental funds, in alignment with its audited financial statements. Under this approach, revenues are recorded when they are both measurable and available, and expenditures are recognized when the related liabilities are incurred.

4. Basis of Assumptions Summary

Revenue estimates are built on conservative, data-informed methodologies. The City reviews:

- Historical data (3–5 years)
- Economic trends and indicators
- Regional and legislative developments

Key Forecasting Assumptions

- **Property Tax:** Moderate growth, aligned with Assessor's Office data
- **Sales Tax:** Reflects regional consumer activity and state forecasts
- **Development Revenue:** Based on input from various departments

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5. Goals, Priorities, and Implementation

Strategic Planning Process

The City Council and staff conduct a periodic strategic workshop to refine priorities and develop clear, actionable goals. These goals are informed by community feedback and emerging needs.

Priorities and Key Issues

While the City's most recent strategic planning efforts remain underway, City Council has identified the following goals as priorities. Public safety remains a core focus, now expanded to include emergency preparedness, wildfire mitigation, and utility coordination—responding to events like the Eaton Fire and regional outages. The City is transitioning from maintenance-based planning to a more proactive capital investment strategy, including feasibility studies for new amenities and upgraded park facilities. With the addition of new sales tax revenue, sustainable and transparent allocation is a major budget emphasis. Internally, operational improvements continue, with a stronger focus on customer-facing services, particularly in permitting and public engagement. Community outreach is also evolving, with more inclusive programs and structured partnerships with schools and local organizations. Finally, the City is moving from climate policy development to action, implementing its Climate Action and Adaptation Plan and exploring land acquisition to support environmental goals.

Long-Term Financial Plan

The City is exploring the development of a Long-Term Financial Plan (LTFP) to support long-range financial planning and enhance decision-making. While a formal plan is not yet in place, staff anticipate beginning internal discussions and preliminary modeling during the FY 2025–26 cycle.

GLOSSARY OF BUDGET TERMS

ALLOCATE:	To divide a lump-sum appropriation, which is designated for expenditure, by specific organization units and/or specific purposes, activities, or objects.
ANNUAL BUDGET:	A budget applicable to a single fiscal year.
APPROPRIATION:	An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.
AUDIT:	Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls, as well as recommending improvements to the City's financial management practices.
BUDGET:	A financial plan for a specified period of time that matches planned revenues and expenditures for municipal services.
BUDGET CALENDAR:	A schedule of key dates which the City follows in the preparation, adoption and administration of the annual budget.
BUDGET DETAIL:	Support information and notes which describe in detail the purpose for specific budget line items and the allocation of funds.
BUDGET MESSAGE:	Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Manager.
CJPIA:	California Joint Powers Insurance Authority
CONTINGENCY:	An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as disaster emergencies, federal and/or state mandates, shortfall in revenues, or other unanticipated events.
CONTRACT SERVICES:	Services rendered to the City by private firms, individuals or other governmental agencies. Examples include law enforcement, legal services, animal control, traffic engineering, traffic signal maintenance, road maintenance, tree trimming, building inspection, recycling collection, custodial services, etc.
DEPARTMENT:	A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.
DESIGNATED FUND BALANCE:	A portion of unreserved fund balance designated for a specific future use.
ENCUMBRANCE:	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

GLOSSARY OF BUDGET TERMS (continued)

EXPENDITURE:	The outflow of funds paid, or to be paid, for an asset obtained or goods and services acquired, regardless of when the expense is actually paid. This term applies to all funds. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.
FEE FOR SERVICES:	Charges paid to the City by users of a service to help defray the costs of providing that service.
FISCAL YEAR:	The beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.
FIXED ASSETS:	Assets of long-term nature, such as: land, buildings, machinery, furniture, or other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $5,000.
FRANCHISE FEE:	A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and utility companies.
FUND:	An accounting entity that records all financial transactions for specific activities or governmental functions. The generic fund types used by the City are: General, Traffic Safety, State Gas Tax, Bonds & Grants, T.D.A., Gas Tax, Sanitation/Sewer, Debt Service, Measure W, Measure R, Measure M, Prop. C Prop. A, Property Acquisition, Capital Projects, SLESF, and AQMD Trust.
FUND BALANCE:	The excess of current assets over current liabilities and the cumulative effect of revenues and other financing sources over expenditures and other financing uses.
GENERAL FUND:	The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.
GOAL:	A statement of broad direction, purpose or intent.
INFRASTRUCTURE:	The physical assets of the City, i.e. streets, sidewalks, gutters, sewers, public buildings, bridges, parks, traffic signals, street signs, etc., and the support structures within a development.
INVESTMENT REVENUE:	Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.
KEY OBJECTIVE:	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
LINE-ITEM BUDGET:	A budget that lists detailed expenditure categories (salaries, materials, telephone charges, travel, etc.) separately, along with the amount budgeted for each specified category (Personnel, Operations, Capital).

GLOSSARY OF BUDGET TERMS (continued)

MUNICIPAL:	In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other forms of local government.
OPERATING BUDGET:	The portion of the budget which peratains to the daily operations of providing basic governmental services. The program budgets contained within the Annual Budget form the operational budget.
POLICY:	A direction that must be followed in order to advance toward a goal. The direction can be a course of action or guiding principle.
PROGRAM:	A grouping of activities organized to accomplish basic goals and objectives.
PROGRAM BUDGET:	A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.
PROPERTY TAX:	A statutory limited tax levy which may be imposed for any purpose.
RESERVE:	That portion of a fund's balance designated and/or legally restricted for a specific purpose and is, therefore, not available for general appropriation.
REVENUE:	Funds that the City receives as income. It includes such items as tax payments, fees from various services, receipts from other governments, fines, forfeitures, grants, shared income, and interest earnings.
RISK MANAGEMENT:	An organized attempt to protect assets, in the most cost-effective manner, against accidental loss.
SALES TAX:	A tax on the purchase of goods and services. The current sales tax rate in the City is 10.50%.
SPECIAL ASSESSMENT:	A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.
SPECIAL REVENUE FUNDS:	Proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted for specific purposes.
SUBVENTIONS:	Revenues collected by the State (or other level of government) which are allocated to a City on a formula basis. The major subventions received by the City from the State of California and County of Los Angeles include: sales tax, no/low property tax cities allocation, vehicle license fees, gas tax.
TRUST AND AGENCY FUNDS:	Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.
USER FEES:	The payment of a fee for direct receipt of service by the party benefiting from the service.
WORKING CAPITAL:	The difference between current assets and current liabilities.

GLOSSARY OF REVENUE SOURCES

SALES TAX:	Sales tax is levied on all tangible retail goods sold within the City of La Cañada Flintridge. A 10.50% tax is levied at the site where the sale is made with one percent remitted back to the City by the State.
FRANCHISE FEES:	A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes.
REAL PROPERTY TRANSFER TAX:	Collected by the County Auditor-Controller, it is based on the value of property sold or otherwise changed in title. The rate is proscribed by the State Revenue & Taxation Code.
PROPERTY TAX:	Property Tax is collected by the County Auditor-Controller and is based on the full value of property as determined by the County Assessor's Office. The City of La Cañada Flintridge, upon incorporation, elected to become a "no/low property tax city," thus, does not assess a local property tax. As part of an equity distribution of property tax monies collected by the County, the City shares a small percentage of the County's property tax assessment.
BUSINESS LICENSE FEES:	Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.
FINES & FORFEITURES:	Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal, and other code violations) which occur in the City.
REVENUE FROM OTHER AGENCIES:	Monies collected and/or received by other governmental agencies and remitted to the City. The State and Metro collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees.
CHARGES FOR CURRENT SERVICES:	These charges are directly assessed to individuals for specific services rendered by the City. They include: charges to process or issue building permits; costs to conduct engineering and plan reviews of building projects; fees associated with filing subdivisions, zone change requests and environmental assessments; reimbursement of costs for photocopies and supplies; and fees for the privilege of using public property in motion picture, still photography, radio broadcasting or television production.
SPECIAL FUND REVENUES:	Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.
TRANS & USE TAX:	A voter-approved local sales tax imposed on retail transactions within the city in addition to the statewide base sales tax rate.

CITY OF LA CAÑADA FLINTRIDGE®



BUDGET

FY 2025-26